

2010/11

ANNUAL REPORT



GREATER TZANEEN MUNICIPALITY

OFFICE OF THE MUNICIPAL MANAGER

January 2012

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LIST OF ABBREVIATIONS

ABET	Adult Basic Education and Training
AFS	Annual Financial Statements
BDS	Blue Drop Status
CBO	Community Based Organisation
CCMA	Council for Conciliation, Mediation and Arbitration
CDW	Community Development Worker
CFO	Chief Financial Officer
COGHSTA	Department of Cooperative Governance, Housing, Settlements and Traditional Affairs
CPMD	Certificate Programme in Management Development
DEAT	Department of Environmental Affairs and Tourism
DLTC	Driver License Testing Centre
DoC	Drop off Centre (waste)
DSAC	Department of Sports, Arts and Culture
EPWP	Expanded Public Works Programme
EXCO	Executive Committee
GAMAP	Generally Accepted Municipal Account Principles
GTEDA	Greater Tzaneen Economic Development Agency
GTM	Greater Tzaneen Municipality
GRAP	Generally Recognised Accounting Principles
HIV	Human Immunodeficiency Virus
IDP	Integrated Development Plan
KPI	Key Performance Indicator

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LED	Local Economic Development
LTA	Local Tourism Association
MDM	Mopani District Municipality
MEC	Member of the Executive Committee
MFMA	Municipal Finance Management Act
MFMP	Municipal Finance Management Programme
MIG	Municipal Infrastructure Grant
NDPG	Neighbourhood Development Partnership Grant
NERSA	National Energy Regulator of South Africa
NGO	Non Governmental Organisation
NMC	National Moderation Committee
NYDA	National Youth Development Agency
OHS	Occupational Health and Safety
PA	Personal Assistant
PMS	Performance Management System
PrDP	Professional Drivers Permit
PTH	Personal to Holder
RDP	Reconstruction and Development Programme
SAIMSA	South African Inter Municipal Sport Association
SALGA	South African Local Government Association
SALGBC	South African Local Government Bargaining Council
SANS	South African National Standards
SCM	Supply Chain Management
SDBIP	Service Delivery and Budget Implementation Plan
SDF	Spatial Development Framework

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VIP	Ventilated Improved Pit (toilet)
WACCA	Wage Curve Collective Agreement
WSA	Water Service Authority
WSP	Water Service Provider

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CHAPTER 1 – MAYOR’S FOREWORD AND EXECUTIVE SUMMARY

COMPONENT A: MAYOR’S FOREWORD



It gives me great pleasure to introduce the Greater Tzaneen Municipality's Annual report for the 2010/11 financial year. The reporting year was an interesting and exhilarating year – beginning with the challenges of the depressions created by global economic meltdown and the transitions of tenures of Municipal Councils. For the Greater Tzaneen Municipality and the country as a whole, these challenges were an opportunity to prove our mettle, which we did with flying colours. Thankfully, even in the midst of the strain to prepare for the 3rd Local Government Elections, as a Municipality continued to maintain optimal levels of service delivery to our communities and stakeholders.

Having noted the 2009 Cabinet approved turnaround strategy for local government, we have strategically positioned and aligned all our plans according to the key elements of the strategic plan, mainly to:

- Ensure that we strive to meet the basic needs of communities;
- Build clean, responsive and accountable administrative systems;
- Improving functionality, performance and professionalism of our staff; and
- Strengthening partnerships with our communities and the private sector.

In compliance with the above strategic alignment, as well as our revised Integrated Development Plan, we strived once again in this reporting year to remain a Municipality of excellence by providing the best possible services and making Greater Tzaneen a Municipality of choice for investors and residents alike. We were able to respond to the request to convert to prepaid electricity with ACTOM system in Flora Park as a pilot project. Our customers are also now able to pay the water and electricity and other services at our cashiers using the credit or debit cards, a great security relieve to our residents who used to carry large amounts of cash to pay their bills

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We have concrete programmes to change and improve our roads from gravel to tar have been prioritized and will be implemented through MIG and own counter funding. We are also proud to report that our licensing and testing division remains the best in Limpopo. All licensing and testing offices have electronic booking and electronic Learners License testing system. This will indeed curb corruption that existed before.

In conclusion, I wish indicate that in our attempt to achieve excellence in all spheres of service delivery, the Municipality is steadily moving towards fulfilling the dream of developing and adopting a long term socio-economic development vision of becoming one of the cities of South Africa. While we are aware of the challenges we still need to face, we can optimistically strive to achieve our goals, given the support dedication of our communities and employees.

I wish to thank all the residents, stakeholders and partners of the Greater Tzaneen Municipality for their ongoing support and faith in us as we strive to take the Greater Tzaneen Municipality from strength to strength.

Mayor

Mrs. DJ Mmetle

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COMPONENT B: EXECUTIVE SUMMARY

1.1. MUNICIPAL MANAGER'S OVERVIEW

The aim of this overview is to provide brief comments on the improvements made to service delivery and mechanisms or initiatives made during the year to improve overall efficiency and effectiveness of municipal activities. Specific reference will be made regarding to the alignment of services to the IDP and council priorities; service delivery performance; financial sustainability; efforts the municipality is making to conserve power and water in its offices and in the residents households. Details on the administrative policies made during the year reflecting on the pressure from the world recession that impact on everyone will also be highlighted.



The Greater Tzaneen Municipality has a responsibility to provide services to its people. During 2010/11 financial years, projects aimed at improving the lives of the people were implemented in various wards and the municipality is still continuing with its programme of service delivery as guided by the Integrated Development Plan (IDP) and Service Delivery and Budget Implementation Plan (SDBIP). Chapter 1 of this annual report indicates a more detailed account of the services provided during 2010/11 financial years. Ensuring universal access to basic services is entrenched in the vision of GTM, however, budgetary constraints do not allow for these services to be extended as would be ideal. We have seen an improvement in the number of households with access to basic services like electricity, water, sanitation and waste collection. Currently GTM have not yet achieved a full alignment between the IDP, Budget and SDBIP. This is mainly due to the fact that the IDP does not include targets for key service delivery indicators and that these are then set during the drafting of the SDBIP. Since the budget is then approved, targets and budget allocations are amended in the SDBIP.

I am delighted to indicate that GTM is currently on track for universal access to electricity in 2014. A project to address the challenges of inadequate electricity capacity that have been haunting the municipality for many years is almost complete. Electrification programme in the villages is running

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smoothly according to our priority list. After numerous requests by residents to convert to prepaid electricity, GTM has managed develop a pilot project on prepaid electricity in Flora Park. Presently we have about 480 standard CBT prepaid meter customers and 74 split prepaid meter with ACTOM System. Our customers are now able to pay the waters and electricity and other services at our cashiers using the credit or debit cards to assist those who do not like to carry large amount of cash. In order to save energy a programme to install solar geysers in certain areas of Mokgolobotho has been commenced. Municipal officials are encouraged to save water and electricity by switching off their lights and computers when not in use.

All housing projects are developed in terms of the approved Integrated Residential Development Programme and all rural projects are implemented in terms of the Rural Housing Subsidy Programme. GTM prioritizes the wards that have least RDP houses for allocations. About 400 beneficiaries have been trained on Housing Consumer Education.

GTM owns and manages about 2300km of roads network, which we regularly maintain by cleaning the catch pits, patching potholes and road marking to prevent deterioration. Internal streets are regularly maintained giving priorities to roads that lead to schools, clinics, graveyards etc. Internal streets in all 4 clusters totaling 808km and funeral roads totaling 519km have been graded while 151 km of internal roads have been re-graveled. Projects to change from gravel to tar roads have been prioritized and will be built through MIG and own counter funding. Tar patching to seal potholes in all towns including rural areas totaling 42 488 square meters has been executed. Stone pitching of 5 264 square meters have been completed in Nkowankowa, Petanenge, Mawa block 8,10,12 and other areas. We procured 2 new graders to add on the existing 2 that need refurbishment.

The licensing and testing division is living its vision to be the best in Limpopo. All offices of licensing and testing are open during lunch hours and assisting bigger companies from neighbouring municipalities with registration and licensing issues. We have introduced Electronic booking and Electronic Learners License system in trying to curb corruption that existed before.

In terms of land use management, we have trained officials and councilors on spatial development framework. Access to land that is landlocked in tribal authorities is still a challenge. Through our LED

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division's partnership with the private sector, number jobs were created in various projects within the GTM area. About 4 598 jobs were created through Agriculture and Restituted Farms, building of the new Tzaneen prison, Hawkers, building of Khalanga Lodge (Irish donor funded), Bathlabine soil Conservation project, CWP/EPWP projects, Rehabilitation of Sapekoe Tea Estates and building of Tzaneen Lifestyle Centre. An MOU has been signed with SEDA to provide support to emerging entrepreneurs within GTM.

To improve the aesthetic look of our area, we have upgraded parks and develop new ones in Nkowankowa through the assistance of NDPG funding. All our libraries are fully functional and the Tzaneen library is even open on Saturday mornings to provide service to the people who may not have time to go the library during the week. A new library in Shiluvani is underway to be completed in 2012. An artificial turf was constructed by SAFA through Lottery funding at Burgersdorp. Sport grounds are being graded on a regular basis on request by councilors. To promote recreation within GTM, we have hosted the cluster and Provincial Indigenous games in 2010 July and OR Tambo games in March, May and June 2010. We participated in the SAIMSA games and won several trophies in various sporting codes. The museum is operational although there a few challenges relating to funding and building space which needs extension.

GTM has mainstreamed issues of youth, gender and disability (YGD), Aged and children during the Analysis phase of the IDP. An YGD mainstreaming workshop was convened for senior managers and staff. In partnership with National Department of Rural Development and Land Reform we implemented a National Rural Youth Service Corps Programme whereby 71 youth including the disabled were enrolled and were allowed to spend 9 months assisting in various departments within GTM to gain skills. We have signed a Memorandum of Agreement with the National Youth Development Agency (NYDA).

Environment health services in GTM is offered which includes the identification, monitoring and control of environmental hazards and risks regarding to water quality monitoring, food control, occupational hygiene, vector control, environmental and facility cleaning services. We have seen a great improvement in the collection of traffic fines, which is evidenced by an increase from R 4 166 500 in 2009/10 to R 7 909 480 in 2010/2011. Law enforcement was intensified in the Municipality.

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In terms of Human resources, out of the 933 posts on the approved organogram as at 30 June 2011, only 611 were filled and 319 vacant posts. Only 2 senior management positions were vacant (Director of Engineering services and Director of Corporate Services. The Director of Engineering services was dismissed in May 2011 while the position of Director of Corporate Services became vacant when the incumbent was appointed as a Municipal Manager. Processes have already been taken to fill the two positions. A workplace Skills Plan was submitted on time and being implemented. About 27 officials and councilors were enrolled with University of Pretoria for a Municipal Finance Management Programme, which is a compulsory National Treasury Competency Requirement to be achieved by all senior officials and supply chain officials by 2013.

The financial year ended with a deficit of R 64 273 246 as a result of high depreciation amount which is a non cash item based on the restated asset values where depreciation increased from R 88 million in 2009/10 to R 97 million in 2010/11 due to the unbundling of assets which resulted in an increase in assets values. Another reason being high increase in repairs and maintenance, which increased from R 77 million in 2009/10 to R 101 million in 2010/11. GTM's cash flow status has increased from negative cash balance as at 30 June 2010 to a positive cash balance of R 22,1 million as at 30 June 2011. This represents an increase in cash of R 26 million during the current year. The increase in cash position can be attributed to the positive result of council's informal financial recovery plan, the increase in consumer deposits and long -term borrowing to finance capital projects only. Investments have been made in the form of sinking funds, which will be withdrawn on maturity date to repay the loans. GTM has changed from GAMAP to GRAP as approved by the accounting standards boards and is currently full GRAP compliant in preparation of Annual Financial Statements. The audit report was obtained in December 2011 and a Qualified Audit Opinion was expressed by the Auditor- General for GTM. The basis for the opinion is contained in the Audit Report attached and an Audit Action plan has been prepared to address issues raised by the AG.

There is a District wide shared service on the Audit Committee services. This arrangement has been there for many years and seems to be functional. This arrangement is useful especially for those smaller municipalities that cannot afford their own Audit Committee.

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1.2. MUNICIPAL FUNCTIONS, POPULATION AND ENVIRONMENTAL OVERVIEW

Greater Tzaneen Municipality has functions bestowed upon it by the Constitution of the Republic of South Africa (Act no 108 of 1996). Our functions are amongst others as follows:

- As a water service provider, the authority being Mopani District Municipality, Greater Tzaneen Municipality provides water through tankers to villages and areas where there is a shortage. The municipality also assist with the refurbishment of boreholes in order to provide water to communities.
- The municipality also provides refuse removal services to about 11% of the households.
- Provides electricity to households.
- In partnership with Mopani District Municipality, provides sanitation to the communities.
- Provides for the implementation of road and storm water drainage projects.
- Is responsible for approval of building plans

The Municipality has a population of about 375 588 of which more that 70% are young people. The majority of the population are economically active individuals who contribute to the economic development of the municipality through their skill levels

Table 1: GTM Population by gender and age						
	2001			2005		
Age Group	Male	Female	% of Total	Male	Female	% of Total
Age 0-4	19086	19489	10.3	19086	19489	10.3
Age 5-9	23135	23624	12.4	23135	23624	12.4
Age 10-19	48442	49172	26.0	48442	49172	26.0
Age 20-29	29315	35811	17.3	29315	35811	17.3
Age 30-39	19388	28009	12.6	19388	28009	12.6
Age 40-49	13766	19780	8.9	13766	19780	8.9
Age 50-59	9142	10854	5.3	9142	10854	5.3
Age 60-69	4892	8936	3.7	4892	8936	3.7
Age 70+	3956	8784	3.4	3956	8784	3.4
Total	171122	204459	100	171122	204459	100

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Figure 1: GTM Gender Heads of Households

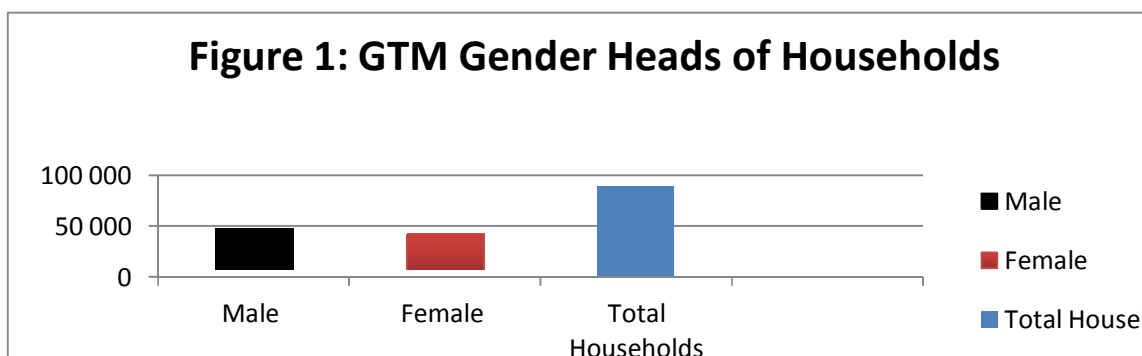


Figure 1 above represents the gender heads of households within the municipality. According to the Statistics South Africa 2007 Community Survey, the municipality comprises of 89,831 households. Males constitute 47,961 of heads of households whereas female constitute 41,870. This demonstrates that the municipality has many females who are left to take care of families within communities. This may require the planning and budgeting processes of the municipality to be gender biased in order to respond to the current realities. Though the information in relation to the number of poor households is not readily available, it should be noted that the majority of households in the municipality are living in rural areas and therefore have a challenge in terms of employment opportunities.

Table 2: Socio Economic status 2008-2010

Year	Housing backlog as proportion of current demand	Unemployment rate	% of Households with no income	% of Population in low-skilled employment	HIV/AIDS prevalence	Illiteracy rate for people older than 14
2008	14101	20%	29%	not known	13.00%	not known
2009	14145	20%	29%	not known	28.50%	not known
2010	13688	20%	29%	not known		not known

Table 3: Overview of the Towns and Villages within Greater Tzaneen Municipality

Settlement Type	Households	Population
Towns		
Tzaneen		
Townships		

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Table 3: Overview of the Towns and Villages within Greater Tzaneen Municipality		
Settlement Type	Households	Population
Nkowankowa, Lenyenye, Letsitele		
Haenertsburg		
<i>Sub Total</i>	<i>16433</i>	<i>65734</i>
Villages		
Total of 131 villages		
<i>Sub Total</i>	<i>63 468</i>	<i>317 344</i>
Informal settlements		
The definition of an informal settlement is not clear.		
<i>Sub Total</i>		
Total	79 901	383 078

Table 4: Natural Resources in Greater Tzaneen municipal area	
Major Natural Resource	Relevance to the Community
Land	Agricultural development Mining and quarrying Property development Grazing land for domestic and wild animals
Rivers, waterfalls and dams	Water for agriculture Human consumption Tourism development/promotion
Indigenous/commercial focus	Manufacturing/sawmills Improve biodiversity and biosphere Soil conservation
Nature Reserves	Environmental management Improvement of the eco-system Preservation of indigenous species and animals Tourism

1.3. SERVICE DELIVERY OVERVIEW

Greater Tzaneen Municipality has a responsibility to provide services to its people. During the 2010/2011 financial year, projects aimed at improving the lives of the local people were implemented in various wards and the municipality is still to continue with its programme of service delivery.

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A more detailed account of the services provided is presented below in Table 5:

Table 5: Service delivery initiatives 2010/11	
Service	Activities
1. Water	<ul style="list-style-type: none"> ✓ An average of 110 villages supplied with water through tankers ✓ More than 75% of the schools in rural areas supplied with water through tankers ✓ 184 new water meters installed ✓ 496 burst water pipes reported and attended ✓ 1005 houses at Nkowankowa Section D reticulated with water ✓ 1254 households receiving free basic water
2. Sanitation	<ul style="list-style-type: none"> ✓ 1040 sewer blockages attended ✓ 1 835 m3 of sewer influent treated at Tzaneen wastewater works ✓ 1005 houses at Nkowankowa Section D reticulated with sewer ✓ 2029 households benefitted from VIP's
3. Electricity	<ul style="list-style-type: none"> ✓ Strategic lightings installed in the following areas <ul style="list-style-type: none"> • Letaba Cross • Risaba Cross • Mamitwa Cross • Rita Turn off • Moruji Taxi rank • Mokhwati Cross • Mafarana Taxi rank • Burgersdorp/ Chukumetani taxi rank • Mohlaba cross • Lenyenye T-junction • Dr CN Phatudi ✓ For the financial years 2010 /11 and 2011/12, 8264 households received electricity connections ✓ For the financial years 2009/10 and 2011/11, 822 farm house received electricity connections
4. Roads and Storm water	<ul style="list-style-type: none"> ✓ 808 km of internal streets in villages were graded ✓ 519 km of internal streets regravelled ✓ 151 km of internal streets were regravelled ✓ Low level bridges constructed at Pharare, Rikhotso, Moruji, Relela and Motupa ✓ Tar patches done in all town and townships ✓ Servitude roads graded in farms ✓ Stone pitching completed in Nkowankowa, Petanenge, Mawa Block 8, 10 and 12
5. Fleet Management	<ul style="list-style-type: none"> ✓ Two graders purchased ✓ Five (5) trucks refurbished for the Electrical Engineering department to the value of R 300,000
6. Waste Management	<ul style="list-style-type: none"> ✓ Waste Minimization <ul style="list-style-type: none"> • Presently provided in all towns and townships ✓ Composting <ul style="list-style-type: none"> • Presently all organic waste is treated at a basic technology composting site
7. Building and Maintenance	<ul style="list-style-type: none"> ✓ Renovation of electrical power station and control room at R 200,000 ✓ Repairs to public toilets and new palisade fencing at Lenyenye to the value of R 20,000 ✓ New workshop at Tzaneen sewerage plant to the value of R 300,000 ✓ Renovation to the Letsitele Water Treatment plant to the value of R 100,000
8. Land, Property and	Houses

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Table 5: Service delivery initiatives 2010/11

Service	Activities												
Housing	<ul style="list-style-type: none"> ✓ Four hundred (400) houses built at Masoma, Gabaza, Mhangweni and Mariveni ✓ Twenty emergency houses built for ward 17, 24, 33 and 34 ✓ Hundred and twenty six (126) blocked housing projects built at Lenyenye, Nkowankowa, Relela, Thapane, Fobeni, Mapitlula, Marirone, Moleketla and Mopye <p>Registration of House Owners</p> <ul style="list-style-type: none"> ✓ Four hundred and sixty three (463) RDP houses at Dan ext 2 lodged for registration. Hundred (100) units registered in the name of owners ✓ Three hundred and sixty (360) houses registered for Enhance Discount Benefit Scheme at Lenyenye and Nkowankowa ✓ Three hundred and twenty six (326) RDP houses in Nkowankowa C and hundred and three (3) in Lenyenye lodged for transfer to owners <p>Transfer of sites</p> <ul style="list-style-type: none"> ✓ Three hundred and nine (309) sites at Nkowankowa C are in name of the municipality for transfer to occupants ✓ Erf 1628 registered in the name of the municipality ✓ Ervens in Nkowankowa IA (Industrial) registered in the name of the municipality ✓ Portion 292 and 293 of the farm Pusela 55LT (Talana Hostel and surrounding areas) donated to the municipality by the Department of Public Works <p>Leases</p> <ul style="list-style-type: none"> ✓ Tenants of Pusela 6 signed a new lease agreement to rent as family units from <p>Areas earmarked for development</p> <ul style="list-style-type: none"> ✓ Council entered into land availability for development of the following extensions <table border="1"> <thead> <tr> <th>Town</th><th>Developer</th></tr> </thead> <tbody> <tr> <td>Dan Extension 1</td><td>Dewcon</td></tr> <tr> <td>Tzaneen Extension 13</td><td>Phetogo Projects</td></tr> <tr> <td>Tzaneen Extension 53</td><td>Phadima Holdings</td></tr> <tr> <td>Tzaneen Extension 60</td><td>Solidarity Developers</td></tr> <tr> <td>Tzaneen Extension 78</td><td>Ngoma Trading</td></tr> </tbody> </table> <p>Installation of Services</p> <ul style="list-style-type: none"> ✓ COGHSTA is funding the installation of services (water , sewer and road grading) at Dan extension for an amount of R 8, 187, 000.00 ✓ COGHSTA is also funding the installation of services (water , sewer and road grading) at Dan village for 2000 sites and an amount of R 44, 000,000.00 	Town	Developer	Dan Extension 1	Dewcon	Tzaneen Extension 13	Phetogo Projects	Tzaneen Extension 53	Phadima Holdings	Tzaneen Extension 60	Solidarity Developers	Tzaneen Extension 78	Ngoma Trading
Town	Developer												
Dan Extension 1	Dewcon												
Tzaneen Extension 13	Phetogo Projects												
Tzaneen Extension 53	Phadima Holdings												
Tzaneen Extension 60	Solidarity Developers												
Tzaneen Extension 78	Ngoma Trading												
9. Library Services	<p>Library services</p> <ul style="list-style-type: none"> ✓ 105485 Library users were assisted ✓ 107163 books were lent out ✓ 128 Displays set up ✓ 113 groups hosted ✓ 4 holiday programmes arranged and hosted ✓ 8 major and 16 minor book related events arranged ✓ 701 learners participated in the GTM annual competition ✓ 5 GTM schools provided with a total of 3324 books by Biblionef 												

Chapter 1

Table 5: Service delivery initiatives 2010/11		
Service	Activities	
	New Libraries ✓ New Library being constructed at Shiluvane by the DSA & C at a cost of R 4, 221, 059.00 ✓ Another new library planned for Mulati village	
10. Licensing Services	Service	Figure
	Vehicle registration	112346
	Vehicle renewal	47109
	Traffic fine payment	8538
	Issuing of driving license	15325
	Issuing of learners license	7485
	Issuing of public driver's license	3089
11. Sport, Arts and Culture	Events ✓ The municipality hosted the Public View for 2010 FIFA World Cup ✓ Hosted INAS-FID Event in August 2010 ✓ Hosted the SAIMSA Games in September 2011 ✓ Hosted the District OR Tambo games in May 2011 Upgrading of Sport and Recreation facilities ✓ MDM upgraded the Lerejeni sport facility at a cost of R 1m (Phase 1)	

A summary of access to basic services is presented in Table 5 below:

Table 6: Percentage of Households with access to basic services				
Financial Year	Service			
	Electricity	Water	Sanitation	Waste collection
2008/2009	70%	53%	13%	9%
2009/2010	81%	76.30%	32.90%	10.20%
2010/2011	82.80%	80%	40.20%	11%

Ensuring universal access to basic services is entrenched in the vision of GTM however, budget constraints does not allow for these services to be extended as would be ideal. It is especially in the case of waste collection that the municipal budget is insufficient to fund waste removal services in the large, sparsely populated rural areas where cost recovery is not yet workable.

Chapter 1

1.4. FINANCIAL HEALTH OVERVIEW

The 2010/2011 financial year was again a very challenging year for the Greater Tzaneen Finances. In most of the Local Municipality's in the country, where there is a huge service delivery backlog, cash flow is one of the biggest constraints. During the year the going concern of Greater Tzaneen Municipality's cash flow balance was improved to a positive of R16 million. The improvement of the Annual Financial Statements clearly indicates the following:

- The current assets increased during this year to exceed the current liabilities with R30 million. This was a positive turnaround to the previous year of R42 million.
- The Conditional Grant balances, for the first time since the inception of conditions grants, were fully cash backed.

These improvements were effected through strict budget management and the control of expenditure to be in line with the cash at hand.

Table 7: Financial Overview 2010/11 (R'000)			
Details	Original budget	Adjustment budget	Actual
<i>Income</i>			
Grants	207 450	207 450	193 661
Taxes, Levies and tariffs	318 927	318 927	315 869
Other	45 431	45 431	33 728
Sub Total	571 809	571 809	543 258
<i>Less Expenditure</i>	507 792	522 792	607 531
Net Total*	<u>64 017</u>	<u>49 017</u>	<u>(64 273)</u>
*Note: surplus/deficit	Surplus	Surplus	Deficit

It is evident from the income contained in Table 7 that there are small variance between the budgeted figures and the actual income. With regard to the expenditure it is confirmed that the variance of R74 million is mainly the result of an increase in depreciation which is a non-cash item. The increase in depreciation resulted from the unbundling of Councils assets which, due to the unbundling increased from R1,4 billion to R1,7 billion. Another contributing factor is the increase of provision for bad debt which is also a non-cash item. If non-cash items are excluded from the calculation Council would have made a surplus.

Chapter 1

Table 8: Operating Ratios Actual (2010/11)

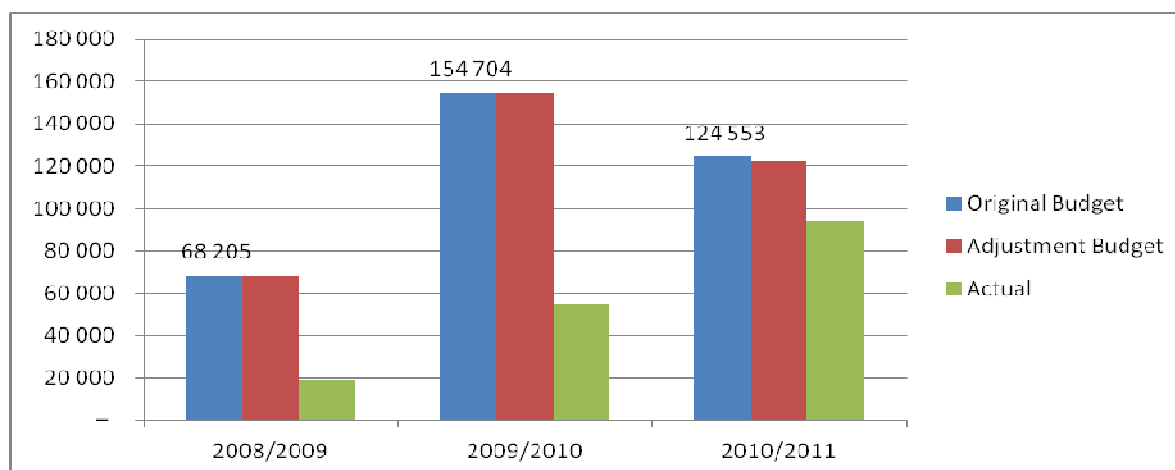
Detail	Percentage
Employee Cost	15.05%
Repairs and Maintenance	16.62%
Finance Charges and Depreciation	17.21%

Employee cost represents 15.05% of total expenditure and the low percentage is the result of the inclusion of the employee cost allocated to other operating activities in Repairs and Maintenance if included the percentage will be 24%. Repairs and maintenance represent 16.62% of total expenditure which is the result of cash flow constraints; it was however resolved that repairs and maintenance be increased in the future budget. Finance charges and depreciation represent 17.21% of the total expenditure. This high ratio is the result of the unbundling of council assets which increased from R1, 4 billion to R1, 8 billion which has a direct impact on depreciation

Table 9: Total Capital Expenditure (2008/09 - 2010/11) (R'000)

Detail	2008/2009	2009/2010	2010/2011
Original Budget	68 205	154 704	124 553
Adjustment Budget	68 205	154 704	122 763
Actual	19 407	54 627	94 017

Figure 2: Capital Expenditure 2008/09 – 2010/11



The under expenditure is as result of financial management to accommodate financial constraints

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1.5. ORGANISATIONAL DEVELOPMENT OVERVIEW

The latest Organizational Design took place during the beginning of 2011 to ensure that the organogram is aligned to the powers and functions to be conducted by the Greater Tzaneen Municipality as well as for the smooth execution of the IDP. As on 30 June 2011 a total of 933 positions were approved of which 614 were filled with 319 vacancies. A comprehensive explanation of this matter can be found in Chapter 4.

1.6. AUDITOR GENERAL REPORT

GTM received a qualified opinion due to the Standards of Generally Recognized Accounting Practice, GRAP 3, and Accounting Policies. Changes in accounting estimates and errors require that an error must be adjusted for, retrospectively and that the opening balance be restated for the earliest period presented. The report of the Auditor General is attached hereto as **Annexure B**.

The qualified Audit opinion can be grouped into the following main areas:

- Property, plant and equipment
- The Standards of Generally Recognized Accounting Practice, GRAP 3, accounting practice Policies changes in accounting estimates and errors require that an opening balance be restated for earliest period presented.
- Supporting documents for five amounts on the AFS as audit evidence.

It must be indicated that during the audit of the Annual financial Statements of Greater Tzaneen Municipality the Auditor General ran out of time on their time schedule for the audit. The Audit had to be completed on 30 November 2011 and by 28 November 2011 at 15h00 a meeting was only conducted where approximately 100 items had to be discussed. This meeting went on to 21h00. On the 29 November 2011 corrections had to be effected as agreed upon by the Auditor General and the Greater Tzaneen Municipality's Management team on the Audit Steering Committee. The discussion on the corrections was only done at 20h00 on 29 November 2011, after which corrections had to be done. At 23h45 the corrected Annual Financial Statements had to be printed without any time to check the corrected Annual Financial Statements. Out of the 8 matters of qualification 5 could be

Chapter 1

easily corrected if time was available because the information was readily available. For the PPE it must be indicated that during the 2009/2010 audit many hours were spent to get the PPE in line with the expectation of the Auditor General. During the audit for 2011/2012 the same PPE was queried.

During the year under review Greater Tzaneen Municipality had an approved audit action plan which was strictly adhered to. The corrections were done, but it is very difficult to bring everything in line if the previous audit information cannot be used as a base line to work from.

Chapter 1

1.7. STATUTORY ANNUAL REPORT PROCESS

Table 10: Annual reporting process

No.	Activity	Timeframe
1	Consideration of next financial year's Budget and IDP process plan. Except for the legislative content, the process plan should confirm in-year reporting formats to ensure that reporting and monitoring feeds seamlessly into the Annual Report process at the end of the Budget/IDP implementation period.	July
2	Implementation and monitoring of approved Budget and IDP commences (In-year financial reporting).	
3	Finalise 4 th quarter SDBIP Report for previous financial year	
4	Submit draft 2010/11 Annual Performance Report to Internal Audit and Auditor-General	
5	Municipal entities submit draft annual performance reports to MM	
6	Audit/Performance committee considers draft Annual Performance Report of municipality and entities (where relevant)	August
8	Mayor tables the unaudited Annual Performance Report	
9	Municipality submits draft Annual Performance Report including consolidated annual financial statements to Auditor General.	
10	Annual Performance Report as submitted to Auditor General to be provided as input to the IDP Analysis Phase	
11	Auditor General assesses draft Annual Performance Report including consolidated Annual Financial Statements and Performance data	September - October
12	Municipalities receive and start to address the Auditor General's comments	November
13	Mayor tables Audited Financial Statements to Council complete with the Auditor-General's Report	
14	Audited Annual Report is tabled to Council by the Mayor made public	January
15	Annual Report is made public and inputs/comments are invited	
16	Oversight Committee assesses Annual Report	February
17	Council adopts Oversight report	March
18	Oversight report is made public	
19	Oversight report is submitted to relevant provincial council	

Chapter 1

The reporting timeframes as presented in the table above are as legislated. It is however important to distinguish between the Annual Performance Report (APR) and the Annual Report. The Annual Performance Report is an annual report on the actual achieved in relation to the targets set in the Service Delivery and Budget Implementation Plan (SDBIP), as approved for the specific financial year. This report must be submitted to the Auditor General along with the Annual Financial Statements (AFS). Then upon the approval of this report an Annual Report is drafted where the status of all municipal affairs for the financial year is reflected upon with the APR and AFS as addendums. The Annual Report has to serve before Council by 30 January to allow the Oversight Committee to consider it and report to Council by 30 March. The APR needs to be considered during the Analysis Phase of the IDP during August and September to ensure that the strategic plan of Council is adjusted to address the challenges highlighted. The revised IDP will then form the basis of the budget and SDBIP for the new financial year. Currently GTM have not yet achieved full alignment between the IDP, Budget and SDBIP. This is mainly due to the fact that the IDP does not include targets for key service delivery indicators and that these are then set during the drafting of the SDBIP. Since the budget is then also approved, target and budget allocations are amended in the SDBIP

Chapter 2

CHAPTER 2 – GOVERNANCE

COMPONENT A: POLITICAL AND ADMINISTRATIVE GOVERNANCE

The Municipal Structures Act defines a municipality amongst other as a structure with political office bearers and administration components; a geographic area; and the community of the municipality. In other words, a municipality consists of a municipal institution (political and administrative structures), and the people who live in the local area. The term can also be used to refer to a local area which falls within a municipal boundary

Roles

The roles of these two components can briefly be defined by generally outlining key responsibilities mandated by various legislations thereto, without specifically dealing with the provisions of these pieces of law.

Rights and duties of municipal councils (political component):

The council of a municipality has the right to govern, on its own initiative, the local government affairs of our local communities; and to exercise the municipality's executive and legislative authority without interference. Councils must respect the rights of citizens in the way in which they exercise their powers. Council may finance the affairs of the municipality by charging fees for services, imposing surcharges on fees or property rates, and (when allowed by national legislation) imposing surcharges on other taxes, levies and duties. Council has duties as well as rights. These, amongst others, include the duties to:

- Exercise their powers and use their resources in the best interests our communities;
- Provide, without favour or prejudice, democratic and accountable government
- Encourage the participation of the communities;
- Ensure that municipal services are provided to the communities in an equitable, and financially and environmentally sustainable manner;
- Promote development in the municipality;
- Promote gender equity;
- Promote a safe and healthy environment in the municipality; and

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- Contribute to the progressive realisation of the fundamental rights contained in the Constitution.

The Municipal Systems Act obliges Councils to consult the local community about municipal services. Communities should have a say in the way in which services are delivered; the level of services; the quality of services; and the range of services which are provided.

Duties of Municipal Administrations

The Municipal administration has a number of duties towards our communities, which could be summarized as thus:

- Being responsible for the general administration and accounting of the functionaries of the municipality;
- Being responsive to the needs of the local community;
- Establishing clear channels of communication with all sectors of the society and governance;
- Informing the local communities about the services which they are entitled to receive; and
- Informing the local community how the municipality is managed, what it spends its money on, and who is in charge.

The Municipal administration also has the duty to facilitate a culture of public service and accountability amongst staff, and taking measures to prevent corruption.

It is therefore expected that the Municipality must fulfill these duties as far as possible, taking account the budget and capacity they have available.

2.1 POLITICAL GOVERNANCE

The key functions of the political component in the administration of the Municipality are as briefly explained above.

Oversight Function.

Over and above other legislative requirements that provides for specific actions towards municipal oversight, a Municipal Council remains responsible for the specific oversight of the general administrative work of the Municipality. In as far as specific requirements is concerned, the Municipality did establish the following committees to play an oversight role on various matters of Municipal work, particularly on fiscal matters:

1. Executive Committee
2. Finance Committee

Chapter 2

3. Municipal Public Account Committee

On the administrative component, the Internal Audit Unit also serves as bedrock for fiscal guidance and accountability.



POLITICAL STRUCTURE

Function

MAYOR

Mrs. DJ Mmetle

SPEAKER

Mr Phetole Percy Machete

CHIEF WHIP

Mr Napoleon Mboweni

EXECUTIVE COMMITTEE

1. Cassius Machimana
2. Rirhandzu Selomo
3. Samson Maunatlala
4. Charlotte Nkhwashu
5. Richard Shingange
6. Seengwane Nkuna
7. Buku Jack Sekgotodi
8. Morepiwa Makgomole
9. Joas Mothiba

Greater Tzaneen Municipality has 68 councillors, 34 Ward Councillors who are directly elected and 34 proportional representation councillors. The ANC has 59 seats, the DA 5 seats; Cope 2, ACDP and APC have a seat apiece. The ANC is in charge of 32 of the 34 award and the rest is led by the DA. 10 members make up the Executive Committee which is chaired by the Mayor. Each member of the committee chairs a portfolio committee made up of other councilors and official. The Mayor, Speaker, Chief Whip and four other councilors, who are also part of EXCO, are fulltime councilors

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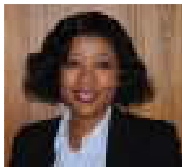



2.2 ADMINISTRATIVE GOVERNANCE

The Municipal Manager of a municipality is the accounting officer of the municipality for the purposes of the MFMA and must provide guidance on compliance with this Act to political structures; political office bearers, and officials of the municipality and any entity under the sole or shared control of the municipality. GTM had 6 directorates during 2010/11 being:

- Office of the Chief Financial Officer
- Corporate Services
- Community Services
- Electrical Engineering
- Engineering Services
- Planning and Economic Development

In order to synergize the activities of the political functions in Council an 8th department, namely, that of the Office of the Mayor was created during the organizational review process. This Department will only be sourced and will become operational with effect from 1 July 2011. It will be headed by a Director (Office of the Mayor) with divisions for councillor support and special programs. In the councillor support leg the functions of PA, Secretary, Clerk, Mayoral Driver, etc will be found; whilst on the special programs leg, the functions for HIV/AIDS, Gender, Disability and Youth are catered for. The latter is all cross-cutting issues that impacts on all programs/projects of Council.

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Photo	TOP ADMINISTRATIVE STRUCTURE	Function
	TIER 1 MUNICIPAL MANAGER Mrs TC Mametja	Accounting Officer, Also managing, IDP, PMS, Disaster Management and Internal Audit
	TIERS 2 AND 3	
	CHIEF FINANCIAL OFFICER Mr AJJ Le Grange	
	DIRECTOR: Community Services Mr OZ Mkhombo	Manage Revenue, Expenditure, Supply Chain and Financial Services and Reporting, Budgeting Manage Environmental Health, Cleaning services, waste removal, licensing and testing, law enforcement, parks, cemeteries, recreational facilities, libraries and sports, art and culture
	DIRECTOR: Electrical Engineering Mr P van der Heever	Manage Electricity service provision and infrastructure maintenance in service area
	DIRECTOR: Planning & Economic Development Mrs FT Mashianoke	Manage Town Planning, Housing, Land development, Local Economic Development and tourism
	DIRECTOR: Corporate Services Vacant	Manage Legal services, Human Resource, Public Participation, Communication and Marketing and IT
	DIRECTOR: Engineering Services Vacant	Manage Water, Sanitation, Roads and storm water service provision and maintenance, fleet and municipal buildings.

Chapter 2

COMPONENT B: INTERGOVERNMENTAL RELATIONS

The MSA S3 requires that municipalities exercise their executive and legislative authority within the constitutional system of co-operative governance envisage in the Constitution S41. The municipality as a third sphere of governance continues to work and cooperate with the other spheres of governance in the country. The municipality, through various representatives from administration and the political wing, do attend district and provincial intergovernmental forums. These forums play an important role in enhancing cooperative governance and intergovernmental relations within the three spheres of governance. Through these forums, spheres of governance are able to find it each other in terms of challenges identified from time to time. Therefore, the municipality found such an interaction helpful toward service delivery to our communities.

2.3 INTERGOVERNMENTAL RELATIONS

The municipality does not participate in the national intergovernmental structures. The municipality did however attend provincial intergovernmental meetings in a form of Provincial Premier/Mayor's Forums and the Provincial Development Planning Forums. Through such meetings, the municipality was able to obtain information about future developmental plans by sector departments and state owned enterprises to be implemented within our area of jurisdiction. During the 2010/11 financial year, through these intergovernmental forums, the municipality was able to have a consolidated report about all government wide projects to be implemented.

The municipality, through various representatives from administration and the political wing, was able to attend district forums such as the District Intergovernmental Forums, District Mayor's Forum, District Municipal Managers Forum, District Speaker's Forums and the District Development Planning Forum. Through such forums, the municipality was able to benefit by learning from other municipalities in terms of best practice and also to guide the district in terms of priorities and priority areas from our municipality in terms of service delivery.

Chapter 2

COMPONENT C: PUBLIC ACCOUNTABILITY AND PARTICIPATION

The Municipality has established, within its Corporate Services Directorate, a Public Participation Unit/Division, with functional personnel and specific scope.

Key to our accountability processes in terms of both the Structures and the Systems Acts is the facilitation and implementation of the following forums:

- Quarterly Community report back meetings by Ward Councilors
- Quarterly Mayoral Imbozos
- Ward Committee monthly assessment meetings
- Annual Mayoral Address
- Half year Progress Report by the Mayor
- Annual IDP/Budget community and focused groups' consultation meetings

To this end, our Municipality has never received a negative reaction from the MEC COGHSTA, the MEC Treasury, Minister Treasury, stakeholders, or the community in general on the processes required for the adopting of the IDP/Budget or any other policy of Council.

2.4 PUBLIC MEETINGS

The Municipality has established, within its Corporate Services Directorate, a Public Participation Unit/Division, with functional personnel and specific scope. Key to our accountability processes in terms of both the Structures and the Systems Acts, is the facilitation and implementation of the following forums:

- Quarterly Community report back meetings by Ward Councilors
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To this end, our Municipality has never received a negative reaction from the MEC COGHSTA, the MEC Treasury, Minister Treasury, stakeholders, or the community in general on the processes required for the adopting of the IDP/Budget or any other policy of Council.

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Key to our public communications and participatory initiatives, we have established and produce the following interactive mediums:

- Quarterly Bulleting - a Municipal magazine called Greater Tzaneen Bulletin;
- Face book Page – Greater Tzaneen Municipality
- GTM Electronic Newsletter – called Makomb- Ndlela which is released Monthly
- GTM Website – www.tzaneen.gov.za, updated daily – to – weekly
- Complaints and Compliments Box – at the foyer of the Municipal offices
- Report from Presidential and Premier’s Hotlines

The impact that these medium has had was that it put our Municipality in direct, daily contact with our communities and stakeholders, hence receiving information when it matters most, where it matters most. The participatory system of Greater Tzaneen has further changed because ward committees were established from community stake holders. In this instance the stakeholder forum cluster forums which are responsible to draft ward committee programmes, interrogate monthly ward reports and also monitor the issues from ward committees to the community. The accountability of the participatory committee now is improved. The clusters are also managed by political heads, who are full time councillors, to manage issues direct from community.

Greater Tzaneen Municipality has also established a Representative Forum consisting of Councillors, representatives from Ward Committees, NGO’s, CBO’s, Sector Departments. According to the IDP/Budget and PMS process plan (which is reviewed annually) this forum must meet at least once per quarter to consider the IDP, service delivery progress reports and make inputs into these three processes. Unfortunately, during 2010/11 this forum could only convene 3 times throughout the year. It must however be mentioned that, in order to strengthen the participatory process 2 other participatory processes are embarked on, on an annual basis:

- Ward needs analysis conducted on a ward level during the Analysis phase of the IDP
- Ward based budget contact sessions where the draft budget is presented to the wards with an opportunity for community members to make inputs into the budget prior to finalisation.

The IDP Representative forum is not as effective as we would like it to be as documentation are usually not available to forum members prior to meetings. Service Delivery reports are also not submitted to this forum on a regular basis. This is something that GTM wants to improve on. It must

Chapter 2

further be noted that the IDP, Budget, SDBIP and Annual Report of Council is placed on the GTM website: www.tzaneen.gov.za for the public to view. Hard copies of these documents are also made available at Thusong Centres, Libraries and Traditional Authority offices.

Chapter 2

Table 11: Public meetings held during 2010/11					
Nature & purpose of meeting	Date	Number of Councilors in attendance	Number of Municipal Officials in attendance	Number of Community Members in attendance	Dates and manner of feedback given to the community
Mayoral Public Participation					
Ward 02	13/11/2010	15	9	260	27/01/2012 minutes
ward 09	14/11/2010	17	10	300	01/04/2012 Minutes
Ward 07	21/11/2011	22	8	280	
Ward 18	27/11/2011	20	9	100	28/01/2012 Minutes
Ward 13	28/11/2011	13	7	150	26/02/2012 Minutes
ward 32	16/11/2011	15	7		
Ward 04	23/11/2011	17	18		05/02/2012 Minutes
ward 13	23/11/2011	17	18	491	
COMMUNITY OUTREACH PROGRAMME					
Ward 05	18/02/2011	17	8	185	

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Service delivery priorities as identified through participatory processes are presented in Table 12 below:

Table 12: Service Delivery priorities per ward (Highest Priority first)		
Ward	Priority name and detail	Progress during 2010/11
1	Provision of water and grading of Internal streets	Water remains a challenge, however, municipality is delivering water through tankers as a way to alleviate the problem. Streets are being graded through a municipal wide ward programme
2	Provision of water and a construction of a clinic	Water remains a challenge; however, municipality is delivering water through tankers as a way to alleviate the problem. A clinic has not yet been constructed. The priority has been submitted to the Department of Health as it falls within its function
3	Provision of water pipelines at Ga-Wally and Radoo, provision of toilets at Ga-Wally, grading of internal streets at Ga-Wally, provision of bridge on Radoo graveyard road and tarring of road from Xihoko to Radoo	Water remains a challenge; however, municipality is delivering water through tankers as a way to alleviate the problem. Toilets have not yet been constructed. Streets are being graded through a municipal wide ward programme. The bridge has not yet been constructed and the road from Xihoko to Radoo not yet tarred.
4	Provision of Water	Water remains a challenge; however, municipality is delivering water through tankers as a way to alleviate the problem.
5	Provision of water and grading of Internal streets	Water remains a challenge; however, municipality is delivering water through tankers as a way to alleviate the problem. Streets are being graded through a municipal wide ward programme
6	Provision of water	Water remains a challenge; however, municipality is delivering water through tankers as a way to alleviate the problem.
7	Provision of water at Kheopeng and Moruji, grading of internal streets and the tarring of Mavele to Moruji road	Water remains a challenge; however, municipality is delivering water through tankers as a way to alleviate the problem. Streets are being graded through a municipal wide ward programme. The Mavele to Moruji road has been advertised for implementation by Mopani District Municipality
8	Provision of water	Water remains a challenge; however, municipality is delivering water through tankers as a way to alleviate the problem.
9	Provision of water, grading of internal streets and construction of a bridge	Water remains a challenge; however, municipality is delivering water through tankers as a way to alleviate the problem. Streets are being graded through a municipal wide ward programme. The bridge has not yet been constructed.
10	Provision of water	Water remains a challenge; however, municipality is delivering water through tankers as a way to alleviate the problem.

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Table 12: Service Delivery priorities per ward (Highest Priority first)		
Ward	Priority name and detail	Progress during 2010/11
11	Provision of water and the tarring of Thapane to Moruji road	Water remains a challenge; however, municipality is delivering water through tankers as a way to alleviate the problem. The Mavele to Moruji road has been advertised for implementation by Mopani District Municipality
	Construction of a bridge to Lwandlamuni school, speed humps and provision of water	Bridge to Lwandlamuni School not yet constructed ,Speed humps has been constructed and water remains challenge, however, municipality is delivering water through tankers as a way to alleviate the problem
13	Provision of houses	Farm houses have not yet been provided to Mieliekloof and Tarentaal communities
14	Tarring of road from Tzaneen/Modjadjiskloof to Politsi, Electricity, water and Houses at Maribethema and Politsi	The road from Tzaneen/Modjadjiskloof to Politsi is under construction, Water remains challenge, and however, municipality is delivering water through tankers as a way to alleviate the problem. Maribethema is still on the electricity priority list, houses allocated to Maribethema during 2010/11 financial year and no houses provided in Politsi.
15	Provision of street lights at Flora Park	Street lights have been provided to Flora Park, but there remains need for some
16	Provision of water	Water remains a challenge; however, municipality is delivering water through tankers as a way to alleviate the problem.
17	Provision of water at Mokgoloboto and grading of internal streets at Dan	Water remains a challenge; however, municipality is delivering water through tankers as a way to alleviate the problem. Streets are being graded through a municipal wide ward programme
18	Provision of water and the connection of tar road to R36 road	Water remains a challenge; however, municipality is delivering water through tankers as a way to alleviate the problem. The road has not yet been connected to R36 road
19	Tar road to graveyard	Tar road to graveyard constructed
20	Tar road from TEBA to Dan Clinic and the grading of internal streets	Tar road not yet constructed, however Mopani District Municipality is to implement the projects during 2011/12 financial year. Streets are being graded through a municipal wide ward programme
21	Tarring of internal streets	Internal streets not yet tarred
22	Construction of Gavaza to Mafarana tar road and the grading of internal streets	Gavaza to Mafarana road not yet tarred. Streets are being graded through a municipal wide ward programme.
23	Provision of water, houses and grading of internal streets	Water remains a challenge; however, municipality is delivering water through tankers as a way to alleviate the problem. Hundred (100) houses constructed in Mariveni and streets are being graded through a municipal

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Table 12: Service Delivery priorities per ward (Highest Priority first)		
Ward	Priority name and detail	Progress during 2010/11
		wide ward programme
24	Provision of water and tar road from Khopo to Letsitele	Water remains challenge, however, municipality is delivering water through tankers as a way to alleviate the problem and the road from Khopo to Letsitele not yet constructed
25	Provision of water	Water remains a challenge; however, municipality is delivering water through tankers as a way to alleviate the problem.
26	Provision of water	Water remains a challenge; however, municipality is delivering water through tankers as a way to alleviate the problem.
27	Grading Makhubidung to Sekoto internal street tar and Serututung via Makhubidung to Shoromong tar road	Streets are being graded through a municipal wide ward programme and the road from Serututung via Makhubidung to Shoromong has not been tarred
28	Dr CN Phatudi via Pharare to Mokgapeng tar road and provision of water at Gavaza, Burgersdorp and Mineview	The road from Dr CN Phatudi via Pharare to Mokgapeng not tarred. Water remains challenge, however, municipality is delivering water through tankers as a way to alleviate the problem
29	Provision of water	Water remains a challenge; however, municipality is delivering water through tankers as a way to alleviate the problem.
30	Construction of a bridge between Nabane and Tickylane and the grading of internal streets	Bridge not yet constructed and Streets are being graded through a municipal wide ward programme.
31	Development of a new Lenyenye graveyard	New graveyard not yet developed, but discussions with relevant land owners continuing
32	Provision of water and grading of Internal streets	Water remains a challenge; however, municipality is delivering water through tankers as a way to alleviate the problem. Streets are being graded through a municipal wide ward programme
33	Bokgakga to Mogoboya tar road, Internal street, provision of water (Bokgakga) and Houses	The road from Bokgakga to Mogoboya was not constructed; however it's to be implemented by Mopani District Municipality during the 2011/12 financial year. Streets are being graded through a municipal wide ward programme. Water remains challenge, however, municipality is delivering water through tankers as a way to alleviate the problem and houses not constructed
34	Provision of water and the construction of tar road on the Lephepane to Khujwane road	Water remains a challenge, however, municipality is delivering water through tankers as a way to alleviate the problem and the road from Lephepane to Khujwane to be implemented during the 2011/12 financial year

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Key benefits for GTM derived from the meetings listed in Table 11 are the opportunity to communicate strategies, policies and the extent of service delivery within the municipal jurisdiction. Public meetings also play an important role for the politicians to engage their community. It also helps the municipality to know challenges facing our communities. The benefits to the public are:

- They are able to participate in a development that affect their lives on the ground
- It is a platform raise issues of challenge

The public meetings plays an important role both from the municipality and the public in the sense that both are given, opportunity to strategies how planning of development should be channelled. Public Meetings are conducted quarterly in a form of service delivery report and information giving, to the public. To date two public meeting were conducted across thirty four ward and were fully attended by the community.

2.5 IDP PARTICIPATION AND ALIGNMENT

Table 13: IDP participation and alignment criteria	
Criteria	Yes/no
Does the municipality have impact, outcome, input and output indicators	No
Does the IDP have priorities, objectives, KPIs, development strategies	Yes
Does the IDP have multi-year targets?	No
Are the above aligned and can they calculate into a score	No
Does the budget align directly to the KPIs in the strategic plan?	No
Do the IDP KPIs align to the Section 57 Managers	Yes
Do the IDP KPIs lead to functional area KPIs as per the SDBIP	Yes
Do the IDP KPIS align with the provincial KPIs on the 12 Outcomes	No
Were the indicators communicated to the public	No
Were the four quarter aligned reports submitted within the stipulated timeframes?	Yes

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COMPONENT D: CORPORATE GOVERNANCE

Corporate Governance has a broad scope. It includes both social and institutional aspects.

Corporate Governance encourages a trustworthy, moral, as well as ethical environment.

Corporate Governance ensures transparency which guarantees strong and balanced economic development. This also ensures that the interests of all stakeholders are safeguarded. It also ensures that all stakeholders fully exercise their rights and that the organization fully recognizes these rights.

Some of the benefits of Corporate Governance:

- Good corporate governance ensures corporate success and economic growth.
- Strong corporate governance maintains stakeholders' confidence, as a result of which, institution can raise capital efficiently and administrative effectively.
- It lowers the capital cost.
- It provides proper inducement to the (political) principals as well as managers to achieve objectives that are in interests of the stakeholders and the organization.
- Good corporate governance also minimizes wastages, corruption, risks and mismanagement.
- It helps in brand formation and development.
- Ensures organization in managed in a manner that fits the best interests of all.

2.6 RISK MANAGEMENT

Risk management is an essential component of good governance which every institution should have and manage. Section 62(1) (c) (1) of the MFMA (Act 56 OF 2003) requires that the accounting officer must maintain effective, efficient and transparent system of financial and risk management and internal control. Risks can be maintained effectively if institutions establish risk units and appoint risk officers who can take charge of the risks and report to risk committee timorously.

A risk unit and risk officer has not yet been established and employed for GTM. Presently the manager internal audit has been requested to assist by organizing the activities of the Risk Officer such as coordinating the annual risk assessment and the issuing of risk report and the updating of the risk register.

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Service departments play an important role as it is their responsibility to manage risks by developing effective system of internal controls to minimize risks within their sphere of operations. Annually they are invited to participate in the risk assessment process by identifying risks within their departments.

2.7 ANTI-CORRUPTION AND FRAUD

Fraud and anti-corruption strategies and policies are also component of good governance. The municipality does not have fraud and anti-corruption policy approved by council. However there is a supply chain policy with separations of committees like specification committee, evaluation committee, adjudication committee and eventually the approval by the accounting officer. In all the above mentioned committees politicians are excluded from participating. The municipality has also established internal audit unit and the shared audit committee with the Mopani District Municipality, of which the members are non municipal employees or councilors. Recommendations of audit committee are contained in **Annexure G**.

For 2010/11 financial year the municipality received a qualified opinion from the Auditor General and the audit committee recommended that:

- They must, on a quarterly basis receive the following reports:
 - Financial report,
 - Performance report,
 - IT report and
 - Internal quarterly audit report
 - Half year results of asset verifications.

2.8 SUPPLY CHAIN MANAGEMENT

The MFMA S110-119; SCM Regulations 2005; and relevant MFMA circulars set out required processes and guidance manuals to help ensure that SCM arrangements provide appropriate goods and services, offer best value for money and minimize the opportunities for fraud and corruption. The

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Supply Chain Management Policy of Greater Tzaneen Municipality was approved by Council on 29 November 2005, Item B 141. This policy complies with legislative requirements and is in line with the provisions of Section 217 of the constitution, Chapter 11 of the MFMA the PFMA as well as the Preferential Procurement Policy Framework Act. This policy provides for the three committees required by the Act which have been established and are functional. It also provides for the following functions:

- Demand Management
- Acquisition Management
- Logistics Management
- Disposal Management
- Risk Management
- Performance Management.

It also describes in detail the process and procedures of the acquisition of goods, services and works as well as the disposal of inscrutable, redundant and obsolete goods. No remedial actions are necessary seeing that no serious problems were experienced.

2.9 BY-LAWS

Public Participation on By-laws was performed through community and ward meetings around Greater Tzaneen Municipality. Communities raised and indicated their dissatisfaction and comments on the By-Laws. The By-Laws, once gazetted, became a municipal Law and enforced through the prescribed procedures contained therein. The by-laws introduced during 2010/11 are presented in Table 14 below:

Table 14: By-laws introduced during 2010/11					
By-law	Revised/ Newly Developed	Public participation conducted prior to adoption (yes/no)	Date of public participation	By-Law gazetted	Date of publication
Street trading By-Law	IN PROCESS OF BEING ADOPTED				
Health By-Laws for pre-school institutions					
Cemetery By-Laws					

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Table 14: By-laws introduced during 2010/11

By-law	Revised/ Newly Developed	Public participation conducted prior to adoption (yes/no)	Date of public participation	By-Law gazetted	Date of publication
Electricity By-Laws					
Keeping of Animals By-Law					
Water Services By-Law					
Education Loans By-Law					
Financial By-Law					
Flammable Liquids By-Law					
Rules of Order & Probity By-Law					
Traffic policy By-Law					
Drainage By-Laws					

2.10 WEBSITES

Table 15: Municipal Website: Content and Currency of Material

Documents published on GTM website	Yes/No	Publishing date
Current and annual adjustment budget related documents	Yes	10/01/2011
All current budget related documents	Yes	25/02/2011
2009/10 Annual Report	Yes	25/02/2011
2011/12 performance agreements and plans for Section 57 Managers	Yes	25/02/2011
All service delivery agreements for 2010/11	No	
All long-term borrowing contracts for 2010/11	No	
All supply chain management contracts above a prescribed value(given value) for 2010/11	No	
An information statement containing a list of assets over a prescribed value that have been disposed of in terms of section 14(2) or (4) during 2010/11	No	
Contracts agreed on in 2010/11 to which subsection (1) of section 33 apply, subject to subsection (3) of that section	No	

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Table 15: Municipal Website: Content and Currency of Material

Documents published on GTM website	Yes/No	Publishing date
Public-private partnership agreements referred to in section 120 mad in 2010/11	No	
All quarterly reports tabled in Council in terms of section 52(d) during 2010/11	No	

The new website is developed according to the guide of the MFAMA under Section 75 with the heading 'Information to be placed on websites of Municipalities', this will ensure that all requirements of the MFMA all properly addressed and adhered to. The rural Broadband project, under the second phase, will address the e-Campus or smart Municipality which include amongst others establishing public points on Post Office branches and other public areas for the community to use to access Municipal information and information about government services in general. All office base employees have access to desktop computers or laptops with access to the internet. Access to the internet at remote offices is not as constant as would be ideal.

2.11 PUBLIC SATISFACTION ON MUNICIPAL SERVICES

The Department of Local Government and Housing conducted a customer satisfaction survey in the GTM area during 2010/11. The sample size was 504 of which 476 individuals and 28 businesses where interviewed. The outcome was an average satisfaction level of 39.44%. This low level of satisfaction is due to the fact that the majority of the people interviewed live in rural areas where GTM is not the service provider. Most community members are not aware of which sphere of government is providing which service and a survey such as this gives the impression that GTM as an institution is not providing good services, while it is in fact a reflection of government as a whole. GTM therefore requested DLGH (COGHSTA) to revise the sampling method as well as the questionnaire to be more focused on those services provided for by municipalities to enable us to utilise the outcome to improve our services.

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Implementing our public participation programmes and initiatives as outlined in 2.4 has tremendously improved the levels of trust and satisfaction amongst our stakeholders and community members. Our task is now to continue to enhance and improve our performance thereto.

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CHAPTER 3 – SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

This chapter contains service delivery results for 2010/11 relating to the various functions performed by GTM. For a summary of service delivery achievements refer to the Executive summary of the Municipal Manager.

COMPONENT A: BASIC SERVICES

This component includes: water; waste water (sanitation); electricity; waste management; and housing services; and a summary of free basic services. The Engineering Services Department consist of four divisions namely: Roads and storm water, Water and Sewer, Project Management Unit, Building control and Fleet.

Roads and Storm Water

The division is responsible for construction and maintenance of new road and existing roads including storm water management within its area of jurisdiction. The challenge with regards to provision of this service is the insufficient budget provision to meet targets and minimum or acceptable standard of service.

Water and Sewer

This division is responsible for maintenance of existing water and sewer reticulation management of three (3) water treatment plants and one (1) waste water treatment plant. MDM is the Water Service Authority and GTM is the Water Service Provider. MDM is responsible for bulk water and reticulation thereof. The biggest challenge is fact that GTM is not the WSA and this is creating a lot challenges to account for a services that GTM has not direct control off. GTM has capacity in terms of this service provision. We have for the second time retained the blue drop certification award for drinking water quality.

Project Management Unit

This division is responsible for management of all capital budgets for creation of new civil infrastructure services. The biggest challenge is insufficient capital provision to reduce back logs.

Building control services and fleet

Responsible for building control services from approval of building plans to issue of occupation certificates and contravention notices. The unit is also responsible for maintenance of all Council owned and leased vehicles. The Division also maintains existing building of Council. The biggest challenge with the fleet is the age of fleet which results in repairs taking long and impacting on

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service delivery. The challenge on maintenance of buildings is insufficient budget provision to meet demands and compliance to OHS Act. The challenge of building control is lack of funds to acquire electronic system for both circulation and filling of building plans.

3.1. WATER PROVISION

Greater Tzaneen Municipality (GTM) had signed a Water services Provider contract with Mopani District Municipality (MDM) on the 9th June 2011. MDM is the Water Services Authority (WSA) and according to the contract MDM will provide bulk water services to GTM while GTM will provide water services to the consumers as well as collection of revenue. Approximately 70% of GTM area consists of rural villages where water provision is not yet as expected. Table 16 presents water service delivery output for 2010/11.

Table 16: Water provided during 2010/11

No	Water Works	Water Quota in m ³	Abstracted in m ³	Pumped in m ³	Plant loss in %	R/ m ³
1	Georges Valley	2370000	314866	287698	8.6	R 0.37
2	Tzaneen Dam	1230000	1515899	1488944	1.7	R 0.33
3	Letsitele	418000	3042610	2804274	7.83	R 0.41
4	Boreholes		120909	120909	0	fixed
	Total	3600000	4994284	4701825	5.85	

It should be noted that since all water assets have been transferred to MDM a detailed report the expenditure on water will be contained in the Annual Report for MDM. This section will only reflect on those aspects managed by GTM on behalf of the WSA.

There are eleven Water treatment works within the boundary of Greater Tzaneen Municipality. There are also more than 280 boreholes drilled to augment the existing water sources. These are managed and operated as follows: Three (3) waterworks operated by GTM, three (3) water works operated by Lepelle Northen Water and five (5) operated by MDM. These waterworks as well as boreholes are unable to provide basic water to 99117 households evenly in GTM. The majority of the households are in rural areas (126 villages) where water are to be supplied through boreholes and

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waterworks which are either dry or not receiving regular maintenance or not maintained at all. Some waterworks were designed for a small community and now, with the current growth rate, the works cannot cope with the demands. Dysfunctional boreholes and waterworks compelled GTM to provide water, especially in villages, through water tankers. This arrangement was made as temporary measure but eventually prolonged as various boreholes in villages, clinics and schools were found to be dry.

GTM had been allocated 3 600 000 m³ of water from Tzaneen and Ebernezer dams. Letsitele Water works has an allocation of 418 290 m³ per annum. The growth rate from 2007 had seen the allocation being insufficient. Application for an increase to 6 000 000 m³ from both Ebernezer and Tzaneen dams had not been successful since the both dams are said to be over allocated. The capacities of the waterworks are also at their maximums. The Water portfolio committee had recommended, after holding cluster meetings, that the list to upgrade be sent to Mopani District Municipality as WSA to consider upgrading the water works. Five villages, Mariveni, Khujwana, Tours, Nkambako and Fobeni were recommended by Portfolio committee as those that will receive households connection and be metered (cost recovery). The recommendation was backed by an understanding that the villages are close to waterworks and have constant supply.

Water and sewer services were installed to 1005 Households in Nkowankowa section D. 360 stands in Dan extension 1 received water and sewer services. These services were funded by COGHSTA. Water reticulation and 70 stand pipes were installed in Ramotshinyadi by Resolve funded by USAID.

Table 17: Total use of water by Sector (cubic meters)					
Financial Year	Agriculture	Forestry	Industrial	Domestic	Water Losses
2008/2009	No consumption	No consumption	384653	7055971	12%
2009/2010	No consumption	No consumption	356720	7459927	7%
2010/2011	No consumption	No consumption	293122	143964	11%

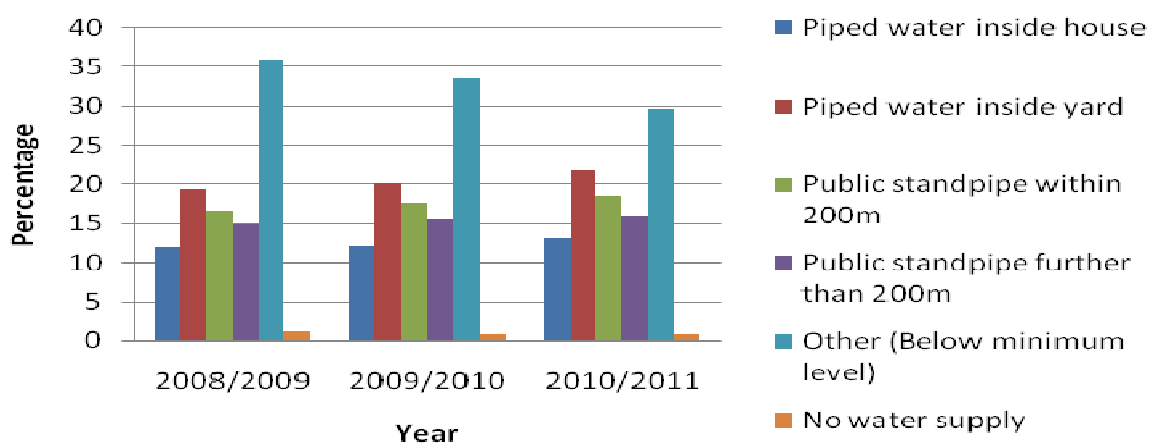
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Table 18: Household access to water 2008/09 - 2010/11

Level of access	2008/2009		2009/2010		2010/2011	
	Nr of Households	% of Total	Nr of Households	% of Total	Nr of Households	% of Total
Piped water inside house	11850	11.96	12083	12.19	13008	13.12
Piped water inside yard	19232	19.40	20050	20.23	21545	21.74
Public standpipe within 200m	16533	16.68	17434	17.59	18432	18.60
Public standpipe further than 200m	14788	14.92	15440	15.58	15790	15.93
Other (Below minimum level)	35677	35.99	33298	33.59	29530	29.79
No water supply	1037	1.05	812	0.82	812	0.82
Total Households	99117	100.00	99117	100.00	99117	100.00
Nr of Households receiving Free Basic water	3 2009		30 000		2 003	
Nr of Households receiving 24hr piped water	31082	31.36	32133	32.42	34553	34.86
Budget allocation for water supply*	R 1 445 000.00		R 1 445 000.00		R 1 445 000.00	

*MDM allocation to GTM

Figure 3: Household access to water



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Table 19: Households receiving Free Basic Water, 2010/11

Total Households	Receiving Water	Backlog	Free Basic Water
89831	68,589	21242	1,254

Table 20: Targets for providing access to water

Water Access Target	Year	Cost
300	2011/12	R 3,000,000
300	2012/13	R 3,100,000
300	2013/14	R 3,150.000
TOTAL		R 9,250,000

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Table 21: Water Service Delivery targets from SDBIP for 2010/11

Programme	Project/ KPI	Annual Target (2010/11)	Actual Achieved (30 June 2011)	Reason for deviation
Accessible services	% of households with access to basic level of water	90%	78%	Due to Lack of funds to expand water service
	% households earning less than R1100 with access to basic water services	None	2135	Baseline information not available to do calculation therefore the number for the 5 Towns supplied by GTM is provided
Water & Sanitation	m³ increase of water quota	3.8million m³	0	DWA's response is that they do not have enough water to cater for an increase, but can look at other avenues like Water Demand management System
	# of new basic water connections	None	32	Some of the developments had been put on hold due to the insufficient water quota.
	# metered water connections / total figure of households as %	None	Not available	12,145 Households supplied. Total for area not known. This information is only for 5 towns supplied by GTM
	Water to RDP Houses at Lenyenye	Project 100% completed Metered water supply to RDP houses	Project was not done this Financial year	Lack of funds from NDPG.
	Water to RDP Houses at Nkowankowa Section D	Project 100% completed Metered water supply to RDP houses	Project was not done this Financial year	Lack of funds from NDPG.
	Erection of 50kl elevated tank at Lenyenye Stadium	Project 100% completed	Project was not done this Financial year	Lack of funds from NDPG.
	Erection of 50kl elevated tank at Nkowankowa Stadium	Project 100% completed	Project was not done this Financial year	Lack of funds from NDPG.
	Refurbishment of pump station and	Project 100% completed	Project was not done this	Lack of funds from NDPG.

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Table 21: Water Service Delivery targets from SDBIP for 2010/11				
Programme	Project/ KPI	Annual Target (2010/11)	Actual Achieved (30 June 2011)	Reason for deviation
	pipeline for grey water at Lenyenye		Financial year	
	Installation of Elevated tank for water storage at Dan 1 & 2	Project 100% completed	Project was not done this Financial year	Lack of funds from NDPG.
	Boreholes (Drilling at airfield & Tarentaal)	Project 100% completed	100% completed : Drilled and equipped just awaiting electrification	

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Greater Tzaneen Municipality had retained its Blue Drop (Drinking Water Quality) status for the second year running. The awards which were handed over by Mister of Water Affairs, Edna Molewa at the Cape Town International Conventional Center (ICC) on the 30th of June 2011 are for Tzaneen and Letsitele Water systems. GTM is one of the three local municipalities to be certified Blue Drop in Limpopo and one of only 66 country wide. For women in Blue Drop Certification category, Ms Virginia Madike, who is Superintendent overseeing all GTM's three Water Purification Plants (Letsitele, Georges Valley and Tzaneen Dam) saw herself scooping the 2011 Award. The systems (starting from abstraction to the tap) which produce a combine 25 mega million litres had to meet the following requirements.

1. Water Safety Plan Process and Incident Report Management
2. Process Control, Maintenance and Management Skill
3. Drinking Water Quality Monitoring Programme
4. Drinking Water Sample Analysis Credibility
5. Submission of Drinking Water Quality Results
6. Drinking Quality Compliance
7. Publication of Drinking Water Quality Management Performance

The awards indicate GTM's high level of professionalism, performance and compliance. They will also boost GTM's tourism prospects and investment. The Blue Drop Status (BDS) is recognized globally and has a potential to allay tourist fears of contacting water borne diseases when drinking or using water. High water quality is also essential for the production of food and beverages, hence ensuring GTM's commitment in ascertaining a quality of human life.

In addition to this, the Water portfolio committee had embarked on visiting various clusters (Thusong centres) to meet wards councillors and committees as well as officials from MDM and GTM in order to collect information about water challenges in Tzaneen Municipality. All information, such as the cause of the water shortages, were captured and grouped accordingly. Problems that needed urgent attention were immediately identified and those that can be solved by officials were given to them, like shortage of diesel for engine driven borehole pumps, damaged or vandalised pipes that needed repairs and could be repaired urgently were attended to. Those that needed political intervention for attention were also noted, to be sent to council. Water and wastewater treatment works which

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needed upgrade were recorded, to be sent to Water Services Authority for them to include in their budget. The outcome of water samples taken for Blue Drop certification is presented in the tables below:

Table 22: Averaged water sample outcome - Tzaneen Central Laboratory					
Determinants	Tzaneen	Nkowankowa	Letsitele	Haenertsburg	Recommended-Class1
Ph (-logH)	6.69	8.7	7.88	9.29	5.0-9.5
Turbidity (NTU)	0.244	0.35	0.77	0.71	<1
Colour (as Pt)	<5	<5	<5	9	<20
Conductivity (mS/m)	8.41	8.31	9.12	6.87	<150
Temperature °C	21.4	23.2	23.4	23.3	
Total Dissolved Solids (mg/l)	42.7	40.6	39.7	33.4	<1000
Total Alkalinity (mg/l)	30	30	33	28	
Total Hardness (mg/l)	30	28	30	18	
Calcium Hardness as CaCO ₃ (mg/l)	26.92	24.96	27.01	14.72	
Calcium as Ca (mg/l)	10.78	10	10.4	5.89	<150
Magnesium Hardness as CaCO ₃ (mg/l)	3.08	3.03	4.11	3.28	
Magnesium as Mg (mg/l)	0.74	0.73	0.76	0.82	<70
Sodium as (Na) (mg/l)	2.88	3.38	2.88	7.05	<200
Potassium as K (mg/l)	0.07	1.4	0.9	0.8	<50
Chloride as Cl (mg/l)	10.5	7	9.7	6	<200
Fluoride as F (mg/l)	0.17	0.19	0.2	0.02	<1
Sulphate as SO ₄ (mg/l)	0	0	2	0	<400
Nitrate as N (mg/l)	0.03	0.26	0.14	0.01	<10
Iron as Fe (mg/l)	0.32	0.2	0.31	0.06	<0.2
Manganese as Mn (mg/l)	0.01	0.02	0.08	0.06	<0.1
Ammonia as N (mg/l)	0.04	0.02	0.07	0.04	<1.0
Aluminium as Al (mg/l)	0.066	0.05	0.029	0.06	<300
Zinc as Zn (mg/l)	0.06	0.06	0.31	0.06	<5.0
Langelier Sat. Index	-2.33	-1.68	-1.99	-0.21	
Ryznar Index	11.35	10.52	10.88	9.71	
Corrosivity Ratio	0.59	0.6	0.29	0.3	
CaCO ₃ Precipitation potential (mg/l)					
Free Res. Chlorine (mg/l)	0.85	0.47	0.32	0.41	
E.Coli (count/100ml)	NIL	NIL	NIL	NIL	0
Total Coliform Bacteria(count/100ml)	NIL	NIL	NIL	NIL	10

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Table 23:Water works summary of performance, 2010/11

Water Works	Abstract (m³)	R/(m³) Abstraction	cost (m³)	Pumped (m³)	Cost of chemicals	R/(m³) pumped	R/(m³) Total	Plant Cap	Exp Perf	Act Perf	Loss in m³	loss in %
Letsitele	315142	R 0.22	R 69 331.24	286477	R 46 973.79	R 0.15	R 0.37	1400	42000	286477	28665	9.1%
Tzaneen Dam	1478031	R 0.22	R 325 166.82	1478031	R 156 556.95	R 0.11	R 0.33	6000	180000	1478031	408.91	1.20%
George's Valley	3115052	R 0.22	R 685 311.44	2891949	R 497 118.18	R 0.17	R 0.39	9000	270000	2891949	223103	7.16%

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Figure 4: Letsitele Water abstraction levels per month

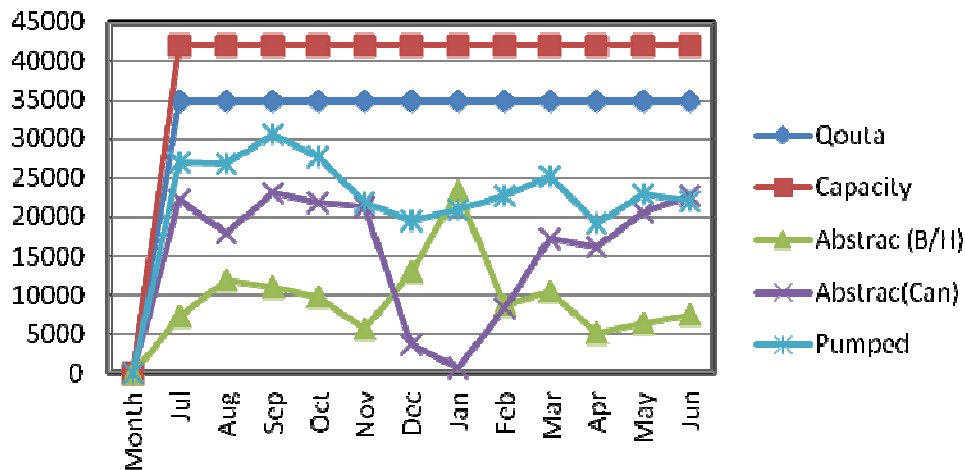
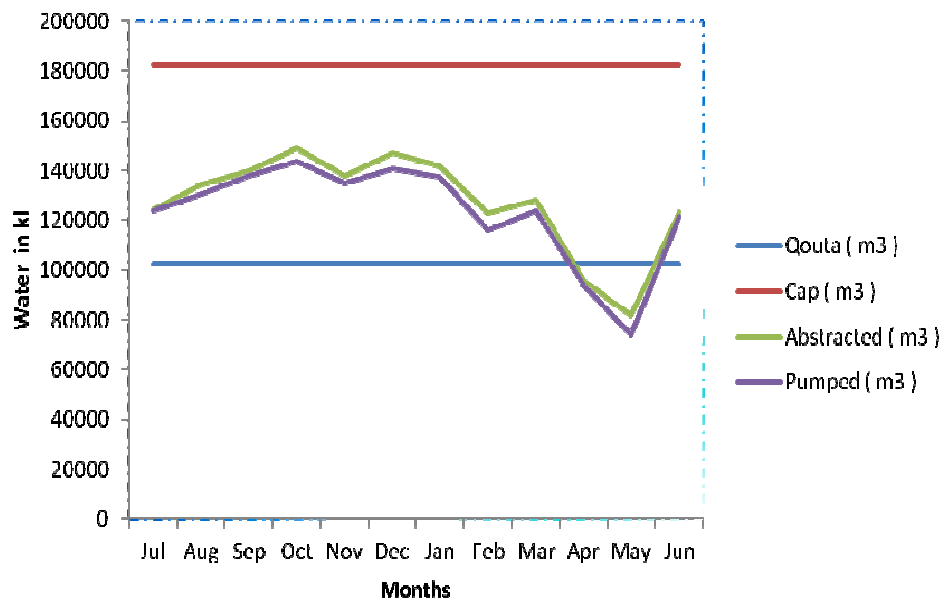
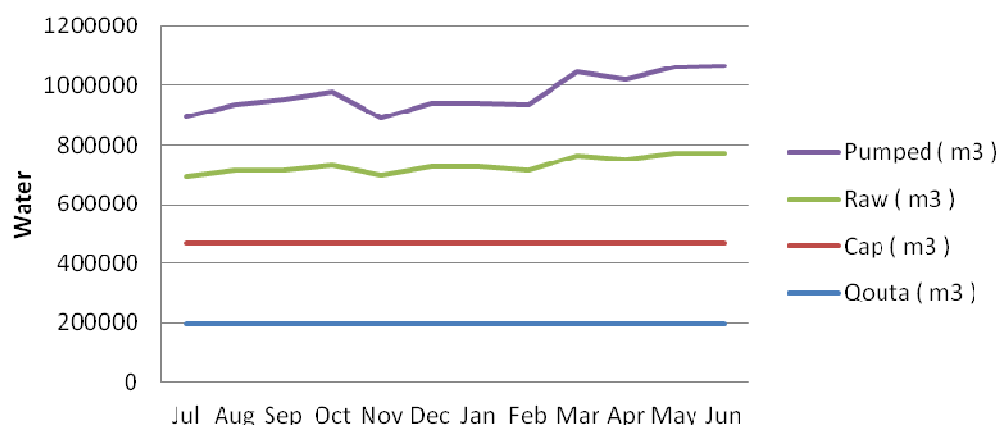


Figure 5: Tzaneen Dam Abstraction levels per month



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Figure 6: George's Valley abstraction levels per month



3.2 WASTE WATER (SANITATION) PROVISION

Greater Tzaneen Municipality is a Water Services Provider, whereas Mopani District Municipality is a Water Services Authority. Mopani allocates certain amount of VIP (sanitation) to GTM, based on the backlog. GTM's function is to monitor the building of the VIPs. For 2010/2011 financial year 2029 VIP were allocated to Tzaneen by MDM. In Dan extension 1, 360 stands were installed with waterborne sanitation. In Nkowankowa section D 1005 households were also connected with waterborne sewer. At least 39% of the total households receive sanitation and the rest do not have. Closing of the sanitation backlog depends on allocation of VIP and funding by COGHSTA and Water Services Authority and sector department also in charge of Human settlement.

Table 24: Household access to sanitation 2008/09 - 2010/11

Level of access	2008/2009		2009/2010		2010/2011	
	Nr of Households	% of Total	Nr of Households	% of Total	Nr of Households	% of Total
Flush toilet (connected to sewerage)	10000	10.1	11259	11.4	11799	11.9
Flush toilet (with septic tank)	284	0.3	280	0.3	284	0.3
Chemical Toilet	0	0.0	0	0.0	0	0.0

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Table 24: Household access to sanitation 2008/09 - 2010/11						
Level of access	2008/2009		2009/2010		2010/2011	
	Nr of Households	% of Total	Nr of Households	% of Total	Nr of Households	% of Total
Ventilated Pit Toilet	54004	54.5	55689	56.2	57715	58.2
Other Toilet below minim level	0	0.0	0	0.0	0	0.0
No toilet provision	34829	35.1	31889	32.2	29319	29.6
Total Households	99117	100.0	99117	100.0	99117	100.0
Nr of Households receiving Free Basic sanitation	32 009		30 000		2003	
Budget allocation for sanitation services	32 009		30 000		2003	

Table 25: Waste Water performance for Green Drop Certification 2010/11			
Performance Area	Tzaneen Sewage	Nkowankowa Sewage	Lenyenye Sewage
Process Control & Maintenance competency	90	90	10
Monitoring programme	70	100	0
Credibility of Sample Analysis	91	75	61
Submission of results	75	75	0
Wastewater quality Compliance	100	88	0
Failure Response Management	61	75	16
Bylaws	100	100	100
Treatment and collector Capacity	35	30	40
Assets Management	89	75	45
Bonus scores	6	0	0
Penalties	0	0	0
Treatment Capacity	8	4.5	1
Cumulative Risk rating	7	13	17
Green Drop Score + trend	84.3	77.9	21.9

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Table 26: Sanitation Service Delivery targets for 2010/11

Programme	Project/ KPI	Annual Target (2010/11)	Actual Achieved (30 June 2011)	Reason for deviation
Accessible services	% of households with access to basic level of sanitation	40%	36%	Due to Lack of funds to expand sanitation service
	% households earning less than R1100 with access to basic sanitation services	None	2135	Baseline information not available to do calculation therefore the number for the 5 Towns supplied by GTM is provided
Maintenance of municipal assets	R-value spent on water and sanitation infrastructure maintenance	R14 585 320	R 11 344 115	Under spending was caused by a shortage of equipment from local suppliers.
	Mini lab at Sewer Plant	Mini lab at sewer plant 100% completed	Waiting for appointment of contractor.	Contractor not yet appointed
	Operations and maintenance sewer (distribution networks)	Maintain 100% compliance to maintenance and reduction of backlogs. 100% expenditure	Maintenance completed for 2010/2011 Financial Year.	
	Renovation to sewer plants	Not Applicable This Quarter	Contractor is still busy on site	There were delays in appointment which resulted in late completion of the project.
	Refurbishment of pump station and pipeline for grey water at Lenyenye	Project 100% completed	Project was not done this Financial year	Lack of funds from NDPG.

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Table 27: Employees - Sanitation Services 2010/11						
Job level	2009/2010			2010/2011		
	Nr of Posts	Positions Filled	Vacancy rate	Nr of Posts	Positions Filled	Vacancy rate
Level 0-3	0	0	0%	0	0	0%
Level 4-6	4	2	50%	4	2	50%
Level 7-9	0	0	0%	0	0	0%
Level 10-15	18	7	61%	18	7	61%
Level 16-17	8	6	25%	8	6	25%
Total	30	15	50%	30	15	50%

3.3 ELECTRICITY

Currently the GTM is on track for universal access to electricity in 2014. Our top service delivery issues are insufficient capacity to fulfil the load (currently being addressed) and the dilapidated state of our distribution system and most importantly electrification demands. Major successes was the implementation of the capacity increase project which will run over a number of years, if finances are available, and the rebuilding of 66km of overhead lines where we normally only achieve 25km per year. As stated, electrification is also progressing well thanks to grants and top up funding.

We are in the process to develop prepaid in the Greater Tzaneen Municipal license area. As a result we adopted the ACTOM meter system and monitoring software together with the Contour vending system. Presently we have about 480 standard CBI prepaid meter customers and 74 split prepaid meters with the ACTOM system. There are requests from conventional customers to convert to prepaid.

GTM has an electrification priority list that is regularly updated to endure the full scope of needs is known. The IDP is a major tool in identifying poor communities and the appropriate allocation of funds to alleviate their plight. Service providers are the Municipality and Eskom, each in their respective licensed areas. Recent legislation includes the Electricity Amendment Acts 1989; 1994; 1995; and the Electricity Regulation Act 2006.

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Table 28: Household access to electricity 2008/09 - 2010/11						
Level of access	2008/2009		2009/2010		2010/2011	
	Nr of Households	% of Total	Nr of Households	% of Total	Nr of Households	% of Total
Electricity connection (at least minimum level)	60 619	67.5%	71 209	79.3%	75 717	84.3%
Electricity connection - prepaid	12	0,02%	13	0,02%	87	0,16%
Electricity below minimum level	0	0	0	0	0	0
No access to electricity	29 212	32.5%	18 622	20.7%	15.7	84.3%
Total Households	89 843		89 832		75 807	
Nr of Households receiving Free Basic Electricity	9 639	61.0%	7339	85.1%	7 043	76.7%
Budget allocation for Electricity services	R1,6 million		R21 Million		R10 Million	

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Table 29: Service Delivery Targets for Electricity as set out in the SDBIP for 2010/11				
Programme	Project/ KPI	Annual Target (2010/11)	Actual Achieved (30 June 2011)	Reason for deviation
Cost Recovery	% of Electricity losses	12%	12.7%	
	R-value of electricity loss	None	R 20,78 mil	
	Total kwh electricity loss	None	37,407,000 kwh	
Accessible services	% of households with access to basic level of electricity	85%	85%	Priority list is being followed
	% households earning less than R1100 with access to basic electricity	None	Not available	Baseline information not available to do calculation
Electricity	R-value sourced to implement electricity recovery plan	R 114 000 000	R 45 million	No grants were accessed forcing Council to take loans. Council could only afford R45m in DBSA and ABSA loans.
	% electricity backlog (# Households that needs electrical connections / Total # households as %) (Electrification)	16%	16%	
	# of new electricity connections in licensed distribution area	None	125	
	% increase in Councils' maximum demand (MVA)		100%	
	MVA increase of urban capacity	40	Not yet available	Projects to be completed end of December 2011
	% of poor households served with free basic electricity	None	76.70%	Based on the indigent register.
	Masoma village rural electrification	Masoma village rural electrification project completed by Jun 2011	Construction Phase at 40%	Project granted extension till end of August 2011
	Hweetji village rural electrification	Hweetji village rural electrification project completed by Jun 2011	Construction Phase at 56%	Project granted extension till end of August 2011
	Shoromong village rural electrification	Shoromong village rural electrification project completed by Jun 2011	Construction Phase at 64%	Project granted extension till end of August 2011
	Pulaneng village Electrification Phase 1	Pulaneng village electrification project completed by Jun 2011	Project competed with 849 Units	

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Table 29: Service Delivery Targets for Electricity as set out in the SDBIP for 2010/11				
Programme	Project/ KPI	Annual Target (2010/11)	Actual Achieved (30 June 2011)	Reason for deviation
	Mokgolobotho and Dan extension 1 & 2 electrification Phase 1	Mokgolobotho and Dan extension 1 & 2 electrification Phase 1 project completed by Jun 2011	Phase 1 at construction phase 95%	
	Farm Labour Housing (295 connections)	Project completed	Project completed with 268 connections	Less connections due to heavy rains that damaged houses
Electricity network upgrade and maintenance	Strategic Lighting	Identify area and install 48 lights	46 lights installed	
	Street Lights	Identified area and install 108 lights	133 lights installed, Nkowankowa (55), Tzaneen (13), Lenyenye (18) & Haenertsburg (11)	
	R-value electricity maintenance	32,1 Million	R 5 505 816	Target was miscalculated to include general expenses etc.(target should have been R6370541 for maintenance alone)
	Rebuilding of Lines (R1,075,000 to ESD)	Rebuilding of Samango 11kv phase 1, Samango 11kv ring, portion of Junction garage 11kv and Deeside 11kv or Dap Naude 11kv	Rebuilding of Samango 11kv phase 1, Samango 11kv ring, portion of Junction garage 11kv, Pompagalana 11kv and Henley to Eiland 33kv refurbish completed. Total of 66km of line rebuilt	
	Capital Tools (Rural)	Procurement of tools as & when required	100 % Completed	
	Auto Reclosers	Installation of 2 new auto reclosers (3 installations in total)	4 Auto-recloses Installed	
	Re-enforcing of Tzaneen town network including 11kv primary satellite substations (Capacity Project)	Construction of Western substation and 66KV line at 50% completion. Construction of 11KV cable network at 50%. (Only R33000000 to be spent in 2010/11 rest paid out on delivery of transformers in 2011/12)	Construction of Western substation and 66KV line at 50% completion. Construction of 11KV cable network started. (Rest of capital to be spent on delivery of transformers in 2011/12)	Project program ends December 2011 due to delivery of transformers and switchgear construction constraints.
	Installation of Fire wall protection	Installed 6 firewalls (14 in total installed)	25 firewalls installed	
	Airfield NDB and run way lights (R200,000 to ESD)	Replaced Runway lights and cables	NDB installed. Runaway lights by July 2011.	Contractor has malaria.
	Nkowankowa 66KV line	Project started in conjunction with Eskom, service provider appointed	Project started in conjunction with Eskom, service provider appointed to	Negotiations with Eskom on progress

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Table 29: Service Delivery Targets for Electricity as set out in the SDBIP for 2010/11				
Programme	Project/ KPI	Annual Target (2010/11)	Actual Achieved (30 June 2011)	Reason for deviation
		to conduct EIA, Purchase of property and registration of servitudes	conduct EIA, Purchase of property and registration of servitudes	
	Letsitele main sub transformer replacement	Transformers on order and installation during September 2011	Transformers on order and installation during September 2011 for project completion.	Project program ends December 2011 due to delivery of transformers and switchgear construction constraints.
	Robot Controllers	Replaced 7 Robot Controllers	7 Robot controllers replaced	
	Refurbish of distribution network (Rural)	Ongoing maintenance on rural distribution network	Ongoing maintenance on rural distribution network	
	Maintenance of HT equipment (Rural)	Ongoing maintenance on HT equipment in rural distribution network	Ongoing maintenance on HT equipment in rural distribution network	
	Refurbishment of meter boxes (Urban)	Refurbish 33 M/Boxes per Quarter	Meter boxes are being replaced on breakdown and refurbishment as necessary	
	Substation Maintenance (Rural)	Ongoing maintenance on substations within rural distribution network	substations maintained - 60%	
	Meter boxes (Rural)	Ongoing maintenance on meter boxes within rural distribution network	50 meter boxes maintained	
	Reactive and preventive maintenance on overhead lines and equipment (Rural)	Ongoing maintenance on overhead lines within rural distribution network	Ongoing maintenance on overhead lines within rural distribution network	
	Vegetation Control Rural)	Ongoing vegetation control on overhead lines within rural distribution network	Vegetation controlled -2125.66km	
	Council owned Buildings (Urban)	Maintained Electrical Infrastructure in buildings	33 Lights maintained 6 Sockets maintained 2 lights switches maintained	
	Air conditioners (Urban)	Maintain all Air conditioners in Municipal buildings	All Air conditioners in Municipal Building Maintained	
	Metering Audits (Urban)	Audit LPU meters	Ongoing maintenance of Air conditioners	Service provider cannot include Audits in the amount of allowable hours per month

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Table 29: Service Delivery Targets for Electricity as set out in the SDBIP for 2010/11				
Programme	Project/ KPI	Annual Target (2010/11)	Actual Achieved (30 June 2011)	Reason for deviation
	Streetlight Maintenance (Urban)	Maintain all street lights in municipal area	Ongoing maintenance of streetlights	
	Traffic Lights (Urban)	Maintain all Robots	All Robots Maintained	
	General expenses (Urban)	Repair of Radios, PPE, Stationery, Telephone	Acquired protective clothing, spent R 165 322	Overspending on protective clothing
	Reactive and preventive maintenance on urban distribution, machinery and equipment (Urban)	Reactive and preventive maintenance on urban distribution, machinery and equipment (Urban)	Reactive and preventive maintenance on urban distribution, machinery and equipment. Spent R 147 900	Had to change miniature substation in the first quarter (98.67%) spent

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Table 30: Employees - Electricity Services						
Job level	2009/2010			2010/2011		
	Nr of Posts	Positions Filled	Vacancy rate	Nr of Posts	Positions Filled	Vacancy rate
Level 0-3	4	4	0%	4	4	0%
Level 4-6	23	19	17.4%	23	16	30.4%
Level 7-9	11	9	18.2%	11	9	18.2%
Level 10-15	52	39	25.0%	52	33	36.5%
Level 16-17	31	25	19.4%	31	20	35.5%
Total	121	96	20.7%	121	82	32.2%

Table 31: Financial Performance 2010/11: Electricity Services (R'000)					
Detail	2009/2010	2010/2011			
	Actual	Budgeted	Adjustment Budget	Actual	Variance
Total Operational Revenue (excluding tariffs)	R 17 801.93	R 10 000.00	R -	R 6 469.85	R 3 530.15
Expenditure:					
Employees	R 19 311.44	R 22 816.11		R 20 352.52	R 2 463.59
Repairs & Maintenance	R 24 076.68	R 26 238.32	R 1 200.00	R 26 718.09	R 720.24
Other	R 187 030.74	R 206 766.87	R -	R 239 640.21	R-32 873.34
Total Operational Expenditure	R 248 220.79	R 265 821.31	R 1 200.00	R 293 180.67	R-26 159.36
Net Operational (Service) Expenditure	R 230 418.86	R 255 821.307	R 1 200.00	R 286 710.82	R-29 689.51

Table 32: Capital Expenditure 2010/11: Electricity Services (R'000)					
Capital Projects	2010/2011				
	Budget	Adjustment budget	Actual Expenditure	Variance from original budget	Total Project value*
Upgrading Tzaneen Town Infrastructure	R 45 000.00	-	R 22 593.77	R 22 406	R 53 500.00
Letsitele Main Transformer replacement	R4 500.00	-	R 1 979.32	R 2 521	R 4 500.00

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Table 32: Capital Expenditure 2010/11: Electricity Services (R'000)

Capital Projects	2010/2011				
	Budget	Adjustment budget	Actual Expenditure	Variance from original budget	Total Project value*
Rebuilding of Lines	R 5 725.00	-	R 5 625.60	R 99	R 5 725.00
Nkowankowa 66KV line repairs	R 2 000.00	-	R-	R 2 000	R 2 000.00
Electrification of Mokgoloboto/ Pulaneng	R 17 100.00	-	R 17 063.54	R 36	R 17 100.00
Electrification of Masoma	R 4 621.11	-	R 3 644.64	R 976	R 4 621.11
Electrification of Hweetji	R 2 219.72	-	R 2 073.52	R 146	R 2 219.72
Electrification of Shoromong	R 1 590.43	-	R 1 308.01	R 282	R 1 590.43
Capital Tools Rural	R 150.00	-	R 135.71	R 14.29	R 150.00
Auto-reclosers	R 650.00	-	R 632.58	R 17.42	R 650.00
Firewalls	R 490.00	-	R 469.83	R 20.17	R 490.00
Strategic Lighting	R 445.00	-	R 444.09	R 0.91	R 445.00
Street Lights	R 1 000.00	-	R 863.56	R 136.44	R 1 000.00
Airfield	R 800.00	-	R 633.88	R 166.12	R 800.00
Capital Tools Urban	R 425.00	-	R 282.66	R 142.34	R 425.00
Robot Controllers	R 250.00	-	R 243.02	R 6.98	R 250.00
Total	R 86 966.26	-	R 57 993.75	R 28 973	R 95 466.26

The four highest priority capital projects are electrification, increasing of capacity, rebuilding of overhead lines and replacement of transformers in the Letsitele area. Variances on the four largest capital projects are minimal and the projects are currently on time and track. We are also not expecting any likely variances at this stage on the future spending pattern. We have concerns about achieving our targets and are resorting to external loans to hopefully bring our targets within reach. The only agreement with Eskom, other than our normal supply agreement, is the Municipal Use of System (MUOS) whereby GTM supplies Eskom consumers via the GTM distribution system. This agreement expires in 2012 and negotiations for its renewal will start soon.

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3.4 WASTE MANAGEMENT (THIS SECTION TO INCLUDE: REFUSE COLLECTIONS, WASTE DISPOSAL, STREET CLEANING AND RECYCLING)

International guidelines / prescriptions for waste management are as follows:

- The Rio declaration
- The Agenda 21 principles
- Kyoto protocol
- The recent Copenhagen agreement
- 9 other International agreements

The National context for waste management includes:

- The Bill of Rights (Section 24) of the National Constitution provides as follows:-“Everyone has the right to an environment that is not harmful to their health or well-being”
- The Environmental Management Act (Act 107 of 1998)
- The Environmental Waste Management Act (Act 59 of 2008)
- Environmental Conservation Act (Act 73 of 1989)
- The Solid Waste By-Laws (Notice 12 of 1990)
- The Waste Management Policy

Waste quantities and characteristics

General Waste: 79,726 m³

Health Care Waste: 540 m³

Garden Waste: 21,694 m³

Geographic Distribution

The jurisdiction of GTM is divided by the main roads from Politsi via Tzaneen, Tarentaalrand, Letsitele and Trichardtsdal, in a Northern and Southern service region

Mandate

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The mandate of GTM is to provide all households with a basic removal service to protect the environment for the benefits of future and present generations through legislative and other measures to prevent pollution and ecological degradation promote conservation to secure sustainable development to achieve the International & National goals. The Integrated Waste Management Plan's objectives are to:-

- To provide all households with a basic removal service
- To protect the environment for the benefits of future and present generations
- To prevent pollution and ecological degradation
- To promote conservation to secure sustainable development

DESCRIPTION OF THE REFUSE COLLECTION FUNCTIONS

Waste Minimization (Recycling)

Recycling at source ("yellow-bags") was undertaken in Tzaneen residential areas up until Sept'09, whereafter the M.S.P.(Municipal Service Provider) withdrew due to fluctuating market-prices. The intervention required is the procurement of a M.S.P. to undertake recycling @ source & operations of Buy-back-Center/s.

Waste Minimization-Composting

± 15,436 m3 organic waste (garden) is treated at a basic technology (no tub-grinder is available) composting site, bulky organic waste can however be composted therefore the procurement of a M.S.P. with appropriate equipment to operate an appropriate-technology compost plant, as part of Landfill management must be considered.

Waste Minimization-Rural Waste Minimization

10,767 or 11.5% urban households of 93,825 households receive a full curbside service, where 88.5% of households are not serviced at present. There is a lack of C.D.W.'s to do awareness activities at Eco-club schools, where 40 C.D.W.'s are required to do awareness at 97 Eco-clubs. The re-use of firewood from the Landfill are available and delivered to rural Drop off Centres (DoC) for utilization by communities, to mitigate deforestation-practices. 97 DoCs were erected at present, but it is anticipated that it will become "White Elephants" if dedicated intervention are not implemented i.t.o. the National B.R.R.Policy through the declaration of demarcated localities for BRR Services, the

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Financing of basic refuse removal services and the provision of accurate and updated indigent registers, the Institutionalization of BRR service the registration of IDP projects and the appointment of service providers from the community.

Collection & transportation

A full curbside collection service is rendered at following suburbs, which represents only 11.5% of all households,-

- Nkowankowa
- Lenyenye
- Letsitele
- Haenertsburg
- Tzaneen

88.5% of all households representing rural households do not receive a basic service. The cost to address the service in full (urban & rural), with immediate effect, will be approximately R78, 000,000-00 per annum for all 129 villages.

Litter Picking

Urban streets, main roads & urban taxi / bus ranks are cleaned on a regular and period schedule from all debris and solid waste, where 5,312 m3 are collected monthly. Roads and streets in rural areas are not being attended to

Vehicle replacements

No backlogs exist currently but replacements must start during the 2014//15 financial year. Appropriate vehicles are required to transport Health Care Waste.

Treatment & disposal

One 11 ha permitted landfill classified as a G.M.B- site, are managed in compliance with specifications, with an expected life-span of the site is +- 12 x years. H.C.R.W. is removed to a permitted and approved treatment facility in Gauteng. There is no weather – proof entrance & internal roads at the Landfill Drop off centers. Drop-of Centers (DoCs) are located at:

- Nkowankowa
- Lenyenye
- Letsitele
- Haenertsburg

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All D.o.C.s are managed by a Service Provider, 6m³ skips utilized for this purpose and are cleaned on a daily basis at the Tzaneen Landfill. Political engagement with M.D.M. is required to initialize the establishment of a District Landfill in accordance with the National Waste Sector Plan. R 15,000,000-00 required to select, rank and erect a new site. The procurement of a M.S.P. to undertake bulk-removals at D.o.C.s and the procurement of a M.S.P. with appropriate equipment to operate the Landfill Site (included appropriate-technology compost plant, as part of Landfill management) is required. The Civil Engineering Manager must also address Roads & Storm water maintenance, as requested annually during budget-cycle.

Pollution control

9 public toilet blocks managed at the following locations:-

- 6 blocks at Tzaneen
- 1 block at Nkowankowa
- 1 block at Letsitele
- 1 block at Haenertsburg
- 1 block at Lenyenye are not operational

Law Enforcement

The appointment of 2 Environmental Law Enforcement Officers delayed due to lack of Workload-assessment & organizational layout. There is also a lack sufficient number of C.D.W.'s in the Rural Waste Programme, the Law Enforcement Division must address the issue of appointments.

Management, Administration, Communications & Logistics

In order to manage solid waste removal more efficiently the following is required:

- Administrative support
- Sufficient budget-provision
- G.I.S. – Lack of operational applications software
- Networking - Lack of network at “outside” offices
- Electronic “Data-capturing”
- Organisational Development interventions by H.R.

Waste removal Service Statistics

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Personnel associated with refuse removal are:

- Divisional Manager (1)
- Divisional Waste Management Officer (0)
- Snr. Superintendents (2)
- Regional Waste Management Officer (0)
- Superintendents (2)
- Functional Waste Management Officer (0)
- Admin Officer (0)
- Administration Clerk (1)
- Secretary/Typist (0)
- Snr. Team leaders (12)
- Snr. Labourers (121)

Service beneficiaries:

- Residential removals: 9,892 households
- Business removals: 694
- Own removals-villages (no service): 80,034 households

M³ of refuse disposed

- Domestic & Commercial: 78,000m³
- Garden (21,436m³)

Total operating cost:

- Operating cost of collections & disposal: R28.5milj
- Operating cost of litter picking: R 6.9milj
- Operating cost of public toilet: R 3.3milj
- Total: R38.7milj

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Table 33: Household access to solid waste collection services 2008/09 - 2010/11						
Level of access	2008/2009		2009/2010		2010/2011	
	Nr of Households	% of Total	Nr of Households	% of Total	Nr of Households	% of Total
Solid waste removal once a week	9892	11%	9892	11%	9892	11%
Removal less frequently than once a week	0	0%	0	0%	0	0%
Using communal dump + own refuse dump	80034	89%	80034	89%	80034	89%
Using own refuse dump	above	above	above	above	above	above
Other disposal	0	0%	0	0%	0	0%
No waste disposal	0	0%	0	0%	0	0%
Total Households	89926	100%	89926	100%	89926	100%
Nr of Households receiving Free Basic Waste services	4261		9940		13737	
Budget allocation for Solid waste collection services	R 24,310,000.00		R 32,158,579.00		R 37,500,307.00	

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Table 34: Service Delivery targets for Waste as set out in SDBIP for 2010/11

Programme	Project/ KPI	Annual Target (2010/11)	Actual Achieved (30 June 2011)	Reason for deviation
Accessible services	% Households with access to basic level of solid waste removal	13%	12%	Due to Lack of funds to expand waste removal service
	% households earning less than R1100 with access to basic waste removal	None	Not available	Baseline information not available to do calculation
Waste Management	% Service delivery backlog for solid waste	88%	88%	No decrease in backlog due to budget limitations to expand services to rural areas
	R-Value of Free Basic waste removal to affected households	R 3,800,000	R 3,800,000	
	Collection & Transportation- Curbside collections (Litter picking, Health Care waste, & Bulk removals)	100% compliance to bulk removal, Health Care waste & litter picking schedules	Complied to bulk removal, Health Care waste & litter picking schedules	
	Collection & Transportation- Curbside collections (Bin replacement)	Procurement of 80 bins	0 bins procured	SCMU did not perform in tender allocations requests
	Treatment & Disposal(Landfill auditing)	Conduct External landfill audit during April. Conduct quarterly	Conducted an External landfill audit during April. Quarterly	

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Table 34: Service Delivery targets for Waste as set out in SDBIP for 2010/11				
Programme	Project/ KPI	Annual Target (2010/11)	Actual Achieved (30 June 2011)	Reason for deviation
		internal audit on landfill site	internal audit on landfill site conducted	
	Treatment & Disposal (Landfill ranking/Development of existing landfill)	Conduct landfill ranking by external service provider	No ranking	MDM fail to respond on exercise numerous requests
	Treatment & Disposal (Landfill operations)	90% daily compliance to landfill permit conditions 100% expenditure	96% daily compliance to landfill permit conditions 100% expenditure	
	Pollution Control (Public Toilets)	90% daily compliance to public toilet operations and schedules 100% expenditure	90% daily compliance to public toilet operations and schedules 100% expenditure	
	Pollution Control(Upgrading ablutions facilities)	Attend to ablution maintenance as per requisition to Engineering Department 100% expenditure	Attend to ablution maintenance as per requisition to CEM 100% expenditure	

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Table 35: Employees - Solid Waste Services						
Job level	2009/2010			2010/2011		
	Nr of Posts	Positions Filled	Vacancy rate	Nr of Posts	Positions Filled	Vacancy rate
Level 0-3	1	1	0	1	1	0
Level 4-6	4	2	50%	4	2	50%
Level 7-9	1	1	0	1	1	0
Level 10-15	12	11	8.3%	12	11	8.3%
Level 16-17	124	88	29%	124	88	29%
Total	142	103	27.5	142	103	27.5

Table 36: Financial Performance 2010/11: Solid Waste Services (R'000)					
Detail	2009/2010	2010/2011			
	Actual	Budgeted	Adjustment Budget	Actual	Variance
Total Operational Revenue (excluding tariffs)	R 8,000,000	R 12,971,298	R 12,971,298	R 12,971,298	R 0.00
Expenditure:					
Employees	R 13,332,014.68	R 14,755,886	R 14,755,886	R 15,363,782.78	-R 607,896.78
Repairs & Maintenance	R 3,036,007.10	R 5,401,489	R 5,401,489.00	R 4,034,402.81	R 1,367,086.19
Other	R 35,702,766.00	R 14,602,418	R 14,602,418.00	R 21,847,646.18	-R 7,245,228.18
Total Operational Expenditure	R 52,070,787.78	R 34,759,793	R 34,759,793.00	R 41,245,831.77	-R 6,486,038.77
Net Operational (Service) Expenditure	R 44,070,787.78	R 21,788,495	R 21,788,495.00	R 28,274,533.77	-R 6,486,038.77

Table 37: Capital Expenditure 2010/11: Solid Waste Services (R'000)					
Capital Projects	2010/2011				
	Budget	Adjustment budget	Actual Expenditure	Variance from original budget	Total Project value*
Rural Waste removal Phase 3	R 14,086,194.84	R 0.00	R 13,789,194.84	R 296,524.50	R 13,789,194.84
Rural Waste removal Phase 4	R 19,134,969.08	R 0.00	R 19,134,969.08	R 0.00	R 19,134,969.08
Total	R 33,221,163.92	R 0.00	R 32 924 163.92	R 296,524.50	R 32,924 163.92

No capital projects were implemented for Waste Collection during 2010/11.

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3.5 HOUSING

GTM was requested to identify, prioritize and submit urban and rural development areas for housing implementation during 2010/11 financial year. All projects are developed in terms of the approved Integrated Residential Development Programme. All rural projects are implemented in terms of the Rural Housing Subsidy Programme. The Greater Tzaneen Municipality prioritize the wards which have least RDP houses. For the 2010/11 the following wards benefitted: Ward 22 benefitted 100 units for Mhangweni village, Ward 23 benefitted 100 units for Mariveni village, Ward 26 benefitted 100 units for Masoma village and Ward 28 benefitted 100 units for Gavaza village. On the disaster programme 20 units were distributed to different villages for Ward 17, 24, 33 and 34. All of the above units were completed within the given timeframe. Beneficiaries of all the villages were trained on housing consumer education. The purpose of the training is to address and transfer housing information to all community members especially those who benefitted for this financial year 400 beneficiaries were trained.

CHALLENGES

- Greater Tzaneen Municipality is standing at 13688 Backlog
- Blocked project still outstanding in some wards
- Lack of the available land for development.
- Lack of proper coordination by the province on the implementation of the project.
- Lack of signing powers by Municipalities poses a threat on the quality of houses.
- CDW's interface on housing is poorly approached. This has resulted in listing people with big structures in ward 1
- The role of CDW's must be clarified.

Table 38: Percentage of households with access to basic housing

Year	Total Households	Households in informal settlements	% of HH in formal settlements
2008/2009		20 000	N/A
2009/2010		20 000	N/A
2010/2011		20 000	N/A

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Table 39: Housing Service Delivery targets for 2010/11 as set out in the SDBIP

Programme	Project/ KPI	Annual Target (2010/11)	Actual Achieved (30 June 2011)	Reason for deviation
Housing	100 units for Mhangweni Village	Completion of beneficiary lists and attach documents and details Submission of forms to DLG&H Verification of beneficiaries Monitor project implementation to be completed by end of September	101% (101 houses with VIP toilets completed)	
	100 Units for Mariveni Village	Completion of beneficiary lists and attach documents and details Submission of forms to DLG&H Verification of beneficiaries Monitor project implementation to be completed by end of September	100% (100 houses with VIP toilets completed)	
	100 Units for Masoma Village	Completion of beneficiary lists and attach documents and details Submission of forms to DLG&H Verification of beneficiaries Monitor project implementation to be completed by end of September	100% (100 houses with VIP toilets completed)	
	100 Units for Gabaza Village	Completion of beneficiary lists and attach documents and details Submission of forms to DLG&H Verification of beneficiaries Monitor project implementation to be completed by end of September	100% (100 houses with VIP toilets completed)	
	Housing project 2011/12	Conduct consumer education with councilors, ward committees and traditional authorities	Monitoring project implementation through meetings, site visits and	

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Table 39: Housing Service Delivery targets for 2010/11 as set out in the SDBIP

Programme	Project/ KPI	Annual Target (2010/11)	Actual Achieved (30 June 2011)	Reason for deviation
			receiving feedback Three Housing consumer education sessions were conducted covering all the wards plus extra session for Ward 1 and 900 people attended the sessions.	
	20 units for emergence Houses Mokgoloboto 1 unit. Petanenge 2 units. Moime 5 units. Rakoma 4 units. Lephephane 5 units.	Completion of beneficiary lists and attach documents and details Submission of forms to DLG&H Verification of beneficiaries Monitor project implementation to be completed by end of September	All units completed by 3rd quarter	
	560 units for un blocking of the blocked project. Wards- 4,5,10,11,16,19,23,24,28,29, 30 and 34	Verification of beneficiaries and effect changes on status quo report where possible	100% (continuous monitoring through meetings and site visits)	
	Purchase of Part of the farm Muhlaba's location for graveyard in Nkowankowa	Acquire council resolution	100% (negotiations are ongoing with the occupant) Council approval attained in 2010/11	
	Transfer of erf 1628 Nkowankowa A to Council.	Submission to DLGH for development of community residential unit. Appointment of conveyancer and transfer of property	* 100% (the site is transferred to GTM) * Included in LG&H's budget for future inclusion	
	Transfer of erven omitted during the transfer of R 293	Submission to DLGH for development of community residential unit. Appointment of	100% (30 sites are registered in GTM's name)	

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Table 39: Housing Service Delivery targets for 2010/11 as set out in the SDBIP

Programme	Project/ KPI	Annual Target (2010/11)	Actual Achieved (30 June 2011)	Reason for deviation
	Towns to GTM	conveyancer and transfer of property		
	Purchase of Ledzee, Yamorna, Shivurali farm	Re-start negotiations with Dept of Rural development & land reforms and Dept of Public works for financing	Pending success of negotiations proceed with transfer of property into name of Council	
	Pioneer housing tenants	Allocation and administration of tenants Handling of queries	3 allocated	
	Pusela 6	Obtain council resolution on the rental model and future use of the property. Submit request to DLGH for development of social housing Allocation and administration of tenants Handling of queries	* Council resolution on Item approved * 100% (all lease agreements has been signed by Tenants) * Included in LG&H's future budget for consideration.	
	Dan Ext 1 & 2	Issuing of keys to beneficiaries and signing of happy letters	All 540 keys allocated	
	Nkowankowa D (Mbambamencisi)	Receiving reports from Water & Sanitation division. Dealing with disputes	Receiving reports from Water & Sanitation division. Dealing with disputes Finalise project and issue close out report	
	Land administration	Monitoring and follow up on month-to-month lease agreements Possible donation of R292 and R293 from Public works to GTM Letter to MEC for donation of property	The Deed of donation has been signed awaiting registration by Deeds office.	
	Consolidation and transfer of subdivided erven in	Transfer 100 subdivided sites	(309 in Nkowankowa-C are sites registered in the name of	

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Table 39: Housing Service Delivery targets for 2010/11 as set out in the SDBIP

Programme	Project/ KPI	Annual Target (2010/11)	Actual Achieved (30 June 2011)	Reason for deviation
	Nkowankowa Section C		Council)	
	Transfer of houses in old township areas	Data collection and verification. Appoint conveyancer and transfer houses into names of the owners	All properties have been lodged for registration for the Enhanced Discount Benefit Scheme	
	Transfer of low cost houses build after 1994	Verification of beneficiaries in the housing facilities and verify people occupying houses. Registration and transfer of sites	(100 sites have been registered in the name of the owners in Dan Ext 2 and the remaining have been lodged for registration	

Table 40: RDP Housing projects 2008/09 - 2010/11

Village (Location)	Commencement date	Nr of Unit allocated	Number completed	Challenges/Achievements
Mbambamencisi	1 April 2008/09	500	Completed	Shortage of sites / encroachment
Lephephane	1 April 2008/09	100	Completed	1 not build
Mandlakazi	1 April 2008/09	100	Completed	4 not build
Mariveni	1 April 2008/09	50	Completed	completed
Masuma	1 April 2009/10	100	Completed	Completed
Gabaza	1 April 2009/10	100	Completed	Completed
Mhanghweni	1 April 2009/10	100	Completed	Completed
Mariveni	1 April 2009/10	100	Completed	Completed
Senakwe	1 April 2010/11	160	Completed	Big structures
Senopelwa	1 April 2010/11	160	Completed	Big structures

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Table 40: RDP Housing projects 2008/09 - 2010/11

Village (Location)	Commencement date	Nr of Unit allocated	Number completed	Challenges/Achievements
Pelana	1 April 2010/11	123	Completed	Big structures
Mantshwa	1 April 2010/11	97	Completed	None
Emergency	1 April 2010/11	30	Completed	None

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The Land & Human Settlement Division has an approved organogram of 15 positions, six of which have been filled.

Table 41: Employees for Land and Settlement function						
JOB LEVEL	2009/2010			2010/2011		
	No of posts	Positions filled	Vacancy rate	No of posts	Positions filled	Vacancy rate
Level 0-3	1	1	0	1	1	0
Level 4-6	2	2	0	7	2	57%
Level 7-9	1	0	100%	4	2	50%
Level 10-15	2	1	50%	1	1	0
Level 16-17	0	0	0	0	0	0

DEVELOPMENTAL STRATEGIES AS PER THE IDP

- Compliance to the requirements of Municipal accreditation by Cooperative Governance Human Settlements and Traditional Affairs.
- Embark on training programmes and awareness campaign for Councillors, ward Committees and Communities on services rendered by the Division on housing units.
- Alienation of serviced land.

LAND & HUMAN SETTLEMENT DIVISION FUNCTIONS

The Municipality supplies the following functions concerning land in our jurisdiction:

- Alienation of land
- Expropriation of land
- Lease agreement
- Illegal occupiers
- Informal Settlements
- Street closures
- Park closures
- Encroachment and servitude lines

Human Settlements Functions

- Administration of housing units funded through National and Provincial Government

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Roles and responsibilities Pioneers Old Age Home

- Administering the application forms for data base
- Attending challenges submitted to Council

CHALLENGES ON LAND MANAGEMENT

- To supply efficient new stands in the different towns for alienation to the public for development.
- To deal with illegal occupiers of land in a way that benefits all.
- There is a need to educate the public why is it necessary to pay assessment rates because without payment there cannot be any upgrading, maintaining and development of new services.
- To comply with the new act within the time frame for implementing it.

CHALLENGES EXPERIENCED ON RDP HOUSING BENEFICIARY LISTS

- Backlog figure is not reflected in terms of income levels and special needs.
- Waiting lists are not in accordance to the National Criteria, no Housing Subsidy System (HSS)
- Continuous replacements of beneficiaries by Cllrs.
- Some Cllrs do not equally distribute units within Wards.
- Not all stakeholders involved in the identification of beneficiaries are familiar with the National requirements to qualify for a housing subsidy.
- The public complains about identified beneficiaries but do not submit comments or objections during publication of lists.
- Notices for comments are published in English only.
- Selling and demolishing of RDP units.
- Emergency lists submitted are scattered and this has negative cost implications.
- Minimal participation of beneficiaries/ownership of projects.
- Beneficiary lists submitted by Cllrs are in most instances not for the targeted group, i.e. the poorest of the poor. Big structures on site.

CHALLENGES EXPERIENCED ON INSTITUTIONAL MATTERS

- Greater Tzaneen Municipality has only been engaged in few housing programmes.

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- Housing funds are controlled and allocated by Cooperative Governance Human Settlements and Traditional Affairs.
- Disasters are not budgeted for.
- Greater Tzaneen Municipality is predominantly rural and this poses a problem in balancing backlogs vs. spatial growth patterns through the provision of low cost housing.
- Scarce land for development in the townships and some villages.
- An integrated approach (GTM) in addressing the needs of communities is still lacking
- Stand numbers in some villages cannot be detected clearly.
- Problems and concerns on the housing projects raised with COGHSTA are rarely addressed.
- Some of the developers never communicate with GTM on work scheduled and never make appointments for inspections.
- Developers are usually in a rush to complete projects and be paid. As a result beneficiaries are triggered to sign “happy letters” without consulting the building inspectors.
- Developers hand keys to beneficiaries prior to the final inspection. For instance where the house is not build where the beneficiaries are, this process leads to illegal occupation of the houses.

CHALLENGES EXPERIENCED ON LED/QUALITY ISSUES

- Poor workmanship by most of the local builders. A challenge in effected LED
- No database for skilled, qualified construction related workers within Municipal area.
- Locally manufactured building material seldom qualifies for SABS.
- No measures for quality control (e.g. monitoring number of cement bags used per unit).
- Sustainability of existing skills.

SERVICE DELIVERY REPORT 2010/2011

BLOCKED PROJECTS

Partial progress unblocking of projects:

- Lenyenye and Nkowankowa = 103 completed
- Relela = 37 completed
- Thapane, Fobeni and Mapitula = 36 completed
- Marironi = 20 completed

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- Moleketla and Mopye = 33 completed

Due to financial problems, the Department has temporarily terminated the contracts until further notice:

- Fobeni, Leokwe, Thapane 17 houses with VIP toilets completed.
- Leolo 7 Houses with VIP toilets completed.
- Mohlatlareng, Mogapeng, Mamogola 49 houses with VIP toilets.
- Jokong, Ramphelo, Serare 27 houses with VIP toilets.
- Sethone 9 houses with VIP toilets
- Mawa 11 houses with VIP toilets.
- Mokomotji 10 houses with 5 VIP toilets.
- Mabjipelong, Moloko, Phetamedi 45 houses with VIP toilets.
- Mantswa, Ha-Pelane 43 houses with VIP toilets.
- Moime 92 houses with 83 VIP toilets.

Due to untraced beneficiary problems, not all houses were unblocked. However the total of houses with VIP Toilets constructed for 2010/11 financial year is 935 total cost was R51 097 750.00 Million.

HOUSING CONSUMER EDUCATION

- All clusters for stakeholders four (4) people attended on the 30th and 31st of March 2011.
- 400 beneficiaries from Gavaza, Mariveni, Masoma and Mhanghweni were trained.
- 300 beneficiaries for ward 1 were trained on Consumer Housing Education.
- 463 RDP houses at Dan Extension 2 have been lodged for registration. 100 units are registered in the name of the owners.
- 360 houses have been registered for Enhanced Discount Benefit Scheme at Lenyenye and Nkowankowa.
- 326 (RDP Houses) properties in Nkowankowa C have been lodged for transfer to owners.
- 103 (RDP Houses) properties in Lenyenye have been lodged for transfer to owners.

HOUSING BACKLOG

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The GTM housing backlog is standing at 13,098 pending the review of beneficiaries for 2011 to 2015. The middle Income backlog is standing at 626 while there is a waiting list of 65 elderly for the Pioneers Old Aged home.

LAND AND PROPERTY

The Transfer of sites at Nkowankowa Section C from Greater Tzaneen Municipality's to occupants:

- Erf: 746:1-40(40)
- Erf: 526-545(19)
- Erf: 741:1-47(47)
- Erf: 340-364(25)
- Erf: 740:1-29(29)
- Erf: 325-339(15)
- Erf: 742:1-95(95)
- Erf: 366-414(50)

Total=309

ERF 1628 - The property was registered on the 18 December 2010 in the name of Greater Tzaneen Municipality.

Nkowankowa (Industrial)

All erven registered in the name of Greater Tzaneen Municipality

Erven:78,80,127,129,130,131,132,159,160,174,176,285,24,233,242,245,266,214,251,286,301,302,32
6,327,330

TOTAL=30

Pusela 6

The new lease agreements were signed by the Tenants to rent the units as family units from 1st of July 2011 to 30 June 2012.

Portion 292 and 293 of the farm Pusela 555LT (TALANA HOSTEL AND SURROUNDING)

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The property was donated by the Department of Public Works, a Deed of donation has been signed by the two parties, and we are waiting for the transfer of the property in the name of the Council.

Pioneers

Three (3) lease agreements have been signed for the 2010/11.

AREAS EARMARKED FOR DEVELOPMENT

Council has entered into land availability with the developers in the following extensions:

Table 42: Land Developments	
Town	Developer
Dan Extension 1	Dewcon
Tzaneen Extension 13	Phethego Project
Tzaneen Extension 53	Phadima Holdings
Tzaneen Extension 60	Solidarity Developers
Tzaneen Extension 78	Ngoma Trading

The Department of Local Government and Housing funded the Installation of Civil Engineering Services (Water, Sewer and Road grading) at Dan Extension. The project is at the completion stage. VCL Consulting & associates and Diges Civil and Structural Engineers has been appointed by Department of Local government and Housing to design and construct Civil Engineering Services which includes water, road grading, sewer and to conduct Geo-technical of 1000 sites which is 500 each.

3.6 FREE BASIC SERVICES AND INDIGENT SUPPORT

The Municipal Council give priority to the basic needs of the community, promote the social and economical development of the community and ensure that all residents and communities in the municipality have access to at least the minimum level of basic municipal services in terms of Section 152 (1) (b) and 153 (b) of the constitution. Basic services are generally regarded as to be access to

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electricity, clean water within reasonable distance, basic sanitation, solid waste removal and access to and availability of roads.

The key purpose of an indigent subsidy policy is to ensure that households with no or lower income are not denied a reasonable service, and on the contrary the Local Authority is not financially burdened with non-payment of services. Provided that grants are received and funds are available, the indigent subsidy policy should remain intact. To achieve this purpose, a threshold income level of R1 200 per household applies. The consumer, in order to qualify as an indigent, needs to complete the necessary documentation as required and agree to regulations and restrictions stipulated by Greater Tzaneen Municipality.

Table 43: Free Basic Services to Low Income Households*

Year	Total HH	Free Basic Water		Free Basic Sanitation		Free Basic Electricity		Free Basic Waste Removal	
		HH with Access	% with access	HH with Access	% with access	HH with Access	% with access	HH with Access	% with access
2009/2009	32 009					5862	82%	5862	11%
2009/2010	30 000					7173	83%	7173	11%
2010/2011	23 089					9700	85%	9700	12%

Table 44: Financial Performance 2010/11: Cost to the Municipality of Free Basic Services Delivered (R'000)

Service	2009/2010	2010/2011			
	Actual Expenditure	Budget	Adjustment Budget	Actual Exp	Variance to budget
Electricity	3 033	3 500		2 623	877
Waste Collection	472	1326		995	1392
Total	3505	4826		3618	2269

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Table 45: Free Basic Service Delivery targets as contained in the SDBIP for 2010/11				
Programme	Project/ KPI	Annual Target (2010/11)	Actual Achieved (30 June 2011)	Reason for deviation
Revenue Management	% Equitable share funding used for free basic services	None	1.70%	
Financial Management and Budgeting	% of budget allocated for free basic services		28.00%	
Indigent management	Indigent register	Review of indigent policy Review and updating of indigent register	Process finalised internally	

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Greater Tzaneen Municipality implemented an Indigent Policy and 23089 indigent were redistered during the year under review. It is difficult to determine an exact amount seeing that most of the indigents are living in rural areas, where cost recovery has not been implemented. The National Property Rates Act can also not be implemented due to the fact that residents do not have ownership of the property.

COMPONENT B: ROADS & STORMWATER

3.7 ROADS & STORMWATER

Greater Tzaneen Municipality own and manages ± 2300 km of municipal road network. This network comprises of district / connector and municipal / access roads in terms of road classification. The municipality is tasked with the planning, design, maintenance, construction and usage of these roads. It is also required to prevent the deterioration of surfaced roads by conducting preventative maintenance, control of storm water and provision of drainage structures and to surface priority roads.

Roads and stormwater cannot be separated because when there is no proper stormwater drainage system on the road, the life span of the road cannot be guaranteed. To ensure that the road lasts longer you have to keep the water away from the road.

Maintenance of tar roads is done through cleaning of catch pits, patching of potholes and road marking to prevent deterioration. Maintenance of gravel roads is through grading and construction of small bridges and stone pitching. Due to insufficient resources to get all the roads in good condition, priority is given to roads to schools, clinics, grave yards, business areas and roads which are used by public transport. The following has been achieved in terms of maintenance roads and stormwater during 2010/11 financial year.

- Grading of internal streets in all the four (4) clusters 808km.
- Grading of funeral roads, total of 519 km.
- Regravelling of internal streets of 151km.

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- Construction of low level bridge was also successful in Pharare, Rikhotso, Morutji – Relela and Motupa by the internal maintenance team of Greater Tzaneen Municipality.
- Tar patching to seal potholes in all the town including rural areas a total of 42 488 m² has been executed.
- Stone pitching of 5264m² have been completed in Nkowankowa, Petanenge, Mawa Block 8, Mawa Block 10, Mawa Block 12 and other areas within Greater Tzaneen Municipality.
- The municipality managed to buy two graders which are used to maintain gravel roads.

In terms of Roads and Stormwater the following challenges are experienced:

- Regravelling and tarring of municipal roads
- Tarring of internal streets in towns and townships
- Stormwater control
- Maintenance of municipal roads and internal streets
- Development of Roads Master Plan
- There are not enough labourers to construct stone pitching, wing walls and other maintenance related tasks which need to be done by Labourers.
- One old grader needs to be maintained and R200,000 is needed for its refurbishment.
- The municipality is sometimes forced to maintain roads which need to be attended to by the District Municipality and Roads and Transport as they take too long to maintain them. This has a negative effect on our programme and budget.

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Table 46: Road infrastructure 2008/09 - 2009/10

Year	Gravel				Tar/Asphalted			
	Total km	Newly constructed	Upgraded to tar	Maintained	Total km	Newly constructed	Re-sheeted	Maintained
2008/2009	1610	13.14	0	1779	1610	0	0	0
2009/2010	1610	14.73	0	1610	1610	0	0	0
2010/2011	1610	0	0	1478	1610	0	0	0

Table 47: Cost of construction & Maintenance of roads (2008/09 - 2010/11)

Year	Gravel				Tar/ Asphalt			
	Maintained (Km)	Expenditure (R'000)	Newly Constructed (Km)	Expenditure (R'000)	Maintained (Km)	Expenditure (R'000)	Newly Constructed (Km)	Expenditure (R'000)
2008/2009	1779	8746580.99	13.14	12800287	7510.92 m ²	5480607.35	0	0
2009/2010	1610	7505839.5	14.73	15583206	8000 m ²	5090149.3	0	0
2010/2011	1478	12116463	0	0	42488 m ²	12812238	0	0

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Table 48: Service Delivery targets for Roads & Stormwater as set out in the SDBIP for 2010/11

Programme	Project/ KPI	Annual Target (2010/11)	Actual Achieved (30 June 2011)	Reason for deviation
Roads & Stormwater infrastructure	% MIG funding spent by March	100%	76%	Different financial years no aligned & expenditure at 100%
	# of roads projects on schedule	5	5	
Roads and storm water upgrade and maintenance	Ramotshinyadi, Mirakoma to Ga-Mokhwati Tar road	Register project with MIG, appoint consultant to do designs and advertise to appoint contractor	Consultant appointed, out on tender, awaiting appointment of contractor	
	Sasekani to Nkowankowa Tar road	Register project with MIG, appoint consultant to do designs and advertise to appoint contractor	Consultant appointed, out on tender, awaiting appointment of contractor	
	Tar pitching in Haenertsburg	Implementation pending additional funding	768.410m ² tar pitching	
	Funeral roads in all clusters	100% compliance to requisitions submitted	100%	
	Purchasing of earthmoving equipment (two sets of Regravelling plants)	100% alignment of availability of resources to areas of need	Tender to be re-advertised due to bidders non-responsiveness	
	Tar patching of sand	Implementation pending additional	0%	

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Table 48: Service Delivery targets for Roads & Stormwater as set out in the SDBIP for 2010/11				
Programme	Project/ KPI	Annual Target (2010/11)	Actual Achieved (30 June 2011)	Reason for deviation
	seal roads	funding		
	Stone pitching in Xihoko, Moleketla and Mawa 8 and 12	30% at Mawa 8 x 12 Xihoko + Moleketla 0%	0% maintained	
	Re-gravelling of internal streets in Bulamahlo cluster	Implementation pending additional funding	50% maintained	
	Re-gravelling of internal streets in Relela cluster	Implementation pending additional funding	100% maintained	
	Re-gravelling of internal streets in Lesedi cluster	Implementation pending additional funding	100% maintained	
	Re-gravelling of internal streets in Runnymede cluster	Implementation pending additional funding	100% maintained	
	Storm water management in Tzaneen	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 100%	100% maintained	
	Storm water management in Nkowankowa	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 100%	75% maintained	
	Storm water management in Letsitele	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 100%	100% maintained	
	Storm water management in	100% compliance to planned maintenance schedule and eradication	100% maintained	

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Table 48: Service Delivery targets for Roads & Stormwater as set out in the SDBIP for 2010/11				
Programme	Project/ KPI	Annual Target (2010/11)	Actual Achieved (30 June 2011)	Reason for deviation
	Haenertsburg	of backlogs spending to be at 100%		
	Storm water management in Lenyenye	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 100%	50% maintained	
	Installation of storm water drain at Nkowankowa B	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 100%	Stone pitching and pipe laying done at Codesa Street in Nkowankowa.	
	Stormwater management at Runnymede Thusong centers	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 100%	0%	Insufficient funds due to diverting of the budget to the roads which were critically damaged by the floods in January 2011.
	Stormwater management at Lesedi Thusong centers	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 100%	0%	
	Stormwater management at Bulamahlo Thusong centers	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 100%	0%	
	Stormwater management at Relela Thusong centers	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 100%	0%	
	Side walk and pavements in Nkowankowa	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 100%	0%	

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Table 48: Service Delivery targets for Roads & Stormwater as set out in the SDBIP for 2010/11				
Programme	Project/ KPI	Annual Target (2010/11)	Actual Achieved (30 June 2011)	Reason for deviation
	Side walk and pavements in Lenyenye	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 100%	0%	
	Side walk and pavements in Letsitele	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 100%	0%	
	Side walk and pavements in Haenertsburg	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 100%	0%	
	Side walk and pavements in Tzaneen	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 100%	0%	

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Table 49: Employees - Roads & Stormwater Services

Job level	2009/2010			2010/2011		
	Nr of Posts	Positions Filled	Vacancy rate	Nr of Posts	Positions Filled	Vacancy rate
Level 0-3	1	0	100%	1	1	0%
Level 4-6	8	4	50%	8	5	37%
Level 7-9	0	0	0%	0	0	0%
Level 10-15	30	13	57%	30	16	47%
Level 16-17	38	18	53%	38	15	61%
Total	77	35	55%	77	37	52%

Table 50: Financial Performance 2010/11: Roads & storm water Services (R'000)

Detail	2009/2010	2010/2011			
	Actual	Budgeted	Adjustment Budget	Actual	Variance
Total Operational Revenue (excluding tariffs)					
Expenditure:					
Employees	R 6 178 426.20	R 9 332 287.00	R 3 015 585.50	R 6 316 701.50	R 3 015 585.50
Repairs & Maintenance	R 12 595 987.00	R 24 030 841.00	R 897 859.00	R 24 928 700.00	R 897 859.00
Other					
Total Operational Expenditure	R 18 774 413.20	R 33 363 128.00	R 3 913 444.50	R 31 245 401.50	R 3 913 444.50
Net Operational (Service) Expenditure	-R 18 774 413.20	-R 33 363 128.00	-R 3 913 444.50	-R 31 245 401.50	-R 3 913 444.50

Table 51: Capital Expenditure 2010/11: Roads and storm water Services (R'000)

Capital Projects	2010/2011				
	Budget	Adjustment budget	Actual Expenditure	Variance from original budget	Total Project value*
Ramotshinyadi, Miragoma and Ga-Mogwathi	R 7 500 000		R 5 438 398.25	R 2 061 601.75	R 7 500 000
Sasekani to Nkowankowa Road	R 7 500 000		R 1 272 809.70	R 6 227 190.30	R 7 500 000
Total	R 15 000 000		R 6 711 207.95	R 8 288 792.05	R 15 000 000

* Including past and future expenditure as planned

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Table 52: 2011/12 Targets for road infrastructure development

Project name	MIG Fund	Counter Fund	Total
Ramotshinyadi to Mokgwathi Tar Road: Phase 1 – D3202 (9km)	25 043 520.00	12 900 000.00	37 943 520.00
Sasekani to Nkowankowa Tar Road – D3763 (7km)	19 800 000.00	8 700 000.00	28 500 000.00
Senakwe to Morapalala-D3198/D3215 (6.8 km)	0	5 000 000.00	5 000 000.00
Speed humps	0	2 000 000.00	2 000 000.00
Mopye low level bridge	0	500 000.00	500 000.00
Thlako to Sefolwe low level bridge	0	500 000.00	500 000.00
Politsi low level bridge	0	1 500 000.00	1 500 000.00
Motupa low level bridge	0	1 000 000.00	1 000 000.00
Rehabilitation of Claude Wheatley street and taxi rank	0	6 200 000.00	6 200 000.00

Table 53: 2012/13 Targets for road infrastructure development

Project name	MIG Fund	Counter Fund	Total
Ramotshinyadi to Mokgwathi Tar Road: Phase 1 – D3202 (3,5km)	7 904 189.00	4 847 380.00	12 751 569.00
Mafarana to Sedan Tar Road – D3767 (6km)	8 000 000.00	2 500 000.00	10 500 000.00
Thapane to Moruji Tar Road: Phase 1 – D3248/D3175 (Designs)	8 544 700.00	2 600 000.00	11 144 700.00

Table 54: 2013/14 Targets for road infrastructure development

Project name	MIG Fund	Counter Fund	Total
Thapane to Moruji Tar Road: Phase 1 – D3248/D3175 (11,5km)	27 105 300.00	13 785 000.00	40 890 300.00
Mafarana to Sedan Tar Road – D3767 (6km)	10 600 000.00	6 128 000.00	16 728 000.00
Ramotshinyadi bridge	13 680 000.00	4 845 000.00	18 250 000.00
Project still to be identified	6 139 820.00		6 139 820.00

In Tables 52-54 above the three year plan - the priority list on roads, is presented. Priorities were done by Council after needs of communities were received. Capital expenditure for 2011/2012 is very low because of the two factors:

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- Slow supply chain process.
- Consultants appointed very slow to produce documentation.

We do not foresee variation outside the budgets because of the ten percent concisions' amounts in the existing budgets. In the previous year only regravelling was done in the budgets.

3.8 LICENSING

The vision of the Licensing and testing division is to be the best performing Licensing and Testing Division in Limpopo. Clients can be assisted at Tzaneen and Nkowankowa DLTC with issuing of learners and drivers licenses and also the renewal of drivers' licenses. The Registration Authority at the main building assists with all vehicle licenses and registration issues.

Challenges faced are:

- Insufficient parking for clients in front of the main building, no air cons and a lack of proper security measures at the counters.
- Applicant that are flocking to the 2 testing stations to get assistance for learners and drivers licenses
- Corruption at the testing stations and the overcrowding of driving schools at the testing stations

The top 3 service deliveries priorities are vehicle renewal, registration and licensing of vehicles and the issuing of learners and drivers licenses. The outline approach is that all licenses which are issued must be issued in terms of the National Road Traffic Act, procedures and K53 manuals. Initiatives introduced to improve service delivery:

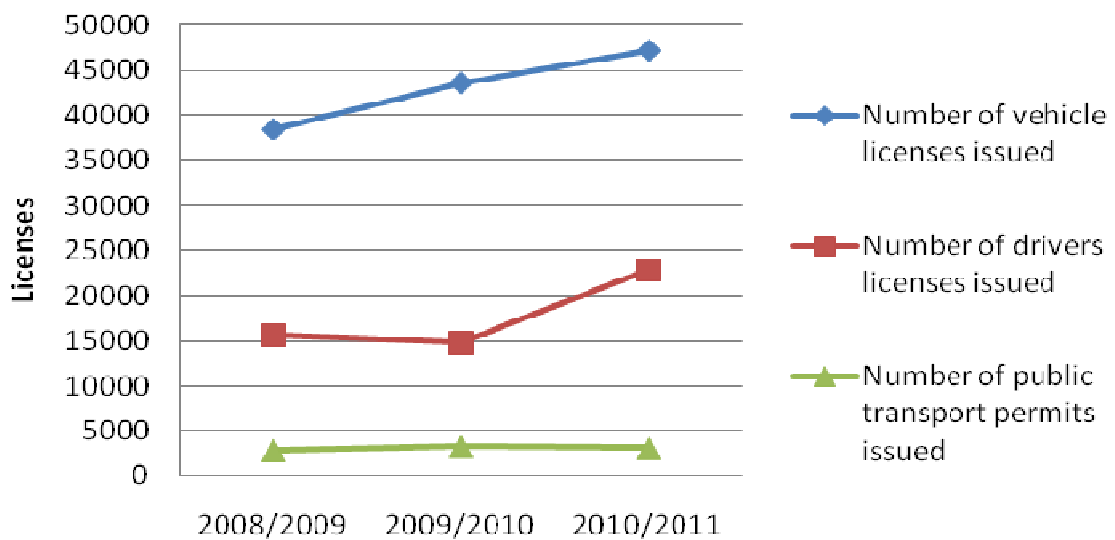
- All offices are open during launch hours and we also assist bigger companies from neighbouring Municipalities in registration and licensing issues.
- We have also introduced the electronic booking system and the electronic learners license system

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Table 55: Licensing and Testing services 2008/09 - 2010/11

Year	Number of vehicle licenses issued	Number of drivers licenses issued	Number of public transport permits issued	Revenue collected (R)
2008/2009	38390	15646	2844	R 8 677 681
2009/2010	43531	14826	3259	R 12 424 800
2010/2011	47109	22810	3089	R 24 419 793

Figure 7: Issuing of licenses 2008/09-2010/11



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Table 56: Licensing Service Delivery targets for 2010/11 as contained in the SDBIP

Programme	Project/ KPI	Annual Target (2010/11)	Actual Achieved (30 June 2011)	Reason for deviation
Licensing	R-value generated for vehicle registration (Agency agreement)	R29,101,625	R24,419,793	20% of income as per Agency agreement
	R-value generated by the issuing of learners and drivers licenses	R 4,477,602	R7,986,239	20% of income as per Agency agreement
	Dog licenses and temporary advertisement	Process dog licenses and temporary advertisement applications. Update register continuously	Process dog licenses and temporary advertisement applications. Update register continuously	Process all applications
	Learners and Drivers and Professional Drivers Permits	Ensure that applications for learners, drivers and Professional Drivers permits are processed	Ensure that applications for learners, drivers and Professional Drivers permits are processed	Actual achieved June 2011 for learners license 7485, drivers license 15325, Prdp's 3089 issued.
	Trade licenses	Process all trade license applications. Monitor and enforce compliance to trade license conditions	Not implemented	Awaiting final adoption of legislation
	Vehicle registration and licensing	Ensure that all vehicle registration and licensing applications are processed within a reasonable time	Actual achieved June 2011 for vehicle registration 12364 and vehicle license 47109	

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Table 56: Licensing Service Delivery targets for 2010/11 as contained in the SDBIP				
Programme	Project/ KPI	Annual Target (2010/11)	Actual Achieved (30 June 2011)	Reason for deviation
	Vehicle registration and licensing	Attend to licensing complaints recorded in complaints registers at counters on a weekly basis	Attended all complaints.	

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Table 57: Employees - Licensing and Testing Services						
Job level	2009/2010			2010/2011		
	Nr of Posts	Positions Filled	Vacancy rate	Nr of Posts	Positions Filled	Vacancy rate
Level 0-3	1	1	100%	1	1	100%
Level 4-6	17	9		17	9	
Level 7-9	16	10		16	13	
Level 10-15	4	3		4	3	
Level 16-17	5	1		5	1	
Total	43	24		43	27	

Table 58: Financial Performance 2010/11: Licensing and Testing Services (R'000)					
Detail	2009/2010	2010/2011			
	Actual	Budgeted	Adjustment Budget	Actual	Variance
Total Operational Revenue (excluding tariffs)	33,651	32,755	32,755	35,329	(2,574)
Expenditure:					
Employees	6,414	8,437	8,437	8,089	348
Repairs & Maintenance	8	21	21	3	18
Other	24,982	20,383	20,383	26,504	(6,121)
Total Operational Expenditure	31,404	28,841	28,841	34,596	-5,754,204.62
Net Operational (Service) Expenditure	2,248	3,913	3,913	734	3,179,790.06

There are no variation from budget and the capital expenditure. 5 year targets are set out in the IDP and all falls in the approved budget

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COMPONENT C: PLANNING AND DEVELOPMENT

This component includes: Town planning; and Local economic development.

LAND USE AND LAND CLAIMS

Approximately 66% of the total land area is privately owned while 33% of the total land area is owned by the state mainly in Traditional Authority areas. A negligible extent is municipal commonage. Land is a precious resource that forms the basis of a nation's wealth, security, pride and history. It is a major resource on which all spatial development proposals are based. Land and its ownership and use play an enormous role in shaping the political, economic and social processes.

Tribal land is not under Municipal control. Land restitution and land redistribution are all part of the Government's Policy on land reform. Land restitution is a programme to restore land to people who were dispossessed since 1913. Currently there are almost 45 claims that have been lodged with the Land Claims Commission within Greater Tzaneen Municipality. The number of these claims provides an indication of the extent and potential impact these claims may have on the SDF planning proposals.

Tourism

With the established Local Tourism Association the relationship with Tourism owners has improved. Council has also contributed financially and otherwise to the organizing and coordinating of events. The municipality has established relationship with the Limpopo Tourism and Parks Agency (LTPA), Tourism Enterprise Programme (TEP) which will be assisting in marketing, capacity building etc.

The following still needs to be addressed:

- Operational and organisational issues of the established structure
- Clear database of tourism owners including approval of accommodation establishments

Agriculture

Agriculture is regarded as major contributor in job creation, however is found to be in the decline due to unresolved or rather slow redistribution processes. The Municipality has since established a forum

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to focus mainly on the latter wherein the Dept of Agriculture and the Regional Land Claims Commission are critical role players. The following were identified as challenges in the Agriculture Sector:

- Unresolved/delayed Land reform processes
- Marketing and skills gap
- There is still a need for a Fresh Produce Market

Business

There is massive developments in terms of business within the Municipal area, including the Non Formal Sector with regard to the construction of shopping centers/malls, Public institutions etc which contributed to the job creation statistic during the financial year. The NDPG programme has also given a new facelift to the Nkowankowa Township which will attract investment. SMME development also plays a critical role in this regard, facilitated through SEDA and an MOU has been signed. Challenges identified include:

- Less participation/contribution by the Municipal in major developmental infrastructure on economic impact
- SMME consolidated database and skills base profiling for the entire Municipal area
- Participation by Black Businesses in the existing business structure

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Table 59: Applications for Land use Development 2008/09 - 2010/11

	Formalisation of Townships			Rezoning			Built Environment		
	2008/2009	2009/2010	2010/2011	2008/2009	2009/2010	2010/2011	2008/2009	2009/2010	2010/2011
Planning application received	6	4	3	19	12	14	38	50	32
Determination made in year of receipt	3	3	2	19	12	12			
Determination made in following year									
Applications withdrawn	0	0	0	0	0	0	0	0	0
Applications outstanding at year end	2	1	1				27	26	15

Table 60: Service Delivery targets for Town Planning as contained in the SDBIP for 2010/11

Programme	Project/ KPI	Annual Target (2010/11)	Actual Achieved (30 June 2011)	Reason for deviation
Integrated Spatial Development	Identification and Acquisition of Strategic Land for enhancement of integration	Formulation of urban design framework	Local Area Plan projects just commenced in June, so not much achieved	Delay in procurement process resulting in project delay
	Demarcation of rural sites	Handover of sites to traditional authorities for allocation	All demarcated sites were handed over to the relevant Traditional Authorities	
	Township establishment	Processing, evaluation, adoption by Council and promulgation of township establishment applications	3 Outstanding applications: Tzaneen Ext 98 Beaconsfield Taganashoek	Bulk water shortages Outstanding information from Consultant

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Table 60: Service Delivery targets for Town Planning as contained in the SDBIP for 2010/11

Programme	Project/ KPI	Annual Target (2010/11)	Actual Achieved (30 June 2011)	Reason for deviation
	Rezoning	Processing, evaluation, adoption by Council and promulgation of rezoning applications	All demarcated sites were handed over to the relevant Traditional Authorities - total of 23	
	Consent use application	Processing, evaluation and adoption of consent applications by Council	All submitted applications were approved in record time- total of 38	
	Change of land use on rural land	Site inspection, recommendation to DLGH for approval	All submitted applications were approved in record time total is 16	Delay from DPLH
	Monitoring of compliance to town planning scheme	Issuing of contravention notices, monitoring and recommendation for litigation	All submitted applications were approved in record time - total of 4 applications	N
	GIS	Monitor and co-ordinate the development and an updated GIS by ensuring that the function is sufficiently staffed and budgeted for. Identify possible sources of funding for GIS development. Consolidate datasets into GIS	GIS unit not yet staffed. Total of 38 cadastral data and 479 zoning certificates dealt with by Consultant.	Budget limitations
	Spatial Development Framework	Training sessions with internal and external stakeholders on implementation of SDF by March. Dissemination of information through Thusong centers	Two workshops held with officials and Councilors	

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Table 61: Employees - Town Planning services						
Job level	2009/2010			2010/2011		
	Nr of Posts	Positions Filled	Vacancy rate	Nr of Posts	Positions Filled	Vacancy rate
Level 0-3	1	1	0	1	1	0
Level 4-6	2	1	50	4	1	75
Level 7-9	3	2	33.3	3	2	33.3
Level 10-15	0	0	0	0	0	0
Level 16-17	0	0	0	0	0	0
Total	6	4	33.3	8	4	50

Table 62: Financial Performance 2010/11: Town Planning Services (R'000)					
Detail	2009/2010	2010/2011			
	Actual	Budgeted	Adjustment Budget	Actual	Variance
Total Operational Revenue (excluding tariffs)	0	0	0	0	0
Expenditure:					
Employees	R 2 197 642.29	R 2 357 269.00		R 2 412 869.48	0,023
Repairs & Maintenance	0	0	0	0	0
Other	R237 036.41	R749 018.00		R 265 789.94	1,18
Total Operational Expenditure	R2 434 678.70	R3 106 287.00	0	R2 678 659.42	0,159
Net Operational (Service) Expenditure	0	0	0	0	0

There was no capital projects planned for Town Planning for the 2010/11 financial year. GIS acquisition could improve planning and implementation of projects. Personnel and the system have not been acquired yet.

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3.9 LOCAL ECONOMIC DEVELOPMENT (INCLUDING TOURISM AND MARKET PLACES)

Vision: “To promote and network economic opportunities that will ensure job creation, poverty alleviation and investment for economic growth”

Mission: “To create better local economic well-being through Small Medium Macro Enterprise (SMME), social services and to create investment opportunities through tourism and agriculture in partnership with other stakeholders”

The current LED strategy for developed in 2007, which is due for review during the financial year 2011/2012, has identified the following projects as major priority focus: Agricultural Land Reform, Tourism development and Community Works Programme. GTEDA has since been established to accelerate the economic growth of the Municipality and promote and network for investment opportunities. The following has therefore contributed significantly towards job creation and improved service delivery:

- Revitalization of the Sapekoe Tea Estate – more than 450 jobs created
- Land Reform Support – Quarterly Land reform support and Development forums, LADA
- Partnership and Stakeholder Engagement – SEDA, Univen, Hand in Hand, Limpopo LED Resource Center, LEDET,
- Tourism Promotion and Events – LTA establishment, Annual National and local events
- Improved social services – Business Support Center, Utilization of Thusong centers,
- Informal Trading Support – GIZ Support on managing stakeholders in Informal sector, LEDET Hawkers esplanades ,Best Practice Missions
- SMME Support – Workshops, Awareness and events, Business plans, Database

Table 63: Economic Activity by sector (R'000)			
Sector	2008/2009	2009/2010	2010/2011
Agric, forestry and fishing	43%	n/a	n/a
Mining and quarrying	38,3%	n/a	n/a
Manufacturing	33,1%	n/a	n/a
Wholesale and retail trade	24,2%	n/a	n/a
Finance, property etc	33,2%	n/a	n/a

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Table 63: Economic Activity by sector (R'000)			
Sector	2008/2009	2009/2010	2010/2011
Govt, community and social services	29,5%	n/a	n/a
Infrastructure Services	22,8%	n/a	n/a
Total			

Table 46 contains data relating to economic activity per sector obtained from the Global Insight Database. No new information is available.

The LED Strategy is currently undergoing a project review, its implementation is guided by the four thrust:-

- Fruit and Nut Value Chain
- Agriculture
- Business Diversification
- Tourism Development

The 2004 LED Strategy recommended the establishment of the Municipality Entity as Greater Tzaneen Economic Development Agency (GTEDA) to drive major projects to be championed by each Project Manager. 11 projects were identified and to date the following has taken off and implemented for the financial year 2010/2011:-

- Rehabilitation of the Sapekoe Tea Estate (509 jobs created)
- Shopping Centres (Tzaneen Lifestyle Centre) (358 jobs created)

The LED Division has facilitated various projects; the table below presents the job creation.

Table 64: Job creation per project for 2010/11	
PROJECT	JOBS CREATED
Agriculture and Restituted farms	1080
Tzaneen Prison	96
Hawkers Support (Self employment)	220
Khalanga Lodge	175
Bathlabine Soil Conservation	105
CWP/EPWP	2055
Tzaneen Rural Waste	74

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Table 64: Job creation per project for 2010/11

PROJECT	JOBS CREATED
Hweetji Access	40
Molebogeng cleaning project Nkowankowa	52
Molebogeng cleaning project Lenyenye	32
Land fill	24
Ingwe Waste Management	31
Land claim / agricultural support projects	206
Mokgolobotho Citrus Farm	152
Vharanani properties	58
Tupato properties	12
Tupato properties (farm house)	22
GTEDA / Sapekoe	509
Letaba Lifestyle Centre	358
Tumishi Electrical & Business Consortium (Hweetji Village and Shoromong Village)	40
Mhlohlori Business Enterprise	24

Table 65: Employment (jobs) per economic sector (R'000) - Global Insight Database 2008

Sector	2008/2009	2009/2010	2010/2011
Agric, forestry and fishing	11899	n/a	n/a
Mining and quarrying	758	n/a	n/a
Manufacturing	1560	n/a	n/a
Wholesale and retail trade	2053	n/a	n/a
Finance, property etc	1539	n/a	n/a
Govt, community and social services	9944	n/a	n/a
Infrastructure Services/construction	790	n/a	n/a
Total	28,543	n/a	n/a

Table 66: Projects in the medium and long term strategy

Project	Short term	Medium term	Long term
River Mile Fruit and Nut cluster Development	Feasibility studies	Development of the business plans Partnership	Source funding and implementation

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Table 66: Projects in the medium and long term strategy

Project	Short term	Medium term	Long term
Tourism Development Shopping Centers Development		establishment	
Revitalization of the Sapekoe Tea Estate	Feasibility study	Revitalization and rehabilitation process Investment attraction Source Funding	Implementation and monitoring
Informal Trading Development	Research Database Street Trading By- Law gazettement	Business plan and development and Source funding	Implementation and monitoring
SMME Development	Database and SMME strategy development	Needs analysis and partnership establishments with relevant stakeholders	Capacity building and monitoring

Table 67: Job creation through EPWP projects

Year	Number of projects	Number of Jobs created
2008/2009	6	81
2009/2010	10	90
2010/2011	8	220

Greater Tzaneen Municipality has been awarded the **EPWP Kamoso Award** as the best Local Municipality in the category of Environment and Culture. The award was handed over by Public Works Minister, Hon. Gwen Mahlangu-Nkabinde on Monday, 07 March 2011 at Silverstar Casino in Muldersdrift. The Kamoso Awards recognizes excellence in the implementation of Extended Public Works Programme from all four EPWP sectors namely, Environment and Culture, Social, Infrastructure and the Non State Sector.

Tourism and Marketing

The Greater Tzaneen Municipality is guided by the Tourism Development Frame Work which shows short to long term objectives. Currently the Municipality has established the Local Tourism Association which will contribute to the long term goals for Tourism Development. The division is marketing our area through

- Brochure R130 000

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- Promotional Material 16800
- DVD R30
- Magazine 18525

Table 68: Community Work Programme 2010/11

Wards participating	Number of cooperatives	Number of jobs	Output (work done)
Ward 4	633		<ul style="list-style-type: none"> • School support programme • HIV/AIDS • Crime prevention • Construction • Cemetery cleaning • Agriculture • Road maintenance • Early childhood development
Ward 32 and 33	469		
Ward 16 and 18	3	953	

The CWP programme was started by the President's Office with the aim of providing employment safety net by offering participants a minimum number of regular days' works, 3 days P/W at R60 a day. The programme was initiated to address the challenges of unemployment and poverty in the Country. The purpose is to supplement people's existing livelihoods by offering them a basic level of income and therefore contributing to the National strategic poverty alleviation and unemployment reduction. The programme is currently implemented in the wards presented in Table 69:

Table 69: CWP programme

Ward	Village	Ward Councilor
16	Mahlogwe, Leseka, Bvumeni and Lephepane	Seroto Sello
34	Rasebalana, Khopho, Lephepane and Thabina	Nkgapele Dinah
33	Leolo	Mogoboya Asnath
32	Khujwana and Topanama	Raganya Sophy
18	Khujwana. Muhlaba cross and bridge way	Ndove Dzunisani

Main objective

- To see our communities living in a clean and safe environment.
- To establish food gardens and provide vulnerable people with vegetables.

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- Create a safety network for those who are sick and vulnerable

Activities

- Awareness campaign in our communities and create a safety network for those who are sick.
- Awareness campaign about the risk factors of alcohol, teenage pregnancy, high rate of crime and rape. We teach people to drink responsibly during the campaign.
- To establish food gardens at schools
- Recruitment and maintenance of drop in centre's and crèches
- Landscaping/Vegetation control
- Remove unwanted and cut long grass.
- Sewing
- Pavement at schools and churches using bricks and sand.
- Regravelling main roads and streets within our areas

Employment Statistics for CWP

Table 70: Jobs created through CWP	
Village	Number of Jobs
LEPHEPANE	633
THABINA	469
KHUJWANE	458
MUHLABA	495

Table 71: Jobs created through CWP per section of the population	
Population Section	Number of Jobs
Female youth	991
Male youth	210
Female adult	526
Male adult	109
Male and female pensioner	167
Coordinators	52
Total	2054

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PARTNERSHIPS

Through Partnerships and GTEDA the Planning & Economic Development Department was able to attract additional funding for investment for projects within the Municipal area for the enhancement of the economic development:

- SEDA – R191 160 – capacity building and monitoring
- MDDA – R2m – GTFM
- LEDET – R2m – Construction of informal sector esplanades
- SEDA – R2m – IMF Tzaneen Project launch
- SEDA – R938 000 – Sapekoe alternative research
- SEDA – R428 000 – Extraction oil
- LG&H - ± R17m – Installation of services Tzaneen Extension 70 & 78
- LG&H – R9m – Installation of services – Dan Extension 1 & 2

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Table 72: Targets for LED as contained in the SDBIP for 2010/11				
Programme	Project/ KPI	Annual Target (2010/11)	Actual Achieved (30 June 2011)	Reason for deviation
Poverty Reduction and empowerment	# of jobs created through municipal LED initiatives	None	2997	
	# of jobs (jobs are defined as employment above minimum wage, for at least three months) created by municipal projects	None	2997	
Agriculture	# of agricultural projects supported	8	8	
	Land Reform/Agriculture project support	Facilitate land reform forum meetingAttend monthly and quarterly meetings for identified agricultural projects (Tours, Mokgolobotho, Sapekoe, Banareng, Batlhabine, Kgatle, Mkomomonto)	Land Reform Support and Development Forum was held on 27th October 2010. Task team meetings held on 12th October 2010 and 23rd March 2011 including visit to 3 farms. Monthly meetings for Tours project held.	
	Sapekoe Tea Estate	Facilitation of meetings and proceed with rehabilitation at Sapekoe. Provide support during implementation of pilot phase.	1 steering committee meeting was held on 29 June 2011. Four staff members have been awarded (houses) accommodation at the Estate, service providers have been procured to fix electrical and plumbing connections. Total employed as at end June 2011 is 520 employees. 5 workers were discharged in the same period, (resignations). Current book strength is 520. Conducted interviews for Graded	

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Table 72: Targets for LED as contained in the SDBIP for 2010/11				
Programme	Project/ KPI	Annual Target (2010/11)	Actual Achieved (30 June 2011)	Reason for deviation
			(understudy) Staff Positions. To date a total of 150.30 ha's in both Divisions have been completed.55.84 ha's pruned for the month of June 2011.This constitutes 29.9% of the total farm area to be pruned. The standard of work is gradually improving considering that the majority of the workers are still learning the art of pruning tea bushes. Training of pruners is ongoing and there have been improvements in the quality of current work than in the recent past.	
	Livestock Improvements	Marketing livestock improvement opportunities packaged	Two cooperatives specialising in tannery and Leather making have been registered with CIPRO, business plan development for Tannery us underway for marketing	
	Restituted farms	Attend quarterly meetingsDevelop land restitution support programme for the agency	Engaged the Kgatle in terms of business venture.	
	Subtropical Fruit and Nut Cluster	Provide support to blueberry farming and Seobi oil extraction project and market packaged opportunitiesDevelop blueberry farming support plan	Blue berry business plan completed. The project is in progress	
	Letaba Egg Production	Development of plans for implementation of the projects	Business plan has been finalised and submitted to various departments and organisations for funding	
	GTEDA support	Provide continuous support to	9 Board Sitzings attended in which; 7 were	

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Table 72: Targets for LED as contained in the SDBIP for 2010/11				
Programme	Project/ KPI	Annual Target (2010/11)	Actual Achieved (30 June 2011)	Reason for deviation
		GTEDA. Attend board and monthly meetings as per invitation and scheduled	Board Meetings , 1 strategic Session and 1 Budget Meeting	
	New Shopping Centre	Marketing of identified new shopping center developments and implementation of plans	Package for opportunities in Tzaneen, retail study completed, Packaged and marketed the retail/ New shopping centers feasibility study. Construction next to Sasol garage is underway (proposed Mopani Mall). A number of business plans packaged. Requested for proposals for Retail property development from potential service providers, the closing date is the 15th July 2011	
Poverty reduction and empowerment	Hawkers strategy implementation	Facilitate and co-ordinate monthly meetings with hawkers Continue with regulatory operational procedures	Approved plans for hawkers infrastructure with LEDET.	Role clarification on hawkers matter by GTM Departments has to be finalized and the process be resuscitated from Community Services Department
	LED strategy review	Review and adopt LED strategy by December	In progress, review to be advertised.	
	Socio economic projects	Provide support to Bathlabine conservation; CWWP, EPWP and other CBO's and NGO projects	Held event in Thabina blessed by the presence of the Honorable Deputy Minister. Letter for the request of extension of the	

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Table 72: Targets for LED as contained in the SDBIP for 2010/11				
Programme	Project/ KPI	Annual Target (2010/11)	Actual Achieved (30 June 2011)	Reason for deviation
			project was send to the national office.	
Tourism	Tourism Events	Co-ordinate tourism activities as per calendar Facilitate LTA meetings Indaba Flea market	Attended the 2011 Tourism Indaba from the 07th to the 10th of May 2011.	
	Mefakeng Tourism projects and Khalanga Lodge support	Facilitate and support Mefakeng projects and Khalanga lodge	Supported the renovation of Mefakeng and attended the Khalanga PAC meeting.	
	LTA events	Facilitate LTA meetings Provide support for implementation of LTA events and campaigns	8 LTA meetings facilitated. Projects submitted for GTM support were received from Businesses and a criteria for support was requested from the business	
	GTM Tourism projects	Marketing of identified tourism opportunities and implementation of plans	A proposal of co-managing the Tzaneen dam presented in the last board meeting was interrogated and management is convinced that the relationship should not be carried forward and that Vongani skills be referred to the Business Support Centre for general Business advisory Services	
	Letaba River Mile	Marketing of identified Letaba river mile opportunities and implementation of plans	Requested for proposals for Environmental Impact assessment and Technical Designs from potential service providers, the closing date is the 15th July 2011	

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Table 73: Employees - Local Economic Development services						
Job level	2009/2010			2010/2011		
	Nr of Posts	Positions Filled	Vacancy rate	Nr of Posts	Positions Filled	Vacancy rate
Level 0-3	1	1	0%	1	1	0%
Level 4-6	2	2	0%	2	2	0%
Level 7-9	1	1	0%	1	1	0%
Level 10-15	1	1	0%	1	1	0%
Level 16-17	0	0		0	0	
Total	5	5	0%	5	5	0%

Table 74: Financial Performance 2010/11: Local Economic Development Services (R'000)					
Detail	2009/2010	2010/2011			
	Actual	Budgeted	Adjustment Budget	Actual	Variance
Total Operational Revenue (excluding tariffs)	9 734	15 000	15 000	4 976	10 025
Expenditure:					–
Employees	1 791	2 064	2 064	1 983	81
Repairs & Maintenance		–	–	–	–
Other	9 921	19 163	19 163	7 180	11 983
Total Operational Expenditure	11 712	21 228	21 228	9 163	12 064
Net Operational (Service) Expenditure	(1 978)	(6 227)	(6 227)	(4 188)	(2 040)

Table 75: Capital Expenditure 2010/11: Local Economic Development Services (R'000)					
Capital Projects	2010/2011				
	Budget	Adjustment budget	Actual Expenditure	Variance from original budget	Total Project value*
GTEDA	R 2 500 000		R 2 500 000		R 2 500 000
MEFAKENG	R 13 000 000		R 13 000 000		R 13 000 000
KHALANGA	R 20 000 000		R 20 000 000		R 20 000 000
BATLHABINA SOIL CONSTRUCTION	R 67 000 000		R 67 000 000		R 67 000 000
Total	R 102 500 000		R 102 500 000		R 102 500 000

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COMPONENT D: COMMUNITY & SOCIAL SERVICES

Aged Care

GTM has 37 bachelor housing units that are being rented out to those aged that are dependent on social grants. There is a waiting list which is updated on a daily basis, as and when requests are received. These units are maintained by the Engineering Services Department.

Parks

Parks in the town of Tzaneen needs upgrading. There is lack of community parks at GTM Rural Areas. The Community Services Department of the GTM seeks to partner with local business people in order to address this matter while assisting the business people to advertise themselves in the process. Nkowankowa Township got funding from Treasury through NDGP for upgrading of Community Parks to improve the aesthetic look to attract investors. 2X Community parks were upgraded, 1 Park is still under construction, Ritavi River was rehabilitated and entrance 1 and 2 of Nkowankowa were landscaped by the NDGP.

Libraries

The GTM libraries in Tzaneen, Haenertsburg and Letsitele provide comprehensive Library Services including free information and project help services to all. The Tzaneen Library is open on Saturday mornings to assist library users from outlying areas who are unable to visit the libraries during the week. A new library at Shiluvane should be operational by 2012.

3.10 LIBRARIES; MUSEUM; COMMUNITY FACILITIES)

Parks & Community Facilities

There is still lack of parks at rural communities but a plan of providing a park per Ward, for a start, is in place even though it needs lot of funding and needs to be prioritised during IDP and Budget processes. The Wards are tasked to identify areas for parks development in their Wards. The upgrading of parks at Location is needed and a proposal to seek partnership with local businesses so they can assist in this endeavour is in place. The grass cutting is done in 1318958 m² and grass slashing is done in an area of 1188295 m².

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GTM have three Community Halls i.e at Nkowankowa, Lenyenye ,Julesburg stadium Hall, MiniTzanie Park Hall, Rhelela; Runnymede and Lesedi. These halls are booked to control access and for records purposes. Only three are paid for their use. The halls surroundings are kept clean for maximum usage, to attract users and to promote safe and healthy environment. Communities living in poverty are currently utilising the halls at Rhelela Bulamahlo, Lesedi and Julesburg for free even though this process is not sustainable to the maintenance of the facilities. A public participation session will be called to find a way of accessing the halls and still sustain them.

The Museum is operational and objects are explained to visitors. The building is small and needs extension where a multi use building will be constructed, but funds are still a challenge. The Museum is currently operated by the Private Curator with his artefacts and the GTM seek to have its own collection and manage the facility, due to misunderstandings between the Private Curator and the GTM. Maintenance of the community halls is a challenge, it does not happen as it should which results in leaking roofs, aircons that are not working, broken windows etc.

Libraries

Library Services, an unfunded mandate, is the joint responsibility of Municipal authorities and the Department of Sports, Arts & Culture (DSAC). The GTM has entered into a Service Level Agreement with the Limpopo Provincial Library Services, DSAC. In terms of the Service Level Agreement the municipality is responsible for infrastructure, staff and operational costs. The Provincial Library Services is responsible for supplying furniture, equipment and reading material. The top three Library Service priorities are:

- Access to balanced book collections and lending services;
- Information services, with the emphasis on school project help and user education
- Educational holiday programmes and book-related arts and craft events, including an annual reading competition.

During 2010-2011, 105485 people used the GTM libraries; 107163 books were lent out; 113 school groups visited the libraries; 759 assignment topics were assisted with; 25 book related events were hosted; 4 holiday programmes were held and 701 learners entered the library competition. The GTM Library Services constantly strives towards building relevant collections and providing friendly and

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efficient services. For that reason communities from all over the Greater Tzaneen Municipality area and beyond use the libraries. Access to the libraries, project assistance and information is free of charge, assisting the poor.

In 2010/2011, a new library at Shiluvane is built with National Library Grant funding, through the DSA&C, and should be operational by early 2012. The DSA&C has instructed that the next new library is to be built in Molati Village, through the Dept. of Public Works. The GTM's vision for Library Services is to build new libraries accessible to all, especially in rural areas and in all clusters.

The Libraries infrastructure status quo, maintenance and development 2010-2014 are presented in the tables below:

Table 76: Tzaneen Library details	
Location	38 Agatha Street TZANEEN 0850
Characteristics	<p><u>Size</u> 1019 square meters (Including entrance hall, stacks, offices, store-rooms, study hall and toilets) Rand worth: R4,585,500</p> <p><u>Quantity of stock the library can accommodate</u> 40,000 books</p> <p><u>Library</u> Seating capacity 70 (Seated at tables)</p> <p><u>Use</u> The library is used to house books for information and recreation and as a study and information centre.</p> <p><u>Study Hall:</u> Seating capacity 42 (Seated at tables); 60 if used as lecture hall.</p> <p><u>Use</u> During office hours the study hall is used by students studying and after hours as a lecture hall, workshop room or recreational centre.</p>
Number of beneficiaries	<p><u>Library:</u> 504,000 users per annum</p> <p><u>Study Hall:</u> 10,000 users per annum</p>
General maintenance	<p>The building is maintained by the Engineering Department's Building Division. The public toilets regularly require repairs by the Water, Sewer and Plumbing Division. The Electrical Engineering Department maintains the electricity in the building, including lighting and air-conditioning. The building is cleaned on weekdays.</p> <p>Estimated cost of maintenance p/a: R183,420 (4% of total worth)</p>
Maintenance and building	<p>2010/11:</p> <ul style="list-style-type: none"> • Resealing of roof: R250,000

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Table 76: Tzaneen Library details

requirements 2010/2011 – 2014/15	<ul style="list-style-type: none"> • Painting of library exterior: R120,000 • New air-conditioning units in Study Hall: R30,000 <p>2011/12:</p> <ul style="list-style-type: none"> • Enclosure of library storeroom with a wall (6.5x3m) on the side enclosed with steel bars: R30,000 • Additional library counter as counter space is insufficient for computers and scanners once library is computerized. Counter to fit in space available (approximately 2, 8 meters in length), and have shelving or a drawer underneath counter top. Library staff must be able to sit behind the counter. The counter top must be broad enough for a computer, scanner and tattle tape scanning machine. Must be real wood, in Kiaat or similar, matching existing counter: R70,000 • 2 Air dryers for toilets: R6,000 <p>2012/13:</p> <ul style="list-style-type: none"> • Expansion of library to enlarge children's section by 40 square meters: R300,000 <p>2013/14:</p> <ul style="list-style-type: none"> • Expansion of Study Hall by 20 square meters: R200,000 <p>2014/15:</p> <ul style="list-style-type: none"> • General maintenance
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Table 77: Haenertsburg library details

Location	7 Marè Street HAENERTSBURG 0850
Characteristics	<p><u>Size</u> 235 square meters including: 96 square meters (Library including storeroom) 35 square meters (Finance Office) 40 square meters (Turner Room) 06 square meters (Kitchen) 08 square meters (3 toilets) 50 square meters (Patio) Rand worth: R1,057,500</p> <p><u>Quantity of stock the library can accommodate</u> 10,000 books</p> <p><u>Library</u> <u>Seating capacity</u> 20 (Seated at tables)</p> <p><u>Use</u> The library is used to house books for information and recreation and as a study and information centre. Internet access is available free of charge.</p> <p><u>Turner Room (Board room)</u> <u>Seating capacity</u> 12 (Seated at table)</p> <p><u>Use</u></p>

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Table 77: Haenertsburg library details

	<p>The Turner Room is used for community meetings such as the Police Forum and for recreational activities such as library holiday programmes.</p> <p><u>Finance Office</u></p> <p><u>Seating capacity</u></p> <p>2 Staff members.</p> <p><u>Use</u></p> <p>Municipal accounts are paid at the office.</p>
Number of beneficiaries	<p><u>Library:</u> 12,600 users per annum</p> <p><u>Turner Room:</u> 1000 users per annum</p> <p><u>Finance Office:</u> 600 users per annum</p>
General maintenance	<p>The building is maintained by the Engineering Department's Building Division. The public toilet is repaired when necessary by the Water, Sewer and Plumbing Division. The Electrical Engineering Department maintains the electricity in the building, including lighting. The building is cleaned twice weekly.</p> <p>Estimated cost of maintenance p/a: R42,300 (4% of total worth)</p>
Maintenance and building requirements 2010/2011 – 2013/14	<p>2010/11:</p> <ul style="list-style-type: none"> • Roofing (e.g. shade netting) for patio area: R40,000 • Blinds for Turner room, passageway and finance office: R10,000 <p>2011/12:</p> <ul style="list-style-type: none"> • Expansion of library by 50 square meters: R250,000 • 3 Air dryers for toilets: R9,000 <p>2012/13:</p> <ul style="list-style-type: none"> • General maintenance. <p>2013/14:</p> <ul style="list-style-type: none"> • General maintenance.

Table 78: Letsitele Library details

Location	<p>61 Kort Street</p> <p>LETSITELE</p> <p>0850</p>
Characteristics	<p><u>Size</u></p> <p>130 square meters (Including library, small library store-room and finance office)</p> <p>Rand worth: R585,000</p> <p><i>Separate Council building, which includes offices, toilets and kitchen, not included.</i></p> <p><u>Quantity of stock the library can accommodate</u></p> <p>10,000 books</p> <p><u>Library</u></p> <p><u>Seating capacity</u></p> <p>40 (Seated at tables)</p> <p><u>Use</u></p> <p>The library is used to house books for information and recreation and as a study and information centre, as well as for recreational holiday programmes. Internet access is available free of charge.</p> <p><u>Finance Office</u></p>

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Table 78: Letsitele Library details

	<u>Seating capacity</u> 2 Staff members. <u>Use</u> Municipal accounts are paid at the office and arrangements for sewerage removal in Letsitele are made via the office.
Number of beneficiaries	<u>Library:</u> 21,000 users per annum <u>Finance Office:</u> 800 users per annum
General maintenance	The building is maintained by the Engineering Department's Building Division. The building was enlarged and renovated in 2003. All tiles were replaced in 2006. The Electrical Engineering Department maintains the electricity in the building, including lighting and air-conditioning. On weekdays the building is cleaned by cleaning contractors. Estimated cost of maintenance p/a: R23,400 (4% of total worth)
Maintenance and building requirements 2010/2011 – 2013/14	2010/11: <ul style="list-style-type: none"> • Repair of paving outside of library: R100,000 2011/12: <ul style="list-style-type: none"> • Expansion of library by 100 square meters, including enlargement of current counter and library area, building of separate study/activities room and staff tea room: R600,000 • Building of new public ablution block outside library: R400,000 • Expansion of wooden library counter as counter space is insufficient, and will be more so once computers and scanners are placed on counter when library is computerized. The counter top must be broad enough for a computer, scanner and tattle tape scanning machine. Must be real wood, in oak or similar, matching existing counter: R40,000 • 2 Air dryers for toilets in office block: R6,000 2012/13-2013/14: <ul style="list-style-type: none"> • General Maintenance

The challenge with Library Services infrastructure development and maintenance is that the responsibilities between the municipality and the DSAC are unclear. The DSAC requests municipalities to submit infrastructure and maintenance requirements annually, to be addressed by the National Library Grant, which is administered by the Limpopo Provincial Library Services, DSAC. The DSAC has to date not informed the GTM which of its requests for infrastructure and maintenance at its existing libraries it will meet, making it very difficult to plan or budget.

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Table 79: Library Service Delivery Targets as set out in the SDBIP for 2010/11

Programme	Project/ KPI	Annual Target (2010/11)	Actual Achieved (30 June 2011)	Reason for deviation
Library Services	Library development and reading promotion	84,500 Library users & 100,100 items circulated	105,485 Library users & 107,163 items circulated	
	Book related events	3 Holiday programmes and 4 book related arts and culture events arranged and hosted.	4 Holiday programmes arranged and hosted,; 8 large & 12 smaller book related arts & culture events arranged & hosted	
	Annual GTM library Competition	Completed 500 Learners participating in annual library competition	Completed. 701 Learners participated and awards function was held on the 5th of November 2010.	
	Computerize library lending function	70% Letsitele Library GTM books & 20% Haenertsburg GTM books bar-coded & linked to PALS system	90% Letsitele Library GTM books linked to system, & 90% bar-coded. No Haenertsburg books linked as system to be migrated to SLIMS instead of PALS.	
	Assistance to school / community libraries	Two schools assisted with at least 300 donated books and School library management guides	Pipa Primary provided with a School library management guide, Biblionef forms & 70 books. Gwambeni High provided with a School library management guide, Biblionef forms & 111 books. 5 GTM schools provided with a total of 3324 books by Biblionef as a result of Biblionef forms distributed by Library Services. Tzaneen Mosque provided with 17 children's books and School library management guide. Total 7 schools assisted with 130 books.	
Municipality	CHAPTER 3 – SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT 2010/11)			assisted with 130 books.

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	Develop libraries at Nkowankowa and GTM Thusong Centres	Participate in the NDPG project team, keeping the establishment of libraries as a priority; Forward new library requirements to Provincial Library Services, DSA&C, to secure possible funding from National Library Grant.	Attended & participated in 11 NDPG meetings and 5 Shiluvane Library site meetings. Letter written to DSAC re maintenance and infrastructure development of GTM libraries. Letter written to MEC, DSAC to request operational funding for Shiluvane Library.	
	Library aircons	Acquisition and installation of new aircons in the Library by December	Aircons installed	

Table 80: Parks service delivery targets as set out in the SDBIP for 2010/11

Programme	Project/ KPI	Annual Target (2010/11)	Actual Achieved (30 June 2011)	Reason for deviation
Parks and Open space management	Integrated parks management plan	Finalise Integrated Parks Management plan and submit for inclusion in the final IDP	Already done and submitted last year. To be renewed next year.	
	Integrated parks management plan	Manage and co-ordinate the implementation of the parks maintenance plan and submit monthly reports	Implementing the maintenance plan of parks and gardens.	
Maintenance of municipal assets	Open space management	Supervise service provider to ensure compliance to the SLA	Supervise service provider to ensure compliance to the SLA	
	Replacement of Redundant and old equipment	Facilitate the procurement process of ride on lawn mowers and brush cutters.	Specifications were submitted to SCMU and tender process in process to appoint.	

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Table 81: Employees – Libraries (2010/11)						
Job level	2009/2010			2010/2011		
	Nr of Posts	Positions Filled	Vacancy rate	Nr of Posts	Positions Filled	Vacancy rate
Level 0-3	1	1	0	1	1	0
Level 4-6	None	None	n/a	None	None	n/a
Level 7-9	17	10	41%	17	10	41%
Level 10-15	1	0	100%	1	0	100%
Level 16-17	3	2	33%	3	2	33%
Total	22	13	41%	22	13	41%

The figures in Table 81 represent the difference between the 2010/2011 organogram, and the actual numbers of staff employed in the existing libraries. The 2011/2012 organogram includes four new libraries, which are not yet completed or staffed.

Table 82: Employees – Parks & Community Facilities (2010/11)						
Job level	2009/2010			2010/2011		
	Nr of Posts	Positions Filled	Vacancy rate	Nr of Posts	Positions Filled	Vacancy rate
Level 0-3	1	0	100%	1	0	100%
Level 4-6	3	3	0%	3	3	100%
Level 7-9	0	0	0%	0	0	
Level 10-15	8	3		2	2	
Level 16-17	90	66		8	17	
Total	102	72		14	22	

There are temporally general assistance's who must be accommodated to the budget. The posts are on the reviewed organogram. The filling of the job level 0-3 is crucial as acting for many years is strenuous.

Table 83: Financial Performance 2010/11: Libraries (R'000)					
Detail	2009/2010	2010/2011			
	Actual	Budgeted	Adjustment Budget	Actual	Variance
Total Operational Revenue (excluding tariffs)	37	45	45	48	(3)

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Table 83: Financial Performance 2010/11: Libraries (R'000)					
Detail	2009/2010	2010/2011			
	Actual	Budgeted	Adjustment Budget	Actual	Variance
Expenditure:					–
Employees	2 821	2 990	2 990	2 896	94
Repairs & Maintenance	1	8	8	7	1
Other	202	295	295	356	(60)
Total Operational Expenditure	40 758	3 293	3 293	3 258	35
Net Operational (Service) Expenditure	(40 722)	(3 248)	(3 248)	(3 210)	(38)

Libraries

The GTM Library Services has not had any capital budget for years. The reason is that it is the DSAC's responsibility to provide new infrastructure, furniture and equipment. The DSAC requests municipalities to submit requests for new infrastructure, furniture and equipment annually, to be addressed by the National Library Grant, which is administered by the Limpopo Provincial Library Services, DSAC. Communication from the DSAC regarding what is to be provided is poor, making planning difficult.

The new library being constructed at Shiluvane is funded by the National Treasury Conditional Library Grant, which is administered by the Department of Sport, Arts and Culture, at a capital cost of R4, 221,059.00. The library should be operational by 2012. Operational funding for new libraries is a challenge to the GTM. An estimated operational budget for the Shiluvane Library is R2,170,175.16 for the first year, and R1,999,420.68 for the second. A letter requesting operational funding for two years has been written to the MEC for Sport, Arts and Culture. The letter was acknowledged but not yet responded to.

The DSA&C has instructed that the next new library is to be built in Molati Village. Operational funding for the Molati library will present an additional challenge to the GTM. The Library Services targets for new libraries set in the IDP for the next five years, to build libraries at all four Thusong centers, is dependent on funding through the National Treasury Conditional Library Grant, which is

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administered by the Department of Sport, Arts and Culture. The DSAC has been presented with the GTM's IDP, to guide them when locating new library buildings.

Table 84: Financial Performance 2010/11: Parks, Museums, Community Facilities (R'000)					
Detail	2009/2010	2010/2011			
	Actual	Budgeted	Adjustment Budget	Actual	Variance
Total Operational Revenue (excluding tariffs)¹					
Expenditure:					
Employees	6362 227.15	7281 651		7301 648.30	
Repairs & Maintenance	9929 796.48	11702 226		11712 937.13	
Other					
Total Operational Expenditure	162 92023 63	18983877		1178595361	
Net Operational (Service) Expenditure	-162 92023 63	-18983877		1178595361	

Table 85: Capital Expenditure 2010/11: Parks, Museums, Community Facilities (R'000)					
Capital Projects	2010/2011				
	Budget	Adjustment budget	Actual Expenditure	Variance from original budget	Total Project value*
Cemetery upgrade	R 5 837.00	0	5837.00	0	
Park 944, 2065,321	R4 5000 000	0	45000 000	0	
Nkowankowa Entrance 1&2	R 599 833	0	599833	0	
Total	R45605670	0	45605670	0	

Funding is limited to accommodate all community needs that require capital funding such as parks development in rural areas of GTM. There is insufficient operational budget to renovate existing parks at Lenyenye, Lenyenye Tzaneen and Haenertsburg and some in Nkowankowa. There is need to purchase grass cutting mowers and the capital budget is R500, 000, 00.

¹Payments made are deposited into a general account and not ringfenced for parks and community facilities

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3.11 CEMETERIES

GTM have 136 cemeteries and only 6 are maintained monthly and the rest of the cemeteries are at rural areas. A Proposal for Partnership in cemetery maintenance was presented to South African Funeral Practitioners Association SAFPA members, representative of Provincial SAFPA and Mopani District Municipalities on the 29 November 2011 and still awaiting feedback. This was done as a means to improve performance irrespective of financial constraints and as a means to support poor communities.

Cemetery development was targeted to Lenyenye cemetery due to limited budget of R300,000,00 and they have no burial space at all. There is great need for cemetery extensions, fencing, construction of ablution facilities and cemetery maintenance in the rest of GTM cemeteries. Currently there are volunteers who are cleaning some cemeteries in various Wards. The Division is in the process of gathering information on the updated cemetery number and names so that registers can be procured and burial record keeping can be implemented in all rural areas. We managed to provide burial space for all GTM community. The challenges are funds for fencing, construction of ablution facilities and cemetery maintenance. Lenyenye community has no land for a grave yard and Tzaneen Cemetery needs Environmental Impact Analysis before the extension can be done and is now left with 50 graves.

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Table 86: Cemetery service delivery targets as set out in the SDBIP for 2010/11

Programme	Project/ KPI	Annual Target (2010/11)	Actual Achieved (30 June 2011)	Reason for deviation
Maintenance of Municipal Assets	Cemetery Management	Maintain existing cemeteries and liaise with Land, Property and Housing Division for the acquisition of land for new cemeteries	Maintain existing cemeteries and liaise with Land, Property and Housing Division for the acquisition of land for new cemeteries	
Township Revitalisation	Nkowankowa Cemetery Upgrading	Upgrading of the Nkowankowa cemetery by installing an irrigation system and landscaping. Upgrading of the gravel road	Earthworks, Construction, Planting & irrigation Possible increase in terms of parking space at the cemetery are awaiting quotations and instructions from the contractor. Construction of a bridge (road to cemetery) permission must be obtained for approval and for the borrow pit from which 95% was raised.	Finances still awaited from National Treasury therefore not much progress made.

It was targeted that cemetery land for development be requested from Planning and Development Department for Nkowankowa Cemetery extension, and that is achieved. R300, 000, 00 is budgeted for cemetery development and tender was advertised for Environmental Impact Assessment of the Lenyenye 2nd Cemetery which was put on hold due to unfinished negotiations for land.

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Table 87: Employees - Cemetery services (2010/11)						
Job level	2009/2010			2010/2011		
	Nr of Posts	Positions Filled	Vacancy rate	Nr of Posts	Positions Filled	Vacancy rate
Level 0-3	0	0	0	0	0	0
Level 4-6	0	0	0	0	0	0
Level 7-9	0	0	0	0	0	0
Level 10-15	1	1	0%	1	1	0%
Level 16-17	7	7	0%	7	7	0%
Total	8	8	0%	8	8	0%

Table 88: Financial Performance 2010/11: Cemetery services (R'000)					
Detail	2009/2010	2010/2011			
	Actual	Budgeted	Adjustment Budget	Actual	Variance
Total Operational Revenue (excluding tariffs)					
Expenditure:					
Employees	7,760	8,890	8,890	8,875	15
Repairs & Maintenance	2,272	2,382	2,382	2,394	(12)
Other	3,543	2,402	2,402	3,615	(1,213)
Total Operational Expenditure	13,575	13,674	13,674	14,884	(1,210)
Net Operational (Service) Expenditure	(13,575)	(13,674)	(13,674)	(14,884)	1,210

Table 89: Capital Expenditure 2010/11: Cemetery services (R'000)					
Capital Projects	2010/2011				
	Budget	Adjustment budget	Actual Expenditure	Variance from original budget	Total Project value*
Project Name	R 300	Non	Non	Non	3 million
Total	R 300				3 million

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The cemeteries in rural areas are currently maintained by the community at voluntarily basis. The challenge is that they need to be provided with maintenance tools. There is a need to extend cemeteries, fence and building of ablution facilities but budget constraint does not allow.

3.12 CHILD CARE; AGED CARE; SOCIAL PROGRAMMES

The Youth Gender & Disability is part of the Mayor's Special Programmes. Its main functions include: Co-ordination, Mainstreaming, Advocacy, Development & empowerment of focal or designated groups. Its objective is to encourage public participation and inclusive project planning, implementation and monitoring. It is a function done for internal and external stakeholders. The strategic objective is good governance. The following are the key priorities achieved for Youth, Gender and Disability programmes during the year under review.

Calendar Events

During the year, the municipality supported the district launch of the women's month celebration by co-ordinating transport for the grannies football teams of Vakhegula Vakhegula FC and Bakgekolo baLenyenye FC to Mokwakwaila Community hall. 450 young people attended the youth month celebrations at Nkowankowa community hall and a bus was co-ordinated to Gawula village during the International Day for Persons with Disabilities on 2010 December 03. These events have empowered these focus groups positively. By listening to speeches by the political principals and also receiving brochures of departments exhibiting impacted on them with regard to participatory democracy. A number of disabled entrepreneurs have emerged as a result.

Provision of Administrative support to Councils.

The successful Annual Youth Assembly was held in April 2011 and the Disability council was launched in June 2011. These councils took many developmental resolutions applicable to the running of the respective councils. The resolutions assisted the Municipality in coming with the necessary service delivery interventions and improved the participation of the respective leadership in developing programmes to address challenges of their constituencies.

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The capacity building workshops have also been organised in the form of Youth Strategic session and the Disability Council leadership workshop. This assisted the leadership of the Youth Council and the Local Disability Council on how to develop an agenda, write minutes and the Programme of Action. The municipality has facilitated the formation of the Gender Forum, the Men's forum, the Young SAWID, the Children's Advisory Council and the Older Person's Forum

Mainstreaming & Advocacy

Internally, all departments are required to mainstream youth, gender & disability in all their projects and programmes. Each department need to narrate what needs to be done for youth, women, the aged, children and the disabled and how the project will impact on these groups. In order to assist, an YGD mainstreaming workshop was been convened for senior management and staff. Although many Directors did not attend, the workshop assisted staff members to be more sensitive and conscious when planning, implementing and monitoring their projects. An emphasis was also made in terms of attendance registers which needs to clearly indicate the age, gender and disability. The indication in the 2012/13 IDP is that all this has been mainstreamed.

NARYSEC

During the 2010/11, the municipality in partnership with the National Department of Rural Development and Land Reform has implemented a National Rural Youth Service Corps programme. 71 young people including the disabled has been enrolled in the programme. They spent 9 months assisting in various divisions within the municipality in order to acquire skills. They are currently in Vhembe FET College for training in various skills after which they will be deployed in rural development projects in their respective wards.

Establishment of the NYDA.

The municipality has signed a Memorandum of Agreement with the National Youth Development Agency. The partnership will see the municipality providing services of the NYDA through the Youth office. Although the programmes have not yet full rolled, the NYDA present in all workshops by the YGD, database of unemployed youth has been sent and updated regularly to the NYDA, the youth are able to submit their CV's which are the faxed to NYDA's Job Seekers database programme. Bill boards have also been delivered to the municipality.

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Table 90: Youth, Gender & Disability programmes targets as set out in the SDBIP for 2010/11

Programme	Project/ KPI	Annual Target (2010/11)	Actual Achieved (30 June 2011)	Reason for deviation
Youth, Gender & Disability	Youth Strategic Session	Arrange and co-ordinate Youth strategic session during September	Youth strategic session held on 23 June 2011. Resolutions adopted.	
	Relaunch Of SAWID	Arrange and co-ordinate prelaunch of SAWID during August	Young SAWID launched on 21 August 2010	
	National Women's Month Celebrations	Arrange and co-ordinate national women's month celebrations during August	* District launch of the Women's Month held at Mokwakwaila community hall on 3 August 2010. Coordinated a bus that transported Vakhegula-Vakhegula Women's soccer club and Bakgekolo Ba Lenyenye Women's soccer club. * Provincial launch held at Ga-Mphahlele on 9 August 2010. Coordinated 2 buses.	
	National Disability Month Celebrations	Arrange and co-ordinate national disability month celebrations during December	Arranged and coordinated a bus for disabled people to the provincial event at Gawula in Giyani on 03/12/2010	
	National Youth Month celebrations	Arrange and co-ordinate national youth month celebrations during June	Local Youth month celebration held on 24 June 2011 and attended by 450 young people.	
	Annual Youth Assembly	Arrange and co-ordinate Annual youth assembly during August	Assembly held on 8-9 April 2011. New leadership elected.	
	Disability Council Official Launch	Arrange and co-ordinate launch of Disability Council during October	Disability council launched by the Mayor on 30 June 2011	

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Table 91: Employees - Youth, Gender, Disability & Social programmes (2010/11)						
Job level	2009/2010			2010/2011		
	Nr of Posts	Positions Filled	Vacancy rate	Nr of Posts	Positions Filled	Vacancy rate
Level 0-3						
Level 4-6	1	1	0	1	1	0
Level 7-9	0	0	0	0	0	0
Level 10-15	0	0	0	0	0	0
Level 16-17	0	0	0	0	0	0
Total	0	0	0	0	0	0

Table 92: Financial Performance 2010/11: Youth, Gender, Disability & Social programmes (R'000)					
Detail	2009/2010	2010/2011			
	Actual	Budgeted	Adjustment Budget	Actual	Variance
Total Operational Revenue (excluding tariffs)	-	-	-	-	-
Expenditure:					
Employees	145078	160941	8178	169119	0.048
Repairs & Maintenance					
Other	19000	369800	0	170457	1.169
Total Operational Expenditure	164078	530741	0	339576	0
Net Operational (Service) Expenditure	-164078	-530741	0	-339576	0

No capital projects were implemented for Youth, Gender and Disability programmes.

COMPONENT E: ENVIRONMENTAL HEALTH SERVICES

This report will reflect on the state of Environmental Health Service in Greater Tzaneen Municipality.

This service includes the identification, evaluation, monitoring and control of environmental health hazards and risks regarding but not limited to the following:

- Water Quality monitoring;
- Food control
- Occupational hygiene

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- Vector control
- Environmental management; and
- Facility cleaning services.

3.13 ENVIRONMENTAL HEALTH SERVICES

Water Quality monitoring

We have identified strategic water sampling points and developed a water quality monitoring schedule for the period under review. The monitoring was done to ensure that water for domestic, industrial and food production is safe in respect of its microbiological, chemical and physical quality. . A total of 287 water samples were taken during the period July 2010 to June 2011 with ONLY 14.52% of the samples NOT complying with SANS241 water quality standards for drinking water...

Food control

The main activities in food control entails conducting inspections, health education and issuing of contravention notices were warranted, in both formal and informal food handling premises. This is done to ensure food safety in respect of acceptable microbiological and chemical standards, quality of all food for human consumption and optimal hygiene control throughout the food supply chain. There are a total of 356 formal food handling premises including accommodation facilities in our area of jurisdiction. As Greater Tzaneen Municipality EHS, we are currently services 164 food premises and 13 accommodation facilities; the average rating for these premises is 85%. See graph 63.

Occupational hygiene

This entails inspection of industries to identify any occupational health hazard, environmental, water and air pollution prevention. A total of 92 industrial premises were inspected to ensure that industries comply with requirements of relevant legislation. The average rating for the industries is 72%.

Vector control

This includes identifying vectors, their habitats and breeding places, instituting measures for vector control in the interest of public health. We spray municipal work stations on a six weekly basis. Environmental control is done on mosquito larvae in identified habitats.

Environmental management

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Planning for sustainability has become a very important aspect of Environmental Management, we form part of the pre-assessment committee. We have reviewed 12 basic Assessment reports for developments in our area. We have responded to four air pollution incidents. Formed part of Joint Operation team DEAT in attending to the air pollution incidents. We have an Environmental management plan which was reviewed during the 2010/2011 financial year. We had two officers successfully completing a course for Environmental Management Inspectors and are awaiting their appointment and designation by the Minister of Environmental Affairs, so that they can be able to exercise their authority.

Facility cleaning services

This entails providing cleaning services to maintain municipal facilities in a clean, neat and hygienic condition, to ensure that municipal employees work in an environment that is conducive to work in productively.

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Table 93: Environmental Health Service Delivery targets as set out in the SDBIP for 2010/11

Programme	Project/ KPI	Annual Target (2010/11)	Actual Achieved (30 June 2011)	Reason for deviation
Environmental Monitoring	# of informal food handling premises evaluated	44	146	
	% of daily water samples taken complying to SANS241	100%	100%	
	Water quality monitoring	100% compliance to water quality monitoring schedule and 100% expenditure	Total of 256 water samples collected according to the WQMS and 110% of the budget spent.	
	Vector Control	Procurement of insecticide and implementation of vector control program	Vector control programme is circulated prior to implementation. All areas were sprayed in an interval of six weeks.	
	Star Grading system	Evaluation of food handling premises Issue contravention notices and follow up on contraventions Issuing of certificates of acceptability Arrange and host star grading award ceremony	231 evaluations on food handling premises were done. A total of 82 contravention notices and 30 follow up notices. 5 Certificates of Acceptability were issued	
	Industrial Impact Management	Evaluate industrial premises Respond to air pollution incidents. Issue contravention notices and follow up on contraventions. Attend training course for EMI's (Industrial)	44 Evaluations on industrial premises. Responded to 3 air pollution incidents, Issued 11 contravention notices 2 final notices and 21 follow up on contraventions. Successful completion of course for EMI's (Industrial) by two officers	
Environmental	Cleanest School competition	Evaluate participating schools	Evaluations on participating schools	Function not

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Table 93: Environmental Health Service Delivery targets as set out in the SDBIP for 2010/11

Programme	Project/ KPI	Annual Target (2010/11)	Actual Achieved (30 June 2011)	Reason for deviation
Management		Select panel. Arrange and host cleanest school competition	were done and finalists identified.	hosted due to budget constraints.
	Environmental management plan	Review current Environmental management plan and submit for inclusion in draft IDP	Reviewed Environmental Management Plan and submitted for inclusion in draft IDP	
	Letaba river rehabilitation	Draft and submit proposal for funding to DWA and DEAT by December '10	Proposal for funding submitted to DWA. Advert for EIA consultant and project manager placed by GTEDA	
	Environmental health plan	Draft 1st phase of Environmental Health Plan	Environmental Health Plan finalised will be included in the 2011/12 IDP	

Table 94: Outcome of Water samples taken during 2010/11

	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June
Complying	28	18	20	20	22	23	20	20	24	20	15	19
Not complying	0	0	5	0	0	3	0	3	4	5	11	4

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Figure 8: Water Sample outcome 2010/11

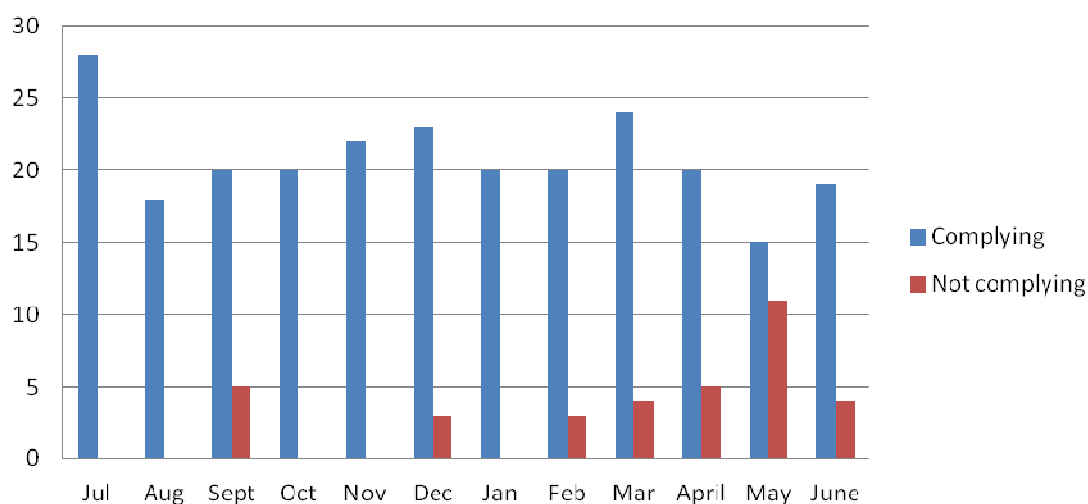


Table 95: Average rating for food handling premises, 2010/11

	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr
Haenertsburg	80.2	80.7	80	85
Lenyenye	71	72.5	69.9	75.6
Letsitele	73.4	73.9	76	76.9
Nkowankowa	75.4	70.3	70.5	70.8
Tzaneen North	84.5	84.9	86	88.9
Tzaneen South	86.6	86.8	87.4	87.8
Tzaneen East	85.1	85.7	83	83.4

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Figure 9: Average rating for food handling premises by town, 2010/11

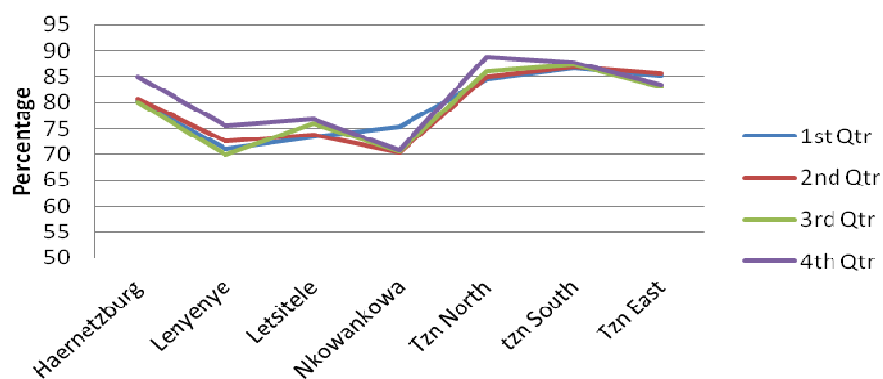


Table 96: Employees - Environmental Health services (2010/11)

Job level	2009/2010			2010/2011		
	Nr of Posts	Positions Filled	Vacancy rate	Nr of Posts	Positions Filled	Vacancy rate
Level 0-3	1	1	0%	1	1	0%
Level 4-6	6	3	50%	6	3	50%
Level 7-9	0	0	0	0	0	0
Level 10-15	2	1	50%	2	1	50%
Level 16-17	4	2	50%	30	20	33%
Total	13	7	46%	38	24	36.80%

Table 97: Financial Performance 2010/11: Environmental Health services (R'000)

Detail	2009/2010	2010/2011			
	Actual	Budgeted	Adjustment Budget	Actual	Variance
Total Operational Revenue (excluding tariffs)	12	10	10	52	(42)
Expenditure:					-
Employees	2 600	2 732	2 732	3 991	(1 259)
Repairs & Maintenance	-	46	46	0	46
Other	979	1 112	1 112	724	388
Total Operational Expenditure	3 580	3 891	3 891	4 716	(825)
Net Operational (Service) Expenditure	(3 568)	(3 881)	(3 881)	(4 664)	783

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There were no capital projects for the period under review. We can state that the project that were in the IDP, but not budgeted for, is the development of the Environmental management framework and the air quality plan. We have been able to meet targets even though we have shortage of personnel.

COMPONENT G: SECURITY AND SAFETY

This component includes: disaster management, licensing and control of animals, and control of public nuisances, etc.

The Law Enforcement division is comprised of seventeen Traffic personnel, among them the Manager, Superintendents, then officers and two senior labourers – who are responsible for erection and general maintenance of road and traffic signs, while the officers do law enforcement. The superintendent and the three assistant superintendents do supervision of the other personnel.

3.14 LAW ENFORCEMENT

The top 3 service delivery priorities are Roadblocks, Speed checks, Point duties. Throughout the year the three have had great successes, with reduction in accident statistics. Measures taken to improve performance include spreading the service to rural areas throughout the years, including point duties at school points and accident scenes around our rural juristic areas.

Table 98: Traffic Law Enforcement service data (2009/10- 2011/12)				
	2009/2010	2010/2011		2011/2012
	Actual no.	Estimated no	Actual No	Estimated no
Number of road traffic accidents	128	142	118	140
Number of by-law infringements attended	72	80	85	85
Number of traffic officers in the field on an average day	16	16	16	16
Number of traffic officers on duty on an average day	17	17	17	17
R-value revenue from traffic fines	R 4 166 500	R 416 550	R 7 908 480	R 8 000 000

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The revenue increased with introduction of Safe T speed checking initiated by Director CS. The number of Officers available is determined by sampling the number of officers in the field and in offices and stations on the same day, sampling different times of day and different days of the week throughout the year.

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Table 99: Law Enforcement targets as set out in the SDBIP for 2010/11

Programme	Project/ KPI	Annual Target (2010/11)	Actual Achieved (30 June 2011)	Reason for deviation
Safety & Security	R-value of council property lost through theft and damages	0	R71,099.86	Theft alone
	# of external criminal cases reported	0	0	
	# of internal criminal cases reported	2	2	
	Kukula Ndlela drunken-driving blitz project	8 Additional roadblocks to monitor drunken driving	8 – Daily routine patrols monitoring drunken driving	
	Minitzani-Bonatsela Traffic centres scholar Education and school points and other clusters	Conduct Road safety campaigns at 25 rural schools	30 Rural schools covered	
	GTM Law Enforcement rural outreach and scrappings	Conducting rural traffic program as per schedule. Manage and follow up on vehicle scrappings	Rural operations ongoing daily with scholar patrols, escorts, Law Enforcement. All scrappings are attended to fully.	
	Burgersdorp cattle pound	Manage and co-ordinate impounding of stray animals	Pound active. Animals mostly dogs brought in by SAPS.	

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Table 100: Employees - Law Enforcement (2010/11)						
Job level	2009/2010			2010/2011		
	Nr of Posts	Positions Filled	Vacancy rate	Nr of Posts	Positions Filled	Vacancy rate
Level 0-3	1	1		1	1	
Level 4-6	10	4	60%	10	4	60%
Level 7-9	27	13	65%	27	13	60%
Level 10-15	2	2	0%	2	2	0%
Level 16-17	0	0	0	0	0	0
Total	40	20	50%	40	20	50%

The total number of officers divided into the two shifts. The four supervisors assist in planning and supervision of their colleagues on daily basis. Between the respective two shifts, the first begin work at 06H00 up to 14H00, while the other begins at 10H00 and stretches up go 18H00. Only one shift works on any given weekend, alternating with the other the following weekend. Officers also perform standby duties, especially with occurrence of emergencies like accidents, etc. On average, officers work a total of 32 hours per month for weekends. These hours are Council approved, and only in occasions of unforeseen and extreme circumstances do we allow officers to work beyond the pre-approved 32 hours. The division is short staffed, taking into consideration the vast size of our policing area.

Table 101: Financial Performance 2010/11: Law Enforcement (R'000)					
Detail	2009/2010	2010/2011			
	Actual	Budgeted	Adjustment Budget	Actual	Variance
Total Operational Revenue (excluding tariffs)	605	2039	2039	2852	(813)
Expenditure:					
Employees	7788	7369	7369	8770	(1402)
Repairs & Maintenance	390	300	300	476	(176)
Other (Security Services)	4416	3915	3915	10949	(7034)
Total Operational Expenditure	12594	11583	11583	20195	(8612)
Net Operational (Service) Expenditure	(11989)	(9544)	(9544)	(17343)	7799

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No capital was available to fund projects for the Law Enforcement division. However, the top 3 service delivery priorities are:-

Law Enforcement including:

- Roadblocks: where vehicles are stopped and examined for roadworthiness and drivers are examined for their capability and Drunken driving cases also attended to.
- Patrols: where officers drive around or walk, identify law breaks and acts accordingly.
- Point duties: officers assist in controls of traffic situations, accident scenes etc. and eases traffic congestions
- Escorts of dignitaries visiting, funeral etc for safety sake.
- Speed checks: an effective way of enforcement for compliance by motorists to avoid accidents.
- Warrants of arrest: Follow ups on unpaid written notices result in offenders being taken to court to answer for their offences.

Scholar patrols

On school days officers are tasked and deployed to selected schools, especially those adjacent to busy roads, and the work is done at specific schools including all schools with the risk of scholars crossing the roads, to and from schools.

Road safety campaigns

- Schools are visited to conduct road safety (on how to observe rules/signs on the road).
- Kids are educated on road safety.
- Communities are sensitized on issues of road safety e.g. robots, pedestrian crossings.
- Throughout the 2010/11 year, great emphasis was put on the two issues of Law Enforcement and scholar patrols for the safety and well-being of our communities.
- Officers have been deployed to service the school points and also to patrol our policing areas including rural areas.
- Vehicles scrapings have been extended to deep rural areas and farms
- Speed law enforcement has always been done across our policing area, including Letsitele, Lenyenye, Nkowankowa and Tzaneen.
- With regard to school points, we have always serviced areas close to the juristic offices of our provincial government for Traffic because we have noted their reluctant to assist, while we

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serve with pride especially service to our needy and poor communities of Motupa, Tickyline/Burgersdorp, Sasekani and Khopo. Letsitele included

3.15 DISASTER MANAGEMENT

Disaster Management is as continuous and integrated multi-sectoral and disciplinary process of planning and implementation of measures aimed at disaster prevention, mitigation, preparedness, response, recovery and rehabilitation. (Disaster management Act no. 57\2002.

For disaster Management to be effective, it is important that all concerned parties be made aware of its provision and that every official, role player, departments and personnel be prepared to carry out the assigned functions and responsibilities before, arrangements in the Greater Tzaneen Municipality. Disaster Management's approach is to effectively prevent disasters from occurring and to lessen the impact of those hazards that can be avoided. Emergencies are defined as situations or threats of impending situation abnormally affecting the lives and property of societies. By the nature, or magnitudes these require a co-ordinated response by a number of role-players, both government and private, under the direction of the appropriate elected officials.

Most peace-time natural or man-made disasters/emergencies that occur in the geological areas of responsibility of the Greater Tzaneen Municipality are as follows:

- Fires (Structural and Unstructural)
- Storms (Hail, Wind and Thunder)
- Floods
- Transportation Accidents
- Air/rail crashes
- Building or structural collapse
- Explosions
- Breakdown of essential services, supplies or any combination thereof

Disaster management preventative/mitigation measures (awareness campaigns during 2010/11)

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July 2010: Mavele and Mogoboya Primary School

August 2010: Mmakgotlo and Fofeza Primary School

October 2010: Disaster Management Strategic Session

December 2010: Road Safety Campaign

February 2011: Mokutupi, Mashiloane, Maluandla and Shongeni Primary Schools

June 2011: Annual risk Assessment Workshop

Achievements during 2010/11

67 affected households were assisted with emergency relief material i.e. tents, blankets and mattresses, food parcels were either provided by Mopani District Disaster Centre and or Department of Health (SASSA).

People who suspected of practicing witchcraft were given accommodation at Adam's Farm

The Act (Disaster Management Act 57/2002) Chapter 6, section 56 and subject to section 16 and 25 of the Public Finance Management Act of 1999 states it clear about the funding of emergency situation. Therefore the Council has approved the two percent budget in case of a disaster. The programmes which are already in process now are training of Ward committees and Ward Councillors. Tents for affected families are provided by the Mopani District Municipality and the Food Parcels is the competency of SASSA. The Division only buys the mattresses and blankets.

Challenges

Lack of space and personnel is one of the critical problems encountered. The Assistant Disaster Management Officer is sharing an office with junior officer (General Assistant). Only one senior officer is responsible for Risk Assessment and reduction, response and recovery and awareness campaigns and Planning and managing events and meetings.

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Table 102: Disaster management targets as set out in the SDBIP for 2010/11				
Programme	Project/ KPI	Annual Target (2010/11)	Actual Achieved (30 June 2011)	Reason for deviation
Disaster management	# of disaster awareness campaigns and preventative programmes	4	5	
	# of Annual Disaster Management reports submitted to Council and MDM by July	1	1	
	% of Disaster (incidents) sites visited	100%	100%	
	% of Incidences provided with relief	100%	100%	
	% emergency relief cases responded to within 72-hours	100%	100%	

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Table 103: Employees - Disaster Management (2010/11)						
Job level	2009/2010			2010/2011		
	Nr of Posts	Positions Filled	Vacancy rate	Nr of Posts	Positions Filled	Vacancy rate
Level 0-3	1	1	0%	1	0	100%
Level 4-6	2	1	50%	2	1	50%
Level 7-9	1	1	0%	1	1	0%
Level 10-15	0	0	0%	0	0	0%
Level 16-17	6	1	67%	3	1	67%
Total	10	4	60%	7	3	63%

Table 104: Financial Performance 2010/11: Disaster Management (R'000)					
Detail	2009/2010	2010/2011			
	Actual	Budgeted	Adjustment Budget	Actual	Variance
Total Operational Revenue (excluding tariffs)	-	-	-	-	-
Expenditure:			0		
Employees	1 122 257.09	1 335 466.00	0	839 318.00	375 035.83
Repairs & Maintenance	682.08	1191	0	342.1	342.1
Other	270 043.72	335 491	0	253 107	249 156.42
Total Operational Expenditure	1 392 982.00	1 672 148	0	1 092 767.00	624 534.35
Net Operational (Service) Expenditure	-1 392 982.00	-1 672 148	0	-1 092 767.00	-624 534.35

COMPONENT H: SPORT AND RECREATION

The Sport Office has 3 sport officers who coordinate sport activities in GTM, a senior officer must still be appointed to manage the office. We work close with the Department of Sport Arts and Culture in sport development. GTM has Sport and recreation Council committee, which assist the municipality to organise sport in the community. Mayors Cup is held yearly. The GTM also has internal Sport committee that sees to it that the sport activities which are attended by the GTM officials remain alive to keep personnel healthy and active. The swimming pool has been closed for a period of 6

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years now due to lack of funds to renovate because it's leaking. The community grounds at rural areas of GTM are graded on request, provided that funds are available. The challenge is to get enough funds to grade all community grounds and to agree with Civil Engineering to transfer the funds to their cemetery roads maintenance vote so they can grade grounds in every village where they do roads, to avoid plant transportation cost.

3.16 SPORT AND RECREATION

The Municipality achieved :Artificial turf is constructed by SAFA through Lottery Funding at Burgersdorp in GTM. Community Sport grounds are graded as per request from the community through the Ward Councillors. Community Sport fields are in dire need to be rebuilt and some only need grading. Submissions are requested to be done for grading of community Sport fields where prioritisation will be done. The Cluster community Grounds are planned to be upgraded provided they are prioritised during project prioritisation.

There is one Club house in the GTM which is used everyday for boxing, aerobics, meetings and other community matters. An indoor Sport Center will make a great difference. There is one olympic swimming pool in GTM which is out of action for the past 6 years now due to major renovations and upgrading that is needed to be done and is leaking. Challenge – we are losing on hosting gala events, community has no swimming pool and we are losing on gate takings, The life saver job that used to be seasonal is no longer there, the facility has turned to a ornament, the community might think that their Municipality is failing to fix the only swimming pool etc

Stadiums- there is no stadium at Rhelela and Runnymede Clusters and these clusters are in rural areas. Events that are erecting huge tents in the playing field temper with evenness of the ground and compact the field which makes it fail during inspection by Premier Soccer League Officials for their games. This contribute negative to GTM income especially for hawkers because if PSL games comes that means job, business, socialising etc. The Water pump was stolen at Julesburg Stadium and resulted in the facility to run out of water for drinking, irrigation and general use by facility users.

There are no municipal camp sites. In July, Cluster and Provincial Indigenous Games were hosted in 2010. O.R. Tambo games were held in March, May and June 2010

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Table 105: Sports and recreation targets as set out in the SDBIP for 2010/11				
Programme	Project/ KPI	Annual Target (2010/11)	Actual Achieved (30 June 2011)	Reason for deviation
Maintenance of municipal assets	Sports and Recreation management	Co-ordinate the maintenance of play apparatus, recreational facilities and stadiums	Co-ordinate the maintenance of play apparatus, recreational facilities and stadiums	

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Table 106: Employees - Sport, Arts & Culture (2010/11)

Job level	2009/2010			2010/2011		
	Nr of Posts	Positions Filled	Vacancy rate	Nr of Posts	Positions Filled	Vacancy rate
Level 0-3	0	0	0	1	0	0
Level 4-6	0	0	0	0	0	0
Level 7-9	3	3	0	3	3	0
Level 10-15	0	0	0	0	0	0
Level 16-17	0	0	0	0	0	0
Total	3	3	0	3	3	0

Table 107: Financial Performance 2010/11: Sport, Arts & Culture (R'000)

Detail	2009/2010	2010/2011			
	Actual	Budgeted	Adjustment Budget	Actual	Variance
Total Operational Revenue (excluding tariffs)	0	0	0	0	0
Expenditure:					
Employees		665 943.84	0	0	0
Repairs & Maintenance	0	0	0	0	0
Other	0	0	0	0	0
Total Operational Expenditure		665 943.84			
Net Operational (Service) Expenditure		-665 943.84			

No capital projects were implemented for Sports, Arts and Culture during 2010/11. There is Sport and Recreation Council in GTM that assist with coordinating all sport related matters. There is Service Level Agreement signed between the Department of Sport Arts and Culture and the Greater Tzaneen Municipality that assist in making sure that sport development takes place in GTM. Sport Council took over the organizing of the Mayors Cup from the Internal Sport. Internal sport is active and operational with the view to keep workers and Councilors bodies and minds healthy and active for better service delivery and is doing well. O.R. Tambo Games, Indigenous, SAIMSA-Internal Sport, Arts and Culture, Mayors Cup and Greater Tzaneen Marathon are the activities that are arranged. Arts Culture Cluster committees are formed and know to form the Arts and Culture Council of GTMT.

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COMPONENT I: CORPORATE POLICY OFFICES AND OTHER SERVICES

3.17 EXECUTIVE AND COUNCIL

Purpose of the Executive Committee

To take responsibility within the Executive on the basis of individual and / or collective responsibility for a delegated portfolio of services or functions of the council

Key Duties and Responsibilities

- To participate in the Executive and to implement agreed policies by taking responsibility individually and / or collectively for any portfolio allocated by the Leader of the Council, including providing a lead on and proposing new policy, strategy, programming, budget and service standards.
- To exercise delegated powers in accordance with the Council's constitution
- To consult and communicate with members of all party groups, council officers and key partners as appropriate to ensure decisions are well formed and that Council policies are widely understood and positively promoted
- To ensure that the party group is briefed at the appropriate time on significant issues within the respective portfolio – i.e. those which have financial or other major resource implications will result in a change in established policy, or which are contentious or politically sensitive.
- To act as spokesperson within and outside the Council for matters within the portfolio
- To have responsibility for liaison with Chief Officers and other senior officers responsible for the services within the portfolio
- To answer and account to the Council and the community for matters within the portfolio
- To respond within agreed timescales to the recommendations of relevant overview and scrutiny panels
- To seek to involve and consult non Executive members in the area of work for which they have responsibility, particularly members of the relevant overview and scrutiny panel
- To represent the Council and the political administration in the community and elsewhere as required by the Leader

COUNCIL

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Council's roles are set out in Section 6 of the *Local Government Act 1999*. Their principal roles are to:

- Act as representative, informed and responsible decision makers in the interests of their communities;
- Provide and co ordinate various public services and facilities and to develop their communities and resources in a socially just and ecologically sustainable manner;
- Encourage and develop initiatives within their communities for improving the quality of life within them;
- Represent the interests of their communities to the wider community; and
- Exercise, perform and discharge the powers, functions and duties of Local Government in relation to their areas, as contained in the Local Government Act 1999 and other Acts.

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Table 108: Executive and Council targets as set out in the SDBIP for 2010/11				
Programme	Project/ KPI	Annual Target (2010/11)	Actual Achieved (30 June 2011)	Reason for deviation
Council Structures	% of Council resolutions implemented	100%	48%	Not all resolutions were implemented
	# of Council sittings	4	4 Normal 5 Special	

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Table 109: Employees – Executive and Council (Mayor & MM offices) (2010/11)

Job level	2009/2010			2010/2011		
	Nr of Posts	Positions Filled	Vacancy rate	Nr of Posts	Positions Filled	Vacancy rate
Level 0-3	1	1	0%	1	0	100%
Level 4-6	2	1	50%	2	1	50%
Level 7-9	1	1	0%	1	1	0%
Level 10-15	0	0	0%	0	0	0%
Level 16-17	6	1	67%	3	1	67%
Total	10	4	60%	7	3	63%

Table 110: Financial Performance 2010/11: Executive & Council (MM & Mayor office) (R'000)

Detail	2009/2010	2010/2011			
	Actual	Budgeted	Adjustment Budget	Actual	Variance
Total Operational Revenue (excluding tariffs)	-	6	0	0	6
Expenditure:					
Employees	16397	17914	17914	16913	1001
Repairs & Maintenance	-	-	-	-	-
Other	2053	1748	1748	2054	(307)
Total Operational Expenditure	18451	19662	19662	18967	695
Net Operational (Service) Expenditure	(18451)	(19656)	(19662)	(18967)	(689)

3.18 FINANCIAL SERVICES

The three main priorities per division can be summarized as follows:

Financial Services and Reporting Division

The budget office co-ordinates the drafting of Council budget through the Budget Steering Committee and the participation of all departments. This includes the calculation of cost reflective tariffs to ensure a full, funded budget. The drafting of Council's adjustment budget is also the responsibility of this division. The division is also responsible for financial reporting which includes the compilation of the Annual Financial Statements as well as the Section 71 reports. The division is

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also responsible for the insurance portfolio of Council, Insurance administration and claims management.

Revenue Division

The Revenue division is responsible for billing and rendering of municipal accounts. The division also renders municipal accounts, which are based on metered services calculated on approved service tariffs. The division manages revenue collection which include the receipting and balancing thereof, on a daily basis, along with credit control and debt collection. Outstanding accounts are subjected to credit control actions, which include:

- SMS
- Final Notice
- Disconnection of service
- Payment arrangement where applicable

Where credit control is not successful the outstanding debtor account is handed over for debt collection. The Division must also manage property rates through the implementation of the MPRA which includes maintaining, interim valuations and balancing of the valuation roll to Council financial system. Finally, the division is also responsible for the indigent register and must review the indigent policy on an annual basis and manage the registration and verification of the indigent.

Expenditure

The division manage all processes for payment of creditors, direct payment and contract payment in line with the approved budget. The division is also responsible for salary management through the financial administration of all salaries and salary related issues are also responsibilities of this division. It includes all statutory dedications and other personnel related deductions. The division is further responsible for asset management through the administration and co-ordination of Councils asset register which includes annual asset verification, depreciation, impairment and the determining of asset condition.

Supply Chain Management

The division is responsible for the timely planning and management processes to ensure that all goods and services required by the Municipality are quantified, budgeted for and timely and effectively delivered at the right location and at the critical delivery dates, and are of the appropriate quality and quantity at a fair cost. Also for acquisition management by ensuring that goods and

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services are procured by the Municipality in accordance with authorized processes and that the expenditure on goods and services is incurred in terms of an approved budget in terms of Section 15 of the Act. Lastly the division must manage an inventory kept by Council to ensure continuous supply of essential services. This includes the day to day procurement of stock items, the issuing of stock and the control of stock.

Table 111: Debt Recovery (R'000)						
Details of the types of account raised and recovered	2009/2010			2010/2011		
	Billed in year	Actual for accounts billed in year	% of accounts value billed that were collected in the year	Billed in year	Actual for accounts billed in year	% of accounts value billed that were collected in the year
Property Rates	37 261	30 334	81.41%	47 430	34 725	73.22%
Electricity Basic	-	-	-	-	-	-
Electricity Consumption	201 125	193 927	96.42%	280 225	268 441	95.80%
Water Basic	-	-	-	-	-	-
Water Consumption	-	-	-	-	-	-
Sanitation	-	-	-	-	-	-
Refuse	17 765	12 721	71.61%	21 877	16 168	73.91%
Other	-	-	-	-	-	-

The payment rate for electricity is higher than that for the other services seeing that the service can be disconnected if the account is not paid up to date. Other services cannot be terminated. The Property rate is the only tax available to Local Authorities and the revenue is not dependant on a metered service. There is no direct relationship between the services rendered to individual ratepayers and the tax levied. The Property rate is based on the valuation of the property and the tariff is calculated as a cent in every rand of the valuation of property.

Electricity Service

The proposed revisions to the tariffs have been formulated in accordance with Section 74 of the Municipal Systems Act as well as the recommendations of the National Energy Regulator of South Africa (NERSA). Guidelines for the Municipal Electricity tariff increases in July are normally published

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by NERSA in the previous December. National Treasury has indicated that municipality's must prepare their budgets using ESKOM bulk increases. The increase in the electricity tariff was 21,3%.

Refuse Removal Service

According to the Constitution of the Republic of South Africa, 1996 (Act 108 of 1996) a municipality must ensure a safe and healthy environment for its residents. Greater Tzaneen Municipality is therefore responsible to adequately maintain its refuse removal service. We must also maintain our refuse sites and solid waste disposal efforts. The top priority of revenue collection in all three service areas is to improve payment rate through the approved revenue enhancement strategy

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Table 112: Financial Services targets as set out in the SDBIP for 2010/11				
Programme	Project/ KPI	Annual Target (2010/11)	Actual Achieved (30 June 2011)	Reason for deviation
Financial viability	Cost coverage ratio		1.64	
	Debt coverage ratio		17.65	
	Operation Clean Audit	Training of officials and professional support	Officials received training on ProMis, ASB (Accounting Standards Board) - GRAP compliance and attended IMFO Seminar	
	GRAP Training and Financial System improvement	Comprehensive system analysis and official training	Capacity building, skills transfer and support with the compilation and updating of the fixed asset register	
Revenue Management	% increase in own revenue generated	None	6.08%	
	% Equitable share funding used for free basic services	None	1.70%	
	% reduction in rates and services billed, not recovered	2%	0%	
	% revenue received (Actual R-value revenue / total projected revenue)	91%	95%	
	% revenue generated through	45%	54%	

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Table 112: Financial Services targets as set out in the SDBIP for 2010/11				
Programme	Project/ KPI	Annual Target (2010/11)	Actual Achieved (30 June 2011)	Reason for deviation
	services (R-value revenue from services / R-value total revenue)			
	% Revenue from grants	39%	36%	
	R-value MIG funding / R-Value Capital budget as %	22%	19%	
	% of income from Agency services (R-value income from agency services / of total revenue)	5.60%	6.00%	
	% equitable share received	100%	100%	
	Public consultation for installation of water meters in selected villages	Plan the public participation process In consultation with Engineering services department and Revenue division. Funds are budgeted in Revenue division by September	No progress	No funding available to implement
	Revenue enhancement	Finalisation of data cleansing Property rates tariff policy reviewed and adopted	Tender for Revenue Enhancement closed on 30 JUNE 2011	
	Update Valuation Roll	Review of valuation roll Publicise supplementary valuation roll	Advertised supplementary Valuation Roll, letters sent to people whose properties	

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Table 112: Financial Services targets as set out in the SDBIP for 2010/11				
Programme	Project/ KPI	Annual Target (2010/11)	Actual Achieved (30 June 2011)	Reason for deviation
			were valuated and they were invited to object if they are not satisfied with the outcome	
Debt management	% Capital budget actually spent on capital projects identified for financial year ito. IDP	100%	43%	
	% of Loan amount utilised for capital projects	100%	100%	
	Outstanding service debtors	R 149 913 519	R 195 789 543	
	Average % Payment rate for municipal area	90%	83%	
	R-value total debts written off annually	R 10,000,000	R 4 556 140	Indigent register not fully updated
	% of bad debt cases (older than 90 days) handed over	100%	3%	Awaiting appointment of panel and data cleansing project
Financial Management and Budgeting	% variance from annual Budget process plan	10%	0%	
	% of capital budget spent	100%	68%	Slow processing of loans (DBSA & ABSA)
	% of budget allocated for training and development (SDP)	0%	0%	
	% Operating budget for Councilor allowances (Councilor allowances	3%	3%	

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Table 112: Financial Services targets as set out in the SDBIP for 2010/11				
Programme	Project/ KPI	Annual Target (2010/11)	Actual Achieved (30 June 2011)	Reason for deviation
	budgeted / total operating budget)			
	% General expenses budget / Operating expenses budget	13%	12%	
	% of budget allocated for free basic services		28.00%	
	% of municipal budget spent		90.00%	
Financial reporting	% of departmental Queries arising from previous audit report attended to by the end of the financial year	100%	100%	
Municipal Assets	% GRAP compliance (asset register)	100%	100%	
Supply Chain Management	# of Tenders awarded that deviated from the adjudication committee recommendations	0	2	Evaluation committee recommendation accepted. & In other case technical report was not considered by the adjudication committee
	% of Bids awarded within 2 weeks after adjudication committee resolution	100%	90%	
	Total R-value of contracts awarded during the financial year		R 101 817 715.00	
	Average time taken from tender advertisement to submission of	8	7.39	

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Table 112: Financial Services targets as set out in the SDBIP for 2010/11				
Programme	Project/ KPI	Annual Target (2010/11)	Actual Achieved (30 June 2011)	Reason for deviation
	recommendation to the MM (# of weeks)			
Indigent management	Indigent register	Review of indigent policy Review and updating of indigent register	Process finalised internally	
Information management	Financial Software supplier Data Base and Electronic Bank recon, and Microsoft Licensing	Procurement and payment of Microsoft Licenses	Payment of Microsoft Licenses	Delay in procurement processes

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Table 113: Employees -Financial Services (2010/11)						
Job level	2009/2010			2010/2011		
	Nr of Posts	Positions Filled	Vacancy rate	Nr of Posts	Positions Filled	Vacancy rate
Level 0-3	6	4	33%	6	4	33%
Level 4-6	19	12	37%	19	12	37%
Level 7-9	44	31	30%	44	29	34%
Level 10-15	2	0	100%	2	0	100%
Level 16-17	4	3	25%	4	3	25%
Total	75	50	25	75	48	26

Table 114: Financial Performance 2010/11: Financial Services (R'000)					
Detail	2009/2010	2010/2011			
	Actual	Budgeted	Adjustment Budget	Actual	Variance
Total Operational Revenue (excluding tariffs)	137 882	141 125	141 125	152 568	(11 443)
Expenditure:					–
Employees	14 551	19 066	19 066	16 214	2 852
Repairs & Maintenance	46	666	666	130	536
Other	26 161	26 707	26 707	28 777	(2 070)
Total Operational Expenditure	40 758	46 439	46 439	45 121	1 318
Net Operational (Service) Expenditure	97 123	94 686	94 686	107 447	(12 761)

The financial year ended with a deficit of R64 273 246 which is evident from the statement of financial performance (Page 6 of Financial Statements – Annexure A). This deficit can however be seen as an administrative result seeing that it is a direct result of the high depreciation amount, a non cash item which is based on the restated asset values. The depreciation increased from R88 million in 2009/2010 financial year to R97 million in the 2010/2011 financial year due to the unbundling of Councils assets which resulted in an increase in asset values. Another contributing factor is the high increase in repairs and maintenance which increased from R77 million in 2009/2010 to R101 million in 2010/2011. Council must also take cognizance that some of the income figures in the statement of financial performance represent charges levied and not cash received. The expenditure on the other hand represents actual expenditure. The income foregone has been allocated to the various services.

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The accumulated surplus contained in the statement of changes in net assets (Page 7 of Financial Statements) increased to R1 657 million. This increase is mainly the result of the restatement of asset values.

3.19 HUMAN RESOURCE SERVICES

The mission of the HR Division – which falls under the Corporate Services Department – is to effectively manage the rendering of Human Resources advisory and support services to Council and internal/external clients through the following functions:

- Personnel Administration
- Personnel Provisioning and Employment Equity
- Training, Education and Development
- Labour Relations
- Organizational Development
- Occupational Health and Safety & Employee Wellness

The top three service delivery priorities for 2010/2011 were to:

- Review and re-align the organogram of the Greater Tzaneen Municipality in line with the IDP and service delivery needs
- Fill the service register after due process with capable and competent staff for those critical, essential and budgeted positions
- Maintain and where possible enhance all HR Policies, procedures, practises and systems to the benefit of all stakeholders

The impact the HR Division had made on the above three key service delivery option were that –

- The organogram with the assistance of an external service provider was reviewed, aligned and approved by Council for implementation with effect from 1 July 2011. An extended consultative approach of all stakeholders, including organized labour, was followed in order to reach the desired outcome. The primary focus was placed on enhancing the present service delivery functions, but also to provide for new functions, for example, a new Department for the Office of the Mayor.

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- In order for the Greater Tzaneen Municipality to function properly all critical, essential and budgeted positions on request of the various line-managers must be filled timeously. In this regard the Personnel Provisioning Policy is used as policy guide to ensure the fair and equitable appointment of staff. The representatives of organised labour also play an important observers role in this regard.
- The turnover of staff and other relevant statistics are being dealt with under separate headings in this Report.
- An ever changing environment and legislative amendments have to be accounted for in policies, procedures and practises. Therefore, policies, procedures, practises and systems have to be aligned from time to time to keep abreast of such changes.

The impact of such amendments can be observed in the implementation of same. Compliance to legislation and agreements is and still remains an important focus area for this Municipality.

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Table 115: Human Resource Management targets as set out in the SDBIP for 2010/11				
Programme	Project/ KPI	Annual Target (2010/11)	Actual Achieved (30 June 2011)	Reason for deviation
Capacity Building and Training	% compliance to Workplace Skills plan	90%	66%	Cash flow constraints
	Skills Audit	Ensure that comprehensive Skills Audit for every department /division/individual is maintained.	Skills Needs Request submitted/used in WSP	
	Workplace Skills Plan	Finalise the Workplace Skills Plan and implement. Submit to LG Seta by 30 June 2011. Develop a training implementation plan by 30 June 2011.	WSP for 2011/2012 submitted before 30/06/11	
Employee satisfaction and well-being	% Staff turnover (Levels 1-6)	6%	5%	Low salaries paid as a result of new benchmarked Task
Employment equity	# of people from employment equity target groups employed in the three highest levels of management	22	20	2 manager positions filled with females
Occupational Health and Safety	Occupational Health and Safety Environment Risk assessment	Conduct regular Occupational Health and Safety inspections. Report with recommendations with legal compliance. Report possible OHS	18 OHS meetings held. Only 9 incidences	

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Table 115: Human Resource Management targets as set out in the SDBIP for 2010/11				
Programme	Project/ KPI	Annual Target (2010/11)	Actual Achieved (30 June 2011)	Reason for deviation
		transgressions/ Injury on Duty incidences and implement recommendations by OHS officer. Monitor the OHS risk assessment process		
Employee Wellness	Employee Wellness Day	Organise and host Employee wellness day by December	2 days were arranged	
	Employee Wellness programme	Monitor implementation of EAP Policy. Render support services to individuals.	Requirements met	
Labour relations management	% of labour disputes resolved / Total disputes raised	100%	100%	Only one strike (6 July)
	Local Labour Forum	Arrange Local Labour Forum meetings. Assist with resolving disputes and complaints. Monitor and advise on labour policies and procedures	7 LLF meetings held	
	Review of Organogram	Finalise amendments to Organogram and submit to Council for approval by December	Organogram reviewed & approved by Council (A23 of 29/04/11)	

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Table 116: Employees - Human Resource Services

Job level	2009/2010			2010/2011		
	Nr of Posts	Positions Filled	Vacancy rate	Nr of Posts	Positions Filled	Vacancy rate
Level 0-3	1	1	0	1	1	0
Level 4-6	8	4	50%	8	5	37.5%
Level 7-9	2	1	50%	3	2	50%
Level 10-15	2	1	50%	2	2	0
Level 16-17	0	0	0	0	0	0
Total	13	7	46%	14	10	29%

Table 117: Financial Performance 2010/11: Human Resource Services (R'000)

Detail	2009/2010	2010/2011			
	Actual	Budgeted	Adjustment Budget	Actual	Variance
Total Operational Revenue (excluding tariffs)	26	-	-	54	(54)
Expenditure:					-
Employees	35 084	3 391	3 391	15 403	(12 012)
Repairs & Maintenance	3	5	5	-	5
Other	1 206	1 461	1 461	1 514	(53)
Total Operational Expenditure	36 294	4 857	4 857	16 917	(12 059)
Net Operational (Service) Expenditure	(36 268)	(4 857)	(4 857)	(16 863)	12 006

Note: The negative variance is due to the provision of post retirement benefits for officials.

Only two capital projects were requested by the HR Division, namely, the purchasing of an air conditioner for the HR Archive and the purchasing of Zippel file cabinets for the new planned HR Archive. Due to financial constraints and the fact that the alterations of the new HR Archive were not started yet, both projects were placed on ice for finalization in the 2011/2012 financial year.

Despite the fact that in the HR Division only ten of the 14 positions was filled (29% vacancies) an acceptable level of service to internal and external clients was rendered. An insignificant number of complaints regarding the quality of the services rendered during the 2010/2011 financial year were

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received. The HR Division was commended for their quick response times in addressing the matters at hand. The huge administration of exit and entrance of outgoing and new councilors were done without any major problems. Similarly the Personnel Administration Section performed well and all the basic transactions and record keeping were done to satisfaction. The function of personnel provisioning and the employment equity project is receiving the necessary attention and progress are made in terms of demographic representation as well as gender and disability representation.

As far as the Education, Training and Development Section was concerned, the legislative requirements in terms of the submission of the WSP 2010/2011 and ATR 2009/2010 were complied to and monetary grants received back for the efforts. Good progress was made with ABET training with the assistance of an outside service provider sponsored by the LGSeta. The overall execution of all the needs identified in the WSP was however hampered due to cash flow considerations.

The execution of the OD and Labour Relations functions were still a challenge as these units were without staff, but the functions must be executed. The functions for OHS and EAP are functioning extremely well under the able guidance of Ms. Granny Matsaung; who also received the HR Practitioner of the Year Award for 2011 of the Institute of Municipal Personnel Practitioners of Southern Africa (IMPSA). It is the view that the HR Division with its dedicated and loyal staff have contributed significantly to the overall achievements and success of the Greater Tzaneen Municipality.

3.20 INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) SERVICES

It is the responsibility of the Information Technology Division under the Corporate Services Department to ensure that policies, procedures and standards regarding computer-related items are defined and adhered to. The Information Technology Division offers the following services:

- IT End Users Support (Hardware and Software).
- End User Training (Formal-classroom situation).
- End User Support Training (informal-telephonic or individual).
- Office round to check if system is used optimally.

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- Liaise with outsourced service providers i.e. SITA, SALGA, Provincial and National Local Government department regarding all escalated problems.
- Backup services.
- Disaster recovery plan
- Procurement of all IT equipment and Computer rollout.
- Audit of computer equipment.
- Computer Consumables such as Mouse, Printer, Ink and cartridges,
- Data Security.
- Advisory capacity on effective business processes
- Maintenance and control of telephonic communication systems

SERVICE DELIVERY PRIORITIES

- Rural Broadband Project – this project will assist the communities to connect through the satellite offices and e-Schools (Phase 2) to access the Municipal Services and information from the their townships and villages.
- IT Infrastructure Refurbishment – the upgrade on the servers and computers enables the community to get help from Municipal officials faster and ensures that the Municipal Systems are running from reliable infrastructure.
- Mayoral Hotline – This project will connect the Municipality and the community to assist on accountability and incident reporting

Challenges for the information technology division

Networking

- Wireless network connecting Thusong Centres and Municipal Satellite offices has been on & off for quite some time and a major upgrade is currently on.
- An urgent upgrade of the Stores and Supply Chain Management wireless network has been completed by ScanRF Projects.
- Testing Stations, Thusong Centres and other Municipal Offices' connectivity problems will be covered by the Rural Broadband Project which is currently on the bidding processes (22/11/2011) and implementation is estimated to begin first or second week of March 2012.
- The cabling infrastructure for the Civic Centre (which include Community Services building, HR Building, Fire Department Building, Internal Audit Building, Tzaneen Library and the

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Ground, First & Second Floor of Main Building) has been fully upgraded from Cat5 to Cat6, awaiting cutover which is scheduled to be completed from the 20th to the 22nd of January 2012.

Telephones

- Municipal Telephone Infrastructure is currently based on an old Phillips infrastructure which has reached its end-of-life. The full migration to VoIP is on the pipeline but currently on hold due to the upgrade of the Cabling which is scheduled to be fully completed between the 20th and the 22nd of January 2012.
- Full VoIP migration will enable the Municipality to save on telephone costs and limited or 0% downtime as the infrastructure is independent of Telkom Telephone Infrastructure and will be based on a robust and highly reliable cabling and Broadband infrastructure.

Office Automation

- The current contract with Datamaster has been extended twice and the current extension is due to end on the 31st of January 2012.
- The project is already on the bidding process, and new service provider (to be appointed sometime in January 2012) is due to start implementation by the first or second week of February 2012.

ProMis Administration

- Management meeting resolution earlier this year (2011) indicated that Finance Director (CFO) should schedule a full ProMis administration training with Fujitsu (Service Provider) for Itumeleng Montjane (IT Support Officer).
- This should be done to provide a centralized ProMis Administration and also based in the IT Office.
- This hasn't been done, and no formal explanation has been received concerning this issue.

Divisions/Departments Procuring IT Equipments

- Divisions/Departments are procuring IT equipments without the knowledge or advice of IT.
- Part of the mandate of IT Division is to provide IT technical expertise/advice to Council on all IT related issues, and such actions (stated above) makes it difficult to provide this service effectively and efficiently.

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- Another problem associated with this is most of these equipments(e.g. printers) requires consumables to operate and IT Division is responsible to procure them, this makes it difficult if we don't know how much the cartridges (for example) cost and how scarce are they, and also causes budget related problems.

Trainings

- ICT is a dynamic field which requires constant engagement with other IT professionals from other government institutions, and most importantly trainings and workshops on the latest developments, threats and legislations.
- The Human Resources division has been unable to assist the IT section with training due to budget constraints. Therefore it is extremely difficult to operate in accordance with the latest legislations and framework, or simply to protect our networks against the latest threats without these trainings and workshops.

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Table 118: Information Technology targets as set out in the SDBIP for 2010/11				
Programme	Project/ KPI	Annual Target (2010/11)	Actual Achieved (30 June 2011)	Reason for deviation
Information Management	% Daily Data and mail backup available	100%	100%	

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Table 119: Employees - Information Technology Services						
Job level	2009/2010			2010/2011		
	Nr of Posts	Positions Filled	Vacancy rate	Nr of Posts	Positions Filled	Vacancy rate
Level 0-3	1	0	100%	1	0	100%
Level 4-6	0	0		2	0	
Level 7-9	0	0		2	0	
Level 10-15						
Level 16-17						
Total						

During the middle nineties, Council could not secure competent IT Staff due to the fact that the Greater Tzaneen Municipality's wage/salary structure was not competitive with the market. Subsequently, the IT function was outsourced to the private sector. However, during the reporting period and due to changing circumstances, it was decided to in-source the function again. The benefit of this arrangement is that adequate skills could now be sourced in the market; which can also be transferred to subordinates. Continuity in the IT function and the retention of such skills are paramount in rendering this important function.

Table 120: Financial Performance 2010/11: Information Technology Services (R'000)					
Detail	2009/2010	2010/2011			
	Actual	Budgeted	Adjustment Budget	Actual	Variance
Total Operational Revenue (excluding tariffs)	R0.00	R0.00	R0.00	R0.00	
Expenditure:					
Employees	16	360	360	781	
Repairs & Maintenance	R 16 071	R360 000	R0.00	R 780 507	
Other	R 683 163	R571 000	R0.00	R1 008 635	
Total Operational Expenditure	R 3 211 770	R4 189 918	R0.00	R1 752 221	
Net Operational (Service) Expenditure	- R3 911 004	- R5 120 918	R0.00	- R3 541 363	

During the 2010/11 financial year the IT infrastructure was given a major overhaul through:

- 150 HP Computers and 150 Samsung LCD Monitors
- Replacing all Server Room, First Floor and Ground Floor Switches.

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- Replacing Firewalls and Routers.
- Replace servers with new ones (Mail, Domain Controller, Antivirus, Printer, Backup, Data)
- Installation of a new UPS for the Server Room
- New Internet System (Blue Coat)
- Total Costs for above is: R,246,395.01
- Cabling Upgrade from Cat5 to Cat6, Plus cutover. – R529,321.91

The four largest capital projects are:

- Rural Broadband Project – this project will assist the communities to connect through the satellite offices and eSchools (Phase 2) to access the Municipal Services and information from the their townships and villages. ±R5000 000
- IT Infrastructure Refurbishment – the upgrade on the servers and computers enables the community to get help from Municipal officials faster and ensures that the Municipal Systems are running from reliable infrastructure. ±R4000 000
- Mayoral Hotline – This project will connect the Municipality and the community to assist on accountability and incident reporting. ±R500 000
- eParticipation – Help Municipality get in touch with all Community members and receive feedback instantly. Through this project other stakeholders (e.g. SAPS, Home Affairs, Banks, etc) can use the system to deliver vital information to the community. Value to be determined by the Project Sponsor i.e. GIZ ZA.

3.21 LEGAL SERVICES

The Manager for Legal Services only concentrated at strategic issues having a serious impact on the Administration of the institution. The issues encompass effective delivery services and indeed good governance. Legal services remain the integral part of any creation of statute and any attempt to ignore this will result in serious transgressions of laws & policies and indeed approach to problematic issues which need strategy. It is our submission that those who undermines the legal division are bound to be on the wrong side of the law and so is their demise in short ignores this division at your own peril. Practice has proved that those in power tend to have a negative attitude towards practitioner when exercising their powers.

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The top three (3) service delivery priorities for Legal Services are:-

By-Laws

That the Legal division be tasked to progress the proceed of By-Law adoption. Some departmental head have tended to ignore the importance of this piece of local legislation. This is the only means to which Council may be able to communicate the how part of governance to communities. That council strategy the lesser means of communications as research has revealed that blocking out public participation may either be costly or delayed by other programmes.

Delegations of Powers to sign legal document.

- Contracts
- Affidavit
- Disciplinary hearing documents
- Deeds of Sale and grant

Our turnaround time is compromised and documents of community member that fully needs municipal signature spend weeks and weeks quieting for signature.

Contract Management

If we are to manage our relationship and filling of documents (contracts) we ought to beef either legal services or finance. The relationship between Service Provider and Authority begins at Demand Management level. Council nature a strategy as this **challenged** remains under resourced.

Centralisation of Legal Services.

Legal documents are product of exceptional knowledge and the continued separation of debt collection from Legal Services remains a challenge to the Municipality. This matter need to be discussed. Some of the practices particularly with regard to legal services remain an old practice which at the time the Municipality did not have legal services. This scenario is also application to signing of legal documents. The majority of the Municipalities have delegated for this to their in-house professionals.

Compliance

The issues of compliance are also importance in that we need to have a compliance officer or the function be diverted either to Audit or Legal Services.

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Table 121: Legal support targets as set out in the SDBIP for 2010/11				
Programme	Project/ KPI	Annual Target (2010/11)	Actual Achieved (30 June 2011)	Reason for deviation
Legal Support	R-value spent on external legal fees		R2,308,465	
	% of reported cases of corruption prosecuted	100%	0%	No cases of corruption were prosecuted

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Table 122: Employees – Legal Services (2010/11)						
Job level	2009/2010			2010/2011		
	Nr of Posts	Positions Filled	Vacancy rate	Nr of Posts	Positions Filled	Vacancy rate
Level 0-3	1	1	0	1	1	0
Level 4-6	1	1	0	1	1	0
Level 7-9	0	0	0	1	1	0
Level 10-15	0	0	0	0	0	0
Level 16-17	0	0	0	0	0	0
Total	2	2	0	3	3	0

Table 123: Financial Performance 2010/11: Legal Resource Services (R'000)					
Detail	2009/2010	2010/2011			
	Actual	Budgeted	Adjustment Budget	Actual	Variance
Total Operational Revenue (excluding tariffs)	–	–	–	–	–
Expenditure:					–
Employees	1,201	1,307	1,307	1,269	38
Repairs & Maintenance	–	–	–	–	–
Other	1,831	1,741	1,741	3,069	(1,328)
Total Operational Expenditure	3,031,404.69	3,047,781.00	3,047,781.00	1,268,643.71	1,779,137.29
Net Operational (Service) Expenditure	-3,031,404.69	-3,047,781.00	-3,047,781.00	-1,268,643.71	-1,779,137.29

No capital projects were planned or implemented for Legal Services during the 2010/11 financial year

COMPONENT J: ORGANISATIONAL PERFORMANCE SCORECARD

The full Annual Performance Report for 2010/11 is included as **Annexure D**.

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CHAPTER 4 – ORGANISATIONAL DEVELOPMENT PERFORMANCE

Introduction

Although the Greater Tzaneen Municipality has made provision on its organizational structure for an Organizational Development (OD) Unit, by way of two positions, namely, that of a Work Study Officer and a Work Study Assistant such Unit was not sourced by officials during the 2010/2011 financial year. Financial provision will have to be made for the 2011/2012 financial year to fill at least the position of Work Study Officer with a competent person. Some of the critical aspects that must be dealt with by the Work Study Officer are to:

- Coordinating all TASK Job Evaluation and related activities
- Perform organizational studies to ensure proper lines of command and work flow
- Undertaking work studies to ensure better performance and productivity
- Ensuring an updated organogram using Orgplus software
- Assisting with the development and conducting of HR related surveys
- Assisting with the development and implementation of an organizational Performance Management System (PMS) for employees in collaboration with the PMS Unit of the Office of the Municipal Manager

From the above, it will be observed that there are many challenges that must be addressed by this Unit; including the full implementation and maintenance of the TASK Job Evaluation Outcome as well as the cascading of the PMS to employees lower than job 3 (now job levels T15 and T14).

COMPONENT A: INTRODUCTION TO THE MUNICIPAL PERSONNEL

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4.1 EMPLOYEE TOTALS, TURNOVER AND VACANCIES

Table 124: Employee turnover					
Department (functions)	2009/2010	2010/2011			
	No of Employees	Approved positions	No of Employees	No of Vacancies	% Vacant
Engineering Services (Roads& Stormwater, Water & Sanitation, PMU, Building & Fleet Maintenance)	158	261	152	109	41.7
Electrical Services	91	121	82	39	32.2
Community Services (Waste management, Libraries, Parks & Cemeteries, Sports & Recreation, Environmental Health & HIV/AIDS, Licensing, Traffic)	238	365	251	114	31.2
Planning & Economic Development (LED, Town Planning, Housing, Youth, Gender & Disability)	15	21	15	6	28.5
Chief Financial Officer (Expenditure, Revenue, Financial Services and budgeting, Supply Chain Management)	50	73	50	23	31.5
Corporate Services (Legal, Communication, Archives & Records, HR, Public Participation & IT, Council Admin Support)	47	74	54	20	27
Municipal Manager (Disaster Management, Internal Audit, IDP, Performance Management)	12	18	10	8	44.4
Totals	611	933	614	319	34.1

A comparison between the 2009/2010 and 2010/2011 financial years shows that the number of officials actually employed is basically the same, namely, 611 to 614. This can be explained by the fact that the number of staff who entered the service versus the number of staff who exited was more or less the same. A vacancy rate of 34.1% will be observed. Out of the 933 positions approved not less than 319 were vacant as on 30 June 2011.

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Table 125: Vacancy Rates (2010/2011)			
Designation	Total Approved posts	Vacancies	Variances (as % of total posts in each category)
Municipal Manager	1	0	0
CFO	1	0	0
Other Section 57 Posts	5	2	40
Middle Management: Financial (Level 3)	5	0	0
Middle Management: non-Financial (Level 3)	22	3	15.7
Highly skilled supervision: Financial (Level 4-6)	19	5	26.3
Highly skilled supervision: Non-Financial (Level 4-6)	146	63	43.1
Total	199	73	36.6

An analysis of the upper levels as per Table 90 shows a vacancy rate of 36.6% which is slightly higher than the 34.1% for the whole Municipality. The matter of 43.1% for highly skilled supervision (non-financial) (Levels 4-6) is an area of concern that must be addressed in the 2011/2012 financial year.

Table 126: Employee Turnover rate			
Year	Total No of posts filled at the beginning of the financial year	Terminations during the financial year	Turnover Rate*
2008/2009	613	46	7.5
2009/2010	621	43	6.9
2010/2011	630	48	7.6

From the data above, it seems that the turnover rate of the Greater Tzaneen Municipality is in the region of 7%. This rate is acceptable bearing in mind that about 60% of this rate can be attributed to deaths and retirements over which the Municipality has no control. It can be indicated that in the banking sector, for example the turnover rate is around 12%.

As far as senior management positions are concerned, only two of the six director positions was vacant as on 30 June 2011, namely, that of the Director Engineering Services and the Director Corporate Services. The Director Engineering Services was dismissed with effect from 9 May 2011 due to misconduct; whilst the position for Director Corporate Services became vacant when the incumbent was promoted to the position of Municipal Manager. The positions will be filled in the next financial year.

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Staff with the appropriate qualifications and experience and who competed for the vacant positions advertised was promoted when they were found to be the best applicants after the interviews. A total number of twelve officials were promoted during the year under review.

COMPONENT B: MANAGING THE MUNICIPAL WORKFORCE

Introduction

The workforce is being managed by a group of dedicated senior managers (directors) and managers who all is well qualified in their respective areas of expertise. They have the necessary experience and skills to translate policy directives into services to the community. Some of these senior managers were employed on contract since 2002 and during the years has obtained vast knowledge and experience of the Local Government Sector. Newly appointed directors/managers also brought in much needed skills and expertise which assist in achieving the strategic intent of the Greater Tzaneen Municipality.

4.2 POLICIES

As per legislative requirements Section 67 of Municipal Systems Act, 2000 the process to develop and adopt appropriate systems and procedures to ensure fair, efficient, effective and transparent personnel administration continued. Where necessary, policies were reviewed to accommodate changing circumstances. It is the intention to standardise all Human Resources related policies to a uniform standard.

A Career Management and Retention Policy was drafted and submitted to the relevant Cluster, but due to a similar initiative from SALGA (Limpopo Division), it was decided to hold it back until the latter submits it document to municipalities. Where needed, the necessary changes will be made on it for submission to Council for approval.

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Table 127: HR Policies and Plans				
Name of Policy		% Completed	% Reviewed	Date adopted by Council (or comment on failure to adopt)
1	Affirmative Action	100%		24/6/1996
2	Attraction and Retention	100%		Not adopted. Wait for SALGA inputs
3	Code of Conduct for Employees	100%		As per Schedule to System Act
4	Delegations, Authorisation and Responsibility	100%		Not HR Competency (Legal Services)
5	Disciplinary Code and Procedures	100%		As per SALGBC Agreement (B40 of 24 August 2010)
6	Essential Services		10%	Agreement under review due to new organogram
7	Employee Assistance/Wellness	100%		B109 of 25 November 2008
8	Employment Equity	See 1		
9	Exit management	See 2		
10	Grievance Procedures	100%		As per SALGBC Agreement
11	HIV/AIDS			Not HR competency (Manager (Health Services) B126 of 26/11/2002
12	Human Resources Development	100%		B77 of 26/8/2008
13	Information Technology	100%		Not HR competency
14	Job Evaluation	100%		Agreement has lapsed on 31/10/2009
15	Leave	100%		As per SALGBC & DCoS Agreements
16	Occupational Health and Safety	100%		B112 of 25 November 2008
17	Official Housing	100%		B158 of 31/8/2004
18	Official Journeys	100%		B172 of 31/8/2004
19	Official transport to attend funerals	100%		Guidelines only
20	Official Working Hours and overtime	100%		2000/02/29
21	Organisational Rights	100%		As per ORA in Main Agreement
22	Payroll deductions	100%		A249 of 30/8/1999
23	Performance Management and Development	100%		For job levels 0-3 only. A32 of 25/8/2011
24	Recruitment, Selection and Allowances	100%		B26 of 22 February 2005
25	Remuneration Scales and Allowances	100%		B240 of 30/11/2004
26	Resettlement			Not applicable any more
27	Sexual Harassment	100%		A364 of 21/11/2000
28	Skills Development	100%		B77 of 26/8/2008
29	Smoking	100%		A15 of 26/05/2009
30	Special skills			Not developed

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Table 127: HR Policies and Plans

	Name of Policy	% Completed	% Reviewed	Date adopted by Council (or comment on failure to adopt)
31	Work organisation			Not developed
32	Uniforms and Protective Clothing	100%		B14 of 26/5/2009
33	Policy on Granting of Bursaries to Employees	100%		A35 of 29/11/2011
34	Policy on Temporary Employment of Students	100%		28/09/1998
35	Anti-Corruption Policy	100%		A16 of 26/5/2009
36	Policy for Labour Relations	100%		29/7/1996
37	Language Policy	100%		29/1/2002
38	Risk Management Policy	100		B63 of 2003

4.3 INJURIES, SICKNESS AND SUSPENSIONS

Table 128: Number and cost of injuries on duty (2010/11)

Type of Injury	Days Injury leave taken	No of employees	% of Employees using sick leave	Average injury leave per employee ²	Total estimated cost
Required basic medical attention only	39	11	1.79%		
Temporary total disablement	60	2	0.32%		
Permanent Disablement	0	-	-		
Fatal	0	-	-		
Total	99	13	2.11%		*

From Table 127 above it will be observed that a total of 99 days sick leave occurred due to injury-on-duty cases. This constitutes just over 2% of employees who was involved in such incidences. The OHS and EWP Section is continuously busy with awareness creation regarding safe working conditions and the role that each and every individual can play in limiting incidences of injury-on-duty. The three OHS Committees are also used as platform to propagate a safe working environment within the OHS System which is in place. Inspections of workplaces are being done throughout the year and where necessary, follow-ups are being done to monitor compliance. The internal

² Not determinable

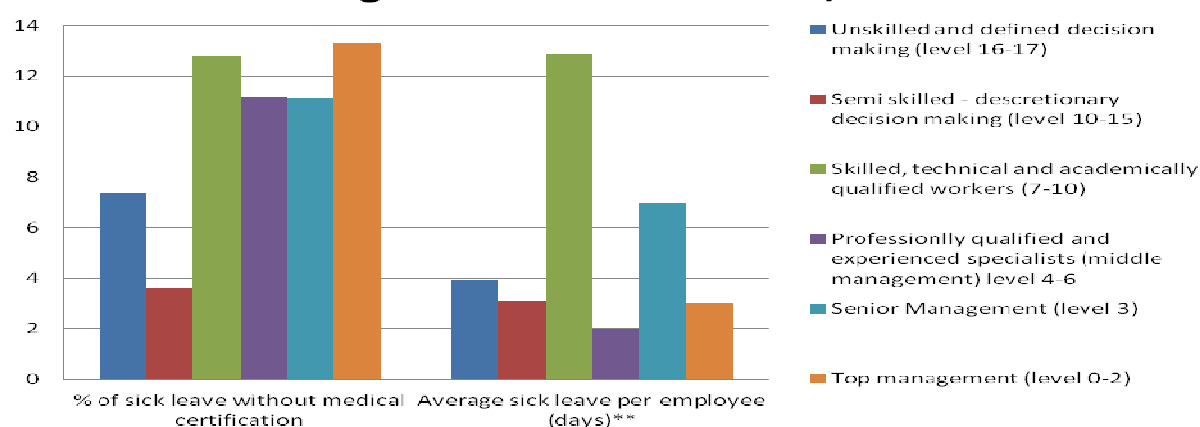
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newsletter is also being used to place articles relating to OHS matters and to conscientize workman/women. During the induction program of new entrants, time is being spent on OHS and EWP matters.

Table 129: Number of days and cost of sick leave (excluding injuries on duty) for 2010/11						
Designation	Total sick leave (days)	% of sick leave without medical certification	Employees using sick leave*	Total employees in post	Average sick leave per employee (days)	Estimated cost**
Unskilled and defined decision making (level 16-17)	992	7.4	344	254	3.9	
Semi skilled - discretionary decision making (level 10-15)	443	3.6	344	142	3.1	
Skilled, technical and academically qualified workers (7-10)	1 372	12.8	344	106	12.9	
Professionally qualified and experienced specialists (middle management) level 4-6	366	11.2	344	100	2	
Senior Management (level 3)	58	11.1	13	23	7	
Top management (level 0-2)	15	13.3	4	5	3	
Total	3 188	9.9	1 393	630	5	*

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Figure 10: Sick leave 2010/11



The average sick leave taken per employee is five days which is regarded as acceptable. However, the figures for skilled, technical and academically qualified workers are nearly 13 days per employee which can be regarded as above average. Measures will be instituted to closely monitor and control this situation.

Table 130: Number and Period of Suspensions

Position	Nature of Alleged Misconduct	Date of Suspension	Details of Disciplinary Action taken or Status of Case and Reasons why not Finalised	Date Finalised
H. Maimele	Negligence	29 July 2011	Case finalised & withdrawn by Employer	Nov 2011
VT Graham	Negligence	29 July 2011	Case finalised & withdrawn by Employer	Nov 2011

A precautionary suspension on full pay for more than four months took place in one case of financial misconduct. The incumbent was eventually dismissed on 9 May 2011, but disputed the matter to the CCMA. A settlement was eventually agreed to between the parties. The matter took long to resolve due to the legal matters involved. In another case of theft an employee of the Library Services was dismissed.

T4.3.7

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4.4 PERFORMANCE REWARDS

Table 131: Performance Rewards By Gender 2010/11

Designations	Beneficiary profile				
	Gender	Total number of employees in group	Number of beneficiaries	Expenditure on rewards 2010/11	Proportion of beneficiaries within group
				R' 000	%
Unskilled and defined decision making (level 16-17)	Female	69	0	n/a	0
	Male	172	0	n/a	0
Semi skilled - discretionary decision making (level 10-15)	Female	23	0	n/a	0
	Male	115	0	n/a	0
Skilled, technical and academically qualified workers (7-10)	Female	67	0	n/a	0
	Male	42	0	n/a	0
Professionally qualified and experienced specialists (middle management) level 4-6	Female	39	0	n/a	0
	Male	58	0	n/a	0
Senior Management (level 3)	Female	5	1	39	2.5%
	Male	19	0	n/a	0
Top management (level 0-2)	Female	2	0	n/a	0
	Male	3	0	n/a	0
Total			1		100%
Has the statutory municipal calculator been used as part of the evaluation process?					Yes

Table 97 presents the performance awards made during 2010/11 for the assessments of performance during the 2009/10 financial year. Employee performance management has been cascaded to level three only. Due to human resource limitations further cascading is dependent on the appointment of additional personnel to manage the system. Only one employee qualified for a performance bonus, which was the Manager for Environmental Health in the Community Services Department. The scoring system is based on Regulation 805 of 2006 and is applied uniformly for all employees.

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COMPONENT C: CAPACITATING THE MUNICIPAL WORKFORCE

Greater Tzaneen Municipality accepted its legislative responsibility that requires municipalities to develop their human resource capacity to a level that enables them to perform their functions and exercise their powers in an economical, effective, efficient and accountable way. An amount of R834 725 was allocated for training for the 2010/2011 financial year of which R221,616 was spent (34.6%). The reason for the under spending was the adverse financial position of the Municipality. The Workplace Skills Plan (WSP) for 2010/2011 was developed and submitted to the LGSeta before the due date of 30 June 2011. Grant disbursements of R151,000 were received from the LGSeta for the training efforts made.

Implementation of the workplace skills plan

In terms of the Workplace Skills Plan, the following training interventions were priorities:

- Special Technical – these are department specific training interventions.
- Support training interventions – these include management training, supervisory training, etc.
- Financial – Financial management courses; especially for non-financial managers.
- Life Skills and Basic Education – these include Adult Basic Education and Training (ABET).
- Management/Leadership – these include management development programmes, etc.
- Occupational Health and Safety – these include the OHS representative training and the responsibilities of managers on OHS Act, etc.

From the Workplace Skills Plan for 2010/11, the following should be noted:

- Number of beneficiaries to be trained: 310
- Number of beneficiaries actually trained: 111
- % of WSP Implementation: 35.8%

A summary of the beneficiaries trained during the financial year, per occupational category, is presented in Table 130:

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Table 132: Training interventions by occupational category, gender and race for 2010/11

Occupational Categories	Male				Female				Total
	African	Coloured	Indian	White	African	Coloured	Indian	White	
Legislators, snr officials and managers	4			3	2			1	10
Professionals	5			2	2			3	12
Technicians and associate professionals	6			3	1				10
Clerks	4			3	2				9
Service and sales workers									
Skilled agricultural and fishery workers									
Craft and related trades workers									
Plant and machine operators and assemblers	9				5				14
Elementary occupations	51			1	4				56
Total Permanent	79			12	16			4	111
Non-permanent employees									
Total	79			12	16			4	111

Training interventions

ABET: A discretionary grant of R320 000.00 was sourced from the Local Government Sector Education Training Authority for ABET for Council employees. The programme started in March 2011 with a record number of 108 employees who enrolled for the programme. The programme was classified under Learner ships to run for a period of twelve months. After the completion of this programme, the plan is to identify those employees who are still outstanding and put them on a full programme for a period of eight (8) months. This approach is the most effective one as it was proved previously in the pilot project during the 2007/8 financial year. The employees have been registered into different ABET levels as follows:

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Table 133: ABET learners enrolled by course		
Level	Number enrolled Communication in English	Number enrolled Numeracy in English
1	44	44
2	14	19
3	3	3
4	5	0

The challenge for the ABET programme - as indicated in the previous financial years - is the release of employees during working hours to attend classes. Though the number of illiterate employees in council has drastically dropped, this must be clearly indicated that the most number of employees who still want to attend the abet programme to uplift themselves must be afforded that opportunity so that they later can also access other training interventions.

Experiential training: 2010/11

As part of its social responsibilities, the municipality has offered experiential learning to the majority of students/learners from institutions of higher learning to obtain their qualifications. These learners came from different universities, FET colleges, university of technologies, etc. and were also coming from various streams. The following is comprehensive data of all those learners who were assisted through the experiential programme in the municipality to acquire their qualifications for the 2010/11 financial year:

Table 134: Students trained through experiential programme				
No	Surname & initials	Stream/qualification	Department	Period
1	Malesa PM	N6 Human Resources Management	Corporate Services	2011/05/11 To 2011/07/30
2	Mkansi YP	National Diploma Town And Regional Planning	Planning And Economic Development	2011/01/10 To 2011/12/31
3	Mahlakwane LL	National Diploma Electrical Engineering	Electrical Engineering	2011/01/01 To 2011/12/31
4	Baloyi DT	National Diploma Electrical Engineering	Electrical Engineering	2011/01/01 To 2011/12/31
5	Mathebula T	Information Technology (It)	Corporate Services	2011/04/18 To 2012/04/17
6	Mathebula FC	Information Technology (It)	Corporate Services	2011/04/18 To 2012/04/17
7	Mhangwane NM	Bsc (Honours) Aquaculture,	Civil Engineering	2011/05/01 To

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Table 134: Students trained through experiential programme				
No	Surname & initials	Stream/qualification	Department	Period
		Bsc (Community Water Services And Sanitation)		2011/06/30
8	Vukela T	Diploma Office Computing	Engineering Services	2011/05/01 To 2011/07/31
9	Sabela TP	National Electrical Engineering	Electrical Engineering	2011/01/01 To 2011/12/31
10	Letsoala MA	National Diploma Analytical Chemistry	Engineering Services	2010/08/02 To 2010/10/31
11	Mhlongo IV	Bachelor Of Science (Community Water Services And Sanitation)	Engineering Services	2011/05/26 To 2011/08/31
12	Mkhabela F	Bsc Community Water And Sanitation	Engineering Services	2011/02/01 To 2011/04/30
13	Masonganye MM	Bachelor Town And Regional Planning	Planning And Economic Development	2011/01/12 To 2011/12/31
14	Fourie J	Bachelor Of Education	Finance	2010/06/09 To 2010/07/09
15	Maake MJ	Bachelor Of Science In Community Water Services And Sanitation	Engineering Services	2010/01/01 To 2010/03/03
16	Maake LN	Diploma Water Care	Engineering Services	2010/03/01 To 2010/05/31
17	Mawila S	Ba In Language And Communication	Corporate Services	2010/04/01 To 2010/04/30
18	Malungani N	Diploma Town And Regional Planning	Planning And Economic Development	2010/02/22 To 2010/12/31
19	Mthembi GT	Diploma Town And Regional Planning	Planning And Economic Development	2010/02/22 To 2010/12/31
20	Molatana TV	Diploma Public Finance And Accounting	Community Services	2010/11/01 To 2010/12/31
21	Mohale TP	Diploma Civil Engineering	Engineering Services	2010/08/02 To 2010/10/31
22	Mohale TP	Diploma Town And Regional Planning	Planning And Economic Development	2010/02/22 To 2010/12/31

The following challenges were encountered during the 2010/11 financial year:

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- The worst challenge was the unavailability of funds to implement the training plan.
- Training interventions (needs) that are not linked to Departmental objectives. (It was detected that departments did not do proper planning and submit training needs that must be captured in the Workplace Skills Plan (WSP). However, they surf the internet and request those training interventions that does not in any way assist the departments to realise their objectives.
- The release of employees to attend ABET and other related training interventions.
- Implementation of Learnerships. The investment of the Municipality of the implementation of learnerships and taking into consideration the involvement of the unemployed learners in these learnerships must be increased. The only challenge arises when the Municipality is to contribute a particular percentage of money to the learnership.

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4.5 SKILLS DEVELOPMENT AND TRAINING

Table 135: Skills Matrix

Management level	Gender	Employees in post as at 30 June 2010	Number of skilled employees required and actual as at 30 June 2009									
			Learnerships		Skills programmes & other short courses		Other forms of training			Total		
		No.	Actual 30 June 2010	Actual 30 June 2010	Actual 30 June 2011	Target	Actual 30 June 2010	Actual 30 June 2011	Target	Actual 30 June 2008	Actual 30 June 2009	Target
MM and S57	Female	1						1	1			
	Male						1			1	1	1
Councillors, senior officials and managers	Female	13			2	3	6	4	10	8	9	12
	Male	15			7	10	9	0	10	7	4	15
Technicians and associate professionals	Female	5	2	0	5	3	4	2	3	1	2	5
	Male	78	5	1	2	30	11	10	35	21	28	65
Professionals	Female	13	2	1	1	10	4	3	10	4	7	10
	Male	15	2	1	3	10	7	1	10	3	11	10
Sub total	Female	32	4	1	8	16	28	10	24	32	18	27
	Male	108	7	2	12	50	14	11	55	13	44	91
Total		140	11	3	20	66	42	21	79	45	62	118

T4.5.1

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Table 136: Financial Competency Development: Progress Report*

Description	A. Total number of officials employed by municipality (Regulation 14(4)(a) and (c))	Competency assessments completed (Regulation 14(4)(b) and (d))	Total number of officials whose performance agreements comply with Regulation 16 (Regulation 14(4)(f))	Total number of officials that meet prescribed competency levels (Regulation 14(4)(e))
Financial Officials				
<i>Accounting officer</i>				
<i>Chief financial officer</i>	1	N/A		
<i>Senior managers</i>	1	1	1	1
<i>Any other financial officials</i>	1	1	1	1
Supply Chain Management Officials				
<i>Heads of supply chain management units</i>				
<i>Supply chain management senior managers</i>	1	1	1	1
TOTAL	3	3	3	3

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Table 137: Skills Development Expenditure (R'000)

Management level	Gender	Employees as at the beginning of the financial year	Original Budget and Actual Expenditure on skills development 2010/11							
			Learnerships		Skills programmes & other short courses		Other forms of training		Total	
		No.	Original Budget	Actual	Original Budget	Actual	Original Budget	Actual	Original Budget	Actual
Top management (level 0-2)	Female	2			100000	50000				
	Male	4								
Senior Management (level 3)	Female	5			800000	1200000				1200000
	Male	18								
Professionally qualified and experienced specialists (middle management) level 4-6	Female	39	150000							
	Male	58								
Skilled, technical and academically qualified workers (7-10)	Female	67	100000							
	Male	42								
Semi skilled - discretionary decision making (level 10-15)	Female	23	100000							
	Male	115								
Unskilled and defined decision making (level 16-17)	Female	69	500000	230000						230000
	Male	172								
Sub total	Female	205								
	Male	409								
Total		614	850000	230000	900000	1250000	0	0	1750000	1480000
*% and *R value of municipal salaries (original budget) allocated for workplace skills plan.									0.90%	*R162,676,696

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Since the promulgation of the MFMA Competency Regulations eight officials on the senior management and middle management were given the opportunity to attend the CPMD training presented by Wits Business School. However, meantime five of the eight officials left the employ of Council for greener pastures. During the 2010/2011 financial two groups consisting of 21 officials (on senior management/management level) and six councillors started with MFMP training with the University of Pretoria. The costs of this year long training intervention are approximately R1.2 million, which is mostly being funded by the training vote. Evidently it will be observed that not a lot of funds are available to conduct any other form of training for officials in the other job categories. Presently only 0.05% of the personnel budget is being allocated for training and it is the intention to increase it to at least 1% of the personnel budget as per the SALGA guideline.

COMPONENT D: MANAGING THE WORKFORCE EXPENDITURE

Introduction

Vacant positions are not being filled for the sake of filling it. An assessment is firstly made to determine whether the filling of a position is necessary, essential, critical and also budgeted for. In some instances all the criteria is present, but then cash flow considerations can lead thereto that position(s) are not being filled. In determining the increase in the cost of the personnel budget, the National Treasury guideline is always followed of the % increase being allowed. The need to fill positions will always exceeds the available budget provisioning as the latter guideline and the matter of cash flow have a direct bearing on it.

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4.6 EMPLOYEE EXPENDITURE

Table 138: Workforce Expenditure (R'000)		
Year	Total Workforce Expenditure	% of total budget
2007/2008	108 419 191.00	32.73%
2008/2009	108 794 939.00	27.24%
2009/2010	154 567 646.00	36.02%
2010/2011	147 951 040.00	27.01%

To be GRAP compliant Greater Tzaneen Municipality had to make provision for long-service awards and for Post Employee Health Care Benefits to the amount of R31 million. The effective date for these provisions was 1 July 2009 and the provisions had to be debited against the salary vote.

Table 139: number of employees whose salaries were increased due to their positions being upgraded		
Beneficiaries	Gender	Total
Top management (level 0-2)	Female	0
	Male	0
Senior Management (level 3)	Female	0
	Male	0
Professionally qualified and experienced specialists (middle management) level 4-6	Female	0
	Male	1
Skilled, technical and academically qualified workers (7-10)	Female	3
	Male	8
Semi skilled - discretionary decision making (level 10-15)	Female	6
	Male	46
Unskilled and defined decision making (level 16-17)	Female	2
	Male	12
Total		78

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Table 140: Employees Whose Salary Levels Exceed The Grade Determined By Job Evaluation (2010/11)

Occupation	Number of employees	Remuneration level	Job Evaluation level	Reason for deviation
Accountant (Income)	1	4 PTH	T12	Post was previously graded on the VdM Grading system which is higher than the current Task system.
Administration Officer (Land)	1	5 PTH	T10	Post was previously graded on the VdM Grading system which is higher than the current Task system.
Administrative Officer (Town Planning)	1	5 PTH	T12	Post was previously graded on the VdM Grading system which is higher than the current Task system.
Administrator	2	5 PTH	T9	Post was previously graded on the VdM Grading system which is higher than the current Task system.
Administrator (Cleansing)	1	8 PTH	T9	Post was previously graded on the VdM Grading system which is higher than the current Task system.
Administrator (Credit Control)	2	6 PTH	T9	Post was previously graded on the VdM Grading system which is higher than the current Task system.
Administrator (Engineering)	1	5 PTH	T9	Post was previously graded on the VdM Grading system which is higher than the current Task system.
Administrator (Expenditure)	1	6 PTH	T9	Post was previously graded on the VdM Grading system which is higher than the current Task system.
Administrator (Finance)	1	6 PTH	T9	Post was previously graded on the VdM Grading system which is higher than the current Task system.
Administrator (Revenue)	1	6 PTH	T9	Post was previously graded on the VdM Grading system which is higher than the current Task system.
Administrator (Stores)	1	6 PTH	T9	Post was previously graded on the VdM Grading system which is higher than the current Task system.
Administrator (Town Planning)	1	8 PTH	T9	Post was previously graded on the VdM Grading system which is higher than the current Task system.
Artisan (Electrician)	10	6 PTH	T10	Post was previously graded on the VdM Grading system which is higher than the current Task system.
Artisan (Mechanical)	3	6 PTH	T10	Post was previously graded on the VdM Grading system which is higher than the current Task system.
Artisan (Water and Sanitation)	3	6 PTH	T10	Post was previously graded on the VdM Grading system which is higher than the current Task system.

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Table 140: Employees Whose Salary Levels Exceed The Grade Determined By Job Evaluation (2010/11)

Occupation	Number of employees	Remuneration level	Job Evaluation level	Reason for deviation
Artisan (Water)	2	6 PTH	T10	Post was previously graded on the VdM Grading system which is higher than the current Task system.
Assistant Accountant	1	6 PTH	T7	Post was previously graded on the VdM Grading system which is higher than the current Task system.
Building & Drainage Inspector	4	6 PTH	T10	Post was previously graded on the VdM Grading system which is higher than the current Task system.
Building Maintenance Attendant	1	17 PTH	T4	Post was previously graded on the VdM Grading system which is higher than the current Task system.
Cashier	2	9 PTH	T5	Post was previously graded on the VdM Grading system which is higher than the current Task system.
Clerical Asst/Typist	1	11 PTH	T5	Post was previously graded on the VdM Grading system which is higher than the current Task system.
Clerk	3	8 PTH	T4	Post was previously graded on the VdM Grading system which is higher than the current Task system.
Clerk	2	8 PTH	T5	Post was previously graded on the VdM Grading system which is higher than the current Task system.
Clerk (Administration)	2	8 PTH	T5	Post was previously graded on the VdM Grading system which is higher than the current Task system.
Clerk (Building Control)	1	9 PTH	T5	Post was previously graded on the VdM Grading system which is higher than the current Task system.
Clerk (Expenditure)	2	8 PTH	T5	Post was previously graded on the VdM Grading system which is higher than the current Task system.
Clerk (Licensing)	1	11 PTH	T5	Post was previously graded on the VdM Grading system which is higher than the current Task system.
Clerk (Mechanical and Electrical)	1	8 PTH	T5	Post was previously graded on the VdM Grading system which is higher than the current Task system.
Clerk (Revenue)	5	8 PTH	T5	Post was previously graded on the VdM Grading system which is higher than the current Task system.
Clerk (Supply Chain Management)	1	8 PTH	T5	Post was previously graded on the VdM Grading system which is higher than the current Task system.
Community Development Officer	1	8 PTH	T10	Post was previously graded on the VdM Grading system which is higher than the current Task system.
Control Room Operator	5	8 PTH	T6	Post was previously graded on the VdM Grading system which is higher than the current Task system.

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Table 140: Employees Whose Salary Levels Exceed The Grade Determined By Job Evaluation (2010/11)

Occupation	Number of employees	Remuneration level	Job Evaluation level	Reason for deviation
Controller (Finance)	2	5 PTH	T10	Post was previously graded on the VdM Grading system which is higher than the current Task system.
Data Capture Clerk	2	13 PTH	T5	Post was previously graded on the VdM Grading system which is higher than the current Task system.
Disaster Management Officer	1	6 PTH	T11	Post was previously graded on the VdM Grading system which is higher than the current Task system.
Driver Operator	5	11 PTH	T6	Post was previously graded on the VdM Grading system which is higher than the current Task system.
Electrical Attendant	23	14 PTH	T4	Post was previously graded on the VdM Grading system which is higher than the current Task system.
Electrical Engineering Technician	1	6 PTH	T11	Post was previously graded on the VdM Grading system which is higher than the current Task system.
Engineering Technician	1	4 PTH	T12	Post was previously graded on the VdM Grading system which is higher than the current Task system.
Environmental Health Practitioner	1	5 PTH	T11	Post was previously graded on the VdM Grading system which is higher than the current Task system.
Examiner (Vehicle and Drivers Licences)	8	6 PTH	T10	Post was previously graded on the VdM Grading system which is higher than the current Task system.
Executive Secretary	1	7 PTH	T7	Post was previously graded on the VdM Grading system which is higher than the current Task system.
Executive Secretary	5	8 PTH	T7	Post was previously graded on the VdM Grading system which is higher than the current Task system.
Foreman (Roads and Storm Water)	2	6 PTH	T10	Post was previously graded on the VdM Grading system which is higher than the current Task system.
General Assistant (Messenger)	1	14 PTH	T3	Post was previously graded on the VdM Grading system which is higher than the current Task system.
General Assistant (Parks, Recreation and Cemeteries)	20	16 PTH	T3	Post was previously graded on the VdM Grading system which is higher than the current Task system.
General Assistant (Stores)	3	17 PTH	T3	Post was previously graded on the VdM Grading system which is higher than the current Task system.
General Worker (Level 2) (Cleaner)	3	17 PTH	T2	Post was previously graded on the VdM Grading system which is higher than the current Task system.
General Worker (Level 2) (Parks, Recreation and Cemeteries)	24	17 PTH	T2	Post was previously graded on the VdM Grading system which is higher than the current Task system.

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Table 140: Employees Whose Salary Levels Exceed The Grade Determined By Job Evaluation (2010/11)

Occupation	Number of employees	Remuneration level	Job Evaluation level	Reason for deviation
General Worker (Level 2) (Solid Waste)	79	17 PTH	T2	Post was previously graded on the VdM Grading system which is higher than the current Task system.
General Worker (Level 2) (Traffic Enforcement)	2	17 PTH	T2	Post was previously graded on the VdM Grading system which is higher than the current Task system.
General Worker (Level 2) (Water and Sanitation)	17	17 PTH	T2	Post was previously graded on the VdM Grading system which is higher than the current Task system.
General Worker (Level 2) (Water)	16	17 PTH	T2	Post was previously graded on the VdM Grading system which is higher than the current Task system.
General Worker (Level2)	18	17 PTH	T2	Post was previously graded on the VdM Grading system which is higher than the current Task system.
General Worker (Level2) (Licensing and Testing)	1	17 PTH	T2	Post was previously graded on the VdM Grading system which is higher than the current Task system.
Handyman (Building Maintenance)	1	10 PTH	T6	Post was previously graded on the VdM Grading system which is higher than the current Task system.
Horticulturist	3	6 PTH	T11	Post was previously graded on the VdM Grading system which is higher than the current Task system.
HR Administration Officer	3	6 PTH	T10	Post was previously graded on the VdM Grading system which is higher than the current Task system.
Internal Audit Officer	2	6 PTH	T10	Post was previously graded on the VdM Grading system which is higher than the current Task system.
Internal Auditor	1	5 PTH	T12	Post was previously graded on the VdM Grading system which is higher than the current Task system.
Law Enforcement Officer	2	7 PTH	T10	Post was previously graded on the VdM Grading system which is higher than the current Task system.
Occupational Health and Safety Officer	1	5 PTH	T11	Post was previously graded on the VdM Grading system which is higher than the current Task system.
Office Assistant	1	10 PTH	T5	Post was previously graded on the VdM Grading system which is higher than the current Task system.
Office Attendant	2	15 PTH	T4	Post was previously graded on the VdM Grading system which is higher than the current Task system.
Planner (Electrical)	2	5 PTH	T10	Post was previously graded on the VdM Grading system which is higher than the current Task system.
Principal Administration Officer	2	4 PTH	T12	Post was previously graded on the VdM Grading system which is higher than the current Task system.

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Table 140: Employees Whose Salary Levels Exceed The Grade Determined By Job Evaluation (2010/11)

Occupation	Number of employees	Remuneration level	Job Evaluation level	Reason for deviation
Principal Clerk	1	9 PTH	T7	Post was previously graded on the VdM Grading system which is higher than the current Task system.
Principal Clerk (Committees)	2	6 PTH	T7	Post was previously graded on the VdM Grading system which is higher than the current Task system.
Principal Clerk (Debtors)	1	7 PTH	T7	Post was previously graded on the VdM Grading system which is higher than the current Task system.
Principal Clerk (Income)	1	7 PTH	T7	Post was previously graded on the VdM Grading system which is higher than the current Task system.
Principal Clerk (Libraries)	3	9 PTH	T7	Post was previously graded on the VdM Grading system which is higher than the current Task system.
Principal Clerk (Licensing)	3	7 PTH	T7	Post was previously graded on the VdM Grading system which is higher than the current Task system.
Principal Clerk (Supply Chain Management)	1	7 PTH	T7	Post was previously graded on the VdM Grading system which is higher than the current Task system.
Sanitation Attendant	1	14 PTH	T4	Post was previously graded on the VdM Grading system which is higher than the current Task system.
Secretary	1	8 PTH	T6	Post was previously graded on the VdM Grading system which is higher than the current Task system.
Senior Administration Officer	1	5 PTH	T11	Post was previously graded on the VdM Grading system which is higher than the current Task system.
Senior Artisan Assistant (Water Purification)	1	12 PTH	T7	Post was previously graded on the VdM Grading system which is higher than the current Task system.
Senior Civil Engineering Technician	2	4 PTH	T12	Post was previously graded on the VdM Grading system which is higher than the current Task system.
Senior Clerk (Administration)	1	8 PTH	T6	Post was previously graded on the VdM Grading system which is higher than the current Task system.
Senior Clerk (Administration)	1	8 PTH	T6	Post was previously graded on the VdM Grading system which is higher than the current Task system.
Senior Clerk (Building Control)	1	7 PTH	T6	Post was previously graded on the VdM Grading system which is higher than the current Task system.
Senior Clerk (Credit Control)	2	8 PTH	T6	Post was previously graded on the VdM Grading system which is higher than the current Task system.
Senior Clerk (Expenditure)	1	7 PTH	T6	Post was previously graded on the VdM Grading system which is higher than the current Task system.

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Table 140: Employees Whose Salary Levels Exceed The Grade Determined By Job Evaluation (2010/11)

Occupation	Number of employees	Remuneration level	Job Evaluation level	Reason for deviation
Senior Clerk (Finance)	1	7 PTH	T6	Post was previously graded on the VdM Grading system which is higher than the current Task system.
Senior Clerk (Licensing)	6	8 PTH	T6	Post was previously graded on the VdM Grading system which is higher than the current Task system.
Senior Clerk (Payroll)	1	7 PTH	T6	Post was previously graded on the VdM Grading system which is higher than the current Task system.
Senior Clerk (Records)	2	11 PTH	T6	Post was previously graded on the VdM Grading system which is higher than the current Task system.
Senior Environmental Health Officer	1	5 PTH	T11	Post was previously graded on the VdM Grading system which is higher than the current Task system.
Senior Licensing Officer	1	5 PTH	T11	Post was previously graded on the VdM Grading system which is higher than the current Task system.
Senior Training Officer	1	4 PTH	T12	Post was previously graded on the VdM Grading system which is higher than the current Task system.
Storeman	1	9 PTH	T6	Post was previously graded on the VdM Grading system which is higher than the current Task system.
Superintendent	1	5 PTH	T11	Post was previously graded on the VdM Grading system which is higher than the current Task system.
Superintendent (Cleansing and Solid Waste)	1	5 PTH	T12	Post was previously graded on the VdM Grading system which is higher than the current Task system.
Superintendent (Electrical)	1	5 PTH	T11	Post was previously graded on the VdM Grading system which is higher than the current Task system.
Superintendent (Law Enforcement)	1	6 PTH	T11	Post was previously graded on the VdM Grading system which is higher than the current Task system.
Superintendent (Mechanical and Electrical Services)	1	5 PTH	T11	Post was previously graded on the VdM Grading system which is higher than the current Task system.
Superintendent (Water and Sanitation)	1	5 PTH	T11	Post was previously graded on the VdM Grading system which is higher than the current Task system.
Superintendent (Water Purification)	1	5 PTH	T11	Post was previously graded on the VdM Grading system which is higher than the current Task system.
Supervisor Driver	1	10 PTH	T7	Post was previously graded on the VdM Grading system which is higher than the current Task system.
Supervisor Driver	2	12 PTH	T7	Post was previously graded on the VdM Grading system which is higher than the current Task system.

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Table 140: Employees Whose Salary Levels Exceed The Grade Determined By Job Evaluation (2010/11)

Occupation	Number of employees	Remuneration level	Job Evaluation level	Reason for deviation
Supply Chain Management Practitioner	1	4 PTH	T11	Post was previously graded on the VdM Grading system which is higher than the current Task system.
Team Leader	1	13 PTH	T5	Post was previously graded on the VdM Grading system which is higher than the current Task system.
Tourism Officer	1	6 PTH	T10	Post was previously graded on the VdM Grading system which is higher than the current Task system.
Town Planning Technician	1	6 PTH	T11	Post was previously graded on the VdM Grading system which is higher than the current Task system.
Tractor Driver	1	13 PTH	T5	Post was previously graded on the VdM Grading system which is higher than the current Task system.
Traffic Officer	10	8 PTH	T9	Post was previously graded on the VdM Grading system which is higher than the current Task system.
Typist	1	10 PTH	T5	Post was previously graded on the VdM Grading system which is higher than the current Task system.
Water Purification Attendant	1	14 PTH	T4	Post was previously graded on the VdM Grading system which is higher than the current Task system.
Word Processing Operator	2	10 PTH	T5	Post was previously graded on the VdM Grading system which is higher than the current Task system.
Word Processing Operator	1	10 PTH	T5	Post was previously graded on the VdM Grading system which is higher than the current Task system.
Workshop Attendant	1	15 PTH	T4	Post was previously graded on the VdM Grading system which is higher than the current Task system.
Youth, Gender And Disability Officer	1	6 PTH	T10	Post was previously graded on the VdM Grading system which is higher than the current Task system.
				T4.6.3

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It should be noted that GTM did not appoint any employee during 2010/11 in a position that did not exist on the organogram

Implementation of TASK Job Evaluation

With the purpose to bring uniformity to the Local Government Sector, as far as job evaluation, grading and wage/salary structures are concerned the TASK Job Evaluation Process was approved during August 2002. Greater Tzaneen Municipality already submitted its approved organogram, Council resolution and job descriptions as far way back as July 2005 to the then Regional Job Evaluation Committee at Polokwane for evaluation. It was evaluated and submitted to the National Moderation Committee (NMC) which on their part moderated the outcome and issued a Final Outcomes Report (FOR) dated 6 December 2007. This was the first FOR issued for the Limpopo Province. The Collective Agreement on TASK Job Evaluation for the Local Government Sector expired on 31 October 2009.

Due to many other problems that were experienced meantime, the matter of implementation dragged on until April 2010 when the national strike forced the parties back to the negotiation table which resulted in, inter alia, the Categorization and Job Evaluation Wage Curves Collective Agreement (called WACCA) which was signed on 21 April 2010. In terms of the categorization Greater Tzaneen Municipality was determined to be a grade 4 of 8 municipalities. As the equitable share income of the Municipality was omitted from the figures an appeal against the categorization was lodged on 7 June 2010 to the South African Local Government Bargaining Council (SALGBC). It is the submission that Greater Tzaneen should be at least a category 5 of 8 municipalities.

In respect of the WACCA agreement and due to the extent of the administrative exercise, it was decided to implement the FOR in three phases, namely:-

Phase 1: All new entrants as from 1 July 2010 were employed as per the WACCA salary structure.

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Phase 2: All those incumbents in positions eligible for the nine (9) months retrospective increases and back pay (to 1 October 2009) due to a favourable job evaluation outcome was given their benefits.

Phase 3: The “personal-to-holder” (PTH) group who was to be captured as such with only job title and job level changes.

Due to the differences in the two Job Evaluation Instruments, the changing over from one to the other has an enormous impact on all HR Systems, for example, Payroll, Organogram, Service Register, constitution of various committees, statistics, budgeting, etc. The HR Division cannot indefinitely run a dualistic system for obvious reasons.

The smooth implementation of the WACCA poses its own unique challenges which in a nut shell can be summarized as follows:

- The TASK Job Evaluation Agreement expired on 30 October 2009 – no mechanisms, for example, job evaluation committees, in place to maintain the job evaluation process.
- The lack of a capacitated OD Unit for Greater Tzaneen Municipality inhibits the sustainability of the job evaluation process locally.
- There is no Progression Agreement in place – no notch increases a challenge.
- Staff promoted without monetary gains – in terms of WACCA – leads to unhappiness.
- Wages/salaries not competitive re certain job levels and categories. It has become difficult to draw the right staff for service delivery and the retention of same.
- Some municipalities follow their own wage/salary structure which is far better than that of Greater Tzaneen Municipality resulting in the Municipality to lose competent and trained staff.
- Payment of “acting-in-higher” grade allowance for lower TASK salary scales is a challenge.
- Guidance on TASK matters from SALGA and SALGBC lacking which impedes on the smooth and uniform implementation of the tool.
- The pending outcome on the court case re 8.48% on top of WACCA wage/salary structure and lack of addressing the categorization appeals are also inhibiting factors for implementation.

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Irrespective of the challenges indicated above, steps have been taken in consultation with SALGA and organized labour locally to address it and to ensure a smooth implementation process.

Disclosures of financial interests

All staff and councillors are annually requested during June of the preceding year to made disclosures of financial interests. The onus to disclose rests on each and every individual and non-disclosure can result in steps being taken against such individual in terms of the Codes of Good Conduct for Officials as well as for Councillors. The following disclosures were made by officials and councillors for the 2010/2011 financial year (see Table 139):

Table 141 : Financial Interests declared 2010/11			
	Position	Name	Description of Financial Interest
1	Manager: Human Resources	Marthinus Pieter Smit Visser	Serve on the Board of Trustees Joint Municipal Pension Fund Branch Treasurer for Norlanga Branch of IMPSA Owner of Agricultural Holding Lushof 40 Sanlam Annuity
2	Technical Assistant: Projects	Eugene Adriaan Schutte	Owner 3 King Pie Outlets Mokopane 100% Membership, Night Breeze Investment 248cc Farming Lushof 45, Nursery Trustee NFMW, Trustee at Umbrella Fund.
3	Municipal Manager	Thabitha Constance Mametja	Famate Business solutions 49%, River Lodge River Lodge Accomodation and conference Famate Infolast - consulting FamateBusiness Solutions - consulting House Morletta Park, Pretoria Land - Mooikloof (Pretoria) Land - Hoedspruit
4	Law Enforcement Officer	Matthews Seabela	Universal Vision Travel CC
5	Senior Clerk	Lizl Le Grange	Hiring out Property, tractors, slashers etc. Owner Lushof 2
6	CFO	Andre Jean Jacques Le Grange	Paradise Toad linvestment. Game Farm Heeltevrede Farm Trust Revenue Farming, rental of farming equipment
7	Manager: Law Enforcement	Johannes Malatji	Tent and Chair Hire
8	Manager: Environmental Services	Tsanwani Maggy Machumele	Telkom,Vodacom, Sasol and Old Mutual Vutivi Casa Linda Nhlalal Bed a Breakfast

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Table 141 : Financial Interests declared 2010/11			
	Position	Name	Description of Financial Interest
9	Manager: Operations & Maintenance Rural	Moswatse Samuel Lelope	Makhadho Electrical & Multiprojects
10	Manager: Electrical Projects	Nico George Fourie	Siarra Safari's Game Farm
11	OHS Officer	Raesibe Granny Matsaung	100% Lapologa BB
12	Building Inspector	Magoto Mcdonalds Malatji	Taxi Driver
13	Manager: Admin Support	Hendrik Gerhardus Botha	Stand 989 Aquapark
14	Director: PED	Faith Tebogo Mashianoke	Process application of a clothing shop Justine -Cosmetic Consultant Avon - Cosmetic Consultant Own Clothing Own Rental
Councillors			
1	Councillor	Graham Lincoln McComb	Self Employed Haenertsburg Development Foundation
2	Councillor	Charlotte Mahlare Nkhwashu	Mahlale Trading CC
3	Councillor	Nkensani Roniel Rikhotso	Parttime Pastor
4	Councillor	Masonikie Hendrik Ndlovu	Jomat Traiding CC
5	Councillor	Mavis Sabela	Kocheni Driver Education Training and Development Consultancy Co Director
6	Councillor	Rachel Morepwa Mokgomole	None
7	Councillor	Mahlogonolo Monnica Makhuthudise	Multichoice Shares Old Mutual Municipal Councillors Pension Fund
8	Councillor	Colbert Baloyi	Municipal Councillors Pension Fund
9	Councillor	Prudence Jabuile Shiluvane	Hectors Side in Mpumalanga Managing Director
10	Councillor	Phetole Justice Ramodipa	Retirement annuity with Old Mutual
11	Councillor	Mthakathi Stanley Mboweni	Phutuma Nati Sasol Vodacom, Mtn Holiday Club Khakhi Con CC Komsta Pro Investment CC Dept Education 2269B Nkowankowa GEPP Housing Dept. Education
12	Councillor	Mason Martha Mohale	None
13	Councillor	Luke Perkins	Teacher Educare Primary School
14	Councillor	Mashaole Albert Makwela	Black Sash (Two year contract)
15	Councillor	Gester Queen Mabuza	Mphameri Trading Enterprise- share holder
16	Councillor	Basie Maria Mashava	Mashava Tavern

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Table 141 : Financial Interests declared 2010/11			
	Position	Name	Description of Financial Interest
17	Councillor	Ntombekaya Homegirl Zandamela	Phutkuma Nathi Investments Limited GEPF
18	Councillor	Ngwako Mavis Mahasha	Mavingo Construction GEPF
19	Councillor	Ngwako Mavis Sekgotodi	Versatex Trading ANC Provincial
20	Councillor	Rene Edna Pohl	Old Mutual Shares Megaphase Trading CC
21	Councillor	Gaza Edney Ntimbane	Ntimbane Construction Butchery Taxi Ddzuin Projects
22	Councillor	Doreen Queen Mhlarhi	None
23	Councillor	Sello Christoper Makwala	4% Shares Ngoma Trading Ngoma Trading
24	Councillor	Matshidiso Lucy Mokgobi	Rakgobi Trading Gravelotte Filling Station and projects
25	Councillor	Mmatshuma Rebecca Makhudu	None
26	Councillor	Masape Margaret Makwela	Bonn Fire Construction and Catering
27	Councillor	Masoki Margaret Letsoalo	Tloulumpekeng Trading CC Golang Kulani ELC Director of NGO Tlounare Cooperative Golang Kulani ELC
28	Councillor	Matlodi Clara Mamogale	None
29	Councillor	Mfuhana Richard Shingange	Burek Construction

Chapter 5

CHAPTER 5 – FINANCIAL PERFORMANCE

Introduction

Chapter 5 contains information regarding financial performance and highlights specific accomplishments. The chapter comprises of three components:

- Component A: Statement of Financial Performance
- Component B: Spending Against Capital Budget
- Component C: Other Financial Matters

Inflationary pressures will be curbing through expenditure management and the increase in payment levels care will be taken to ensure that expenditure are kept within the actual income received and not the budget income

COMPONENT A: STATEMENTS OF FINANCIAL PERFORMANCE

Introduction to financial statements

This component provides an overview of the financial performance of the municipality and focuses on the financial health of the municipality. The Statements of Revenue Collection Performance by vote and by source are included at **Addendum K**.

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Table 142: Financial Summary 2010/11 (R'000)

Description	2009/2010	Current year 2010/11			2010/11 Variance to actual	
	Actual	Original Budget	Adjusted Budget	Actual	Original Budget	Adjustments Budget
<u>Financial Performance</u>						
Property rates	39 212	39 899	39 899	47 939	17%	17%
Service charges	219 761	301 876	278 292	266 937	-13%	-4%
Investment revenue	2 145	550	550	16 370	97%	97%
Transfers recognised - operational	132 418	202 667	145 553	148 658	-36%	2%
Other own revenue	33 482	45 617	45 617	18 351	-149%	-149%
Total Revenue (excluding Capital transfers & contributions)	427 018	590 609	509 911	498 255	-19%	-2%
Employee costs	102 415	81 135	80 946	91 436	11%	11%
Remuneration of councillors	14 723	16 070	16 070	15 228	-6%	-6%
Depreciation & asset impairment	88 045	24 917	22 668	96 765	74%	77%
Finance charges	7 097	14 373	12 769	7 784	-85%	-64%
Materials and bulk purchases	125 623	172 660	171 882	176 451	2%	3%
Transfers and grants	32 273	23 492	23 492	29 898	21%	21%
Other expenditure	170 331	250 857	194 964	189 969	-32%	-3%
Total Expenditure	540 508	583 504	522 792	607 531	4%	14%
Surplus/(Deficit)	(113 490)	7 106	(12 880)	(109 276)	107%	88%
Transfers recognised - capital	46 356	61 897	61 897	45 004	-38%	-38%
Contributions recognised - capital & contributed assets	–					
Surplus/(Deficit) after capital transfers & contributions	(67 134)	69 003	49 017	(64 272)	207%	176%
Share of surplus/ (deficit) of associate	–					
Surplus/(Deficit) for the year	(67 134)	69 003	49 017	(64 272)	207%	176%
<u>Capital expenditure & funds sources</u>						
Capital expenditure						
Transfers recognised -	46 356	61 897	61 897	41 072	-51%	-51%

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Table 142: Financial Summary 2010/11 (R'000)

Description	2009/2010	Current year 2010/11			2010/11 Variance to actual	
	Actual	Original Budget	Adjusted Budget	Actual	Original Budget	Adjustments Budget
capital						
Public contributions and donations	–	–	–			
Borrowing	–	47 656	45 866	38 091	-25%	-20%
Internally generated funds	35 864	15 000	15 000	14 854	-1%	-1%
Total sources of capital funds	82 219	124 553	122 763	94 017	-32%	-31%
<u>Financial position</u>						
Total current assets	120 049	73 698	73 698	164 621	55%	55%
Total noncurrent assets	1 467 173	473 739	473 739	1 786 685	73%	73%
Total current liabilities	132 424	57 581	57 581	134 154	57%	57%
Total noncurrent liabilities	83 944	176 811	176 811	160 516	-10%	-10%
Community wealth/Equity	1 370 854	313 045	313 045	1 656 635	81%	81%
<u>Cash flows</u>						
Net cash from (used) operating	68 873	92 660	65 728	18 405	-403%	-257%
Net cash from (used) investing	(76 674)	(137 445)	(58 310)	(65 133)	-111%	10%
Net cash from (used) financing	3 384	48 002	(2 258)	73 086	34%	103%
Cash/cash equivalents at year end	(4 161)	8 376	1 000	22 198	62%	95%
<u>Cash backing/surplus reconciliation</u>						
Cash and investments available	13 768	35 018	35 018			
Application of cash and investments	(26 848)	(33 181)	(33 181)			
Balance - surplus (shortfall)	40 616	68 198	68 198	–		
<u>Asset management</u>						
Asset register summary (WDV)	1 449 246	443 739	443 739	1 766 002	75%	75%
Depreciation and asset impairment	88 045	24 917	22 668	96 765	74%	77%
Renewal of Existing	–	61 803	61 503	41 393	-49%	-49%

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Table 142: Financial Summary 2010/11 (R'000)

Description	2009/2010	Current year 2010/11			2010/11 Variance to actual	
	Actual	Original Budget	Adjusted Budget	Actual	Original Budget	Adjustments Budget
Assets						
Repairs and Maintenance	77 541	108 299	105 772	100 982	-7%	-5%
Free services						
Cost of Free Basic Services provided	3 627	3 845	3 845			
Revenue cost of free services provided	1 123	1 190	1 190			

Table 143: Financial Performance of Operational Services (R'000)

Description	2009/10	2010/11			2010/11	
	Actual	Original Budget	Adjustments Budget	Actual	Original Budget	Adjustments Budget
Operating Cost						
Water	–	67 879			-1928.48%	100.00%
Waste Water (Sanitation)	52 071	35 858	35 858	41 246	13.06%	13.06%
Electricity	215 269	232 828	234 028	266 758	12.72%	12.27%
Waste Management	2 759	11 005	3 172	3 346	-228.87%	5.20%
Housing	8 815	7 632	7 632	10 338	26.17%	26.17%
Component A: sub-total	278 913	355 203	280 691	321 689	-21.05	12.74%
Waste Water (Stormwater Drainage)						
Roads	85 309	73 516	86 316	141 210	47.94%	38.87%
Transport						
Component B: sub-total	85 309	73 516	86 316	141 210	0.48	38.87%
Planning	15 402	12 904	12 904	13 366	3.46%	3.46%
Local Economic Development						
Component B: sub-total	15 402	12 904	12 904	13 366	0.03	0.03
Executive and Council	25 342	22 918	24 918	23 352	1.86%	-6.71%
Budget and Treasury office	40 758	41 318	40 318	44 780	7.73%	9.97%
Corporate services	60 886	41 541	41 541	45 965		
Component C: sub-total	126 986	105 777	106 777	114 097	0.10	6.42%
Community & Social Services	3 024	3 293	3 293	3 258	-1.07%	-1.07%
Environmental Protection						

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Table 143: Financial Performance of Operational Services (R'000)

Description	2009/10	2010/11			2010/11	
	Actual	Original Budget	Adjustments Budget	Actual	Original Budget	Adjustments Budget
Health	3 709	4 079	4 079	4 929	17.24%	17.24%
Public Safety	13 587	15 058	15 058	20 195	25.44%	25.44%
Sport and Recreation	13 577	13 674	13 674	14 884	8.13%	8.13%
Waste water						
Component D: sub-total	33 897	36 104	36 104	43 266	0.50	0.50
Total Expenditure	540 508	583 504	522 792	633 628	-20.04	1.05

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5.2 GRANTS

Table 144: Grant Performance 2010/11 (R'000)						
Description	2009/2010	2010/2011			2010/11 Variance	
	Actual	Budget	Adjustments Budget	Actual	Original Budget (%)	Adjustments Budget (%)
-						
Operating Transfers and Grants						
National Government:						
Equitable share	121 187	141 861	141 861	141 861	0%	0%
Municipal Systems Improvement	400	750	750	750	0%	0%
Department of Water Affairs						
Levy replacement						
Finance Management	750	1 000	1 000	1 017	2%	2%
Provincial Government:						
Health subsidy						
Housing						
Ambulance subsidy						
Sports and Recreation		15 000	15 000	4 976	-201%	-201%
Seta	(344)			54	100%	100%
District Municipality:						
<i>[insert description]</i>						
Other grant providers:						
<i>DLGH, DME, Umsombovu, Cleanest Town, Cattle pound</i>	2 605	-	-	-	-	-
Total Operating Transfers and Grants	124 598	158 611	158 611	148 658	-1.00	-1.00

No grants were received from other sources during 2010/11.

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Table 145: Conditional Grants: excluding MIG (R'000)						
Details	Budget	Adjustment Budget	Actual	Variance		Major conditions applied by donor (continue below if necessary)
				Budget	Adjustment Budget	
Neighbourhood Development Partnership Grant	15 000	15 000	5238	65.08%	65%	To embellish the entrances of various towns and villages
National Electrification(INEP) & Neighbourhood	10 000	10 000	9658	3.4%	3%	Electrification of farm labour housing and schools
Total	25 000	25 000	14896	40.4%	40%	

GTM applied for MIG and NDPG during the 2010/11 financial year.

MIG:

MIG enables the municipality to ensure that the community receives the basic level of services by funding capital projects. With the introduction of the MIG, the use of labour intensive methods for certain types of infrastructure has been made mandatory. This in line with the Expanded Public Works Programme (EPWP), assist to maximize job creation through government expenditure and therefore helps with alleviating unemployment rate and poverty. MIG is only funding up to a basic level of service. If a municipality chooses to provide a higher level of service the municipality must provide counter funding for the difference in cost between a basic level of service and the higher level of service opted for. Municipalities are responsible for making the final decision about the level of service to be provided.

NDPG:

The Neighbourhood Development Partnership Grant (NDPG) was announced by the Minister of Finance in his budget speech on 15 February 2006. The primary focus of the grant is to stimulate and accelerate investment in poor, underserved residential neighbourhoods such as townships by providing technical assistance and grant financing for municipal projects that have a distinct private

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sector element in the project. The NDPG is driven by the notion that public investment and funding can be used creatively to attract private and community investment to unlock the social and economic potential within neglected townships and neighbourhoods and that this in turn will contribute to South Africa's macro-economic performance and improve quality of life among its citizens. The NDPG has been established with the ultimate objective of leveraging private sector investment in underserved residential neighbourhoods thereby unlocking the social and economic potential within these areas. Nkowankowa Township Greater Tzaneen Municipality (GTM) was awarded the NDPG and the GTM NDPG project officially kicked-off April 2008. The approval of the Business Plan took longer than envisaged and as a result, the implementation of the project was affected. Only after approval of the Business Plan could actual planning and procurement be done.

5.3 ASSET MANAGEMENT

Greater Tzaneen Municipality has an approved Asset Management Policy which is fully aligned with GRAP 17. All assets are reflected in Greater Tzaneen Municipality's asset register which is unbundled to the lowest level possible. Each item on the asset register is depreciated over its useful life. Annually actual assets are verified and during the verification the conditions thereof are determined. Thereafter the useful lives of assets are adjusted where necessary. The Finance Department does the administration of the asset register and the co-ordination of the asset verification process. This includes the accounting for assets in the annual financial statements. The responsibility to manage and control Councils assets remains the responsibility of the Directors. During the period under review Greater Tzaneen Municipality made use of Deloitte to assist with the unbundling of the electricity assets and the updating of the property register. These changes lead to an increase in Councils assets. Deloitte also assisted with the asset verification of which a report was submitted to Council.

Table 146: Treatment of the three largest assets acquired 2010/11

Asset 1	
Name	Tzaneen Rural Waste Removal
Description	Development of drop off centres in various rural villages
Asset Type	Fixed asset
Key Staff Involved	PMU, Manager Waste Management

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Staff Responsibilities	Construction and placement of drop off centres			
	2007/2008	2008/2009	2009/2010	2010/2011
Asset Value				31 714 013
Capital Implications	Further capital implications possible as this is continuous & maintenance to the value r250,000.00			
Future Purpose of Asset	Serve as drop off centres for villagers for solid waste removal			
Describe Key Issues	No implementation of removals & management of drop off centres due to budget constraints			
Policies in Place to Manage Asset	Integrated waste management plan			
Asset 2				
Name	Hweetji access road			
Description	Access road			
Asset Type	Fixed asset			
Key Staff Involved	PMU manager			
Staff Responsibilities	Managing implementation of projects			
	2007/2008	2008/2009	2009/2010	2010/2011
Asset Value	0	0	0	5 411 094
Capital Implications	No further capital expenditure planned on asset			
Future Purpose of Asset	Access to households			
Describe Key Issues	Road was regavelled & tarring might be an option in the near future			
Policies in Place to Manage Asset	Asset Management Policy in place to manage the asset			
Asset 3				
Name	Makhefora access road			
Description	Access road			
Asset Type	Fixed asset			
Key Staff Involved	PMU manager			
Staff Responsibilities	Managing implementation of projects			
	2007/2008	2008/2009	2009/2010	2010/2011
Asset Value				3 524 868
Capital Implications	No further capital expenditure planned on asset			
Future Purpose of Asset	Access to households			
Describe Key Issues	Road was regavelled & tarring might be an option in the near future			
Policies in Place to Manage Asset	Asset Management Policy in place to manage the asset			

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The three projects mentioned above are infrastructure development projects which have no direct effect on revenue generation. The costs of these projects were guided by the supply chain processes which support value for money.

Table 147: Repair and Maintenance Expenditure 2010/11 (R'000)

	Original Budget	Adjustment Budget	Actual	Budget variance
Repairs and Maintenance Expenditure	79 493	94 493	100 982	-0.27

The over expenditure of repairs and maintenance is the direct result of the over expenditure on the following items:

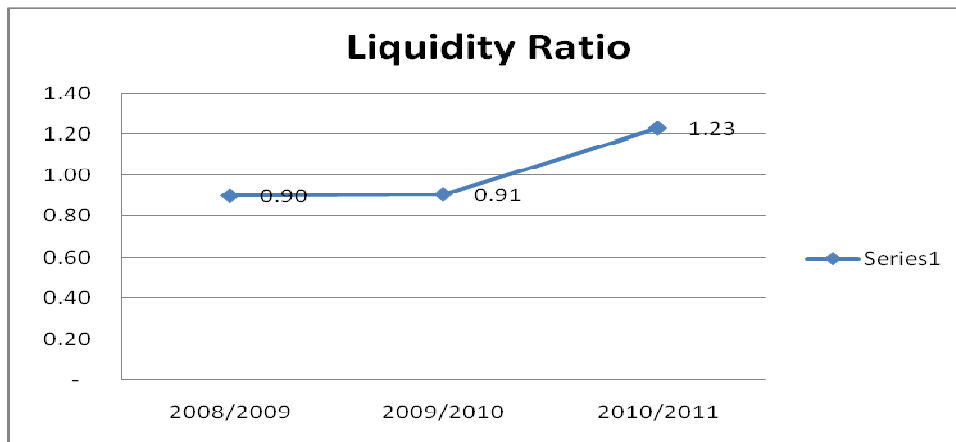
- Gravel roads: R1 725 958
- Tarred roads: R8 583 030

During previous years repairs and maintenance were neglected but this situation was rectified with the implementation of budget reforms. The provision made on the budget for this purpose exceeds the national norm of 13%. This can be attributed to heavy rains and accompanying floods during December 2010 which resulted in the increased spending on repairs and maintenance.

5.4 FINANCIAL RATIOS BASED ON KEY PERFORMANCE INDICATORS

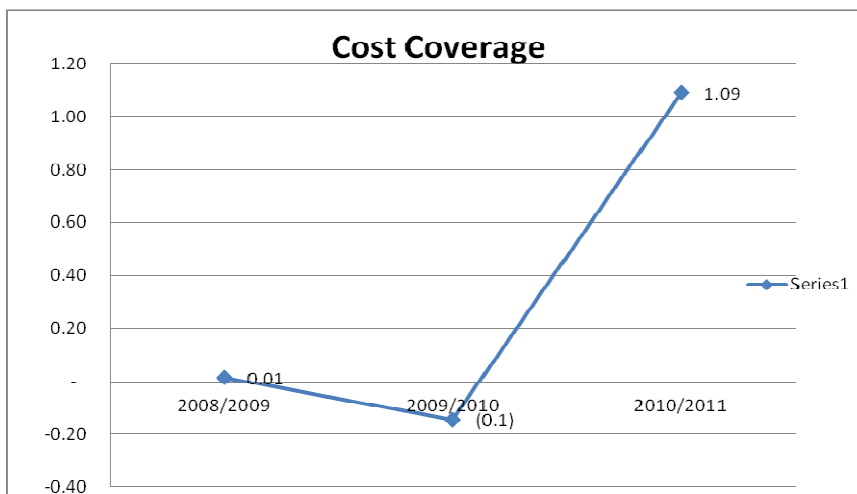
Figure 11: Liquidity Ratio 2010/11

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The liquidity ratio, as demonstrated for GTM in the figure above, Measures the municipality's ability to pay its bills and is calculated by dividing the monetary assets by the municipality's current liabilities. A higher ratio is better. GTM has a positive Liquidity ratio which indicate that Council is financial viable.

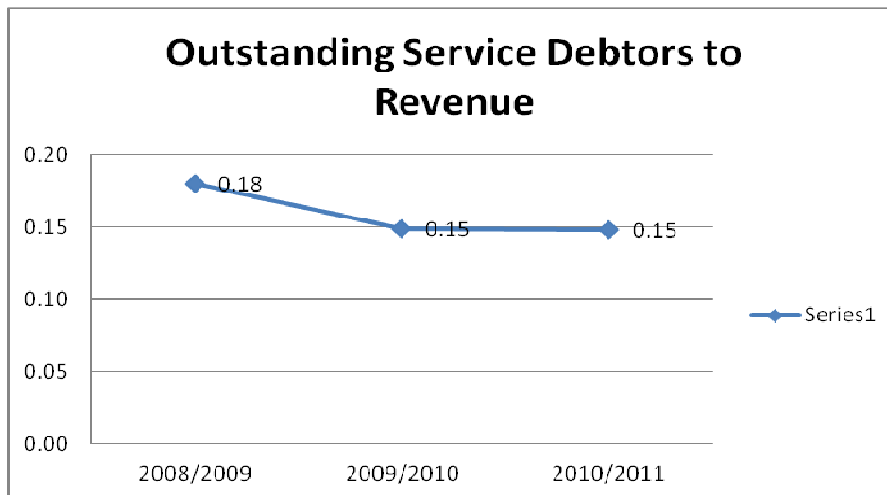
Figure 12: Cost Coverage



The Cost Coverage, as demonstrated for GTM in the figure above, explains how many months expenditure can be covered by the cash and other liquid assets available to the Municipality excluding utilisation of grants. This graph indicates that GTM's fixed monthly operational costs are covered by available Cash and Investments.

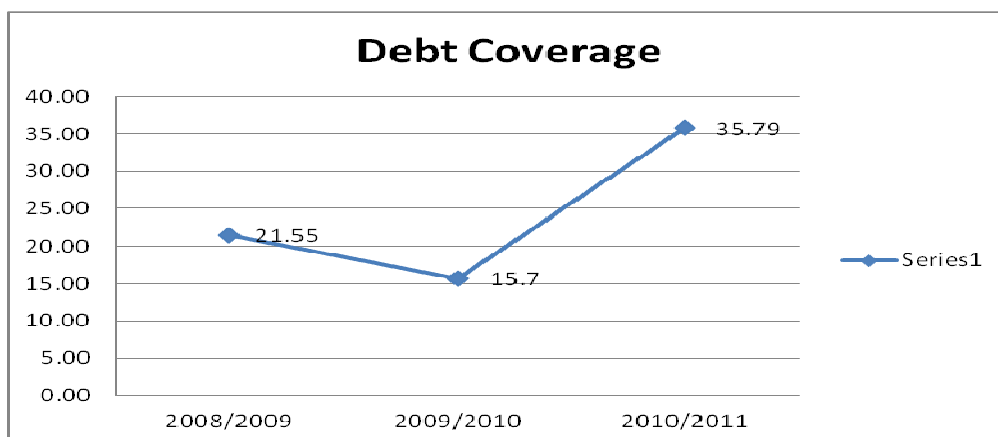
Figure 13: Outstanding Service Debtors to Revenue, 2010/11

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The outstanding service debtors, as expressed for GTM in the figure above, measure how much money is still owed by the community for water, electricity, waste removal and sanitation compared to how much money has been paid for these services. It is calculated by dividing the total outstanding debtors by the total annual revenue. A lower score is better. It is evident from this graph that 15% of services billed are not recovered on time.

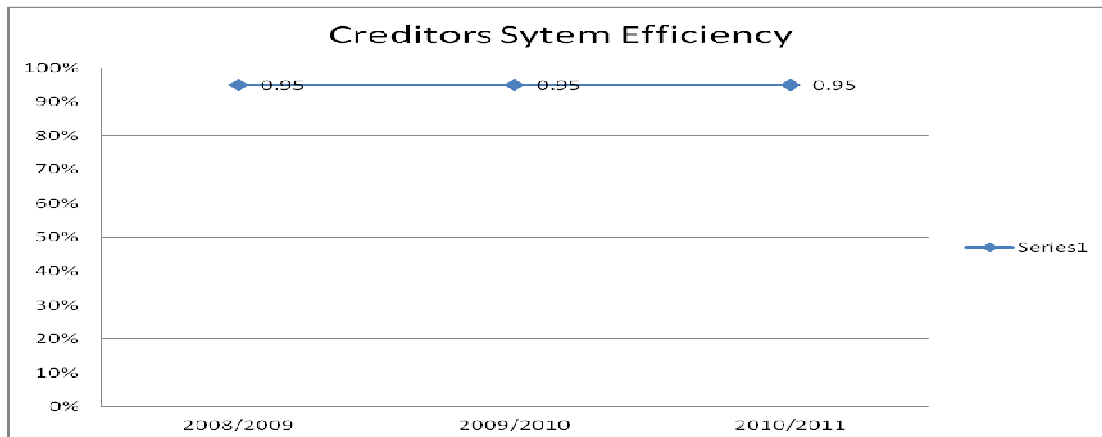
Figure 14: Debt Coverage, 2010/11



Debt coverage, as expressed for GTM in the figure above, is the number of times debt payments can be accommodated within Operating revenue (excluding grants). This in turn represents the ease with which payments can be accommodated by the municipality. The current operating revenue of GTM covers all payments due for debt services within 30 days.

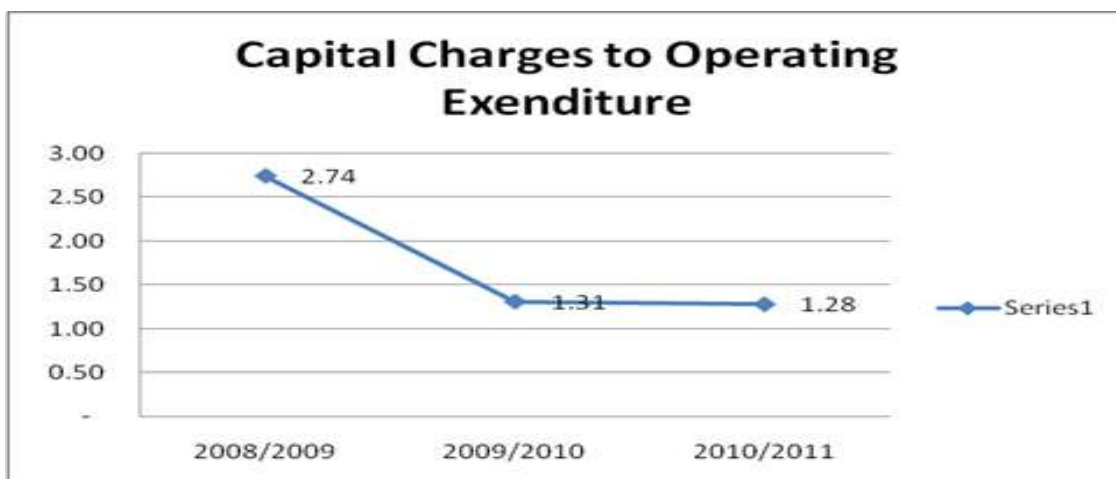
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Figure 15: Creditors System efficiency, 2010/11



The Creditor System Efficiency, as demonstrated for GTM in the figure above, is the proportion of creditors paid within terms (30 days). This ration is calculated by outstanding trade creditors divided by credit purchases. The fact that a 95% of Council's creditors are paid within 30 days is proof that good expenditure management is exercised.

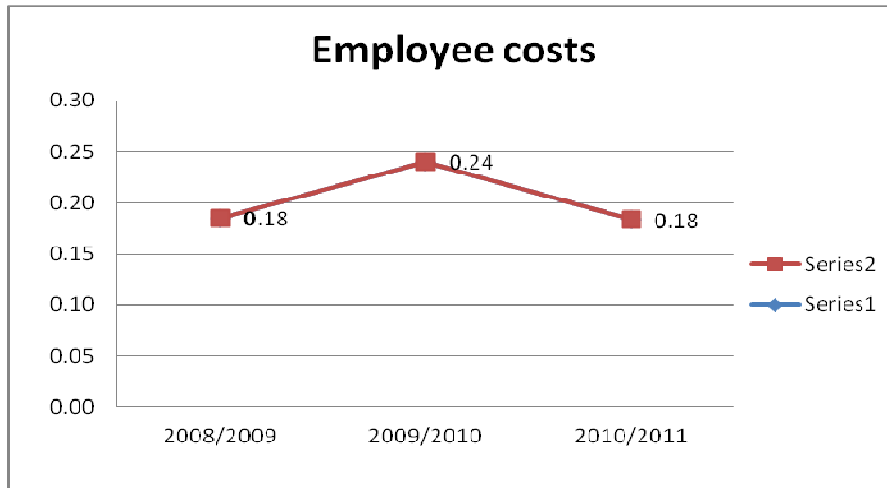
Figure 16: Capital Charges to Operating Expenditure, 2010/11



The capital charges to operating expenditure ratio are calculated by dividing the sum of capital interest and principle by the total operating expenditure. This graph represents the percentage expenditure spent on the repayment of loans against total expenditure. An amount of only R7.7 million was spent on the repayment of loans, compared to the total expenditure of R607 million.

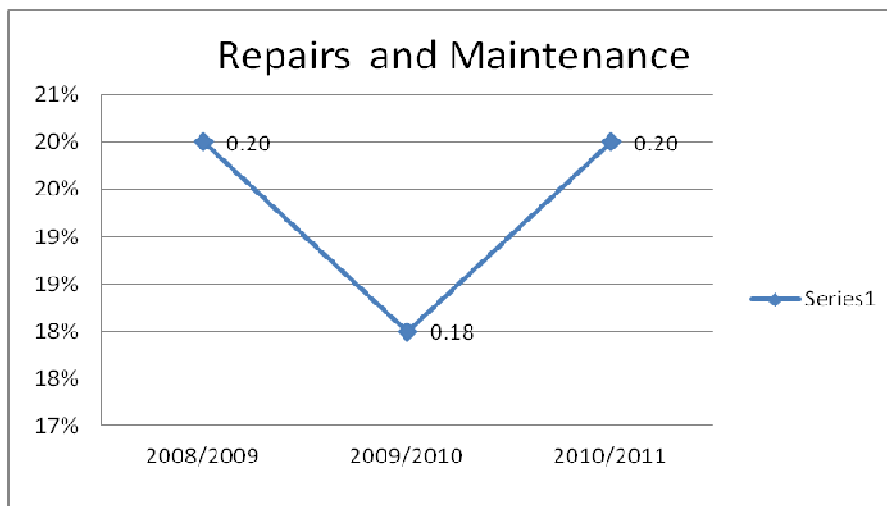
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Figure 17: Employee costs, 2010/11



Employee costs, as expressed for GTM in the figure above, measures what proportion of the revenue was spent on paying employee costs. It is calculated by dividing the total employee cost by the difference between the total revenue and capital revenue. The Employee costs ratio for GTM is well within the acceptable ratio of 35% to 36% of total expenditure.

Figure 18: Repairs and Maintenance Ratio, 2010/11



The repairs and maintenance ratio, as demonstrated for GTM in the figure above, represents the proportion of operating expenditure spent on repairs and maintenance. The ratio of 20% is well

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above the target of 13% which is an indication that Council's assets have been maintained adequately during the financial year under review.

Greater Tzaneen Municipality closed the 2010/2011 financial year with a positive cash book balance of R32 million. The conditional Grants of Greater Tzaneen Municipality amounted to R10 million which confirms a cash surplus of R22 million for the year. This surplus is confirmed of the sound financial position that Greater Tzaneen Municipality finds itself in. Cognizance must also be taken on graph 5.4 in this report which indicates that the liquidity ration of Council increased from 0,91 during the 2009/2010 to 1,23 during the 2010/2011 financial years.

With regard to the creditors system efficiency it is confirmed that 95% of Councils Creditors are paid within 30 days. Cognisance must however be taken that all creditors are paid within 30 days after the satisfactory completion of the work and the receipt of an invoice thereof.

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COMPONENT B: SPENDING AGAINST CAPITAL BUDGET

Capital expenditure relates to the investment in major initiatives, the benefit of which is going to last for more than one financial year. Section 19 of the MFMA determines that a Municipality may spend money on a capital project only if the money for the project has been appropriated in the capital budget. It also determines that the total cost of the project must be approved by Council and that the sources of funding for the project are available and has not been committed for other purposes. The five largest projects can be summarised as follows:

- Auto reclosers installation on electricity network
- Agatha Rebuilding of lines (Electricity)
- Black hills 33kb Rebuilding of lines (Electricity)
- Letsitele main substation upgrade
- Electricity Capacity Project

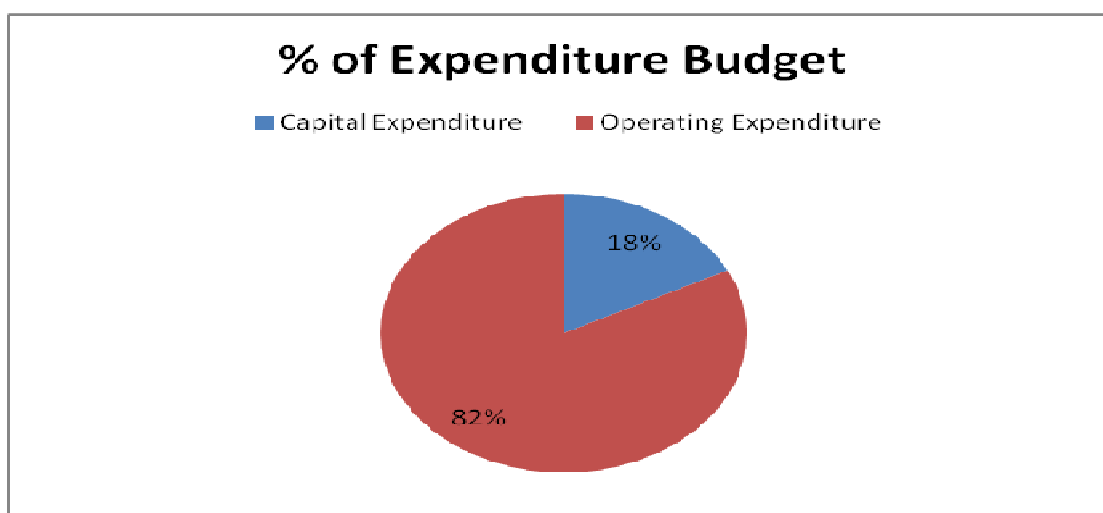
These projects contribute 28.70% of the total capital expenditure for the year

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5.5 CAPITAL EXPENDITURE

Table 148: Capital Expenditure 2010/11				
	% of Expenditure Budget	Original Budget	Adjustment Budget	Un-audited Full Year Total
Capital Expenditure	17.59%	124 552 736	122 762 736	94 017 000.00
Operating Expenditure	82.41%	583 503 722	583 503 722	543 258 099.00
Total expenditure	100.00%	708 056 458	706 266 458	637 275 099

Figure 19: Expenditure budget allocation, 2010/11



5.6 SOURCES OF FINANCE

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Table 149: Capital Expenditure - Funding Sources 2009/10 - 2010/11 (R'000)

Details		2009/2010	2010/11				
		Actual	Original Budget (OB)	Adjustment Budget	Actual	Adjustment to OB Variance (%)	Actual to OB Variance (%)
Source of finance							
	External loans	–	47 656	45 866	38 091	1 790	9 565
	Public contributions and donations	–	–	–		–	–
	Grants and subsidies	46 356	61 897	61 897	41 072	–	20 825
	Other	35 864	15 000	15 000	14 854	–	146
Total		82 219	124 553	122 763	94 017	(0)	(0)
Percentage of finance							
	External loans	0.00%	38.26%	37.36%		0.90%	4.15%
	Public contributions and donations	0.00%	0.00%	0.00%		0.00%	-33.56%
	Grants and subsidies	56.38%	49.70%	50.42%		-0.72%	49.70%
	Other	43.62%	12.04%	12.22%		-0.18%	-10.81%
Capital expenditure		–	–	–	–	–	–
	Water and sanitation	–	3 890	–	32 072	3 890	(28 182)
	Electricity	2 121	50 390	45 390	31 554	5 000	18 836
	Housing	–	1 000	1 000	–	(0)	1 000
	Roads and storm water	78 272	40 200	47 200	21 490	(7 000)	18 710
	Other	1 826	29 073	29 173	8 901	–	–
Total		82 219	124 553	122 763	94 017	(0)	(0)
Percentage of expenditure							
	Water and sanitation	0.00%	3%	0%	34.11%	3.12%	100%
	Electricity	2.58%	40%	37%	33.56%	3.48%	-10%
	Housing	0.00%	1%	1%	0.00%	-0.01%	
	Roads and storm water	95.20%	32%	38%	22.86%	-6.17%	-68%
	Other	2.22%	23%	24%	9.47%	-0.42%	-151%

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5.7 CAPITAL SPENDING ON 5 LARGEST PROJECTS

Table 150: Capital Expenditure of 5 largest projects*R'000)

Name of Project	Current Year			Variance Current Year	
	Original Budget	Adjustment Budget	Actual Expenditure	Original Variance (%)	Adjustment variance (%)
A - Auto reclosers	650 000.00	650 000.00	632 577	-2.68%	-2.68%
B - Agatha Rebuild	680 446.32	680 446.32	680 446.32	0.00%	0.00%
C - Blackhills 33kb Rebuild	1 206 718.88	1 206 718.88	1 206 718.88	0.00%	0.00%
D - Letsitele main sub	4 500 000.00	4 500 000.00	1 979 324	-56.02%	-56.02%
E - Capacity Project	45 000 000.00	45 000 000.00	22 480 152	-50.04%	-50.04%
* Projects with the highest capital expenditure in 2010/11					
A - Auto reclosers					
Objective of Project	To reduce outage on overhead rural high voltage lines				
Delays	There were no delays and the project was completed on time				
Future Challenges	To replace old generation auto reclosers with the latest technology on a ongoing process and to give the necessary training to maintenance personnel				
Anticipated citizen benefits	Reduced down time on the rural overhead electricity network				
B - Agatha Rebuild					
Objective of Project	To rebuild 11 kV rural overhead lines on an ongoing process				
Delays	There were no delays and the project was completed on time				
Future Challenges	To maintain the rural overhead rebuilding of lines program with adequate budget				
Anticipated citizen benefits	Quality of supply on the rural network and reduced outages				
C - Blackhills 33kb Rebuild					
Objective of Project	To improve the reliability of electricity to the Eiland surrounding areas by rebuilding portions of the 33 kV main line				
Delays	There were no delays and the project was completed on time				
Future Challenges	To rebuild the remaining 14km of line up to Eiland and the Waterbok area				
Anticipated citizen benefits	Quality of supply to the Eiland and the Waterbok area				
D - Letsitele main sub					
Objective of Project	To increase the capacity at Letsitele substation by adding 2x10 MVA transformers to the network				
Delays	There is a slight delay in the manufacturing of the transformers and will be delivered in January 2012				
Future Challenges	To replace the remaining old transformers in the next 5 year program				
Anticipated citizen benefits	Increased capacity for the Letsitele area				

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E - Capacity Project	
Objective of Project	To increase the capacity to Tzaneen Town by building of a 6 km 66 kV line, 40 MVA substation and a ring cable network back to the main 66/33/11 kV substation
Delays	There is a slight delay on the project and is programmed to be completed in February 2012
Future Challenges	Adequate funds and budget to complete the project
Anticipated citizen benefits	Availability of capacity for future developments and extensions and also to cater for the existing shortage of power in the town area

Proper planning in advance is essential for correct implementation of any capital projects for a specific financial year. For example an upgradable 20 year Master Plan Study. Also of high importance is a dedicated and motivated SCMU department which appoints competent service providers within the prescribed period of time allowed. The success of any project depends highly on proper project management and budget controls.

5.8 BASIC SERVICE AND INFRASTRUCTURE BACKLOGS – OVERVIEW

A total of +- R420 million is required to address the total backlog on the GTM electricity network. However R55 million was granted in the 2009/2010 financial year to address the capacity shortage in Tzaneen Town and surrounding areas over a two year period. The project is expected to be completed during February 2012. A further R60 million is estimated to complete the cable network to the Tzaneen main substation. The estimated backlog on electrification in the GTM area is +- 14,500 households which represents 16% of the total. The capital required to eliminate the backlog is estimated at R147 million.

Table 151: Service Backlogs as at 30 June 2010				
	*Service level above minimum standard		**Service level below minimum standard	
	No. HHs	% HHs	No. HHs	% HHs
Water	13008	12%	86109	86%
Sanitation	13008	12%	86109	86%
Electricity	71209	79,36%	14500	16%

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Table 151: Service Backlogs as at 30 June 2010

	*Service level above minimum standard		**Service level below minimum standard	
	No. HHs	% HHs	No. HHs	% HHs
Waste management	CSD	%		%
Housing	86527	87.3%	12590 ³	12.7%

Table 152: Municipal Infrastructure Grant (MIG)* Expenditure 2010/11 on Service backlogs (R'000)

Details	Budget	Adjustment Budget	Actual	Variance		Major conditions applied by donor (continue below if necessary)
				Budget	Adjustment Budget	
Infrastructure - Road transport						
<i>Roads, Pavements & Bridges</i>	38 839	38 839	38 533	-0.01	-1%	
Total	38 839	38 839	38 533	-0.01	-1%	

In order to eradicate backlogs on roads that exist in the vast rural area of GTM MIG is of enormous value to bridge the gap in terms of available capital funds. GTM does not generate revenue directly from rural areas and the efforts to provide decent roads in rural areas would not be sufficient limited to the existing budget (without grant support). The MIG funding has been utilised to improve road infrastructure such as internal streets in villages with Council providing counter funding to ensure that sustainable roads are built. The backlogs in terms of electricity are however not in the service area of GTM and therefore MIG funding cannot be accessed for this. MIG was also sourced to assist in the provision of solid waste collection infrastructure in rural areas. However, it must be noted that this infrastructure needs funding to become operational, which Council currently do not have. A means of generating some income from rural areas to supplement the Equitable Share will have to be identified to ensure the sustainability of this infrastructure.

³ RDP housing backlog (not backlog in all housing sectors). Total estimated housing demand for GTM as per the Housing Chapter is 40,045 (including Informal, backyard, traditional or rural and farm dwellings as well as Bonded houses).

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COMPONENT C: CASH FLOW MANAGEMENT AND INVESTMENTS

In the environment that Greater Tzaneen Municipality is operating in cash flow management is important to ensure that funds are available when needed to pay for services that all money owed to the municipality are recovered. It also provides information with regard to access fund which are invested to increase councils revenue through interest.

5.9 CASH FLOW

Table 153: Cash Flow Outcomes (R'000)				
Description	2009/2010	2010/2011		
	Audited Outcome	Original Budget	Adjusted Budget	Actual
CASH FLOW FROM OPERATING ACTIVITIES				
Receipts				
Ratepayers and other	267 145	385 489	366 933	330 545
Government - operating	132 418	202 667	145 553	148 657
Government - capital	46 356	61 897	61 897	45 004
Interest	11 333	7 550	7 550	16 370
Dividends				
Payments				
Suppliers and employees	(381 283)	(550 571)	(503 436)	(514 388)
Finance charges	(7 097)	(14 373)	(12 769)	(7 784)
Transfers and Grants				
NET CASH FROM/(USED) OPERATING ACTIVITIES	68 873	92 660	65 728	18 405
CASH FLOWS FROM INVESTING ACTIVITIES				
Receipts				
Proceeds on disposal of PPE		1 500		
Decrease (Increase) in non-current debtors		35		
Decrease (increase) other non-current receivables	35			
Decrease (increase) in non-current investments	7 938	(14 427)	(1 872)	(2 755)
Payments				
Capital assets	(84 646)	(124 553)	(56 438)	(62 378)

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Table 153: Cash Flow Outcomes (R'000)				
Description	2009/2010	2010/2011		
	Audited Outcome	Original Budget	Adjusted Budget	Actual
NET CASH FROM/(USED) INVESTING ACTIVITIES	(76 674)	(137 445)	(58 310)	(65 133)
CASH FLOWS FROM FINANCING ACTIVITIES				
Receipts				
Short term loans				
Borrowing long term/refinancing	2 878	47 656	(2 599)	68 170
Increase (decrease) in consumer deposits	506	347	341	4 916
Payments				
Repayment of borrowing				
NET CASH FROM/(USED) FINANCING ACTIVITIES	3 384	48 002	(2 258)	73 086
NET INCREASE/ (DECREASE) IN CASH HELD	(4 417)	3 217	5 160	26 358
Cash/cash equivalents at the year begin:	256	5 159	(4 159)	(4 159)
Cash/cash equivalents at the yearend:	(4 161)	8 376	1 000	22 198

It is evident from Table 153 above that council cash flow status has increased from negative cash balance at 30 June 2010 to positive cash balance of 22,1 million as at 30 June 2011, this represent an increase in cash of R26 million during the current financial year. The increase in council cash position can be attributed to the positive result of council's informal financial recovery plan, the increase in consumer deposit and long term borrowing to finance capital expenditure.

5.10 BORROWING AND INVESTMENTS

Borrowings

Section 18 of the MFMA determines, inter alia, that a Municipality may make use of borrowed funds, but only to finance capital expenditure. External borrowing therefore represents capital funds. It must, however, be emphasised that although external borrowing represents capital funds it has a negative effect on the operational budget in the form of interest and depreciation. The result of this is less funds available for maintenance and general administration costs. The current outstanding external loans of Greater Tzaneen Municipality amount to R111,7million.

Investments

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Adequate provision has been made by way of external investments to ensure that cash is available on the maturity date of external sinking fund loans. Investment income on the other hand is utilised to fund the operational budget. Details of the investments of Greater Tzaneen Municipality are disclosed. Valuation of unlisted Investments is as follows:

- Liberty R 2 777 098
- BOE (Sinking fund) R17 905 531

Excelsior 1000 Investment

An investment of R855 619 has been made with Liberty to repay a loan of R15 million on maturity date. The loan bears interest on variable rate and the value of the investment amounts to R 2 777 098

Sinking Fund: ABSA

An investment of R6 982 292 has been made with BOE to repay a loan of R20 000 000 on maturity date. The loan bears interest on a variable rate and the value of the investment amounts to R17 905 531

Table 154: Actual Borrowings 2008/09-2010/11 (R'000)			
Instrument	2008/2009	2009/2010	2010/2011
<u>Municipality</u>			
Long-Term Loans (annuity/reducing balance)	23 279	21 450	89 620
Long-Term Loans (non-annuity)	11 600	11 600	11 600
Local registered stock	10 292	15 000	15 000
Instalment Credit			
Financial Leases	1 092	4 469	3 514
PPP liabilities			
Finance Granted By Cap Equipment Supplier			
Marketable Bonds			
Non-Marketable Bonds			
Bankers Acceptances			
Financial derivatives			
Other Securities			
Municipality Total	46 264	52 519	119 734

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Loans were taken up only to finance capital expenditure as provided in the MFMA to ensure that all loans will be repayed on maturity date, investments have been named in the form of sinking fund which will be withdrawn on the maturity date to repay the loan.

Table 155: Municipal and Entity* Investments (R'000)			
Investment* type	2008/2009	2009/2010	2010/2011
	Actual	Actual	Actual
<u>Municipality</u>			
Securities - National Government			
Listed Corporate Bonds			
Deposits - Bank	25 865	17 928	20 683
Deposits - Public Investment Commissioners			
Deposits - Corporation for Public Deposits			
Bankers Acceptance Certificates			
Negotiable Certificates of Deposit - Banks			
Guaranteed Endowment Policies (sinking)			
Repurchase Agreements - Banks			
Municipal Bonds			
Other			
Municipality sub-total	25 865	17 928	20 683
Consolidated total:	25 865	17 928	20 683

*GTM has no entity

5.11 PUBLIC PRIVATE PARTNERSHIPS

For the financial year concerned no PPP's have been entered into.

COMPONENT D: OTHER FINANCIAL MATTERS

5.12 SUPPLY CHAIN MANAGEMENT

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All the supply chain management policies were reviewed and approved by council during the financial year and it should be noted that no councilors form part of bid committee's officials. One official completed the minimum competency levels and five officials are still to enroll. It was resolved that there be training of Supply Chain Management and Bid Committee Members as well as other officials to capacitate them with the Supply Chain Management Policies and Procedures. This will enhance the effectiveness of the Bid committees in evaluating and adjudicating bids. The Supply Chain Management Officials will also be able to carry out their Supply Chain Management daily operational duties effectively and comply with the Supply Chain Management Policies. The accredited training institutions have been identified and the budget is now allocated. The bid committees and Supply Chain Management Officials will receive training this financial year.

5.13 GRAP COMPLIANCE

GRAP is the acronym for **G**enerally **R**ecognized **A**ccounting **P**ractice and it provides the rules by which municipalities are required to maintain their financial accounts. Successful GRAP compliance will ensure that municipal accounts are comparable and more informative for the municipality. It will also ensure that the municipality is more accountable to its citizens and other stakeholders. GTM has changed from fund accounting to GAMAP during the 2003/2004 financial year and since then gradually changed over to GRAP as approved by accounting standard board. Currently GTM is fully GRAP compliant and there is no deviation from GRAP standard. The GRAP standards which have been approved but not yet effective will be complied with on the effective date.

Chapter 6

CHAPTER 6 – AUDITOR GENERAL AUDIT FINDINGS

Section 131 of the Municipal Finance Management Act no.56 of 2002 determines the following:

“A municipality must address any issue raised by the Auditor General in an audit report. The Mayor of a municipality must ensure compliance by the municipality with this sub-section.”

The Audit report was received during December 2011 and the basis for qualification is contained in items 7 to 14 of the Audit report which is attached hereto as **Annexure B**. The Municipality has not complied with disclosure requirements of GRAP 3, regarding the disclosure of the correction of prior year figures. A programme to address this shortcoming is attached hereto (**Annexure C**).

COMPONENT A: AUDITOR-GENERAL OPINION OF FINANCIAL STATEMENTS 2009/10-2010/11

6.1 AUDITOR GENERAL REPORTS 2009/10

Table 156: Auditor-General Report on Financial Performance 2009/10	
Audit Report Status*: Qualified	
Non-Compliance Issues	Remedial Action Taken
Expenditure was incurred in contravention of or not in accordance with applicable legislation resulting in unauthorised expenditure. Expenditure was not incurred in accordance with the requirements of the conditions of the grants as funds earmarked for grants were utilised for operational purposes resulting in unauthorised expenditure as defined in section 1 of the MFMA	Technical assistance from DBSA and the implementation of the Revenue Enhancement Strategy
The financial statements were not prepared in accordance with applicable legislation. Contrary to section 122(1) of the MFMA the municipality did not prepare financial statements that fairly present its state of affairs as material misstatements were corrected during the audit	Appointment of a Consultant to verify and assist with the GRAP 3 compliant which includes the disclosure requirement.

COMPONENT B: AUDITOR-GENERAL OPINION 2010/11

Chapter 6

6.2 AUDITOR GENERAL REPORT 2010/11

Table 157: Auditor-General Report on Financial Performance 2010/11	
Audit Report Status*: Qualified	
Non-Compliance Issues	Remedial Action Taken
Money owing by the municipality was not always paid within 30 days of receiving an invoice or statement, as required by section 65(2)(e) of the MFMA.	Audit action plan was drafted and implemented to address these issues
The accounting officer did not take reasonable steps to prevent irregular, fruitless and wasteful expenditure as required by section 62(1)(d) of the MFMA	Audit action plan was drafted and implemented to address these issues
Awards were made to providers based on criteria that differed from those stipulated in the original bid documents as per the requirements of SCM regulation 28(1)	Audit action plan was drafted and implemented to address these issues

For comments on the AG's opinion refer to section 1.6.

Section 71 of the MFMA requires municipalities to return a series of financial performance data to the National Treasury at specified intervals throughout the year. The Chief financial officer states that these data sets have been returned by GTM according to the reporting requirements, with the exception of C6 to C7 (refer to Addendum S).

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Accessibility indicators	Explore whether the intended beneficiaries are able to access services or outputs.
Accountability documents	Documents used by executive authorities to give “ <i>full and regular</i> ” reports on the matters under their control to Parliament and provincial legislatures as prescribed by the Constitution. This includes plans, budgets, in-year and Annual Reports.
Activities	The processes or actions that use a range of inputs to produce the desired outputs and ultimately outcomes. In essence, activities describe “ <i>what we do</i> ”.
Adequacy indicators	The quantity of input or output relative to the need or demand.
Annual Report	A report to be prepared and submitted annually based on the regulations set out in Section 121 of the Municipal Finance Management Act. Such a report must include annual financial statements as submitted to and approved by the Auditor-General.
Approved Budget	The annual financial statements of a municipality as audited by the Auditor General and approved by council or a provincial or national executive.
Baseline	Current level of performance that a municipality aims to improve when setting performance targets. The baseline relates to the level of performance recorded in a year prior to the planning period.
Basic municipal service	A municipal service that is necessary to ensure an acceptable and reasonable quality of life to citizens within that particular area. If not provided it may endanger the public health and safety or the environment.
Budget year	The financial year for which an annual budget is to be approved – means a year ending on 30 June.
Cost indicators	The overall cost or expenditure of producing a specified quantity of outputs.
Distribution indicators	The distribution of capacity to deliver services.
Financial Statements	Includes at least a statement of financial position, statement of financial performance, cash-flow statement, notes to these statements and any other statements that may be prescribed.
General Key performance indicators	After consultation with MECs for local government, the Minister may prescribe general key performance indicators that are appropriate and applicable to local government generally.
Impact	The results of achieving specific outcomes, such as reducing poverty and

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	creating jobs.
Inputs	All the resources that contribute to the production and delivery of outputs. Inputs are "what we use to do the work". They include finances, personnel, equipment and buildings.
Integrated Development Plan (IDP)	Set out municipal goals and development plans.
National Key performance areas	<ul style="list-style-type: none"> • Service delivery & infrastructure • Economic development • Municipal transformation and institutional development • Financial viability and management • Good governance and community participation
Outcomes	The medium-term results for specific beneficiaries that are the consequence of achieving specific outputs. Outcomes should relate clearly to an institution's strategic goals and objectives set out in its plans. Outcomes are "what we wish to achieve".
Outputs	The final products, or goods and services produced for delivery. Outputs may be defined as "what we produce or deliver". An output is a concrete achievement (i.e. a product such as a passport, an action such as a presentation or immunization, or a service such as processing an application) that contributes to the achievement of a Key Result Area.
Performance Indicator	Indicators should be specified to measure performance in relation to input, activities, outputs, outcomes and impacts. An indicator is a type of information used to gauge the extent to which an output has been achieved (policy developed, presentation delivered, service rendered)
Performance Information	Generic term for non-financial information about municipal services and activities. Can also be used interchangeably with performance measure.
Performance Standards:	The minimum acceptable level of performance or the level of performance that is generally accepted. Standards are informed by legislative requirements and service-level agreements. Performance standards are mutually agreed criteria to describe how well work must be done in terms of quantity and/or quality and timeliness, to clarify the outputs and related activities of a job by describing what the required result should be. In this EPMDS performance standards are divided into indicators and the time factor.
Performance Targets:	The level of performance that municipalities and its employees strive to achieve. Performance Targets relate to current baselines and express a specific level of performance that a municipality aims to achieve within a given time period.

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Service Delivery Budget Implementation Plan	Detailed plan approved by the mayor for implementing the municipality's delivery of services; including projections of the revenue collected and operational and capital expenditure by vote for each month. Service delivery targets and performance indicators must also be included.
Vote:	<p>One of the main segments into which a budget of a municipality is divided for appropriation of money for the different departments or functional areas of the municipality. The Vote specifies the total amount that is appropriated for the purpose of a specific department or functional area.</p> <p>Section 1 of the MFMA defines a "vote" as:</p> <p><i>a) one of the main segments into which a budget of a municipality is divided for the appropriation of money for the different departments or functional areas of the municipality; and</i></p> <p><i>b) which specifies the total amount that is appropriated for the purposes of the department or functional area concerned</i></p>

APPENDICES

ADDENDUMS

ADDENDUM A – COUNCILLORS; COMMITTEE ALLOCATION AND COUNCIL ATTENDANCE

Table 158: Councillors, Committees Allocated and Council Attendance

Council Members	Full Time / Part Time FT/PT	Committees Allocated	*Ward and/or Party Represented	Percentage Council Meetings Attendance	Percentage Apologies for non-attendance
				%	%
T S Manyama	PT		1/ANC	100%	
M E Ramolefo	PT		2/ANC	100%	
S P Masetla	PT	Health & Social Development	3/ANC	75%	25%
M M Mmola	PT	Agriculture	4/ANC	100%	
T K Nukeri	PT	Finance, Water Services	5/ANC	100%	
C Baloyi	PT	Sports Recreation, Art & Culture, Infrastructure,	6/ANC	100%	
M D Mabape	PT	Finance, Water Services	7/ANC	50%	50%
M R Makhudu	PT	Finance	8/ANC	100%	
M M Mohale	PT	Water Services	9/ANC	100%	
N M Mahasha	PT	Water Services, Public Transport & Roads	10/ANC	100%	
M L Hlangwane	PT	Health & Social Development	11/ANC	75%	50%
G E Ntimbane	PT	Public Transport & Roads	12/ANC	25%	75%
B M Mashava	PT	Water Services	13/ANC	100%	
A E Jansen Van Vuuren	PT	Sports Recreation, Art & Culture	14/DA	50%	50%
R E Pohl	PT	Health & Social Development	15/DA	100%	
N R Rikhotso	PT	Public Transport & Roads	16/ANC	100%	
D Q Mhlari	PT	LED	17/ANC	100%	

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Table 158: Councillors, Committees Allocated and Council Attendance

Council Members	Full Time / Part Time FT/PT	Committees Allocated	*Ward and/or Party Represented	Percentage Council Meetings Attendance	Percentage Apologies for non-attendance
				%	%
R P Nghonyama	PT	Agriculture	18/ANC	100%	
N H Zandemela	PT	LED, Corporate Governance	19/ANC	100%	
K O Banyini	PT	Agriculture, Corporate Governance, Infrastructure	20/ANC	100%	
M S Mboweni	PT	LED	21/ANC	75%	25%
N D Ndhlovu	PT	Public Transport & Roads, Health & Social Development	23/ANC	100%	
T L Mhlongo	PT	Health & Social Development	24/ANC	75%	25%
G G Nghondweni	PT	Public Transport & Roads	25/ANC	100%	
S Mahori	PT	Infrastructure	26/ANC	100%	
M G Mangena	PT	Water Services	27/ANC	100%	
S T Mushwana	PT	Sports Recreation, Arts & Culture, LED	28/ANC	75%	25%
N A Masila	PT	Finance	29/ANC	100%	
M L Pudikabekwa	PT		30/ANC	100%	
P J Ramodipa	PT	Corporate Governance & Shared Services, LED	31/ANC	75%	25%
M S Raganya	PT	Agriculture	32/ANC	100%	
D T Maake	PT		33/ANC	100%	
M M Letsoalo	PT	Infrastructure	34/ANC	75%	25%
M J Mokgoloboto	PT	LED, Health & Social Development	ANC	100%	
D G Mushwana	PT	Sports Recreation, Arts & Culture, Public Transport & Roads	ANC	50%	50%
M Sabela	PT	Corporate Governance	DA	75%	25%
D J Mmetle	FT		ANC	100%	
M N Mboweni	FT		ANC	100%	
P Machete	FT		ANC	100%	
C Machimana	FT	Finance, LED,	ANC	100%	

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Table 158: Councillors, Committees Allocated and Council Attendance

Council Members	Full Time / Part Time FT/PT	Committees Allocated	*Ward and/or Party Represented	Percentage Council Meetings Attendance	Percentage Apologies for non-attendance
				%	%
M C Nkhwashu	PT	Finance, Water Service, Infrastructure	ANC	75%	25%
R R Selomo	FT	Infrastructure, Corporate Governance, Agriculture	ANC	100%	
M S Maunatlala	FT	LED, Infrastructure, Agriculture, Sports Recreation, Arts & Culture	ANC	100%	
M Mokgomole	PT	Agriculture	ANC	75%	25%
B J Sekgotodi	PT	Public Transport & Roads, Water Services	ANC	75%	25%
S J Nkuna	PT	Health & Social Development	ANC	75%	25%
M R Shingange	FT	Corporate Governance & Shared Services, Infrastructure, Water Services	ANC	100%	
J Mothiba	PT	Sports Recreation, Arts & Culture	ACDP	100%	
M L Ncha	PT	Sports Recreation, Arts & Culture	ANC	75%	25%
L Mohale	PT	Finance	ANC	100%	
D L Ndove	PT	Infrastructure, Sports Recreation, Arts & Culture, Health & Social Development	ANC	75%	25%
M Makwala	PT	Finance	ANC	100%	
S Mbhalati	PT	LED, Public Transport & Roads, Water Services	ANC	100%	
M Risaba	PT	LED	ANC	75%	25%
L Matita	PT	Agriculture	ANC	100%	
G Mushwana	PT	Corporate Governance & Shared Services,	ANC	75%	25%
G Mabuza	PT	Corporate Governance, & Shared Services, Agriculture	ANC	100%	

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Table 158: Councillors, Committees Allocated and Council Attendance

Council Members	Full Time / Part Time FT/PT	Committees Allocated	*Ward and/or Party Represented	Percentage Council Meetings Attendance	Percentage Apologies for non-attendance
				%	%
M Valentine	PT	Agriculture	ANC	100%	
M Mbhalati	PT	Corporate Governance & Shared Services	ANC	75%	25%
A Makwela	PT	Finance	COPE	100%	
C Mamogale	PT	Public Transport & Roads	COPE	75%	25%
L Perkins	PT	Public Transport & Roads	DA	100%	
J Shiluvane			APC	75%	25%
M Mokgobi	PT	Finance, Sports Recreation, Arts & Culture	ANC	75%	25%
C Makwala	PT	Finance, Infrastructure, Health & Social Development	ANC	100%	
H Magoro	PT	Health & Social Development	ANC	100%	
M Sibiya	PT	Corporate Governance & Shared Services	ANC	75%	25%
M Mc Neil	PT	Agriculture	DA	75%	25%
Note: * Councillors appointed on a proportional basis do not have wards allocated to them					T A

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ADDENDUM B – COMMITTEES AND COMMITTEE PURPOSES

Table 159: Committees (other than Mayoral / Executive Committee) and Purposes of Committees	
Municipal Committees	Purpose of Committee
Finance Committee	To discuss matters concerning the Revenue and Debt Management, Procurement and Stock Management, Expenditure, Budgets and Budgetary Control, Accounting, Finance, Financial Administration, Insurance and Housing Finance and any other matter related to finance thereto.
Infrastructure Committee	To discuss matters related to Electricity and Energy including network operations, distribution, sales and customer services.
Economic Development, Housing and Spatial Development Plan	To discuss matters related to SMME, empowerment support and job creation, the support and regulation of informal trading, sector support, investment and export, trade promotion and facilitation, the facilitation of partnerships between the Council and public, private and community groups, economic co-ordination and facilitation, business area management and community skills development and Tourism. The housing and informal settlement, the spatial planning and growth management, design services, land use management, building development management, development projects, land information and planning legislation and enforcement.
Corporate Governance & Shared Services	To discuss matters related to Human Resource Administration, Labour Relations, Recruitment and Selection, Training and Development, Occupational Health and Safety, Employment Equity, Skills Development, Grading and Remuneration, Performance management and Transformation. The General Administration. Auxiliary Services, Committee Secretariat, Councillor Support, Printing and Graphic Services. The Internal Communication, Public Participation and Information Technology matters.
Agriculture & Environment Management	To discuss all Agricultural matters, The Environment Planning Policy, environmental impact assessment, coastal planning, outdoor advertising and signage, heritage resource management and nature reserve planning.
Public Transport & Roads	To discuss on Transportation planning, systems monitoring and information management, Traffic infrastructure management, public transport, passenger security. Traffic signs and robot maintenance. Decide on the permanent closure of all streets and roads.
Sports Recreation, Arts & Culture	To discuss matters concerning sports and recreation, arts and culture.
Health & Social Development	To discuss matters concerning the Libraries, the Community facilities, cemeteries and crematoria, health services, refuse removal; refuse disposal, illegal dumping and street cleansing.
Water Services	To discuss matters related to water and sanitation including bulk water, catchment-management, wastewater treatment, water and wastewater reticulation, water and sanitation technical services, storm water and river management.

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Table 159: Committees (other than Mayoral / Executive Committee) and Purposes of Committees

Municipal Committees	Purpose of Committee
Municipal Public Account Committee	To consider and evaluate the annual report, to examine the financial statements and audit reports, to promote good governance, transparency and accountability on the municipal resources, to undertake any investigation in its area of responsibility and to perform any other function assigned to it through a resolution of council within its area of responsibility.

APPENDICES

ADDENDUM C –THIRD TIER ADMINISTRATIVE STRUCTURE

Table 160: Third Tier Administrative Structure	
Directorate	Director/Manager (State title and name)
Office of the Municipal Manager	Manager (Internal Audit) Mr. MR Shingange
	Manager (Disaster Management) Vacant
	Manager (Strategic Support) Vacant
Corporate Services	Manager (Human Resources) Mr. MPS Visser
	Manager (Adm. Support & Records Management) Vacant
	Manager (Legal Services) Adv. N Phatudi
	Manager (IT) Vacant
	Manager (Community Participation and Project Support) Mr. F Malale
Planning and Economic Development	Manager (Social Economic Dev) Mr. DF Ramahlo
	Manager (Land & Housing) Mr. NH Phakula
	Manager (Town Planning) Mr. NJ Mathye
Office of Chief Financial Officer	Manager (Supply Chain) Mr. TA Ramokgano
	Manager (Finance) Mr. J. Biewenga
	Manager (Income) Mrs. PM Viljoen
	Manager (Expenditure) Mrs. ME Sono
Electrical Engineering Services	Manager (Operations and Maintenance) Mr. AG Laubscher
	Manager (Operations and Maintenance) Mr. MS Lelope
	Snr Electrical Engineering Technician Mr. NG Fourie
Engineering Services	Manager (Building Maintenance and Fleet) Mr. ML Mahayi
	Manager (Water & Sanitation) Mr JP Shilowa
	Manager (Roads and Storm Water) Mrs. H.O. Tshisevhe
	Manager (PMU) Mr. AP Killian
Community Services	Manager (Solid Waste) Mr. HL Mienie
	Manager (Library Services) Mrs. CJ Nel
	Manager (Environmental Health) Mrs. TM Machumele
	Manager (Licensing and Testing) Mr. CAJ Liversage
	Manager (Law Enforcement) Mr. MJ Malatji
	Manager (Parks, Recreation and Cemeteries) Vacant

APPENDICES

ADDENDUM D – FUNCTIONS OF MUNICIPALITY / ENTITY

Table 161: Municipal Functions		
MUNICIPAL FUNCTIONS	Function Applicable to Municipality (Yes / No)*	Function Applicable to Entity (Yes / No)
Constitution Schedule 4, Part B functions:		
Air pollution	Yes	n/a
Building regulations	Yes	n/a
Child care facilities	No	n/a
Electricity and gas reticulation	Yes	n/a
Fire fighting services	No	n/a
Local tourism	Yes	n/a
Municipal airports	Yes	n/a
Municipal planning	Yes	n/a
Municipal health services	No	n/a
Municipal public transport	No	n/a
Municipal public works only in respect of the needs of municipalities in the discharge of their responsibilities to administer functions specifically assigned to them under this Constitution or any other law	No	n/a
Pontoons, ferries, jetties, piers and harbours, excluding the regulation of international and national shipping and matters related thereto	No	n/a
Stormwater management systems in built-up areas	Yes	n/a
Trading regulations	Yes	n/a
Water and sanitation services limited to potable water supply systems and domestic waste-water and sewage disposal systems	Yes	n/a
Beaches and amusement facilities	Yes	n/a
Billboards and the display of advertisements in public places	Yes	n/a
Cemeteries, funeral parlours and crematoria	Yes	n/a
Cleansing	Yes	n/a
Control of public nuisances	Yes	n/a

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Table 161: Municipal Functions		
MUNICIPAL FUNCTIONS	Function Applicable to Municipality (Yes / No)*	Function Applicable to Entity (Yes / No)
Constitution Schedule 4, Part B functions:		
Control of undertakings that sell liquor to the public	Yes	n/a
Facilities for the accommodation, care and burial of animals	No	n/a
Fencing and fences	No	n/a
Licensing of dogs	Yes	n/a
Licensing and control of undertakings that sell food to the public	Yes	n/a
Local amenities	Yes	n/a
Local sport facilities	Yes	n/a
Markets	No	n/a
Municipal abattoirs	No	n/a
Municipal parks and recreation	Yes	n/a
Municipal roads	Yes	n/a
Noise pollution	Yes	n/a
Pounds	Yes	n/a
Public places	Yes	n/a
Refuse removal, refuse dumps and solid waste disposal	Yes	n/a
Street trading	Yes	n/a
Street lighting	Yes	n/a
Traffic and parking	Yes	n/a

APPENDICES

ADDENDUM E – WARD REPORTING

Table 162: Functionality of Ward Committees					
Ward	Name of Ward Councillor & Elected committee members	Committee established (y/n)	Number of monthly meetings	Number of Monthly reports submitted to Speakers office	Number of quarterly public ward meetings held
1	<u>T Manyama (ward Councillor)</u> 1. E. Baloyi 2. T. Mametja 3. N. Monaiwa 4. T Makhubela 5. P Malematja 6. L Mogale 7. G Rabothata 8. D Mashatola 9. S Mothomogolo 10. G Maunatlala	yes	3	3	1
2	<u>E Ramolefo (Ward Councillor)</u> 1. M C Ramokgola 2. T Selowa 3. N Sethabe 4. L Nkuna 5. R Mohlongo 6. C Manyama 7. L Mohatli 8. C Kappa 9. S R Sebashe 10. T D Sewapa	yes	3	3	1
3	<u>P Masetla (Ward Councillor)</u> 1. E Khosa 2. M Masinge 3. M Malapane 4. M Kheshane 5. C Moatli 6. S Ngobeni 7. V Machaba 8. D Mashale 9. A Mokgathi 10. T S Ngobeni	yes	3	3	1

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Table 162: Functionality of Ward Committees					
Ward	Name of Ward Councillor & Elected committee members	Committee established (y/n)	Number of monthly meetings	Number of Monthly reports submitted to Speakers office	Number of quarterly public ward meetings held
4	<u>M Mmola (Ward Councillor)</u> 1. M B Maswanganyi 2. T P Baloyi 3. T M Makhubele 4. J Kgatla 5. F Ndhlovu 6. S Mahlawule 7. M Kgatla 8. E F Pilusa 9. C Mongwe 10. K N Mabunda	yes	3	3	1
5	<u>T K Nukeri (ward Councillor)</u> 1. M Motseparela 2. G M Malungana 3. F Rikhotso 4. B Shipalana 5. L Maweni 6. J R Maweni 7. J R Nkuna 8. T Makhubele 9. A J Sibula 10. T T Ngobeni	3	2		3
6	<u>C Baloyi (Ward Councillor)</u> 1. E Mohlongo 2. J Ramawila 3. J Ngobeni 4. C T Mashkeni 5. R Mathebula 6. M M Ngobeni 7. P M Kubayi 8. K Mtsenga 9. J Mathebula 10. J Mjela	3	3	1	3

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Table 162: Functionality of Ward Committees					
Ward	Name of Ward Councillor & Elected committee members	Committee established (y/n)	Number of monthly meetings	Number of Monthly reports submitted to Speakers office	Number of quarterly public ward meetings held
7	<u>D Mabape (Ward Councillor)</u> 1. F Mabunda 2. H Mashala 3. E Semosa 4. C Mohale 5. M Ramalepe 6. V Modiba 7. C Ratlabala 8. B Mokwena 9. C Mailula 10. D Ramahlo	yes	3	3	0
8	<u>R Makhudu (Ward Councillor)</u> 1. G Rakgwale 2. H Mogale 3. E Lebeya 4. D Malatji 5. L Ngobeni 6. C Makgobatlou 7. V Leshoka 8. E Mathibela 9. R Ramoshaba 10. E Malatji	yes	3	3	1
9	<u>M Mohale (Ward Councillor)</u> 1. P Selotole 2. S Mononela 3. M Sekgobela 4. P Sekete 5. J Ramahlo 6. J Malatji 7. J Nkwana 8. M Rabothata 9. M Senyolo 10. P Sekete	yes	3	3	1

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Table 162: Functionality of Ward Committees					
Ward	Name of Ward Councillor & Elected committee members	Committee established (y/n)	Number of monthly meetings	Number of Monthly reports submitted to Speakers office	Number of quarterly public ward meetings held
10	<u>M Mahasha (Ward Councillor)</u> 1. M Mahowa 2. L Thamahanyana 3. S Seshoka 4. E Mahasha 5. B Ramoshaba 6. M S Baloyi 7. T V Masedi 8. J Modipa 9. S Maake 10. A Makgopa	yes	3	3	1
11	<u>L Hlangwane (Ward Councillor)</u> 1. L N Molewa 2. K E Baloyi 3. S Nkuna 4. B Satkekge 5. E Malatji 6. T Mathebula 7. M Malatji 8. P Ramoshaba 9. S Mashayi 10. H Petal	yes	3	3	1
12	<u>E Ntimbana (Ward Councillor)</u> 1. A S Tivana 2. T Rihlampfu 3. N Mabunda 4. E Mabunda 5. J Ngobeni 6. E J Mongwe 7. G Sambo 8. P S Ngomane 9. D Rikhotso 10. S M Ndlovu	yes	2	2	0

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Table 162: Functionality of Ward Committees					
Ward	Name of Ward Councillor & Elected committee members	Committee established (y/n)	Number of monthly meetings	Number of Monthly reports submitted to Speakers office	Number of quarterly public ward meetings held
13	<u>B M Mashala (Ward Councillor)</u> 1. T E Khosa 2. R C Baloyi 3. C Risiva 4. R T Nkuna 5. C Mongwe 6. O E Ndlovu 7. E Ngobeni 8. T Mboweni 9. J M Mathebula 10. C Besswick	yes	2	2	0
14	<u>A Van Vureen (Ward Councillor)</u> 1. C Ntuli 2. E Pilusa 3. D Protter 4. J P Stoltz 5. M Nel 6. T McIntock 7. H Van Niekeen Kuyper 8. K Van Rensburg 9. M Mkhawane 10. P Monyama	yes	3	3	1
15	<u>R Pohl (Ward Councillor)</u> 1. B Khumalo 2. P Zaayman 3. J du Toit 4. N Ndou 5. R R Shai 6. L Cronje 7. M Sekgoaila 8. M M Malatji 9. M Jacobs 10. A Cilliers	yes	3	3	0

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Table 162: Functionality of Ward Committees					
Ward	Name of Ward Councillor & Elected committee members	Committee established (y/n)	Number of monthly meetings	Number of Monthly reports submitted to Speakers office	Number of quarterly public ward meetings held
16	<u>R Rikhotso(Ward Councillor)</u> 1. B Nomvela 2. L Moagi 3. A Bvuma 4. T Mawasha 5. L Malatji 6. P Mawasha 7. A Shipalane 8. B Masetle 9. H Harman 10. S Mocheki	yes	0	0	0
17	<u>D Mhlarhi (Ward Councillor)</u> 1. S Mbuza 2. F Tshuketane 3. R Bvuma 4. J Sekhobela 5. J Mokgolobotho 6. J Mokhabela 7. A Mathye 8. E Seabela 9. I Sekgobela 10. M Mbewe	yes	3	3	0
18	<u>P Ngonyama (Ward Councillor)</u> 1. J Shilubane 2. N Mkansi 3. G Nkwhashu 4. G Nghonyama 5. L Tivane 6. J Semosa 7. F Mlangeni 8. C Mhlari 9. G Mbhalati 10. L Tshikani	yes	3	3	1

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Table 162: Functionality of Ward Committees					
Ward	Name of Ward Councillor & Elected committee members	Committee established (y/n)	Number of monthly meetings	Number of Monthly reports submitted to Speakers office	Number of quarterly public ward meetings held
19	<u>H Zandamela (Ward Councillor)</u> 1. P Thibeyahobe 2. S Matiane 3. M Gaisa 4. S Manyike 5. R Bulala 6. N Banda 7. N Rakgolane 8. S Bulala 9. L Khosa 10. R Mathebula	yes	0	0	0
20	<u>O Banyini (Ward Councillor)</u> 1. L Ngobeni 2. J Mongwe 3. C Nhlangwini 4. E Nhlangwini 5. C Shokane 6. S Moagi 7. M Nhlangwini 8. B Baloyi 9. I Mongwa 10. V Chuma	yes	0	0	0
21	<u>S Mboweni(Ward Councillor)</u> 1. D Maakane 2. V Malungane 3. T Mpenyana 4. P Baloyi 5. N Ndala 6. B Mabunda 7. B Mthembi 8. A Mnisi 9. M Macevele 10. V Mabulane	yes	0	0	0

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Table 162: Functionality of Ward Committees					
Ward	Name of Ward Councillor & Elected committee members	Committee established (y/n)	Number of monthly meetings	Number of Monthly reports submitted to Speakers office	Number of quarterly public ward meetings held
22	<u>C Makwala (Ward Councillor)</u> 1. E Ramalepe 2. M Sekgobela 3. A Maphumapi 4. E Rasebotsa 5. C Makwala 6. S Mhlarhi 7. D Selane 8. I Malatji	yes	0	0	0
23	<u>N Dlovu(Ward Councillor)</u> 1. M Banyini 2. M Khosa 3. M Mathebula 4. F Maroleng 5. S Ngoben 6. P Rakgoropo 7. W Mohlongo 8. T Nkwinika 9. K Phiri 10. A Nkhwashu	yes	3	3	1
24	<u>L Mhlongo(Ward Councillor)</u> 1. S Malatji 2. T Jigana 3. A Shikwambana 4. R Khosa 5. K Rikhotso 6. G Ngoveni 7. R Mhlaba 8. S Mhlarhi 9. G Mathonsi 10. D Shilubane	yes	3	3	1

APPENDICES

Table 162: Functionality of Ward Committees					
Ward	Name of Ward Councillor & Elected committee members	Committee established (y/n)	Number of monthly meetings	Number of Monthly reports submitted to Speakers office	Number of quarterly public ward meetings held
25	<u>Ngondzweni G (Ward Councillor)</u> 1. S Malatji 2. C Nkhwashu 3. B Mogale 4. P Mashele 5. I Rikhotso 6. J Maholovele 7. B Machabe 8. K Mhlanga 9. A Baloyi 10. S Rikhotso	yes	0	0	0
26	<u>S Mahori (Ward Councillor)</u> 1. R Mhlarhi 2. P Shikwambana 3. V Mangena 4. J Mhlarhi 5. J Selane 6. B Mthembi 7. P Mabunda 8. C Mthembi 9. E Malatjie 10. N Ghana	yes	0	0	0
27	<u>M Mangena(Ward Councillor)</u> 1. G Makhumbele 2. P Patsi 3. J Seoka 4. J Ramoshaba 5. P Sebela 6. S Malatji 7. P Mangena 8. I Mailula 9. J Maake 10. R Phasha	yes	0	0	0

APPENDICES

Table 162: Functionality of Ward Committees					
Ward	Name of Ward Councillor & Elected committee members	Committee established (y/n)	Number of monthly meetings	Number of Monthly reports submitted to Speakers office	Number of quarterly public ward meetings held
28	<u>T Mushwana(Ward Councillor)</u> 1. K Lupalana 2. T Shai 3. R Mangena 4. B Shikwambana 5. N Mathebula 6. L Mushwana 7. M Mkhabele 8. M Rathwakga 9. J Mabulana 10. J Moagi	yes	0	0	0
29	<u>N Masila(Ward Councillor)</u> 1. E Nukeri 2. E Sethemana 3. C Mokgobi 4. J Sodi 5. A Mhlongo 6. E Ratopola 7. M Makhurupetje 8. A Mathebula 9. S Malesa 10.	yes	3	3	1
30	<u>L Pudikabekwa(Ward Councillor)</u> 1. R Rapitsi 2. F Rantjie 3. S Malatjie 4. M Letsoalo 5. S Molepo 6. D Khunwane 7. M Shai 8. T Mboweni 9. P Malatjie 10. C Ratopola	yes	3	3	1

APPENDICES

Table 162: Functionality of Ward Committees					
Ward	Name of Ward Councillor & Elected committee members	Committee established (y/n)	Number of monthly meetings	Number of Monthly reports submitted to Speakers office	Number of quarterly public ward meetings held
31	<u>J Ramodipa(Ward Councillor)</u> 1. C Mabitsela 2. S Lefothle 3. M Nkgapele 4. M Hlokwe 5. A Rakgoale 6. G Maponya 7. S Ramokgola 8. K Monyela 9. M Seokgo 10. S Mafokwane	yes	0	0	0
32	<u>S Raganya (Ward Councillor)</u> 1. I Malatji 2. L Mohale 3. S Semosa 4. M Mametja 5. T Nkuna 6. P Mokwena 7. J Manamela 8. S Nkuna 9. B Modiba 10. G Mathebula	yes	0	0	0
33	<u>D Maake(Ward Councillor)</u> 1. D Peu 2. H Molewa 3. F Pilusa 4. B Maake 5. F Gaffane 6. P Monyela 7. J Semosa 8. P Maseamedi 9. K Batjie 10. O Mailula	yes	3	3	1

APPENDICES

Table 162: Functionality of Ward Committees					
Ward	Name of Ward Councillor & Elected committee members	Committee established (y/n)	Number of monthly meetings	Number of Monthly reports submitted to Speakers office	Number of quarterly public ward meetings held
34	<u>M Letsoalo(Ward Councillor)</u> 1. T Kodumela 2. M Letsoalo 3. S Ramoreti 4. S Letsie 5. R Moagi 6. J Malesa 7. A Letsoalo 8. J Ralepelle 9. T Mogoboya 10. A Ramaila	yes	0	0	0

APPENDICES

ADDENDUM F – WARD INFORMATION

Table 163: Capital Projects: Seven Largest in 2010/11 (Full List at Addendum N) - R' 000

Ward No.	Project Name and detail	Start Date	End Date	Total Value
17 and 29	Electrification of Mokgoloboto and Dan ext 1 and 2	1-Jul-2010	30-Jun-2012	R21,000,000
All	Purchase of regravelling plant	1-Jul-2010	30-Jun-2012	R12,000,000
15	Town electricity network upgrade	1-Jul-2010	30-Jun-2012	R 20,140,000
15, 16, 19, 21 and 31	Road rehabilitation	1-Jul-2010	30-Jun-2011	R4,000,000
All	Refurbishment of boreholes	1-Jul-2010	30-Jun-2011	R2,500,000
15	Tzaneen Airfield NDB lights	1-Jul-2010	30-Jun-2011	R 1,500,000

APPENDICES

ADDENDUM G – RECOMMENDATIONS OF THE MUNICIPAL AUDIT COMMITTEE 2010/11

TABLE 164: Municipal Audit Committee Recommendations		
Date of Committee	Committee recommendations during 2010/11	Recommendations adopted (enter Yes); not adopted (provide explanation)
05/12/2011	1. be provided with the following reports on quarterly basis,	
	Financial report	
	IT report	
	Performance report	
	Internal audit report and	
	Half year asset verification results.	

APPENDICES

ADDENDUM H – LONG TERM CONTRACTS AND PUBLIC PRIVATE PARTNERSHIPS

Table 165: Long Term Contracts (20 Largest Contracts Entered into 2010/11) - R' 000					
Name of Service Provider (Entity or Municipal Department)	Description of Services Rendered by the Service Provider	Start Date of Contract	Expiry date of Contract	Project manager	Contract Value
Aurecon SA	Feasibility and investigation for the commercialisation and operation of the Tzaneen air field	5/05/2011	Once off	PED Director	424
Dombo & Duplessis	Consultant for Rehabilitation of Cluade Wheathly and Taxi rank	26/05/2011	26/12/2011	PMU Manager	
Akanya Development	Consultant for the formulation of Local Area Plan	26/05/2011	Once off	Town Planning Manager	398
Bromide Techlogies	Proposal for Information Technology and support services	29/05/2011	29/05/2014	CORP Director	7 000
SML Projects	Consultant For the upgrading of road D3763 Sesakena to NkowankowaD	05/05/2011	05/12/2011	PMU Manager	33 224
Mhlohlorhi business Entreprise	Electrification of Masoma Village		12 months	Electrification, Rural Manager	4 068
Tumishi Electrical	Electrification of Shoromong Village		12 months	Electrification, Rural Manager	1 748
Power Tech	Supply and installation of 2x10MVA 66/33kV power transformer	28/01/2011	28/02/2012	Electricity Projects Manager	486
Mohale Electrical	Tzaneen Main western sub-station new 66kV double circuit line	14/12/2010	28/02/2012	Electricity Projects Manager	13 520
Consolidated power project	Civil and electrical works for the new Tzaneen 66/33kV western substation and related work	14/12/2010	28/02/2012	Electricity Projects Manager	13 303
Leshika Consulting	Electrification of Pulaneng and Mokoloboto village	04/08/2010	04/08/2011	Electrification, Rural Manager	12 824

APPENDICES

Table 165: Long Term Contracts (20 Largest Contracts Entered into 2010/11) - R' 000					
Name of Service Provider (Entity or Municipal Department)	Description of Services Rendered by the Service Provider	Start Date of Contract	Expiry date of Contract	Project manager	Contract Value
Siphiwe Engineering	Electrification of Mokoloboto	04/08/2010	04/08/2011	Electrification, Rural Manager	8 812
AMR Asset Management	Electrification and water reading and performing or control measures	17/08/2010	30/06/2013	Revenue Manager	1 900
Kgoshi Monene	Security services	02/09/2010	02/09/2013	CSD Director	8 201
Quality Plan Hire	Rural waste minimisation phase 04	01/07/2010	30/01/2012	PMU Manager	19 135

No public – private partnerships entered into during 2010/11.

APPENDICES

ADDENDUM K: REVENUE COLLECTION PERFORMANCE BY VOTE AND BY SOURCE

ADDENDUM K (I): REVENUE COLLECTION PERFORMANCE BY VOTE

Table 167: Revenue Collection Performance by Vote - R' 000

Vote Description	2009/2010	Current year 2010/11			2010/11 Variance	
	Actual	Original Budget	Adjusted Budget	Actual	Original Budget	Adjustments Budget
Vote1 - Municipal Manager	—	—	—	—		
Vote2 - Planning & Economic Development	9 787	15 050	15 050	5 099	-195%	-195%
Vote3 - Financial Services	178 079	185 024	185 024	201 356	8%	8%
Vote4 - Corporate Services	26	32	6	54	40%	88%
Vote5 - Community Services	36 412	63 005	63 005	42 502	-48%	-48%
Vote6 - Electrical Engineering Services	219 150	269 297	269 297	254 872	-6%	-6%
Vote7 - Engineering Services	29 919	120 097	39 425	39 375	-205%	0%
Total Revenue by Vote	473 373	652 506	571 808	543 258	(0)	(0)

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ADDENDUM K (ii): REVENUE COLLECTION PERFORMANCE BY SOURCE

Table 168: Revenue Collection Performance by Source - R '000						
Description	2009/2010	2010/2011			2010/11 Variance	
	Actual	Original Budget	Adjustments Budget	Actual	Original Budget	Adjustments Budget
Property rates	36 310	37 399	37 399	44 685	16%	16%
Property rates - penalties & collection charges	2 902	2 500	2 500	3 254	23%	23%
Service Charges - electricity revenue	201 348	259 297	259 297	248 402	-4%	-4%
Service Charges - water revenue	–	17 733	–			
Service Charges - sanitation revenue	–	5 851	–			
Service Charges - refuse revenue	17 310	15 034	15 034	17 580	14%	14%
Service Charges - other	1 102	3 961	3 961	955	-315%	-315%
Rentals of facilities and equipment	1 073	459	459	579	21%	21%
Interest earned - external investments	2 145	550	550	2 308	76%	76%
Interest earned - outstanding debtors	9 188	7 000	7 000	14 062	50%	50%
Dividends received						
Fines	863	2 231	2 231	3 110	28%	28%
Licences and permits	377	276	276	414	33%	33%
Agency services	10 308	32 744	32 744	8 879	-269%	-269%
Transfers recognised - operational	132 418	202 667	145 553	148 658	-36%	2%
Other revenue	11 673	1 407	1 407	5 369	74%	74%
Gains on disposal of PPE		1 500	1 500			
Environmental Protection						
Total Revenue (excluding capital transfers and contributions)	427 018	590 609	509 911	498 255	-19%	-2%

APPENDICES

ADDENDUM L: CONDITIONAL GRANTS RECEIVED: EXCLUDING MIG

Table 169: Conditional Grants: excluding MIG (R'000)						
Details	Budget	Adjustments Budget	Actual	Variance		Major conditions applied by donor (continue below if necessary)
				Budget	Adjustments Budget	
Neighbourhood Development Partnership Grant	15 000	15 000	4 976	-2.01	-201%	
Finance Management Grant	1 000	1 000	1 017	0.02	2%	
Municipal Systems Improvement	750	750	750	-	0%	
National Electrification(INEP) & Neighbourhood	10 000	10 000	6 470	-0.55	-55%	
SETA	–	–	54	1.00	100%	
<i>Other Specify:</i>						
Total	26 750	26 750	13 267	-1.02	-102%	

APPENDICES

ADDENDUM M: CAPITAL EXPENDITURE – NEW & UPGRADE/RENEWAL PROGRAMMES

ADDENDUM M (i): CAPITAL EXPENDITURE - NEW ASSETS PROGRAMME

Table 170: Capital Expenditure - New Assets Programme* (R'000)							
Description	2009/2010	2010/2011			Planned Capital expenditure		
	Actual	Original Budget	Adjustment Budget	Actual Expenditure	2011/2012	2012/2013	2013/2014
<u>Capital expenditure by Asset Class</u>							
<u>Infrastructure - Total</u>	77 813	50 100	46 510	45 614	102 306	51 845	54 437
Infrastructure: Road transport - Total	77 813	25 100	21 510	15 708	83 376	46 595	48 925
<i>Roads, Pavements & Bridges</i>	77 813	25 100	21 510	15 708	83 376	46 595	48 925
<i>Storm water</i>							
Infrastructure: Electricity - Total	-	25 000	25 000	29 764	18 930	5 250	5 513
<i>Generation</i>		-	-	-	-	-	-
<i>Transmission & Reticulation</i>		25 000	25 000	29 764	18 695	5 250	5 513
<i>Street Lighting</i>					235		
Infrastructure: Water - Total	-	-	-	-	-	-	-

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Table 170: Capital Expenditure - New Assets Programme* (R'000)							
Description	2009/2010	2010/2011			Planned Capital expenditure		
	Actual	Original Budget	Adjustment Budget	Actual Expenditure	2011/2012	2012/2013	2013/2014
<i>Dams & Reservoirs</i>							
<i>Water purification</i>							
<i>Reticulation</i>							
Infrastructure: Sanitation - Total	-	-	-	-		-	-
<i>Reticulation</i>							
<i>Sewerage purification</i>							
Infrastructure: Other - Total	-	-	-	142 080.00	-	-	-
<i>Waste Management</i>							
<i>Transportation</i>							
<i>Gas</i>							
<i>Other</i>				142			
Community - Total	-	-	-	1 105 798.57	-	-	-
Parks & gardens				977			
Sports fields & stadia							
Swimming pools							
Community halls							
Libraries							
Recreational facilities							
Fire, safety & emergency							

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Table 170: Capital Expenditure - New Assets Programme* (R'000)							
Description	2009/2010	2010/2011			Planned Capital expenditure		
	Actual	Original Budget	Adjustment Budget	Actual Expenditure	2011/2012	2012/2013	2013/2014
Security and policing							
Buses							
Clinics							
Museums & Art Galleries							
Cemeteries							
Social rental housing							
Other				129			
<u>Heritage assets - Total</u>	-	-	-	-	-	-	-
Buildings							
Other							
<u>Investment properties - Total</u>	-	-	-	-	-	-	-
Housing development							
Other							
-							
<u>Other assets</u>	2 591	12 650	12 650	5 806	3 500	-	-
General vehicles		12 200	12 200	5 337		-	-
Specialised vehicles						-	-
Plant & equipment				468	500	-	-
Computers - hardware/equipment	11	-	-		300	-	-

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Table 170: Capital Expenditure - New Assets Programme* (R'000)							
Description	2009/2010	2010/2011			Planned Capital expenditure		
	Actual	Original Budget	Adjustment Budget	Actual Expenditure	2011/2012	2012/2013	2013/2014
Furniture and other office equipment	1 849	330	330		1 500	–	–
Abattoirs						–	–
Markets						–	–
Civic Land and Buildings					500	–	–
Other Buildings						–	–
Other Land						–	–
Surplus Assets - (Investment or Inventory)						–	–
Other	732	120	120		700	–	–
<u>Agricultural assets</u>	–	–	–	–	–	–	–
<i>List sub-class</i>							
<u>Biological assets</u>	–	–	–	–	–	–	–
<i>List sub-class</i>							
<u>Intangibles</u>	–	–	–	98	–	–	–
Computers - software & programming				98			
Other (<i>list sub-class</i>)							

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Table 170: Capital Expenditure - New Assets Programme* (R'000)							
Description	2009/2010	2010/2011			Planned Capital expenditure		
	Actual	Original Budget	Adjustment Budget	Actual Expenditure	2011/2012	2012/2013	2013/2014
Total Capital Expenditure on new assets	80 404	62 750	59 160	52 624	105 806	51 845	54 437
<u>Specialised vehicles</u>	-	-	-	-	-	-	-
Refuse							
Fire							
Conservancy							
Ambulances							

APPENDICES

ADDENDUM M (ii): CAPITAL EXPENDITURE – UPGRADE/RENEWAL PROGRAMME

Table 171: Capital Expenditure - Upgrade/Renewal Programme*- R '000							
Description	2009/2010	2010/2011			Planned Capital expenditure		
	Actual	Original Budget	Adjustment Budget	Actual Expenditure	2011/2012	2012/2013	2013/2014
Capital expenditure by Asset Class							
Infrastructure - Total	-	46 077	45 777	40 660	12 570	-	-
Infrastructure: Road transport - Total	-	7 790	7 490	6 751	-	-	-
<i>Roads, Pavements & Bridges</i>	-	7 790	7 490	6 751			
<i>Storm water</i>							
Infrastructure: Electricity - Total	-	25 390	25 390	1 979	12 570	-	-
<i>Transmission & Reticulation</i>		25 390	25 390	1 979	12 570		
<i>Street Lighting</i>							
Infrastructure: Other - Total	-	12 897	12 897	31 930	-	-	-
<i>Waste Management</i>		12 897	12 897	31 930			
<i>Transportation</i>							
Other assets	-	726	726	734	-	-	-
Computers - hardware/equipment		500	500	582			
Furniture and other office equipment		226	226	151			
Total Capital Expenditure on renewal of existing assets	-	46 803	46 503	41 393	12 570	-	-

APPENDICES

ADDENDUM N – CAPITAL PROGRAMME BY PROJECT 2010/11

Table 172: Capital Programme by Project 2010/11 (R'000)					
Capital Project	Original Budget	Adjustment Budget	Actual	Variance (Act - Adj) %	Variance (Act - OB) %
Water	No capital projects implemented as District is Service Authority				
Sanitation/Sewerage	No capital projects implemented as District is Service Authority				
ELECTRICITY					
CAPITAL TOOLS RURAL	150 000	150 000	140 689	-7%	-7%
AUTO RECLOSERS	650 000	650 000	632 577	-3%	-3%
AGATHA RING COUCH HOUSE - VALLEY	287 953	287 953	287 953	0%	0%
AGATHA REBUILD AF 110/11 - AF110/52/1	680 446	680 446	680 446	0%	0%
MABIET REBUILD 11KV 5KM	425 942	425 942	425 942	0%	0%
DOORNHOEK STORM 11KV REBUILD 3KM	433 058	433 058	433 058	0%	0%
ALDO REGH 11KV REBUILD PHASE 1	141 030	141 030	141 030	0%	0%
SAMANGO 11 KV REBUILD 7KM	357 182	357 182	357 182	0%	0%
BLACKHILLS 33KB REBUILD 5KM	1 206 719	1 206 719	1 206 719	0%	0%
STEFFIE SUN LODGE	238 619	238 619	238 619	0%	0%
SAMANGO 11KV RING	137 276	137 276	137 276	0%	0%
JUNCTION GARAGE 11KV 1200M	160 090	160 090	160 090	0%	0%
POMPAGALANA 11KV	230 000	230 000	201 220	-14%	-14%
HENLEY TO EILAND 33KV REF 8KM	296 064	296 064	272 943	-8%	-8%
LETSITELE MAIN SUB REPL PROJ 17/10	4 500 000	4 500 000	1 979 324	-127%	-127%

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Table 172: Capital Programme by Project 2010/11 (R'000)					
Capital Project	Original Budget	Adjustment Budget	Actual	Variance (Act - Adj) %	Variance (Act - OB) %
NKOWANKOWA 66kV LINE	2 000 000	2 000 000	0		
FIREWALLS	490 000	490 000	469 835	-4%	-4%
STREETLIGHTS	189 917	189 917	189 767	0%	0%
CAPITAL TOOLS	425 000	425 000	321 437	-32%	-32%
MAFARANA TAXI RANK STREET LIGHTING	51 197	51 197	51 038	0%	0%
C N PHATUDI STRATEGIC LIGHTING	445 000	445 000	325 841	-37%	-37%
45M CAPACITY PROJECT	45 000 000	45 000 000	22 480 152	-100%	-100%
Airfield runway lights	800 000	800 000	189 741	-322%	-322%
NKOWAKOWA STREET LIGHTS	258 337	258 337	250 840	-3%	-3%
FLORA PARK STREET LIGHTS	143 329	143 329	143 329	0%	0%
ENTRANCE STREET @ NKOWAKOWA S/L	110 360	110 360	66 467	-66%	-66%
Lenyenye Streetlights	128 000	128 000	124 361	-3%	-3%
H/Burg streetlights	73 860	73 860	73 763	0%	0%
ROBOT CONTROLLERS	250 000	250 000	239 484	-4%	-4%
RURAL ELECTRIFICATION	10 000 000	10 000 000	5 736 713	-74%	-74%
RURAL ELECTRIFICATION OF PULANENG AND MOKGOLOBOTHO	15000000	15000000	14854341	-1%	-1%
Housing	GTM is not a housing service provider -				
Refuse removal					
Tzaneen Rural Waste Removal - Phase 4	12897050	12897050	12897050	0%	0%
Stormwater					

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Table 172: Capital Programme by Project 2010/11 (R'000)					
Capital Project	Original Budget	Adjustment Budget	Actual	Variance (Act - Adj) %	Variance (Act - OB) %
REHAB INTERNAL CLAUDE WHEETLY	6 533 802	6 533 802	170 158	-3740%	-3740%
REHAB INTERNAL STREETS NKO	1 000 000	1 000 000	950 007	-5%	-5%
REHAB INTERNAL STREETS LENYENYE	1 000 000	1 000 000	1 000 000	0%	0%
REHABILITATION OF INTERNAL STREETS	2 466 198	2 466 198	2 466 198	0%	0%
REFURBISHMENT OF BOREHOLES - AIRFIELD	330 025	330 025	284 500	-16%	-16%
REFURBISHMENT OF BOREHOLES - MORAPALALA	90 538	90 538	90 538	0%	0%
SPECILISED VEHICLES CATERPILLARS	12 200 000	12 200 000	0		
Economic development	None				
Sports, Arts & Culture	None				
Environment	None				
Health	None				
Safety and Security	None				
ICT and Other					
Supply & delivery of a new Financial Server	523 683	523 683	449 583		
Software Anti Virus	20 274	20 274	20 274		
PAY DAY SOFTWARE	17 204	17 204	17 204		
CAT 6 - RECABLING	438 839	438 839	0		
FINANCE IT	421 025	421 025	0		
WATERCOOLER	2 500	2 500	2 500		
ORGPLUS SOFTWARE	25 000	25 000	4 513		
UPGRADING OF COLLABORATOR SYSTEM	198 186	198 186	0		

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Table 172: Capital Programme by Project 2010/11 (R'000)					
Capital Project	Original Budget	Adjustment Budget	Actual	Variance (Act - Adj) %	Variance (Act - OB) %
REPLACEMENT OF COLLABORATOR SERVER	200 000	200 000	169 448		
INSTALLATION OF UPS/ INVERTER	10 000	10 000	0		
REPLACEM OF OLD EQUIPM A/CONS & FURNITURE	20 000	20 000	0		
REPLACEMENT OF CHAIRS IN THE COUNCIL CHAMBER	100 000	100 000	86 600		
Mayoral hotline	120 000	120 000	0		
AIRCONS - LIBRARY	157 950	157 950	157 950		

APPENDICES

ADDENDUM O – CAPITAL PROGRAMME BY PROJECT BY WARD 2010/11

Table 173: Capital Programme by Project by Ward 2010/11* - R' 000		
Capital Project	Ward(s) affected	Works completed (Yes/No)
ELECTRICITY		
CAPITAL TOOLS RURAL	ALL	YES
AUTO RECLOSERS	ALL	YES
FIREWALLS	ALL	YES
rebuilding of lines	ALL	YES
AGATHA RING COUCH HOUSE - VALLEY	15	YES
AGATHA REBUILD AF 110/11 - AF110/52/1	15	YES
MABIET REBUILD 11KV 5KM	Phalaborwa	YES
DOORNHOEK STORM 11KV REBUILD 3KM	13	YES
ALDO REGH 11KV REBUILD PHASE 1	14	YES
SAMANGO 11 KV REBUILD 7KM	16	YES
BLACKHILLS 33KB REBUILD 5KM	13	YES
STEFFIE SUN LODGE	13	YES
SAMANGO 11KV RING	16	YES
JUNCTION GARAGE 11KV 1200M	13 & 23	YES
POMPAGALANA 11KV	16	YES
HENLEY TO EILAND 33KV REF 8KM	Phalaborwa	YES
LETSITELE MAIN SUB REPL PROJ 17/10	13 & 23	YES
NKOWANKOWA 66KV LINE	19,21 & 17	NO
STREETLIGHTS	ALL	YES
CAPITAL TOOLS	ALL	YES
MAFARANA TAXI RANK STREET LIGHTING	22	YES
C N PHATUDI STRATEGIC LIGHTING	27	YES
AIRCONS - LIBRARY	14	YES
ROBOT CONTROLLERS	14&15	YES
Airfield runway lights		YES
NKOWAKOWA STREET LIGHTS	19,21 & 17	YES
FLORA PARK STREET LIGHTS	16	YES
ENTRANCE STREET @ NKOWAKOWA S/L	17,19 & 21	YES
Lenyenye Streetlights	31	YES
H/Burg streetlights	16	YES
45M CAPACITY PROJECT	14&15	NO
COUNCIL		
REPLACEMENT OF CHAIRS IN THE COUNCIL	ALL	YES

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Table 173: Capital Programme by Project by Ward 2010/11*- R' 000		
Capital Project	Ward(s) affected	Works completed (Yes/No)
CHAMBER		
Mayoral hotline	ALL	NO
Refuse removal	None	
Roads and Stormwater		
REFURBISHMENT OF BOREHOLES - AIRFIELD	13	YES
REFURBISHMENT OF BOREHOLES - MORAPALALA	1	NO
SPECILISED VEHICLES CATERPILLARS	ALL	NO
REHAB INTERNAL CLAUDE WHEETLY	15	NO
CORPORATE SERVICES		
WATERCOOLER	ALL	YES
ORGPLUS SOFTWARE	ALL	YES
UPGRADING OF COLLABORATOR SYSTEM	ALL	YES
REPLACEMENT OF COLLABORATOR SERVER	ALL	YES
INSTALLATION OF UPS/ INVERTER	ALL	YES
REPLACEM OF OLD EQUIPM A/CONS & FURNITURE	ALL	YES
INFORMATION TECHNOLOGY		
FINANCE IT	ALL	YES
Supply & delivery of a new Financial Server	ALL	YES
Software Anti Virus	ALL	YES
PAY DAY SOFTWARE	ALL	YES
CAT 6 - RECABLING	ALL	YES
Health	None	
Safety and Security	None	
ICT and Other	None	

APPENDICES

ADDENDUM P – SERVICE CONNECTION BACKLOGS AT SCHOOLS AND CLINICS

Table 174: Service Backlogs: Schools and Clinics (2010/11)				
Establishments lacking basic services	Water	Sanitation	Electricity⁴	Solid Waste Collection
Schools (NAMES, LOCATIONS)				
Senopelwa: Motlobong Combined School	x	x	Information not available	CSD
New Phepheni: Lebitso	x			
Radoo: Makobo High	x			
Khujwana: Matimu High	x			
Madawa: Phepheni primary	x	x		
Moime: Moime	x			
Moime: Sekaba	x			
Clinics (NAMES, LOCATIONS)				
Mavele	x			

⁴ Complaints regarding schools and clinics without electricity use to be submitted to GTM by Ward Councilors. No such complaints was received during 2010/11

APPENDICES

ADDENDUM Q – SERVICE BACKLOGS EXPERIENCED BY THE COMMUNITY WHERE ANOTHER SPHERE OF GOVERNMENT IS RESPONSIBLE FOR SERVICE PROVISION

Table 175: Service Backlogs Experienced by the Community where another Sphere of Government is the Service Provider (where the municipality whether or not act on agency basis)

Services and Locations	Scale of backlogs	Impact of backlogs
Clinics: Ward 1, 2, 3, 4, 5, 7, 8, 9, 10, 11, 13, 14, 16, 17, 18, 19, 21, 22, 24, 25, 26, 28, 29, 30, 31, 32 and 34	Health facilities are far from the mentioned wards and their respective constituencies	The lack of health facilities within reach of the people contribute to a increase in curable diseases
Housing: Ward 1, 2, 4, 5, 13, 14, 18	The mentioned wards have never received housing allocations ever since	Lack of housing impacts on the lives of people in terms of shelter and family relationship
Licensing and Testing Centre: Ward 31 (Lenyenye) and Bolobedu area	The municipality has only two licensing and testing centres	Lack of extra licensing and testing centres in within the jurisdiction of the municipality leads to overcrowding in the existing two centres
Reservoirs: Various wards	Most villages in various wards have a need for new reservoirs and their upgrades	Lack of reservoirs leads to shortage of piped water in villages
Schools (Primary and High): Ward 1, 3, 4, 5, 7, 8, 9, 10, 11, 12, 13, 14, 16, 18, 21, 22, 25, 27, 28, 29, 32, 34	There is a great need for new schools (primary and secondary) in the mentioned wards	Lack of schools in the mentioned wards leads to lack of access to education for children and overcrowding in the existing ones
Sports Fields: Wards 1, 4, 7, 8, 9, 11, 12, 15, 16, 17, 19, 21, 24, 25, 26 and 28	There is a need for sport and recreation facilities in the mentioned villages	Lack of sport and recreation facilities leads to young people becoming involved in criminal activities and indulging in substance abuse
Safety and Security: Wards 1, 2, 3, 4, 7, 8, 9, 11, 13, 14, 16, 17, 18, 21, 24, 25, 27, 28, 32 and 34	There is a need for construction of new police stations in the mentioned wards	Lack of police stations leads to escalation of crime in communities

APPENDICES

ADDENDUM R – DECLARATION OF LOANS AND GRANTS MADE BY THE MUNICIPALITY

Table 176: Declaration of Loans and Grants made by the municipality 2010/11				
All Organisation or Person in receipt of Loans */Grants* provided by the municipality	Nature of project	Conditions attached to funding	Value 2010/11 R' 000	Total Amount committed over previous and future years
SPCA			90	
Sports Council			107	

ADDENDUM S – DECLARATION OF RETURNS NOT MADE IN DUE TIME UNDER MFMA S71

Table 177: MFMA Section 71 Returns Not Made During 2010/11 According to Reporting Requirements	
Return	Reason Return has not been properly made on due date
C6-Monthly Budgeted Statement - Financial Position	The Municipality has many transactions, as a result the current financial system cannot be able to produce the required monthly financial statements
C7- Monthly Budgeted Statement - Cash Flow Statement	

ADDENDUM T – PRESEDENTIAL OUTCOME FOR LOCAL GOVERNMENT

Requirement for submission not clear.

VOLUME II

VOLUME II: ANNUAL FINANCIAL STATEMENTS

Annual Financial Statements attached as **Annexure A**

GREATER TZANEEN MUNICIPALITY

LIMPOPO PROVINCE



AUDITED ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2011

AFS Rounding : To the nearest R1



GREATER TZANEEN MUNICIPALITY

CONTACT INFORMATION

Municipal Manager	Mrs T C Mametja
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E-mail Address	conny.mametja@tzaneen.gov.za
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E-mail Address	andre.legrange@tzaneen.gov.za
Provincial Treasury	Nicky Mbungela
Telephone Number	015 291 8534
E-mail Address	MbungelaNN@treasury.gov.za
Auditor General	Daniel Tjale
Telephone Number	015 299 4401
E-mail Address	dtjale@agsa.co.za
National Treasury	Thomas Matjeni
Telephone Number	012 315 5792
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GREATER TZANEEN MUNICIPALITY

ANNUAL FINANCIAL STATEMENTS : 2010/2011

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GENERAL INFORMATION

Mayor: Councillor D J Mmetle

Members of the Executive Committee:

Councillor D J Mmetle
Councillor C Machimana
Councillor M Mokgomole
Councillor J Mothiba
Councillor C Nkhwashu
Councillor R.R. Selomo
Councillor S J Nkuna
Councillor B Sekgotodi
Councillor S M Maunatlala
Councillor M R Shingange
Councillor P Machete - Speaker
Councillor M N Mboweni - Chief whip

Members of the Audit Committee:

Mr. M.J. Malatji	Chairperson
Mr. O.J.O. Groenewald	Member
Ms. R.M. Phasha	Member
Mr. T.C. Modipane	Member

Banker:

ABSA
TZANEEN
0850

GENERAL INFORMATION (CONTINUES)

Legal form of entity South African Local Municipality as defined by
Municipal Structures Act (Act no 117 of 1998)

Nature of business and principal activities
Greater Tzaneen Municipality is a local municipality
performing the functions as set out in the constitution
(Act no 105 of 1996)

Physical Address Greater Tzaneen Municipality
Agatha Street
Civic Centre
Tzaneen
0850

Postal Address Greater Tzaneen Municipality
PO Box 24
Tzaneen
0850

Telephone Number 015 307 8000

Fax Number 015 307 8049

E-Mail Address conny.mametja@tzaneen.gov.za

Municipal Manager: Thabitha Constance Mametja

Chief Financial Officer: Andre J J Le Grange

Grading of Greater Tzannen Municipality : Grade 4
: High Capacity

ANNUAL FINANCIAL STATEMENTS

FOR THE YEAR ENDED

30 June 2011

APPROVAL OF FINANCIAL STATEMENTS

I am responsible for the preparation of these annual financial statements, which are set out on pages 1 to 57 in terms of Section 126 (1) of the Municipal Finance Management Act and which I have signed on behalf of the Municipality.

I certify that the salaries, allowances and benefits of Councillors as disclosed in note 25 of these financial statements are within the upper limits of the framework envisaged in Section 219 of the Constitution, read with the Remuneration of Public Officer Bearers Act and the Minister of Provincial and Local Government's determination in accordance with this Act.

I have complied with the disclosure requirements in terms of section 122 to 126 of the Municipal Finance Management Act.



T C MAMETJA
MUNICIPAL MANAGER

DATE: 31 AUGUST 2011

GREATER TZANEEN MUNICIPALITY
STATEMENT OF FINANCIAL POSITION AT 30 JUNE 2011

	NOTE	2011 R	2010 R
COMMUNITY WEALTH AND LIABILITIES			
Accumulated Surplus /(Deficit)		1 656 635 262	1 370 854 264
LIABILITIES		294 670 122	216 368 436
Non-Current liabilities		160 515 692	83 944 099
Borrowings	1	111 772 556	46 451 304
Non- current Provisions	4	45 229 289	33 023 445
Financial lease liability	2	3 513 847	4 469 350
Current liabilities		134 154 430	132 424 337
Finance lease liability	2	1 696 566	6 658 556
Consumer deposits	3	11 574 824	1 845 782
Provisions	5	1 982 059	90 251 762
Accounts Payable	6	79 307 759	6 232 587
VAT Payable	7	19 236 926	21 677 942
Unspent Conditional Grants and Receipts	8	15 909 094	4 159 424
Bank, cash and overdraft balances	19	4 447 202	1 598 284
Current portion of long-term borrowings	1		
Total Net Assets and Liabilities		1 951 305 384	1 587 222 700
ASSETS			
Non-current assets		1 786 684 821	1 467 173 369
Intangible Assets	9	81 545	
Investment properties	10	305 491 622	1 449 245 834
Property, plant and equipment	11	1 460 429 025	17 927 535
Held-to-maturity Investments	12	20 682 629	0
Non-current receivables	13	0	
Current assets		164 620 563	120 049 331
Inventory	14	11 191 244	8 518 617
Receivables	15	46 593 962	38 634 477
Other receivables	17	81 532 188	70 439 627
Operating lease assets	18	204 632	
Cash and cash equivalents	19	22 198 274	2 456 610
Current portion of long-term receivables	13	2 900 263	
Total Assets		1 951 305 384	1 587 222 700

0

0

GREATER TZANEEN MUNICIPALITY

STATEMENT OF FINANCIAL PERFORMANCE FOR THE YEAR ENDED 30th JUNE 2011

	NOTE	ACTUAL	
		2011	2010
REVENUE		R	R
Property rates	20	44 684 769	36 309 586
Property rates - penalties imposed and collection charges		3 254 284	2 902 462
Service charges	21	266 937 445	219 760 736
Rental of facilities and equipment		578 984	1 072 738
Interest earned - external investments		2 307 906	2 144 762
Interest earned - outstanding receivables		14 062 262	9 188 053
Fines		3 110 380	862 821
Licences and permits		413 695	376 846
Income for agency services		8 878 626	10 307 858
Government grants and subsidies	22	193 660 678	178 774 116
Other income	23	5 369 070	11 673 275
Public contributions, donated and contributed property, plant & equipment			
		543 258 099	473 373 253
EXPENDITURE			
Employee related costs	24	91 435 963	102 415 113
Remuneration of Councillors	25	15 227 957	14 723 432
Bad debts		21 565 129	32 993 337
Collection costs		599 575	820 138
Loss on Inventory		162 676	-48 799
Depreciation		96 764 663	88 045 172
Repairs and maintenance	26	100 981 820	77 541 280
Finance cost	27	7 783 516	7 096 748
Impairment of assets		0	0
Bulk purchases	28	176 451 428	125 623 411
Contracted services	29	26 644 676	25 217 455
Grants and subsidies paid	30	29 898 457	32 272 604
General expenses	31	40 015 485	33 366 693
		607 531 345	540 066 584
Total Expenditure			
Gain/(loss) on sale of assets	33		440 920
		-64 273 246	-67 134 251
NET SURPLUS / (DEFICIT) FOR THE YEAR			

GREATER TZANEEN MUNICIPALITY
STATEMENT OF CHANGES IN NET ASSETS FOR THE YEAR ENDED 30 JUNE 2011

	<div style="border: 1px solid black; padding: 2px;"> Accumulated Surplus/ (Deficit) </div>
	R
2010	
Balance at 30 June 2010	<u><u>1 422 526 531</u></u>
Changes in accounting policy	0
Correction of prior period error	<u>1 422 526 531</u>
Restated balance	
Surplus/(Deficit) on revaluation of PPE	81 780 588
Other items	
Transfers to / from accumulated surplus/(deficit)	-67 134 251
Surplus/(deficit) for the period	<u><u>1 437 172 868</u></u>
Balance at 30 June 2010	
Surplus/(deficit) on revaluation of PPE	547 360
Other items	-66 865 964
Transfers to / from accumulated surplus/(deficit)	
Surplus/(deficit) for the period	<u><u>1 370 854 264</u></u>
Balance at 30 JUNE 2010	
2011	
	<div style="border: 1px solid black; padding: 2px;"> Accumulated Surplus/ (Deficit) </div>
Balance at 30 June 2010	<u><u>1 370 854 264</u></u>
Changes in accounting policy	201 743 412
Correction of prior period error 2010	<u>1 572 597 676</u>
Restated balance	
Surplus/(Deficit) on revaluation of PPE	87 197 183
Depreciation on take-on assets	
Transfers to / from accumulated surplus/(deficit)	-64 273 246
Surplus/(deficit) for the period	<u><u>1 595 521 613</u></u>
Balance at 30 June	
Surplus/(deficit) on revaluation of PPE	537 039
Appropriations	60 576 610
Transfers to / from accumulated surplus/(deficit)	
Surplus/(deficit) for the period	<u><u>1 656 635 262</u></u>
Balance at 30 JUNE 2011	

GREATER TZANEEN MUNICIPALITY
CASH FLOW STATEMENT FOR THE YEAR ENDED 30 JUNE 2011

	NOTE	2011 R	2010 R
CASH FLOW FROM OPERATING ACTIVITIES			
Cash receipts from ratepayers, government and other		524 206 053	445 920 000
Cash paid to suppliers and employees		-514 388 160	-381 282 659
Cash generated from operations	32	9 817 893	64 637 341
Interest received		16 370 168	11 332 815
Interest paid		-7 783 516	-7 096 748
NET CASH FROM OPERATING ACTIVITIES		18 404 545	68 873 408
CASH FLOWS FROM INVESTING ACTIVITIES			
Purchase of property, plant and equipment		-62 378 191	-84 646 163
Proceeds on disposal of property plant & equipment		0	0
Increase/(Decrease) in non-current receivables		0	34 549
Increase/(Decrease) in non current investments		-2 755 094	7 937 814
NET CASH FROM INVESTING ACTIVITIES		-65 133 285	-76 673 800
CASH FLOWS FROM FINANCING ACTIVITIES			
New loans raised / (repaid)		68 170 170	2 878 186
Increase in consumer deposits		4 916 268	505 697
NET CASH FROM FINANCING ACTIVITIES		73 086 438	3 383 883
NET INCREASE/(DECREASE) IN CASH AND CASH EQUIVALENTS		26 357 698	-4 416 509
Cash and cash equivalents at the beginning of the year		-4 159 424	257 085
Cash and cash equivalents at the end of the year	17	22 198 274	-4 159 424

GREATER TZANEEN MUNICIPALITY

ACCOUNTING POLICIES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2011

The principal accounting policies adopted in the preparation of these financial statements are set out below and are consistent with those of the previous financial year.

1 BASIS OF ACCOUNTING

1.1 BASIS OF PRESENTATION

The annual financial statements have been prepared on an accrual basis of accounting and are in accordance with historical cost convention, unless specified otherwise.

The Annual financial statements have been prepared in accordance with Standards of Generally Recognised Accounting Practices (GRAP) issued by the Accounting Standards Board in accordance with Section 122(3) of the Municipal Finance Management Act, (Act No 56 of 2003)

The principal accounting policies adopted in the preparation of these annual financial statements are set out below.

Assets, liabilities, revenues and expenses have not been offset except when offsetting is required or permitted by a Standard of GRAP.

The accounting policies applied are consistent with those used to present the previous year's financial statements, unless explicitly stated. The details of any changes in accounting policies are explained in the relevant policy.

1.2 PRESENTATION CURRENCY

These annual financial statement are presented in South African rand, which is the functional currency of the municipality.

1.3 GOING CONCERN ASSUMPTION

The annual financial statements have been prepared on the assumption that the municipality will continue to operate as a going concern for at least the next 12 months. (Refer to note 44 for managements assessment of going concern).

1.4 COMPARITIVE INFORMATION

1.4.1 Current Year Comparatives

Budgeted amounts have been included in the annual financial statements for the current financial year only.

1.4.2 Prior Year Comparatives

When the presentation or classification of items in the annual financial statements are amended, prior period comparative amounts are reclassified.

1.5 STANDARDS, AMENDMENTS TO STANDARDS AND INTERPRETATIONS ISSUED BUT NOT YET EFFECTIVE

The following GRAP standards have been issued but not yet effective and have not been adopted early by the municipality:

GRAP 8 Interests in Joint Ventures - issued August 2006

GRAP 18 Segment Reporting - issued March 2005

GRAP 21 Impairment of non-cash generating assets

GRAP 23 Revenue from Non-Exchange Transactions (Taxes and Transfers) - issued February 2008

GRAP 24 Presentation of Budget Information in Financial Statements - issued November 2007

GRAP 26 Impairment of cash generating assets

GRAP 103 Heritage Assets - issued July 2008

2 PROPERTY, PLANT AND EQUIPMENT

2.1 Initial Recognition

Property, plant and equipment are tangible non-current assets (including infrastructure assets) that are held for use in the production or supply of goods or services, rental to others, or for administrative purposes, and are expected to be used during more than one year. Items of property, plant and equipment are initially recognised as assets on acquisition date and are initially recorded at cost. The cost of an item of property, plant and equipment is the purchase price and other costs attributable to bring the asset to the location and condition necessary for it to be capable of operating in the manner intended by the municipality. Trade discounts and rebates are deducted in arriving at the cost. The cost also includes the necessary cost of dismantling and removing the asset and restoring the site on which it is located.

When significant components of an item of property, plant and equipment have different useful lives, they are accounted for as separate items (major components) of property, plant and equipment.

Where an asset is acquired by the municipality for no or nominal consideration (i.e. a non-exchange transaction), the cost is deemed to be equal to the fair value of the asset on the date acquired.

- 2.2** Subsequent to initial recognition, items of property, plant and equipment are measured at cost less accumulated depreciation and impairment losses. Land is not depreciated as it is deemed to have an indefinite useful life.

Subsequent expenditure relating to property, plant and equipment is capitalised if it is probable that future economic benefits or potential service delivery of the asset are enhanced in excess of the originally assessed standard of performance. If expenditure only restores the originally assessed standard of performance, then it is regarded as repairs and maintenance and is expensed. The enhancement of an existing asset so that its use is expanded or the further development of an asset so that its original life is extended are examples of subsequent expenditure which should be capitalised.

2.3 Depreciation and impairment losses

- 2.3.1** Depreciation is calculated on cost, using the straight-line method, over the estimated useful lives of the assets. The annual depreciation rates are based on the following estimated useful lives.

A more appropriate useful life can also be motivated by the department purchasing the asset, and the useful life is approved by the Financial Manager

INFRASTRUCTURE	YEARS
Roads and Paving	30
Pedestrian Malls	30
Electricity	20 - 30
Water	15 - 20
Sewerage	15 - 20
Housing	30
COMMUNITY	
Improvements	30
Recreational Facilities	20 - 30
Security	5
OTHER	
Buildings	30
Specialist Vehicles	10
Other Vehicles	5
Office Equipment	3 - 7
Furniture and fittings	7 - 10
Watercraft	15
Bins and containers	5
Specialised plant and equipment	10 - 15
Other items of plant and equipment	2 - 5

- 2.3.2** Heritage assets, which are defined as culturally significant resources, are not depreciated as they are regarded as having an indefinite life. Land is also not depreciated for the same reason.

- 2.3.3** Incomplete construction work is stated at historic cost. Depreciation only commences when the asset is commissioned into use.

2.4 Derecognition

Items of Property, plant and equipment are derecognised when the asset is disposed of or when there are no further economic benefits or service potential expected from the use of the asset. The gain or loss arising on the disposal or retirement of an item of property, plant and equipment is determined as the difference between the sales proceeds and the carrying value and is recognised in the Statement of Financial Performance.

3 Intangible Assts

An asset is identified as an intangible asset when it:

- is capable of being separated or divided from an entity and sold, transferred, licensed, rented or exchanged, either individually or together with a related contract, assets or liability; or
- arises from contractual rights or other legal rights, regardless whether those rights are transferable or separate from the municipality or from other rights and obligations.

An intangible asset is recognised when:

- it is probable that the expected future economic benefits or service potential that are attributable to the asset will flow to the municipality; and
- the cost or fair value of the asset can be measured reliably.

Intangible assets are initially recognised at cost. An intangible asset acquired at no or nominal cost, the cost shall be its fair value as at the date of acquisition. Expenditure on research (or on the research phase of an internal project) is recognised as an expense when it is incurred. An intangible asset arising from development (or from the development phase of an internal project) is recognised when:

- it is technically feasible to complete the asset so that it will be available for use or sale.
- there is an intention to complete and use or sell it.
- there is an ability to use or sell it.
- it will generate probable future economic benefits or service potential.
- there are available technical, financial and other resources to complete the development and to use or sell the asset.
- the expenditure attributable to the asset during its development can be measured reliably.

Intangible assets are carried at cost less any accumulated amortisation and any accumulated impairment losses.

An intangible asset is regarded as having an indefinite useful life when, based on all relevant factors, there is no foreseeable limit to the period over which the asset is expected to generate net cash inflows or service potential.

Amortisation is not provided for these intangible assets, but they are tested for impairment annually and whenever there is an indication that the asset may be impaired. For all other intangible assets amortisation is provided on a straight line basis over their useful life.

The amortisation period and the amortisation method for intangible assets are reviewed at each reporting date.

Reassessing the useful life of an intangible asset with a finite useful life after it was classified as indefinite is an indicator that the asset may be impaired. As a result the asset is tested for impairment and the remaining carrying amount is amortised over its useful life.

Expenditure, which enhances and extends the benefits of computer software programs beyond the original life of the software is capitalised. Computer software development costs recognised as assets are amortised using the straight line method over their useful lives. Costs associated with the maintenance of existing computer software programs are expensed as incurred.

Research and development expenditure is written off as incurred. Amortisation is provided to write down the intangible assets, on a straight line basis, to their residual values as follows:

Item Useful life

Computer software 2 - 8 years

The gain or loss is the difference between the net disposal proceeds, if any, and the carrying amount. It is recognised in surplus or deficit when the asset is derecognised.

Investment property

Investment property is property (land or a building - or part of a building - or both) held to earn rentals or for capital appreciation or both, rather than for:

- use in the production or supply of goods or services or for
- administrative purposes, or
- sale in the ordinary course of operations.

Owner-occupied property is property held for use in the production or supply of goods or services or for administrative purposes.

Investment property is recognised as an asset when, it is probable that the future economic benefits or service potential that are associated with the investment property will flow to the municipality, and the cost or fair value of the investment property can be measured reliably.

Investment property is initially recognised at cost. Transaction costs are included in the initial measurement.

Where investment property is acquired at no cost or for a nominal cost, its cost is its fair value as at the date of acquisition.

Costs include costs incurred initially and costs incurred subsequently to add to, or to replace a part of, or service a property. If a replacement part is recognised in the carrying amount of the investment property, the carrying amount of the replaced part is derecognised.

Cost model

Investment property is carried at cost less accumulated depreciation and any accumulated impairment losses.

Depreciation is provided to write down the cost, less estimated residual value other method - describe over the useful life of the property, which is as follows:

Item Useful life

Property - Land indefinite

Property - Buildings 30 years

Investment property is derecognised on disposal or when the investment property is permanently withdrawn from use and no future economic benefits or service potential are expected from its disposal.

Gains or losses arising from the retirement or disposal of investment property is the difference between the net disposal proceeds and the carrying amount of the asset and is recognised in surplus or deficit in the period of retirement or disposal.

Compensation from third parties for investment property that was impaired, lost or given up is recognised in surplus or deficit when the compensation becomes receivable.

4 FINANCIAL INSTRUMENTS

4.1 Initial Recognition

Financial Instruments are initially recognised at fair value.

4.2 Subsequent Measurement

Financial Assets are categorised according to their nature as either financial assets at fair value through profit or loss, held-to-maturity, loans and receivables, or available for sale. Financial liabilities are categorised as either at fair value through profit or loss or financial liabilities carried at amortised cost ("other"). The subsequent measurement of financial assets and liabilities depends on this categorisation and, in the absence of an approved GRAP Standard on Financial Instruments, is in accordance with IAS 39.

4.2.1 Investments

Investments, which may include listed government bonds, unlisted municipal bonds, fixed deposits and short-term deposits invested in registered commercial banks, are categorised as either held-to-maturity where the criteria for that categorisation are met, or as loans and receivables, and are measured at amortised cost. Where investments have been impaired, the carrying value is adjusted by the impairment loss, which is recognised as an expense in the period that the impairment is identified. Impairments are calculated as being the difference between the carrying amount and the present value of the expected future cash flows flowing from the Instrument.

4.2.2 Trade and other Receivables

Trade and other receivables are categorised as financial assets. Loans and receivables are initially recognised at fair value and subsequently carried at amortised cost. Amortised cost refers to the initial carrying amount, plus interest, less repayments and impairments. An estimate is made for doubtful receivables based on all outstanding amounts of 120 days and longer at year-end. Significant financial difficulties of the debtor, probability that the debtor will enter bankruptcy or financial reorganisation, and default or delinquency in payments (more than 30 days overdue) are considered indicators that the trade receivable is impaired. Impairments are determined by discounting expected future cash flows to their present value. Amounts that are receivable within 12 months from the reporting date are classified as current. The carrying amount of trade and other receivables is a reasonable approximation of fair value.

An impairment of receivables is accounted for by reducing the carrying amount of trade receivables through the use of an allowance account, and the amount of the loss is recognised in the Statement of Financial Performance within operating expenses. When a receivable is uncollectible, it is written off. Subsequent recoveries of amounts previously written off are credited recognised under other income.

4.2.3 Trade Payables and Borrowings

Financial liabilities consist of trade payables and borrowings. They are categorised as financial liabilities held at amortised cost, are initially recognised at fair value and subsequently measured at amortised cost which is the initial carrying amount, less repayments, plus interest.

4 FINANCIAL INSTRUMENT

4.2 Subsequent Measurement

4.2.4 Cash and Cash Equivalents

Cash includes cash on hand (including petty cash) and cash with banks (including call deposits). Cash equivalents are short-term highly liquid investments, readily convertible into known amounts of cash, that are held with registered banking institutions with maturities of three months or less and are subject to an insignificant risk of change in value. For the purposes of the cash flow statement, cash and cash equivalents comprise cash on hand, deposits held on call with banks, net of bank overdrafts. The municipality categorises cash and cash equivalents as financial assets: loans and receivables.

Bank overdrafts are recorded based on the facility utilised. Finance charges on bank overdraft are expensed as incurred. Amounts owing in respect of bank overdrafts are categorised as financial liabilities: other financial liabilities carried at amortised cost.

5 UNAUTHORISED EXPENDITURE

Unauthorised expenditure is expenditure that has not been budgeted, expenditure that is not in terms of the conditions of an allocation received from another sphere of government, municipality or organ of state and expenditure in the form of a grant that is not permitted in terms of the Municipal Finance Management Act (Act No. 56 of 2003). Unauthorised expenditure is accounted for as an expense in the Statement of Financial Performance and where recovered, it is subsequently accounted for as revenue in the Statement of Financial Performance.

6 IRREGULAR EXPENDITURE

Irregular expenditure is expenditure that is contrary to the Municipal Finance Management Act (Act No. 56 of 2003), the Municipal Systems Act (Act No. 32 of 2000), the Public Office Bearers Act (Act No. 20 of 1998) or is in contravention of the Municipality's supply chain management policy. Irregular expenditure excludes unauthorised expenditure. Irregular expenditure is accounted for as expenditure in the Statement of Financial Performance and where recovered, it is subsequently accounted for as revenue in the Statement of Financial Performance.

7 FRUITLESS AND WASTEFUL EXPENDITURE

Fruitless and wasteful expenditure is expenditure that was made in vain and would have been avoided had reasonable care been exercised. Fruitless and wasteful expenditure is accounted for as expenditure in the Statement of Financial Performance and where recovered, it is subsequently accounted for as revenue in the Statement of Financial Performance.

8 PROVISIONS

Provisions are recognised when the municipality has a present or constructive obligation as a result of past events, it is probable that an outflow of resources embodying economic benefits will be required to settle the obligation and a reliable estimate of the provision can be made. Provisions are reviewed at each balance sheet date and adjusted to reflect the current best estimate.

9 LEASES

Leases are classified as finance leases where substantially all the risks and rewards associated with ownership of an asset are transferred to the Municipality. Property, plant and equipment or intangible assets subject to finance lease agreements are initially recognised at the lower of the asset's fair value and the present value of the minimum lease payments. The corresponding liabilities are initially recognised at the inception of the lease and are measured as the sum of the minimum lease payments due in terms of the lease agreement, discounted for the effect of interest. In discounting the lease payments, the municipality uses the interest rate that exactly discounts the lease payments and unguaranteed residual value to the fair value of the asset plus any direct costs incurred.

Subsequent to initial recognition, the leased assets are accounted for in accordance with the stated accounting policies applicable to property, plant and equipment or intangibles. The lease liability is reduced by the lease payments, which are allocated between the lease finance cost and the capital repayments using effective interest rate method. Lease finance costs are expensed when incurred. The accounting policies relating to derecognition of financial instruments are applied to lease payables. The lease asset is depreciated over the shorter of the asset's useful life or the lease term.

Operating leases are those leases that do not fall within the scope of the above definition. Operating lease rentals are accrued on a straight-line basis over the term of the relevant lease.

Property, plant and equipment subject to finance lease agreements are capitalised at their cash equivalent and the corresponding liabilities are raised. The cost of the item of property, plant and equipment is depreciated at appropriate rates on the straight-line basis over its estimated useful life.

10 REVENUE RECOGNITION

10.1 Revenue from exchange transactions

Revenue from exchange transactions refers to revenue that accrued to the municipality directly in return for services rendered / goods sold, the value of which approximates the consideration received or receivable.

10.1.1 Revenue arising from the application of the approved tariff of changes is recognised when the relevant service is rendered by applying the relevant authorised tariff. This includes the issuing of licenses and permits.

10.1.2 Service charges relating to Electricity and Water are based on consumption. Meters are read on a monthly basis and revenue is recognized when invoiced. Provisional estimates of consumption are made monthly when meter readings have not been performed and are based on the consumption history. The provisional estimates of consumption are recognized as revenue when invoiced. Adjustments to provisional estimates of consumption are made in the invoicing period when meters have been read. These adjustments are recognized as revenue in the invoicing period.

10.1.3 Service charges relating to solid waste, sanitation and sewerage are levied monthly in terms of the approved tariffs.

10.1.4 Interest earned on investments is recognised in the Statement of Financial Performance on a time proportionate basis that takes into account the effective yield on the investment.

10.1.5 Dividends are recognized when the Municipality's right to receive payment is established.

10.1.6 Revenue from the sale of goods is recognized when all the following conditions have been satisfied:

- The Municipality has transferred to the buyer the significant risks and rewards of ownership of the goods.
- The Municipality retains neither continuing managerial involvement to the degree usually associated with ownership nor effective control over the goods sold.
- The amount of revenue can be measured reliably.
- It is probable that the economic benefits or service potential associated with the transaction will flow to the Municipality.

10.2 Revenue from non-exchange transactions

Revenue from non-exchange transactions refers to transactions where the municipality received revenue from another entity without directly giving approximately equal value in exchange. Revenue from non-exchange transactions is generally recognised to the extent that the related receipt or receivable qualifies for recognition as an asset and there is no liability to repay the amount.

10.2.1 Revenue from rates is recognized when the legal entitlement to this revenue arises. Collection charges are recognized when such amounts are legally enforceable. Interest on unpaid rates is recognized on a time proportion basis with reference to the principal amount receivable and effective interest rate applicable.

The same rate is charged to all categories. Rebates are granted to certain categories of ratepayers and are deducted from revenue.

10.2.2 Fines constitute both spot fines and summonses. Revenue from spot fines is recognised when payment is received, together with an estimate of spot fines and summonses that will be received based on past experience of amounts collected.

10.2.3 Revenue from public contributions and donations is recognised when all conditions associated with the contribution have been met or where the contribution is to finance property, plant and equipment, when such items of property, plant and equipment qualifies for recognition and first becomes available for use by the municipality. Where public contributions have been received but the municipality has not met the related conditions, a deferred income (liability) is recognised.

10.2.4 Contributed property, plant and equipment is recognised when such items of property, plant and equipment qualifies for recognition and become available for use by the municipality

10.2.5 Revenue from the recovery of unauthorised, irregular, fruitless and wasteful expenditure is based on legislated procedures, including those set out in the Municipal Finance Management Act (Act No. 56 of 2003) and is recognised when the recovery thereof from the responsible councillors or officials is virtually certain.

11 INVENTORIES

Inventories consist of raw materials, work in progress, consumables and finished goods, which are valued at the lower of cost, determined on the first in, first out method, and net realisable value. Where it is held for distribution or consumption at no charge or for a nominal amount, inventories are valued at the lower of cost and current replacement value.

Cost of inventories comprises all costs of purchase, cost of conversion and other costs incurred in bringing the inventories to their present location and condition. Redundant and slow moving inventories are identified and written down with regard to their cost. Consumables are written down according to their age, condition and utility.

Stands available for sale during the next 12 months are recognised as inventory.

12 CONDITIONAL GRANTS AND RECEIPTS

Revenue received from conditional grants, donations and funding are recognised as revenue to the extent that the Municipality has complied with all of the criteria, conditions or obligations embodied in the agreement. To the extent that the criteria, conditions or obligations have not been met a liability is recognised. The liability is transferred to revenue as and when the conditions attached to the grants are met. Grants without any conditions attached are recognised as revenue when the asset is recognised.

13 SEGMENTAL INFORMATION

Segmental information on Property, Plant and Equipment as well as income and expenditure is set out in Appendix C and D based on the budget formats prescribed by National Treasury. The municipality operates solely in its area of jurisdiction as determined by the Demarcation Board.

14 VALUE ADDED TAX

The Municipality accounts for Value Added Tax on the payment basis.

15 EMPLOYEES BENEFITS

15.1 Retirement Funds

The Municipality provides retirement benefits for its Employees and Councillors. The contribution to fund obligations for the payment of retirement benefits are charged against income in the year they become payable.

15.2 Medical Aid: Continued Members

The Municipality provides post retirement benefits by subsidising the medical aid contribution of certain retired staff. According to the rules of the medical aid funds, with which the Municipality is associated, a member (who is on the current conditions of service), on retirement, is entitled to remain a continued member of such medical aid fund, in which case the member is liable for 30% of the medical aid membership fee, and the Municipality for the remaining 70%.

These contributions are charged to the operating account when paid.

15.3 Accrued Leave Pay

Liabilities for annual leave are recognised as they accrue to employees. Accrual is based on the total accrued leave days at year-end.

16. CONTINGENCIES

Contingent assets and contingent liabilities are not recognised. Contingencies are disclosed in Note 42.

17 IMPAIRMENT OF ASSETS

The municipality assesses at each reporting date whether there is any indication that an asset may be impaired. If any such indication exists, the municipality estimates the recoverable service amount of the asset.

Irrespective of whether there is any indication of impairment, the municipality also:

- test intangible assets with an indefinite useful life or intangible assets not yet available for use for impairment annually by comparing its carrying amount with its recoverable amount. This impairment test is performed during the annual period and at the same time every period.

If there is any indication that an asset may be impaired, the recoverable service amount is estimated for the individual asset. If it is not possible to estimate the recoverable service amount of the individual asset, the recoverable service amount of the cash-generating unit to which the asset belongs is determined.

The recoverable service amount of an asset or a cash-generating unit is the higher of its fair value less costs to sell and its value in use.

If the recoverable service amount of an asset is less than its carrying amount, the carrying amount of the asset is reduced to its recoverable service amount. That reduction is an impairment loss.

An impairment loss of assets carried at cost less any accumulated depreciation or amortisation is recognised immediately in surplus or deficit. Any impairment loss of a revalued asset is treated as a revaluation decrease.

An impairment loss is recognised for cash-generating units if the recoverable service amount of the unit is less than the carrying amount of the unit. The impairment loss is allocated to reduce the carrying amount of the assets of the unit as follows:

- to the assets of the unit, pro rata on the basis of the carrying amount of each asset in the unit.D274

A municipality assesses at each reporting date whether there is any indication that an impairment loss recognised in prior periods for assets may no longer exist or may have decreased. If any such indication exists, the recoverable service amounts of those assets are estimated.

The increased carrying amount of an asset attributable to a reversal of an impairment loss does not exceed the carrying amount that would have been determined had no impairment loss been recognised for the asset in prior periods.

A reversal of an impairment loss of assets carried at cost less accumulated depreciation or amortisation is recognised immediately in surplus or deficit. Any reversal of an impairment loss of a revalue asset is treated as a revaluation increase.

GREATER TZANEEN MUNICIPALITY

New standards and interpretations

Standards and interpretations issued, but not yet effective

The municipality has not applied the following standards and interpretations, which have been published and are mandatory for the municipality's accounting periods beginning on or after 01 July 2010 or later periods:

GRAP 18: Segment Reporting

Segments are identified by the way in which information is reported to management, both for purposes of assessing performance and making decisions about how future resources will be allocated to the various activities undertaken by the municipality. The major classifications of activities identified in budget documentation will usually reflect the segments for which an entity reports information to management.

Segment information is either presented based on service or geographical segments. Service segments relate to a distinguishable component of an entity that provides specific outputs or achieves particular operating objectives that are in line with the municipality's overall mission. Geographical segments relate to specific outputs generated, or particular objectives achieved, by an entity within a particular region.

This Standard has been approved by the Board but its effective date has not yet been determined by the Minister of Finance. The effective date indicated is a provisional date and could change depending on the decision of the Minister of Finance.

Directive 2 - Transitional provisions for public entities, municipal entities and constitutional institutions, states that no comparative segment information need to be presented on initial adoption of this Standard.

Directive 3 - Transitional provisions for high capacity municipalities states that no comparative segment information need to be presented on initial adoption of the Standard. Where items have not been recognised as a result of transitional provisions under the Standard of GRAP on Property, Plant and Equipment, recognition requirements of this Standard would not apply to such items until the transitional provision in that Standard expires.

The effective date of the standard is for years beginning on or after 01 April 2011.

The municipality does not envisage the adoption of the standard until such time as it becomes applicable to the municipality's operations.

It is unlikely that the standard will have a material impact on the municipality's annual financial statements.

GRAP 23: Revenue from Non-exchange Transactions

Revenue from non-exchange transactions arises when an entity receives value from another entity without directly giving approximately equal value in exchange. An asset acquired through a non-exchange transaction shall initially be measured at its fair value as at the date of acquisition.

This revenue will be measured at the amount of increase in net assets recognised by the municipality.

An inflow of resources from a non-exchange transaction recognised as an asset shall be recognised as revenue, except to the extent that a liability is recognised for the same inflow. As an entity satisfies a present obligation recognised as a liability in respect of an inflow of resources from a non-exchange transaction recognised as an asset, it will reduce the carrying amount of the liability recognised as recognise an amount equal to that reduction.

This Standard has been approved by the Board but its effective date has not yet been determined by the Minister of Finance. The effective date indicated is a provisional date and could change depending on the decision of the Minister of Finance.

The standard is approved but not yet effective

The municipality does not envisage the adoption of the standard until such time as it becomes applicable to the municipality's operations.

It is unlikely that the standard will have a material impact on the municipality's annual financial statements.

GRAP 24: Presentation of Budget Information in the Financial Statements

Subject to the requirements of paragraph .19, an entity shall present a comparison of the budget amounts for which it is held publicly accountable and actual amounts either as a separate additional financial statement or as additional budget columns in the financial statements currently presented in accordance with Standards of GRAP. The comparison of budget and actual amounts shall present separately for each level of legislative oversight:

- the approved and final budget amounts;
- the actual amounts on a comparable basis; and
- by way of note disclosure, an explanation of material differences between the budget for which the municipality is held publicly accountable and actual amounts, unless such explanation is included in other public documents issued in conjunction with the financial statements, and a cross reference to those documents is made in the notes.

Where an entity prepares its budget and annual financial statements on a comparable basis, it includes the comparison as an additional column in the primary annual financial statements. Where the budget and annual financial statements are not prepared on a comparable basis, a separate statement is prepared called the 'Statement of Comparison of Budget and Actual Amounts'. This statement compares the budget amounts with the amounts in the annual financial statements adjusted to be comparable to the budget.

A comparable basis means that the budget and annual financial statements:

- are prepared using the same basis of accounting i.e. either cash or accrual;
- include the same activities and entities;
- use the same classification system; and
- are prepared for the same period.

This Standard has been approved by the Board but its effective date has not yet been determined by the Minister of Finance. The effective date indicated is a provisional date and could change depending on the decision of the Minister of Finance.

The standard is approved but not yet effective

The municipality does not envisage the adoption of the standard until such time as it becomes applicable to the municipality's operations.

It is unlikely that the standard will have a material impact on the municipality's annual financial statements.

GRAP 103: Heritage Assets

Grp 103 defines heritage assets as assets which have a cultural, environmental, historical, natural, scientific, technological or artistic significance and are held indefinitely for the benefit of present and future generations.

Certain heritage assets are described as inalienable items thus assets which are retained indefinitely and cannot be disposed of without consent as required by law or otherwise.

A heritage asset should be recognised as an asset only if:

- it is probable that future economic benefits or service potential associated with the asset will to the municipality; and
- the cost of fair value of the asset can be measured reliably.

The standard required judgment in applying the initial recognition criteria to the specific circumstances surrounding the entity and the assets.

Grp 103 states that a heritage asset should be measured at its cost unless it is acquired through a non-exchange transaction which

should then be measured at its fair value as at the date of acquisition.

In terms of the standard, an entity has a choice between the cost and revaluation model as accounting policy for subsequent recognition and should apply the chosen policy to an entire class of heritage assets.

The cost model requires a class of heritage assets to be carried at its cost less any accumulated impairment losses.

The revaluation model required a class of heritage assets to be carried at its fair value at the date of the revaluation less any subsequent impairment losses. The standard also states that a restriction on the disposal of a heritage asset does not preclude the entity from determining the fair value.

Grap 103 prescribes that when determining the fair value of a heritage asset that has more than one purpose, the fair value should reflect both the asset's heritage value and the value obtained from its use in the production or supply of goods or services or for administrative purposes.

If a heritage asset's carrying amount is increased as a result of a revaluation, the increase should be credited directly to a revaluation surplus. However, the increase should be recognised in surplus or deficit to the extent that it reverses a revaluation decrease of the same heritage asset previously recognised in surplus or deficit. If a heritage asset's carrying amount is decreased as a result of a revaluation, the decrease should be recognised in surplus or deficit. However, the decrease should be debited directly to a revaluation surplus to the extent of any credit balance existing in the revaluation surplus in respect of that heritage asset.

Grap 103 states that a heritage asset should not be depreciated but an entity should assess at each reporting date whether there is an indication that it may be impaired.

In terms of the standard, compensation from third parties for heritage assets that have been impaired, lost or given up, should be included in surplus or deficit when the compensation becomes receivable.

For a transfer from heritage assets carried at a revalued amount to property, plant and equipment, investment property, inventories or intangible assets, the asset's deemed cost for subsequent accounting should be its revalued amount at the date of transfer. The entity should treat any difference at that date between the carrying amount of the heritage asset and its fair value in the same way as a revaluation in accordance with this Standard. If an item of property, plant and equipment or an intangible asset carried at a revalued amount, or investment property carried at fair value is reclassified as a heritage asset carried at a revalued amount, the entity applies the applicable Standard of GRAP to that asset up to the date of change. The entity treats any difference at that date between the carrying amount of the asset and its fair value in accordance with the applicable Standard of GRAP relating to that asset. For a transfer from investment property carried at fair value, or inventories to heritage assets at a revalued amount, any difference between the fair value of the asset at that date and its previous carrying amount should be recognised in surplus or deficit.

The carrying amount of a heritage asset should be derecognised:

- on disposal, or
- when no future economic benefits or service potential are expected from its use or disposal.

The gain or loss arising from the derecognition of a heritage asset should be determined as the difference between the net disposal proceeds, if any, and the carrying amount of the heritage asset. Such difference is recognised in surplus or deficit when the heritage asset is derecognised.

The standard is approved but not yet effective

The municipality does not envisage the adoption of the standard until such time as it becomes applicable to the municipality's operations.

It is unlikely that the standard will have a material impact on the municipality's annual financial statements.

GRAP 21: Impairment of non-cash-generating assets

Non-cash-generating assets are assets other than cash-generating assets.

When the carrying amount of a non-cash-generating asset exceeds its recoverable service amount, it is impaired.

A municipality assesses at each reporting date whether there is any indication that a non-cash-generating asset may be impaired. If any such indication exists, an entity estimates the recoverable service amount of the asset.

The present value of the remaining service potential of a non-cash-generating asset is determined using one of the following approaches:

- 1 Depreciated replacement cost approach
- 2 Restoration cost approach
- 3 Service units approach

If the recoverable service amount of a non-cash-generating asset is less than its carrying amount, the carrying amount of the asset is reduced to its recoverable service amount. This reduction is an impairment loss. An impairment loss is recognised immediately in surplus or deficit. Any impairment loss of a revalued non-cash-generating asset is treated as a revaluation decrease.

A municipality assess at each reporting date whether there is any indication that an impairment loss recognised in prior periods for a non cash-generating asset may no longer exist or may have decreased. If any such indication exists, an entity estimates the recoverable service amount of that asset.

A reversal of an impairment loss for a non-cash-generating asset is recognised immediately in surplus or deficit. Any reversal of an impairment loss of a revalued non-cash-generating asset is treated as a revaluation increase.

This Standard has been approved by the Board but its effective date has not yet been determined by the Minister of Finance. The effective date indicated is a provisional date and could change depending on the decision of the Minister of Finance.

The standard is approved but not yet effective

The municipality does not envisage the adoption of the standard until such time as it becomes applicable to the municipality's operations.

It is unlikely that the standard will have a material impact on the municipality's annual financial statements.

GRAP 26: Impairment of cash-generating assets

Cash-generating assets are those assets held by a municipality with the primary objective of generating a commercial return. When an asset is deployed in a manner consistent with that adopted by a profit-orientated entity, it generates a commercial return.

When the carrying amount of a cash-generating asset exceeds its recoverable amount, it is impaired.

An entity assesses at each reporting date whether there is any indication that a cash-generating asset may be impaired. If any such indication exists, a municipality estimates the recoverable amount of the asset. When estimating the value in use of an asset, a municipality estimates the future cash inflows and outflows to be derived from continuing use of the asset and from its ultimate disposal and a municipality applies the appropriate discount rate to those future cash flows.

If the recoverable amount of a cash-generating asset is less than its carrying amount, the carrying amount of the asset is reduced to its recoverable amount. This reduction is an impairment loss. An impairment loss is recognised immediately in surplus or deficit. Any impairment loss of a revalued cash-generating asset is treated as a revaluation decrease.

If there is any indication that an asset may be impaired, the recoverable amount is estimated for the individual asset. If it is not possible to estimate the recoverable amount of the individual asset, a municipality determines the recoverable amount of the cash-generating unit to which the asset belongs (the asset's cash-generating unit).

If an active market exists for the output produced by an asset or group of assets, that asset or group of assets is identified as a cash-generating unit, even if some or all of the output is used internally. If the cash inflows generated by any asset or cash-generating unit are affected by internal transfer pricing, an entity use management's best estimate of future price(s) that could be achieved in arm's length transactions in estimating:

- the future cash inflows used to determine the asset's or cash-generating unit's value in use; and

the future cash outflows used to determine the value in use of any other assets or cash-generating units that are affected by the internal transfer pricing.

Cash-generating units are identified consistently from period to period for the same asset or types of assets, unless a change is justified.

An impairment loss is recognised for a cash-generating unit if the recoverable amount of the unit is less than the carrying amount of the unit. The impairment is allocated to reduce the carrying amount of the cash-generating assets of the unit on a pro rata basis, based on the carrying amount of each asset in the unit. These reductions in carrying amounts are treated as impairment losses on individual assets.

Where a non-cash-generating asset contributes to a cash-generating unit, a proportion of the carrying amount of that non-cash-generating asset is allocated to the carrying amount of the cash-generating unit prior to estimation of the recoverable amount of the cash-generating unit.

A municipality assesses at each reporting date whether there is any indication that an impairment loss recognised in prior periods for a cash-generating asset may no longer exist or may have decreased. If any such indication exists, a municipality estimates the recoverable amount of that asset.

A reversal of an impairment loss for a cash-generating asset is recognised immediately in surplus or deficit. Any reversal of an impairment loss of a revalued cash-generating asset is treated as a revaluation increase.

This Standard has been approved by the Board but its effective date has not yet been determined by the Minister of Finance. The effective date indicated is a provisional date and could change depending on the decision of the Minister of Finance.

The standard is approved but not yet effective

The municipality does not envisage the adoption of the standard until such time as it becomes applicable to the municipality's operations.

It is unlikely that the standard will have a material impact on the municipality's annual financial statements.

GRAP 25: Employee benefits

The objective of GRAP25 is to prescribe the accounting and disclosure for employee benefits. The Standard requires a municipality to recognise:

- a liability when an employee has provided service in exchange for employee benefits to be paid in the future; and
- an expense when a municipality consumes the economic benefits or service potential arising from service provided by an employee in exchange for employee benefits.

GRAP25 must be applied by an employer in accounting for all employee benefits, except share based payment transactions.

GRAP25 defines, amongst others, the following:

- Employee benefits as all forms of consideration given by a municipality in exchange for service rendered by employees;
- Defined contribution plans as post-employment benefit plans under which a municipality pays fixed contributions into a separate entity (a fund) and will have no legal or constructive obligation to pay further contributions if the fund does not hold sufficient assets to pay all employee benefits relating to employee service in the current and prior periods;
- Defined benefit plans as post-employment benefit plans other than defined contribution plans;
- Multi-employer plans as defined contribution plans (other than state plans and composite social security programmes) or defined benefit plans (other than state plans) that:
 - pool the assets contributed by various entities that are not under common control; and
 - use those assets to provide benefits to employees of more than one entity, on the basis that contribution and benefit levels are determined without regard to the identity of the municipality that employs the employees concerned;
- Other long-term employee benefits as employee benefits (other than post-employment benefits and termination benefits) that is not due to be settled within twelve months after the end of the period in which the employees render the related service;
- Post-employment benefits as employee benefits (other than termination benefits) which are payable after the completion of employment;
- Post-employment benefit plans as formal or informal arrangements under which a municipality provides post-employment

benefits for one or more employees;

- Short-term employee benefits as employee benefits (other than termination benefits) that are due to be settled within twelve months after the end of the period in which the employees render the related service;
- State plans as plans other than composite social security programmes established by legislation which operate as if they are multi-employer plans for all entities in economic categories laid down in legislation;
- Termination benefits as employee benefits payable as a result of either:
 - an entity's decision to terminate an employee's employment before the normal retirement date; or
 - an employee's decision to accept voluntary redundancy in exchange for those benefits;
- Vested employee benefits as employee benefits that are not conditional on future employment.

The standard states the recognition, measurement and disclosure requirements of:

- Short-term employee benefits:
 - All short-term employee benefits;
 - Short-term compensated absences;
 - Bonus, incentive and performance related payments;
- Post-employment benefits: Defined contribution plans;
- Other long-term employee benefits;
- Termination benefits.

The standard states Post-employment benefits: Distinction between defined contribution plans and defined benefit plans:

- Multi-employer plans:
 - Defined benefit plans where the participating entities are under common control;
- State plans;
- Composite social security programmes;
- Insured benefits.

The standard states, for Post-employment benefits: Defined benefit plans, the following requirements:

- Recognition and measurement;
- Presentation;
- Disclosure;
- Accounting for the constructive obligation;
- Statement of financial position:
 - Asset recognition ceiling;
 - Asset recognition ceiling: When a minimum funding requirement may give rise to a liability;
- Statement of financial performance.

The standard prescribes recognition and measurement for:

- Present value of defined benefit obligations and current service cost:
 - Actuarial valuation method;
 - Attributing benefits to periods of service;
 - Actuarial assumptions;
 - Actuarial assumptions: Discount rate;
 - Actuarial assumptions: Salaries, benefits and medical costs;
 - Actuarial gains and losses;
 - Past service cost.
- Plan assets:
 - Fair value of plan assets;
 - Reimbursements;
 - Return on plan assets.

The standard also deals with Entity combinations and Curtailments and settlements.

This Standard has been approved by the Board but its effective date has not yet been determined by the Minister of Finance. The effective date indicated is a provisional date and could change depending on the decision of the Minister of Finance.

The effective date of the standard is for years beginning on or after 01 April 2011.

The municipality does not envisage the adoption of the standard until such time as it becomes applicable to the municipality's operations. It is unlikely that the standard will have a material impact on the municipality's annual financial statements.

GRAP 104: Financial Instruments

The standard prescribes recognition, measurement, presentation and disclosure requirements for financial instruments. Financial instruments are defined as those contracts that results in a financial asset in one municipality and a financial liability or residual interest in another municipality. A key distinguishing factor between financial assets and financial liabilities and other assets and liabilities, is that they are settled in cash or by exchanging financial instruments rather than through the provision of goods or services.

One of the key considerations in initially recognising financial instruments is the distinction, by the issuers of those instruments, between financial assets, financial liabilities and residual interests. Financial assets and financial liabilities are distinguished from residual interests because they involve a contractual right or obligation to receive or pay cash or another financial instrument. Residual interests entitle a municipality to a portion of another municipality's net assets in the event of liquidation and, to dividends or similar distributions paid at management's discretion.

In determining whether a financial instrument is a financial asset, financial liability or a residual interest, a municipality considers the substance of the contract and not just the legal form.

Where a single instrument contains both a liability and a residual interest component, the issuer allocates the instrument into its component parts. The issuer recognises the liability component at its fair value and recognises the residual interest as the difference between the carrying amount of the instrument and the fair value of the liability component. No gain or loss is recognised by separating the instrument into its component parts.

Financial assets and financial liabilities are initially recognised at fair value. Where a municipality subsequently measures financial assets and financial liabilities at amortised cost or cost, transactions costs are included in the cost of the asset or liability.

The transaction price usually equals the fair value at initial recognition, except in certain circumstances, for example, where interest free credit is granted or where credit is granted at a below market rate of interest.

Concessionary loans are loans either received by or granted to another municipality on concessionary terms, e.g. at low interest rates and flexible repayment terms. On initial recognition, the fair value of a concessionary loan is the present value of the agreed contractual cash flows, discounted using a market related rate of interest for a similar transaction. The difference between the proceeds either received or paid and the present value of the contractual cash flows is accounted for as non-exchange revenue by the recipient of a concessionary loan in accordance with Standard of GRAP on Revenue from Non-exchange Revenue Transactions (Taxes and Transfers), and using the Framework for the Preparation and Presentation of Financial Statements (usually as an expense) by the grantor of the loan.

Financial assets and financial liabilities are subsequently measured either at fair value or, amortised cost or cost. A municipality measures a financial instrument at fair value if it is:

- a derivative;
- a combined instrument designated at fair value, i.e. an instrument that includes a derivative and a non-derivative host contract; held-for-trading;
- a non-derivative instrument with fixed or determinable payments that is designated at initial recognition to be measured at fair value;
- an investment in a residual interest for which fair value can be measured reliably; and
- other instruments that do not meet the definition of financial instruments at amortised cost or cost.

Derivatives are measured at fair value. Combined instruments that include a derivative and non-derivative host contract are accounted for as follows:

- Where an embedded derivative is included in a host contract which is a financial instrument within the scope of this Standard, an entity can designate the entire contract to be measured at fair value or, it can account for the host contract and embedded derivative separately using GRAP 104. A municipality is however required to measure the entire instrument at fair value if the fair value of the derivative cannot be measured reliably.

Where the host contract is not a financial instrument within the scope of this Standard, the host contract and embedded derivative are accounted for separately using GRAP 104 and the relevant Standard of GRAP.

Financial assets and financial liabilities that are non-derivative instruments with fixed or determinable payments, for example deposits with banks, receivables and payables, are measured at amortised cost. At initial recognition, a municipality can however designate such an instrument to be measured at fair value.

A municipality can only measure investments in residual interests at cost where the fair value of the interest cannot be determined reliably.

Once a municipality has classified a financial asset or a financial liability either at fair value or amortised cost or cost, it is only allowed to reclassify such instruments in limited instances.

An entity derecognises a financial asset, or the specifically identified cash flows of an asset, when:

- the cash flows from the asset expire, are settled or waived;
- significant risks and rewards are transferred to another party; or
- despite having retained significant risks and rewards, a municipality has transferred control of the asset to another municipality.

A municipality derecognises a financial liability when the obligation is extinguished. Exchanges of debt instruments between a borrower and a lender are treated as the extinguishment of an existing liability and the recognition of a new financial liability. Where a municipality modifies the term of an existing financial liability, it is also treated as the extinguishment of an existing liability and the recognition of a new liability.

A municipality cannot offset financial assets and financial liabilities in the statement of financial position unless a legal right of set-off exists, and the parties intend to settle on a net basis.

GRAP 104 requires extensive disclosures on the significance of financial instruments for a municipality's statement of financial position and statement of financial performance, as well as the nature and extent of the risks that a municipality is exposed to as a result of its annual financial statements. Some disclosures, for example the disclosure of fair values for instruments measured at amortised cost or cost and the preparation of a sensitivity analysis, are encouraged rather than required.

GRAP 104 does not prescribe principles for hedge accounting. A municipality is permitted to apply hedge accounting, as long as the principles in IAS 39 are applied.

This Standard has been approved by the Board but its effective date has not yet been determined by the Minister of Finance. The effective date indicated is a provisional date and could change depending on the decision of the Minister of Finance.

The effective date of the standard is for years beginning on or after 01 April 2011.

The municipality does not envisage the adoption of the standard until such time as it becomes applicable to the municipality's operations.

It is unlikely that the amendment will have a material impact on the municipality's annual financial statements.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2011

1 BORROWINGS	2011	2010
Held at amortised cost		
Annuity Loan DBSA	35 010 350	0
Annuity Loans ABSA	34 780 000	91 617
Annuity Loan INCA	19 829 408	21 357 971
Sinking Fund ABSA	11 600 000	11 600 000
DBSA Local Registered Stock Loan	15 000 000	15 000 000
Sub-total	116 219 758	48 049 588
Less : Current portion transferred to current liabilities	4 447 202	1 598 284
Annuity Loans ABSA	2 187 262	69 621
Annuity Loan INCA	1 719 096	1 528 663
Annuity Loan DBSA	540 844	
	111 772 556	46 451 304

Total External Loans

Refer to Appendix A for more detail on long-term liabilities

Annuity Loan DBSA

a loan of R 41 million of which R 35 010 350 has been allocated during the 2010 2011 financial year was taken up to finance capital projects. This loan bears interest at a rate of 6,75% per annum and will be fully redeemed on 31 October 2030

Annuity Loans ABSA

This loan has been split into two allocations of R25,140 million and R9,640 million and was taken up on 15 August 2010. These loans bear interest at rates of 10,62% and 6,75% respectively and will be fully redeemed on 31 July 2025 and 31 July 2015 respectively.

The comparative amount of R91 617 bears interest at rates between 0% and 16,15% per annum and have be fully redeemed on 31 December 2010.

Annuity Loans INCA

Bear interest at a rate of 12,5% per annum and will be fully redeemed on 31 December 2018.

This loan has been taken up to finance the purchase of land.

Excelsior 1000 Investment

An investment of R855 619 has been made with Liberty to repay a loan of R15 million on maturity date. The loan bears interest on variable rate and the value of the investment amounts to R2 777 098.

Sinking Fund : ABSA

An investment of R6 982 292 has been made with BOE to repay a loan of R20 000 000 on maturity date. The loan bears interest on a variable rate and the value of the investment amounts to R17 905 531. The BOE investment has been ceded to ABSA

None of the loans are secured by any fixed or movable asset of the Greater Tzaneen Municipality.

The Municipality did not default on any of the borrowings in respect of Capital or Interest portions

No terms attached to the borrowings were re-negotiated.

2 FINANCE LEASE LIABILITY

	Minimum lease payment R	Future finance charges R	Present value of minimum lease payment R
30 June 2011			
Within one year	2 121 024		1 696 566
Within two to five years	3 990 363		3 513 847
	<u>6 111 387</u>	<u>900 973</u>	<u>5 210 413</u>
Current Liabilities			1 696 566
Non-Current Liabilities			<u>3 513 847</u>
			<u>5 210 413</u>

The lease terms are between 3 years and 5 years. Interest rates are fixed at the contract date. Some leases have fixed repayment terms and others escalate. No arrangement has been entered into for contingent rent. Obligations under finance leases are secured by the lessor's title to the leased assets.

The Municipality did not default on any of the interest or capital repayments of the finance leases.

No terms and conditions of the finance leases were re-negotiated.

	Minimum lease payment R	Future finance charges R	Present value of minimum lease payment R
30 June 2010			
Within one year	2 881 807		2 269 408
Within two to five years	2 407 835		2 199 942
	<u>5 289 642</u>	<u>-57 529</u>	<u>4 469 350</u>
Less: Amount due for settlement within 12 months			<u>0</u>
			<u>4 469 350</u>

The lease terms are between 3 years and 5 years. Interest rates are fixed at the contract date. Some leases have fixed repayment terms and others escalate. No arrangement has been entered into for contingent rent. Obligations under finance leases are secured by the lessor's title to the leased assets.

The Municipality did not default on any of the Interest or Capital repayments of the finance leases.

No terms and conditions of the finance leases were re-negotiated.

	2011 R	2010 R
Electricity	11 574 824	6 658 556
Total Consumer Deposits	<u>11 574 824</u>	<u>6 658 556</u>
Guarantees held in lieu of Electricity and Water Deposits	<u>2 892 630</u>	<u>2 897 230</u>

4 NON-CURRENT PROVISIONS

Non-current provision	<u>45 229 289</u>	<u>33 023 445</u>
Provision for rehabilitation of landfill site	<u>2 374 136</u>	<u>2 158 305</u>
Balance at beginning of the year	2 158 305	1 962 096
Contributions to provision	215 831	196 209
Balance at end of the year	<u>2 374 136</u>	<u>2 158 305</u>

The provision for rehabilitation of landfill sites relates to the legal obligation to rehabilitate landfill sites used for waste disposal. It is calculated as the present value of the future obligation, discounted at 10% over an average period of 20 years. The due date of this provision is June 2027.

Provision for long service awards	4 720 463	4 299 221
Current -service cost	647 144	548 082
Interest cost	349 855	323 376
Actuarial (gain)/loss recognised in P&L	234 627	243 590
Net periodic cost recognised in P&L	1 231 626	1 115 048
Expected employer benefit vestings	-810 384	-719 794
Transitional liability recognised outside P&L	4 299 221	3 903 967
Closing Balance	4 720 463	4 299 221

Long service awards relates to the legal obligation to provide for long service leave awards. An actuarial valuation has been performed on all 661 employees that are entitled to long service leave awards on 30 June 2011. The long service leave awards liability is not a funded arrangement, i.e no separate assets have been set aside to meet this liability.

Provision for post - employment health care benefits	38 134 690	26 565 919
Current -service cost	1 693 663	1 618 573
Interest cost	2 411 292	2 249 829
Actuarial (gain)/loss recognised in P&L	8 310 134	-1 718 930
Net periodic cost recognised in P&L	12 415 089	2 149 472
Expected employer benefit payments	-846 318	-767 480
Transitional liability recognised outside P&L	26 565 919	25 183 927
Closing Balance	38 134 690	26 565 919

The post-employment health care benefits valuation considers all employees, retired employees and their dependants who participate in the health care arrangements and are entitled to a post-employment medical scheme subsidy. The post-employment health care liability is not a funded arrangement, i.e no separate assets have been set aside to meet this liability. The effective date of the valuation is 30 June 2011.

Summary of the eligible in -service membership. (Post-employment health care benefits)

	Female	Male	Total
Number of principal members	115	143	258
Number of Eligible Non-Members	125	283	408
Average age	39.5	45.4	43.2
Average past service	6.2	11.4	9.5
Average no. of dependants	1.7	1.9	1.8

Summary of continuation membership. (Post-employment health care benefit)

	Female	male	Total
Number of principal members	17	23.0	40.0
Average age of members	68.9	69.4	69.2
Average no. of dependants	0.2	0.8	0.5
Average employer contribution	R 2 041	R 2 954	R 2 566

In-service members will receive a post-employment subsidy of 60% of the contribution payable. Continuation members receive either a 60% subsidy or a 70% subsidy. Upon a member's death-in-service or death-in-retirement, the surviving dependants will continue to receive the same percentage subsidy

Summary of the key financial assumptions. (Post-employment health care benefit)

Assumption	Value p.a
Discount rate	8.67%
Health care cost inflation rate	7.32%
Net effective discount rate	1.26%

	2011	2010
	R	R
5 CURRENT PROVISIONS		
Performance bonus	1 982 059	1 845 782
	1 982 059	1 845 782

Performance bonuses accrue to Section 57 Managers and HOD's on annual basis subject to certain conditions. The provision is an estimate of the amount due at the reporting date to staff.

Performance bonuses are paid one year in arrears as the assessment of eligible employees had not taken place at the end of the reporting period.

Performance bonuses are measured at face value as it is expected that these would be paid shortly after the financial year end once performance evaluations have been completed.

	Performance Bonus	Performance Bonus
Balance at beginning of year	1 845 782	1 547 258
Performance bonuses paid	-39 062	-42 632
Contributions to provision	175 339	341 156
Balance at the end of year	1 982 059	1 845 782

6 ACCOUNTS PAYABLE

Trade creditors	53 849 097	70 474 666
Payments received in advance	4 850 007	3 498 329
13th Cheque	3 022 961	3 225 779
Staff leave	4 864 468	4 399 414
Retention	8 922 094	6 187 509
Unknown direct deposits	3 228 586	2 327 165
Other creditors	570 546	138 900
Total Creditors	79 307 759	90 251 762

The Municipality did not default on any of the accounts payable in respect of capital or interest portions.

No terms attached to the accounts payable were re-negotiated.

7 VAT

Net VAT payables	19 236 926	6 232 587
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VAT is payable on the payments basis. Only once payment is received from debtors and payments made to suppliers, is VAT paid over to SARS.

8 UNSPENT CONDITIONAL GRANTS AND RECEIPTS

Conditional Grants from other spheres of Government	15 909 094	21 677 942
Finance Management Support	0	17 380
IDP Donations	0	0
Municipal System Upgrade	0	
Grants RSC & Other	15 909 094	21 660 562
Total Conditional Grants and Receipts	15 909 094	21 677 942

These amounts are invested in a ring-fenced short-term deposits until utilised.

Refer to note 22 for a detailed breakdown of all unspent conditional grants.

GREATER TZANEEN MUNICIPALITY
Annual Financial Statements for the year ended 30 June 2011

Note 9

Intangible Assets

	2 011			2 010	
	Cost / Valuation	Accumulated amortisation	Carrying value	Cost / Valuation	Accumulated amortisation
Computer software	81 545	0	81 545	0	0
					0

Reconciliation of Intangible Assets – 2011

	Opening balance	Additions	Disposals	Transfers	Amortisation	Total
Computer software	0	98 184	0	0	-16 639	81 545

Reconciliation of Intangible Assets – 2010

	Opening balance	Additions	Disposals	Transfers	Amortisation	Total
Computer software	1 508 176	0	-1 508 176	0	0	0

GREATER TZANEEN MUNICIPALITY
Annual Financial Statements for the year ended 30 June 2011

Note 10
Investment property

	2 011			2 010		
	Cost / Valuation	Accumulated depreciation	Carrying value	Cost / Valuation	Accumulated depreciation	Carrying value
Investment property	305 491 622	0	305 491 622	158 016 830	0	158 016 830

Reconciliation of investment property – 2011

	Opening balance	Unbundling of land	Disposals	Transfers	Depreciation	Total
Investment property	158 016 830	147 474 792	0	0	0	305 491 622

Reconciliation of investment property – 2010

	Opening balance	Unbundling of land	Disposals	Transfers	Depreciation	Total
Investment property	158 016 830	0	0	0	0	158 016 830

	2 011		2 010	
Fair value of investment properties	305 491 622		158 016 830	

A register containing the information required by section 63 of the Municipal Finance Management Act is available for inspection at the registered office of the municipality.

Details of valuation

The GTM valuation is based on the valuation roll and is reviewed every four years.

GREATER TZANEEN MUNICIPALITY
PROPERTY, PLANT AND EQUIPMENT

	COST				ACCUMULATED DEPRECIATION				BUDGET			
	OPENING BALANCE	ADDITIONS	ADDITIONS UNDER CONSTRUCTION 2011	DISPOSALS	TRANSFERRED OUT	CLOSING BALANCE	OPENING BALANCE	ADDITIONS	DISPOSALS	TRANSFERRED OUT	CLOSING BALANCE	ADDITIONS 2011
2011												
Infrastructure	1 344 250 715	59 051 055	0	0	2 981 235	0	1 650 320 536	87 955 482	198 885	0	350 827 511	139 487 000
Community Assets	67 489 753	977 000	0	0	0	68 466 753	6 478 738	2 086 916	0	0	8 565 654	59 901 099
Other Assets	25 371 850	0	0	0	0	46 371 850	0	0	0	0	0	0
Finance Lease Assets	13 300 440	1 201 872	591 299	0	591 071	25 502 414	7 385 570	2 316 198	104 428	0	10 395 440	1 176 000
		3 391 968	0	0	83 200	18 395 596	7 854 427	3 789 487	55	0	11 643 849	6 911 897
Total carried forward	1 748 819 032	66 567 413	591 299	0	3 768 506	2 123 274 684	266 023 834	98 748 083	303 379	0	381 432 453	120 663 000
Work in Progress		31 639 240				31 639 240						
Total carried forward	1 748 819 032	98 206 653	591 299	0	3 768 506	2 154 913 924	266 023 834	98 748 083	303 379	0	381 432 453	120 663 000

	COST				ACCUMULATED DEPRECIATION				BUDGET			
	OPENING BALANCE	ADDITIONS	ADDITIONS UNDER CONSTRUCTION 2010	DISPOSALS	TRANSFERRED OUT	CLOSING BALANCE	OPENING BALANCE	ADDITIONS	DISPOSALS	TRANSFERRED OUT	CLOSING BALANCE	ADDITIONS 2010
2010												
Infrastructure	1 479 332 814	79 627 391	0	0	120 000	1 558 840 205	159 997 835	80 349 732	120 000	0	240 187 567	133 705 000
Community Assets	67 496 018	0	0	0	40 465	67 455 553	4 430 383	2 085 966	40 465	0	6 475 884	60 979 669
Other Assets	46 371 850	0	0	0	0	46 371 850	0	0	0	0	0	0
Investment Properties	45 078 311	2 391 373	2 427 399	0	11 331 063	38 699 246	20 737 088	5 621 235	10 890 144	11 611	13 456 588	23 241 678
Finance Lease Assets	0	0	0	0	0	0	0	0	0	0	0	0
Total carried forward	2 451 554 620	65 951 613	28 213 692	0	9 804 012	2 565 748 290	1 023 951 820	96 026 396	3 956 888	11 761	1 110 608 598	154 156 000

12 INVESTMENTS2011
R2010
R**Unlisted****Held-to-maturity investments**

Fixed Deposits	20 682 629	17 927 535
Total Cash Investments	20 682 629	17 927 535

Councils' valuation of unlisted investments

Liberty	2 777 098	1 809 149
BOE (Sinking Fund)	17 905 531	16 118 386
	20 682 629	17 927 535

Investments have been made for the redemption of long - term loan liabilities.
Refer to note 1 for more detail on long - term loans.

Fair value of investments are at quoted book value as at 30 June 2011.

No non-current investment defaulted and no terms of any of the non-current investments were re-negotiated.

13 LONG-TERM RECEIVABLES

Other Loans	4 313 190	4 835 412
Electrical Connection	469	469
Stand Loans	1 933 589	2 456 141
Other Debtors (El Gondor)	966 205	966 205
Debtor Arrangements	1 412 927	1 412 597
LESS: Current portion transferred to current receivables	2 900 263	2 456 610
Other Loans	2 900 263	2 456 610
Electrical Connection	469	469
Stand Loans	2 899 794	2 456 141
Debtor Arrangements		
Less :Provision for bad debt	1 412 927	2 378 802
Total	0	0
Reconciliation of provision for bad debt		
Balance at beginning of year	2 378 803	4 635 770
Contributions to provision	-965 875	-2 083 030
Bad debts written off	0	-173 937
Balance at end of year	1 412 928	2 378 803

No security is held for any of the long-term receivables.

No long-term receivables defaulted and no terms of any of the long-term receivables were re-negotiated.

No portion of the long-term receivables was pledged as security for any financial liabilities.

No portion is past due or impaired.

LOANS TO STAFF AND THE PUBLIC

To comply with the requirements of the MFMA no loan has been made after 1 March 2004.

OTHER LOANS**Electricity Connection**

To encourage tenants to connect to the electricity service, a subsidy of 50% per connection were granted to finance the cost to consumers ,with interest rates between 20% and 21%. These loans are repayable over a maximum period of five years and were granted before the implementation of the MFMA.

Stand Loans

Loans were made to enable people to purchase stands from Council. These loans are repayable over 6 years at a fixed interest rate of 18%.

Debtor Arrangements

Short-term debt repayment arrangements are engaged in to enable debtors to pay outstanding consumer accounts.

14 INVENTORY	2011	2010
	R	R
Consumable stores	9 006 924	8 033 617
Water	0	0
Stands	2 184 320	485 000
	11 191 244	8 518 617
Inventory (Write downs)	0	
Total Inventory	11 191 244	

Carrying value of stock is disclosed at cost.

Inventory Pledged as Security

No inventory was pledged as security.

15 RECEIVABLES	Gross Balance	Provision for	Net Balance
	R	Bad Debts	R
As at 30 June 2011		R	
Service debtors			
Rates	49 226 699	39 210 866	10 015 833
Electricity	47 164 627	15 012 363	32 152 264
Water	0	0	0
Sewer	0	0	0
Refuse	30 523 189	26 097 324	4 425 865
Total	126 914 515	80 320 553	46 593 962

	Gross Balance	Provision for	Net Balance
	R	Bad Debts	R
As at 30 June 2010		R	
Service debtors			
Rates	36 522 302	28 227 014	8 295 288
Electricity	35 381 080	9 829 912	25 551 168
Water	0	0	0
Sewer	0	0	0
Refuse	24 814 922	20 026 901	4 788 021
Total	96 718 304	58 083 827	38 634 477

	2011	2010
	R	R
Rates: Ageing		
Current (0 - 30 days)	3 989 146	3 277 351
31 - 60 Days	2 130 833	1 619 835
61 - 90 Days	2 210 989	1 208 682
91 - 120 Days	1 684 866	1 179 467
121 Days and longer	39 210 865	29 236 967
Total	49 226 699	36 522 302

Electricity: Ageing		
(Current 0 - 30 Days)	23 096 833	18 646 734
31 - 60 Days	5 670 314	3 707 279
61 - 90 Days	2 110 440	1 542 913
91 - 120 Days	1 274 675	935 139
121 Days and longer	15 012 364	10 549 015
Total	47 164 626	35 381 080

Refuse removal: Ageing		
(Current 0 - 30 Days)	1 912 869	1 746 909
31 - 60 Days	958 226	963 226
61 - 90 Days	808 269	725 568
91 - 120 Days	746 501	693 530
121 Days and longer	26 097 324	20 685 689
Total	30 523 189	24 814 922

Water: Ageing

(Current 0 - 30 Days)

31 - 60 Days

61 - 90 Days

91 - 120 Days

121Days and longer

Total

	<u>0</u>	<u>0</u>
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Sewerage: Ageing

(Current 0 - 30 Days)

31 - 60 Days

61 - 90 Days

91 - 120 Days

121Days and longer

Total

	<u>0</u>	<u>0</u>
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Summary of Debtors by Customer Classification including other debtors

Residential Property: Ageing

Current (0 - 30 days)

9 608 715

31 - 60 Days

4 467 881

61 - 90 Days

2 298 565

91 - 120 Days

2 061 983

121Days and longer

59 595 475

Total

	<u>78 032 619</u>	<u>0</u>
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Industrial/commercial: Ageing

(Current 0 - 30 Days)

19 239 509

31 - 60 Days

4 885 694

61 - 90 Days

1 586 246

91 - 120 Days

1 190 173

121Days and longer

25 938 186

Total

	<u>52 839 808</u>	<u>0</u>
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National and Provincial: Ageing

(Current 0 - 30 Days)

1 015 848

31 - 60 Days

398 126

61 - 90 Days

358 126

91 - 120 Days

323 162

121Days and longer

8 108 249

Total

	<u>10 203 511</u>	<u>0</u>
--	-------------------	----------

Other: Ageing

(Current 0 - 30 Days)

2 137 394

31 - 60 Days

497 600

61 - 90 Days

610 849

91 - 120 Days

295 875

121Days and longer

8 710 571

Indigent charge & Development cost

12 252 289

Total

	<u>12 252 289</u>	<u>0</u>
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Consumer Debtors Pledged as Security

No portion of accounts receivable was pledged as security for any financial liabilities.

Credit Quality of Consumer Debtors

The credit quality of Consumer Debtors that are neither past nor due impaired can be assessed by reference to historical information about counter party default rates. Although credit quality can be assessed the Municipality did not apply any methods to evaluate the credit quality.

Consumers Debtors

No security is held for any of the accounts receivable.

Consumer Debtors Impaired

As at 30 June 2011, Consumer Debtors of R 80 320 553 (2010: R58 083 827) were impaired and provided for.

Amounts totalling R 1 980 82 (2010 R4 304 085) were written off as uncollectable against the debt impairment allowance account.

These amounts best represent the maximum exposure to credit risk at the end of the reporting period without taking account if any collateral held or other credit enhancements.

No portion is past due or impaired.

16 RECONCILIATION OF DOUBTFUL DEBT PROVISION

Balance at beginning of the year	58 083 827	38 844 534
Contributions to provision	24 119 494	23 543 378
Doubtful debts written off against provision	-1 882 768	-4 304 085
Balance at end of year	<u>80 320 553</u>	<u>58 083 827</u>

The fair value of trade and other receivables approximates their carrying amounts.

17 OTHER RECEIVABLES

	2011 R	2010 R
Other debtors	95 506 609	86 623 709
Payments made in advance	4 850 007	3 498 329
Bursary Loans	64 318	397 268
Deposit Petrol	9 808	9 808
Year end debtors	38 021 019	46 563 449
Other	52 561 457	36 154 855
Less : Provision for bad debt	13 974 421	16 184 082
Total Other Debtors	<u>81 532 188</u>	<u>70 439 627</u>

	2011 R	2010 R
Reconciliation of provision for bad debt		
Balance at beginning of year	16 184 082	13 423 717
Contributions/ (Reversal) to provision	-1 995 328	3 725 227
Bad debts written off	-214 333	-964 862
Balance at end of year	<u>13 974 421</u>	<u>16 184 082</u>

18 Operating lease assets (accrual)

Current assets	<u>204 632</u>	
	<u>204 632</u>	

Correction of prior year: refer to note 31

Municipality as lessor: Operating leases minimum future receivables

Not later than one year	103 760	94 960
Later than one year no later than 5 years	369 791	403 669
Later than 5 years	426 451	496 333

19 BANK, CASH AND OVERDRAFT BALANCES

The Municipality has the following bank accounts:

Current bank account (Primary bank account)

ABSA Bank - Tzaneen Branch
Account number - 1260850527

Cash book balance at beginning of year	-4 159 424	257 085
Cash book balance at end of year	22 198 274	-4 159 424

EFF Bank Acc

ABSA Bank - Tzaneen Branch
Account number - 4056018122

Bank statement balance at beginning of year	941	62 925
Bank statement balance at end of year	0	941

AFF Bank Acc

ABSA Bank - Tzaneen Branch
Account number - 4056017980

Bank statement balance at beginning of year	941	4 765
Bank statement balance at end of year	0	941

Rates & General

ABSA Bank - Tzaneen Branch
Account number - 4051444332

Bank statement balance at beginning of year	0	0
Bank statement balance at end of year	0	0

Grants Account

ABSA Bank - Tzaneen Branch
Account number - 9093767307

Bank statement balance at beginning of year	8 308	247 660
Bank statement balance at end of year	0	8 308

ABSA Bank - Tzaneen Branch
Account number - 4056018237

Bank statement balance at beginning of year	941	24 711
Bank statement balance at end of year	0	941

ABSA Bank - Tzaneen Branch
Account number - 4048964222

Bank statement balance at beginning of year	1 668 841	1 791 037
Bank statement balance at end of year	32 338 697	1 668 841

ABSA Bank - Tzaneen Branch
Account number - 9081974990

Bank statement balance at beginning of year	19	10 612
Bank statement balance at end of year	150 942	19

No cash and cash equivalents, or portion thereof, was pledged as security for any financial liabilities.

No restrictions exist regarding the use of cash.

No portion is past due or impaired.

20 PROPERTY RATES

	2011 R	2010 R
Actual		
Residential	17 808 282	13 920 694
Commercial	14 450 403	13 144 527
State	5 140 257	4 448 115
Other	7 285 827	4 796 250
Total Assessment Rates	44 684 769	36 309 586

Valuations

	July 2011 R000's	July 2010 R000's
Residential	3 393 917	3 515 258
Commercial	2 130 355	2 046 875
State	603 394	559 694
Municipal	286 861	221 591
Agriculture	4 801 837	4 577 226
Other	247 309	857 606
Total Property valuations	11 463 673	11 778 250

Valuations on land and buildings are performed every four years. The last valuation came into effect on 1 July 2008. Interim valuations are processed on a monthly basis to take into account changes in individual property values due to alterations and subdivisions. The same rate is applied on different categories of property and improvement valuations to determine assessment rates. Rebates are granted on various categories of properties. Interest at prime rate plus 1% is levied on outstanding rates and the prime rate of ABSA applies.

21 SERVICE CHARGES

Sale of water	0	0
Sewer charges	0	0
Sale of electricity	248 402 412	201 348 457
Refuse removal	17 579 913	17 310 373
Indigent Charges	206 799	16 292
Other	748 320	1 085 614
Total Service Charges	266 937 444	219 760 736

22 GOVERNMENT GRANTS AND SUBSIDIES

Free Basic Water	0	0
National MSIG	750 000	
Provincial Local Government	4 975 648	9 733 701
Private Sector		
Development Bank of SA	1 017 381	1 471 922
Finance Management Grant	141 860 986	121 186 930
Equitable share	53 754	25 916
SETA	38 533 057	42 845 046
MIG		
Grant: Department of Trade & Mineral	6 469 852	3 510 601
National - Electrification Grant	193 660 678	178 774 116

Tours Hydroponis Project

Balance unspent at beginning of year	0	0
Current year receipts		
Transfers		
Conditions met - transferred to revenue	<u>0</u>	<u>0</u>
Conditions still to be met - transferred to liabilities	<u>0</u>	<u>0</u>

This Grant is used to alleviate poverty and ensure that services are rendered to the community and that no one is denied access to water supply because they are unable to pay. The fund helps with providing free basic water equivalent to 12 kiloliters free per month.

Provincial Local Government

Balance unspent at beginning of year	0	-690 329
Current year receipts		690 329
Conditions met - transferred to revenue	<u>0</u>	<u>0</u>
Conditions still to be met - transferred to liabilities	<u>0</u>	<u>0</u>

The funds are used to provide services such as: upgrading of sporting facilities, Cattle Pounding, PHP Housing Projects and Fruit and nuts.

Drought Relief Programme

Balance unspent at beginning of year	30 702	30 702
Current year receipts		
Conditions met - transferred to revenue	<u>30 702</u>	<u>30 702</u>
Conditions still to be met - transferred to liabilities	<u>0</u>	<u>0</u>

The grant is targeting communities without primary potable water, mainly attributed by drought. The aim is to provide primary water to a minimum of 25lt per day in the proposed area.

MFMG

Balance unspent at beginning of year	17 381	739 303
Current year receipts	1 000 000	750 000
Conditions met - transferred to revenue	<u>-1 017 381</u>	<u>-1 471 922</u>
Conditions still to be met - transferred to liabilities	<u>0</u>	<u>17 381</u>

MFMG funds are used to facilitate GRAP and MFMA. To capacitate employees by having programmes such as: The Municipal Finance Management Internship Programme

Equitable Share

In terms of the constitution this is an unconditional grant used to subsidise the provision of basic services to the indigent community households

SETA

Balance unspent at beginning of year	1 043 849	1 413 958
Current year receipts	0	0
Transfers	0	-344 193
Conditions met - transferred to revenue	-53 754	-25 916
Conditions still to be met - transferred to liabilities	<u>990 095</u>	<u>1 043 849</u>

The grant is used to pay for training courses. It supplement/augment the funds on the training vote. It is used to set off the primary and secondary skills development facilitators when they are out of the office on skills development related matters.

MIG Grant

Balance unspent at beginning of year	12 056 580	5 934 261
Current year receipts	17 934 916	48 967 365
Admin fees	-1 456 200	
Conditions met - transferred to revenue	-27 343 973	-42 845 046
Conditions still to be met - transferred to liabilities	<u>1 191 323</u>	<u>12 056 580</u>

MIG Funds are used to upgrade and build new infrastructure up to a basic level of service as well as to rehabilitate existing infrastructure for the poorest of the poor.

Department of Trade & Mineral

Balance unspent at beginning of year	743 047	2 722 388
Current year receipts	0	1 253 622
Conditions met - transferred to revenue	-406 929	-3 232 963
Conditions still to be met - transferred to liabilities	<u>336 118</u>	<u>743 047</u>

The main aim of this grant was to supply the farmers(workers) with electricity and the funds were used for the electrification of the farmers houses (the workers house) within the GTM these was according to the DME (Department of minerals and Energy standards).

National Electrification Grant

Balance unspent at beginning of year	4 128 246	13 598 480
Current year receipts	10 000 000	8 332 000
Conditions met - transferred to revenue	-9 158 808	-16 680 734
Administration fees	-500 000	-1 121 500
Conditions still to be met - transferred to liabilities	<u>4 469 438</u>	<u>4 128 246</u>

The grant was used for electrification of farm labour housing and schools

Community Based Projects

Balance unspent at beginning of year	413 430	413 430
Current year receipts		
Conditions met - transferred to revenue		
Conditions still to be met - transferred to liabilities	<u>413 430</u>	<u>413 430</u>

The funds were used for the training of lead facilitators, ward-based facilitators and lastly community based projects roll out to the wards. This process took place from December 2003 until to date.

Umsombovu Youth Fund

Balance unspent at beginning of year	49 767	9 808
Current year receipts		39 960
Conditions met - transferred to revenue	-49 767	
Conditions still to be met - transferred to liabilities	<u>0</u>	<u>49 768</u>

The funds are used for the lunching of the project, also to pay for the insurance and the graduation of the Youth that are in the project.

EU GRANT

FRUIT & NUT CLUSTER

Balance unspent at beginning of year	-695 525	-992 582
Current year receipts	49 767	297 057
Conditions met - transferred to revenue		
Conditions still to be met - transferred to liabilities	<u>-645 758</u>	<u>-695 525</u>

This grant was used for a hawker feasibility study

NEIGHBOURHOOD GRANT

Balance unspent at beginning of year	3 190 481	3 000 000
Current year receipts	10 620 000	6 033 324
Conditions met - transferred to revenue	-5 238 122	-5 842 843
Conditions still to be met - transferred to liabilities	<u>8 572 359</u>	<u>3 190 481</u>

These funds were used to embellish the enterances of varuise towns and villages

CLEANEST TOWN

Balance unspent at beginning of year	450 766	150 766
Current year receipts		300 000
Conditions met - transferred to revenue		
Conditions still to be met - transferred to liabilities	<u>450 766</u>	<u>450 766</u>

Funds received through the greenest town compition were used to provide schools in villages winth refuse removal skips

MSIG - ESTABLISHMENT GRANT

Balance unspent at beginning of year	148 595	406 490
Current year receipts	750 000	400 000
Conditions met - transferred to revenue	-898 595	-657 895
Conditions still to be met - transferred to liabilities	<u>0</u>	<u>148 595</u>

CATTLE POUND

Balance unspent at beginning of year	0	-24 313
Current year receipts		24 313
Conditions met - transferred to revenue		
Conditions still to be met - transferred to liabilities	<u>0</u>	<u>0</u>

This grant was used for the establishment and maintenance of a cattle pound.

UPGRADING SPORT FACILITIES

Balance unspent at beginning of year	100 623	100 623
Current year receipts		
Conditions met - transferred to revenue		
Conditions still to be met - transferred to liabilities	<u>100 623</u>	<u>100 623</u>

This grant was used to upgrade sport facilities in towns and villages

CHANGES IN LEVELS OF GOVERNMENT GRANTS

2011
R

2010
R

Based on the allocation set out in the Division of Revenue Act, no significant changes in the level of government grant funding are expected over the forthcoming 3 financial years

23 OTHER INCOME

Sale of Investment properties	0	0
Insurance claims	1 264 941	1 818 071
Valuation certificates	19 351	20 169
Non Refundable deposits	3 110	137 942
Environmental health services	51 755	0
Library servise	19 188	0
Other income	4 010 725	9 697 093
Total other Income	<u>5 369 070</u>	<u>11 673 275</u>

24 EMPLOYEE RELATED COSTS

Employee related costs - Salaries and Wages	99 076 747	92 953 742
Employee related costs - Social contributions	33 207 804	49 639 768
Travel allowance	4 911 581	4 076 389
Housing allowance	1 050 254	879 540
Overtime payments	9 294 563	6 381 725
Performance bonus	410 091	636 482
Long service awards	0	0
Less: Employee costs capitalised to Property, Plant and Equip	0	0
Less: Employee costs included in other expenses	56 825 896	52 152 533
Total Employee Related Costs	91 125 144	102 415 113

There were no advances to employees.

Remuneration of the Municipal Manager

Annual Remuneration	634 370	971 114
Performance Bonuses	0	140 541
Total	634 370	1 111 655

Remuneration of the Chief Finance Officer

Annual Remuneration	909 095	416 972
Performance Bonuses	0	0
Total	909 095	416 972

Remuneration of Individual Directors	Technical Services	Corporate Services	Community Services
30 June 2011	R	R	R
Annual Remuneration	1 492 915	659 145	1 513 536
Performance Bonuses	0	0	0
Total	1 492 915	659 145	1 513 536

Remuneration of Individual Directors	Technical Services	Corporate Services	Community Services
30 June 2010	R	R	R
Annual Remuneration	1 231 437	446 755	1 429 618
Performance Bonuses	163 133	0	576 926
Total	1 394 570	446 755	2 006 544

25 REMUNERATION OF COUNCILLORS

	2011	2010
	R	R
Mayor	605 596	593 375
Councillors Allowances	10 716 651	10 141 448
Executive Committee Allowances	1 419 566	1 253 539
Speaker Allowances	499 431	482 036
Full Time Councillors	1 986 713	2 253 034
Medical Fund Contributions		
	15 227 957	14 723 432

In-kind Benefits

The Mayor, Speaker and five Councillor are full-time. Each is provided with an office and secretarial support at the cost of the Council.

The Mayor has use of a Council owned vehicle for official duties.

The Mayor has one full-time Secretary and one pa.

26 Repairs & Maintenance

Machinery & Equipment	164 990	202 303
Lawnmowers	2 497 536	2 617 817
Distribution Networks	22 690 258	20 347 611
Stormwater Drainage & Bridges	7 543 859	6 092 803
Tarred Roads	21 219 943	9 041 234
Gravel Roads	13 471 993	6 997 831
Sidewalks & Pavements	4 106 724	3 727 511
Streetlights	713 741	667 099
Council-Owned Land	8 728 619	6 765 532
Council-Owned Buildings	6 309 634	6 647 210
Council-Owned Vehicles	11 626 182	12 895 803
Non-Council-Owned Assets - Contractors	285 104	293 666
Others	1 623 237	1 244 860
Total Repairs & Maintenance	100 981 820	77 541 280

27 INTEREST ON EXTERNAL BORROWINGS

Long term liabilities	7 232 422	7 096 748
Finance leases	551 094	
Bank overdrafts		
Total Interest on External Borrowings	7 783 516	7 096 748

28 BULK PURCHASES

	2011	2010
	R	R
Water	0	0
Electricity	176 451 428	125 623 411
Total Bulk Purchases	176 451 428	125 623 411

29 CONTRACTED SERVICES

Contracted services for:		
Information Technology	433 915	1 763 705
Meter reading	1 738 055	1 726 659
Security Services	7 318 141	4 130 062
Refuse removal	8 875 316	12 061 901
Cleaning Services	6 917 687	4 457 715
Valuation roll	1 165 403	896 790
Town Planning	30 527	10 482
Aerodrum	165 632	170 141
GTM Agency Services	0	0
Water Supply	0	0
	26 644 676	25 217 455

30 GRANTS & SUBSIDIES PAID

Sport Council	106 644	106 644
SPCA	90 000	37 770
Mayor Special Account	59 242	35 508
Mayor Bursary Account	174 890	26 214
Eskom EBSST	2 622 667	3 032 696
NDPG		5 842 843
Seta (Training)	53 754	25 916
Department of Trade & Mineral	406 929	3 232 963
HPH	3 877 302	0
MSIG	750 000	
Other grants	21 757 029	19 932 050
	29 898 457	32 272 604

31 GENERAL EXPENDITUE	2011	2010
	R	R
Auditors Fees	1 650 022	1 600 000
Consumable Domestic Items	525 082	452 280
Fuel - Vehicles	3 234 470	2 723 847
Insurance	3 480 559	3 791 769
Insurance Claims Own Expenditure	6 784 892	3 854 695
Leases - Photocopiers	0	-289 540
Membership Fees - Salga	732 385	1 008 404
Non-Capital Tools & Equipment	216 440	338 756
Postage & Courier Fees	752 368	811 943
Printing & Stationery	1 229 623	1 250 829
Prodiba Share - Drivers Licence Fee	2 648 600	2 118 307
Protective Clothing	525 162	486 891
Provincial Share - Vehicle Licence Fee		
Public Education And Training	96 928	151 949
Rent - Telephone Exchange	353 710	949 686
Rental Computer	416 096	693 181
Subsistence & Travelling Expenses	5 627 691	1 648 817
Telephone	2 006 800	1 556 103
Training Costs	781 384	613 307
Others	8 953 273	9 605 469
Total General Expenses	40 015 485	33 366 693

32 CORRECTION OF PRIOR PERIOD ERRORS

During the year ended 30 June 2011, take-on balances were restated. The comparative amounts have been restated as follows:

During the year ended 30 June 2011, all assets of the municipality were unbundled, verified and the take-on balances were restated. The comparative amounts have been restated as follows:

Correction of PPE attributed to the 2010 Financial Year	197 684 651
Correction of Direct Deposits	51 807
Correction of National Electrification Grant :VAT	3 188 955
Correction of NDPG :VAT	817 999
	201 743 412

33 GAIN / (LOSS) ON SALE OF ASSETS

Property plant and equipment	440 920	440 920
Other financial assets	-440 920	
Total Gain / (Loss) on sale of assets	0	440 920

34 CASH GENERATED BY OPERATIONS

Net surplus for the year	-64 273 246	-67 134 251
Adjustments for:		
Depreciation	96 764 663	88 045 172
Gain on disposal of property plant & equipment		11 998 222
Contributions to Provisions - non- current	12 205 844	31 061 349
Contributions to Provisions current	136 277	652 192
Transfers	-833 134	4 992 835
Interest received	-16 370 168	-11 332 815
Interest Paid	7 783 516	7 096 748
Operational surplus before working capital changes	35 413 752	65 379 452
Increase in inventories	-2 835 303	-407 283
Increase in Debtors	-7 959 485	69 396
Decrease in other debtors	-11 092 561	-27 081 729
Increase in Conditional Grants	-5 768 846	-5 135 040
Increase in Creditors	2 060 336	31 812 545
Cash generated by operations	9 817 893	64 637 341

35 CASH AND CASH EQUIVALENTS	2011	2010
	R	R
Balance at the end of the year	-4 416 509	-4 159 424
Balance at the beginning of the year	26 562 976	257 085
Net increase / (decrease) in cash and cash equivalents	22 146 467	-4 416 509

36 UTILISATION ON LONG-TERM LIABILITIES RECONCILIATION

Long term liabilities	116 219 758	48 049 588
Used to finance property, Plant and equipment	69 790 350	
Sub-Total	46 429 408	48 049 588
Cash set aside for the repayment of loans		
Cash invested for repayment of loans	20 682 629	1 809 149
Cash invested for repayment of external loans	67 112 037	49 858 737

External loans have been utilized in accordance with the Municipal Finance Management Act. Sufficient cash has been set aside to ensure that external loans can be repaid on redemption date. See note 1 for more detail

37 UNAUTHORISED, IRREGULAR, FRUITLESS AND WASTEFUL EXPENDITURE DISALLOWED

Unauthorised expenditure

Reconciliation of unauthorised expenditure	2011	2010
	R	R
Opening Balance	21 677 942	26 812 982
Unauthorised expenditure for the year	0	
Approved by council	-21 677 942	-5 135 040
Closing balance	0	21 677 942

Incident

Conditional Grants were not cash backed

Disciplinary steps / Criminal proceedings

None

Irregular fruitless and wasteful expenditure	2011	2010
	R	R
Reconciliation of fruitless and wasteful expenditure		
Opening balance	0	
Fruitless and wasteful expenditure	168 166	
Loss of cash due to fraud	0	0
Transfer to Statement of Financial Performance	0	0
Closing balance	168 166	0

Incident

The Municipality had to pay interest charges on late payments to ESKOM of R 168 166.00 due to a shortfall in cash which resulted from the equitable share allocation received late in August.

Disciplinary steps / Criminal proceedings

none

Reconciliation of irregular expenditure	2011	2010
	R	R
Opening balance		
Irregular expenditure	1 251 503	
Transfer to Statement of Financial Performance		
Closing balance	1 251 503	0

Incident

Increase in contract price of R 1 251 503 after contract was awarded to Kgosi Monene

Disciplinary steps / Criminal proceedings

None

38 ADDITIONAL DISCLOSURES IN TERMS OF MUNICIPAL FINANCE MANAGEMENT ACT

Contributions to SALGA

Opening balance		0
Council subscriptions	732 385	1 008 404
Amount paid - current year	-732 385	-1 008 404
Balance unpaid (included in creditors)	0	0

Audit Fees

Opening balance	0	0
Current year audit fee	1 650 022	1 600 000
Amount paid - Current year	-1 650 022	-1 600 000
Balance unpaid (included in creditors)	0	0

VAT	2011	2010
	R	R

VAT is shown in notes 7. All VAT returns have been submitted by the due date throughout the year.

PAYE AND UIF

Opening balance	0	0
Current year payroll deductions	23 788 706	19 252 675
Amount paid - current year	-23 788 706	-19 252 675
Balance unpaid (included in creditors)	0	0

Pension and Medical Aid Deductions

Opening balance	0	0
Current year payroll deductions and Control Contributions	30 787 032	27 785 016
Amount paid - Current year	-30 787 032	-27 785 016
Balance unpaid (included in creditors)	0	0

The balance represents pension and medical aid contributions deducted from employees in the June 2011 payroll as well as Council's contribution to pension and medical aid funds. These amounts were paid during July 2011

Councillor's arrear consumer accounts

The following Councillors had arrear accounts outstanding for more than 90 days as at:

30th June 2011	Total R	Outstanding less than 90 days R	Outstanding more than 90 days R
Councillor : C Machimana	237	17	220
Councillor : OJ Mushwana	2 229	2 229	
Councillor : MJ Mothiba	2 576	1 260	1 316
Councillor : JHS Mbhalati	7 938	522	7 416
Councillor : ME Ramolefo	1 579	1 199	381
Councillor : MC Nkhwashu	3 200	729	2 471
Councillor : RE Pohl	2 748	2 748	
Councillor : PJ Mkhabele	1 294	1 294	
Councillor : MG Mushwana	34 103	1 053	33 050
Councillor : MS Mboweni	7 693	1 153	6 540
Councillor : MB Malekutu	424	424	
Councillor : MS Mailula	811	811	
Councillor : MM Mogoboyo	323	323	
Councillor : MB Mnisi	627	627	
Councillor : G Baloyi	808	808	
Councillor : P McGaffin	1 701	1 701	
Total Councillor Arrear Consumer Account	68 292	16 897	51 395

30th June 2010

	Total R	Outstanding less than 90 days R	Outstanding more than 90 days R
Councillor G Baloyi	149	149	
Total Councillor Arrear Consumer Account	<u>149</u>	<u>149</u>	<u>0</u>

During the Year the following Councillors had arrear accounts outstanding for more than 90 days

30th June 2011

	Highest Amount Outstanding R	Ageing R
Councillor : C Machimana	220	120 Days
Councillor : MJ Mothiba	1 316	120 Days
Councillor : JHS Mbhalati	7 416	120 Days
Councillor : ME Ramolefo	381	120 Days
Councillor : MC Nkhwashu	2 471	120 Days
Councillor : MG Mushwana	33 050	120 Days
Councillor : MS Mboweni	6 540	120 Days

30th June 2010

	Highest Amount Outstanding	Ageing
Councillor (No councillor outstanding more than 90 days)		120 Days

39 NON-COMPLIANCE WITH CHAPTER 11 OF THE MUNICIPAL FINANCE MANAGEMENT ACT

Deviation from Supply Chain Management Regulation

Paragraph 12 (1)(d)(i) of Government Gazette No. 27636 issued on 30 May 2005 states that a Supply Chain Management Policy must provide for the procurement of goods and services by way of a competitive bidding process.

Paragraph 36 of the same Gazette states that the Accounting Officer may dispense with the official procurement process in certain circumstances, provided that he records the reasons for any deviations and reports them to the next meeting of the Council and includes a note to the Annual Financial Statements.

Please refer to Schedule 1 for a detailed schedule of the deviations from the Supply Chain Regulations.

40 CAPITAL COMMITMENTS

	2011 R	2010 R
Commitments in respect of capital expenditure:		
- Approved and contracted for	39 500 000	0
Infrastructure	39 500 000	
Community		
Heritage		
Other		
Housing Development Fund		
Investment Properties		
- Approved but not yet contracted for	76 976 400	120 662 736
Infrastructure	66 631 400	93 140 000
Community	5 880 000	12 897 050
Heritage		
Other	4 465 000	14 625 686
Housing Development Fund		
Investment Properties		
Total	<u>116 476 400</u>	<u>120 662 736</u>

This expenditure will be financed from:

- Internal Advances	17 100 000	15 000 000
- External Loans	50 000 000	43 765 686
- Capital Replacement Reserve		
- Government Grants	49 376 400	61 897 050
- Electronic Project Grant		
- MIG Grants		
	<u>116 476 400</u>	<u>120 662 736</u>

41 RETIREMENT BENEFIT INFORMATION

Joint Municipal Pension Fund

The last valuations of the Joint Municipal Pension Fund was done on 30 September 2009.

The results of the valuation (with provision for some future pension increases) are as follows

Actuarial Valuation	2009 R'000	2008 R'000
Actuarial value of Assets	1 956 314	1 942 228
Total accrued liabilities	1 845 529	1 794 944
Solvency reserve	110 785	147 284
Surplus / (Deficit)	<u>0</u>	<u>0</u>

Funding level (including solvency) 100.0%

Municipal Employees Gratuity Fund

The last valuation of the Municipal Employees Gratuity Fund was done on 30 June 2010

Actuarial Valuation	2010 R'000	2009 R'000
Share account	9 544 376	8 074 049
Reserve Account	229 798	174 719
Value of Fund 30 June 2007	<u>9 774 174</u>	<u>8 248 768</u>

The fund is financial sound for the requirements of the Pension Fund Act.

Municipal Employees Pension Fund

The last valuation of the MEPP was done on 29 February 2008

Actuarial Valuation	29/02/2008 R'000	28/02/2005 R'000
Assets	5 715 557	3 046 791
Liabilities	4 900 548	2 654 108
Contingency Reserves	382 289	196 571
Surplus/(Deficit)	<u>432 720</u>	<u>196 112</u>

This represents a funding level of 108.2%.

Imatu Retirement Fund

The above mentioned fund is a defined contribution fund and according to regulation 2 of the Pension Fund of 1956 exempt from the provisions of sections 9A and 16 of the Act.

42 CONTINGENT LIABILITY

	2011 R	2010 R
Paper guarantees housing loan (ABSA)	<u>1 000 000</u>	<u>1 000 000</u>

A paper guaranty of R1 million has been negotiated with ABSA on behalf of officials in respect of housing loans. No collateral is needed by ABSA on housing loans.

The municipality is being sued by a member of the public for R708 446.78 for unlawfull arrest, detained, assaulted and publicly degraded by a Traffic Officer

708 446	708 446
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The Municipality is being sued by 2 members of the public for R100 000 each for unlawful prosecution by our traffic department.

200 000	200 000
----------------	----------------

The municipality is being sued by Daily Double cc and others for civil liability viz loss of earnings, profit and gneral financial loss

23 000 000	0
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43 RELATED PARTIES

Refer to Schedule 2 attached for detailed information.

Key management personnel information

All Councillors have disclosed their interest in related parties and no one has the ability to control or exercise significant influence over Council in making financial and operational dicisions.

During the 2010/2011 financial year no Councillor or Official had any interest in related parties and no one could control or influence Council in making financial or operational decisions.

No remuneration was paid to family or key personnel.

There are no share based payments.

There are no post-employment benefit for key personnel.

44 FINANCIAL INSTRUMENTS

The main risks of the Municipality are interest rate risk, liquidity risk, credit risk and the fair value of financial instruments.

Interest rate risk

The Municipality is exposed to interest rate risk on its investments and long term borrowings.

This risk is managed by investing in investments with different maturity dates. This enables the Municipality to re-allocate some of the investments in the event of major fluctuations in the interest rates. Borrowings issued at variable rates expose the group to cash flow interest rate risk. Borrowings at fixed rates expose the municipality to fair value interest rate risk.

Currency risk

The Municipality does not have currency risk as in terms of section 163 of the Municipal Finance Management Act, No. 56 of 2003, no municipality may incur a liability or risk payable in a foreign currency.

Liquidity risk

The Municipality's risk to liquidity is a result of the funds available to cover future commitments. The Municipality's policy on counterpart credit exposures ensures that only counterparties of a high credit standing are used for the investments of any excess cash.

Credit risk

Credit risk consists mainly of cash deposits, cash equivalents and trade debtors. The municipality only deposits cash with major banks with high quality credit standing and limited exposure to any one counterparty.

The utilisation of credit limits is regularly monitored.

Financial assets exposed to credit risk at year-end were as follows.

Long term liabilities - ABSA	-11 600 000	-11 600 000
Long term liabilities - INCA	-19 829 408	-21 357 971
Long term liabilities - DBSA	34 780 000	91 617
Local registered stock : DBSA	-15 000 000	-15 000 000
Finance lease liability	-5 210 413	-4 469 350
Investments - BOE	17 905 531	16 118 386
Investments - Liberty	2 777 098	1 809 149
Non-current receivables	2 900 263	2 456 610
Trade and other receivables	46 593 962	38 634 477
Other receivables	81 532 188	70 439 627
Cash and cash equivalents	22 198 274	-4 159 424
Trade and other payables	-79 307 759	-90 251 762
Consumer deposits	11 574 824	6 658 556
VAT payable	-19 236 926	-6 232 587
Unspent conditional grants and receipts	-15 909 094	-21 677 942
	<u>54 168 540</u>	<u>-38 540 614</u>

These balances represent the maximum exposure to credit risk

Counterparties

The Municipality only deposits cash with major banks with high quality credit standing and limits exposure to any one counterparty. The Municipality has no significant concentration of credit risk with any single counterparty or a group of counterparties.

45 COMPARISON WITH THE BUDGET

The comparison of the Municipality's actual financial performance with that budgeted is set out in Annexure E(1) and E(2)

GREATER TZANEEN MUNICIPALITY
Annual Financial Statements for the year ended 30 June 2011

SCHEDULE 1

Deviations of supply chain management processes

Description of bids	Bid number	Relevant Section	BEC recommendation	BAC recommendation	Awarded to	Amount of award
Actuarial Services	Quotation	Financ :Expenditure	N/A	N/A	ARCH Actuarial Consulting	R 33 060.00
Fire Detection System Servicing	Quotation	Building and Maintenance : ESM	N/A	N/A	QD Fire Systems cc	R 37 843.00
Building of Transformers of 2x20 MVA 66/11KVA OLTC Trfs	Closed Bid /Quotation	Electrical Engineering	N/A	N/A	Actom Power Transformers	R 10 264 370.00

GREATER TZANEEN MUNICIPALITY
Annual Financial Statements for the year ended 30 June 2010

SCHEDULE 1

Deviations of supply chain management processes

Description of bids	Bid number	Relevant Section	BEC recommendation	BAC recommendation	Awarded to	Amount of award
EXTENSION: All the extensions are attached.						
DEVIATION: 1) Sound, stage and screen for public viewing area at Nkawkowa Stadium	Quotation	PED	N/A	N/A	Blue Raindrop	R 729 400.00
DEVIATION: 2) Promotion materials for public viewing area at Nkawkowa Stadium. (FIFA WORLD CUP)	Quotation	PED	N/A	N/A	LEBP Printers	R 251 598.00
DEVIATION: 3) Promotion materials for public viewing area at Nkawkowa Stadium. (FIFA WORLD CUP)	Quotation	PED	N/A	N/A	Mahuma Promotions	R 229 949.40

GREATER TZANEEN MUNICIPALITY
Annual Financial Statements for the year ended 30 June 2011

SCHEDULE 2

RELATED PARTIES
2010 2011 Financial Year

During the 2010/2011 financial year no Councillor or Official had any interest in related parties and no one could control or influence Council in making financial or operational decisions.

RELATED PARTIES
2009 2010 Financial Year

**Related party transactions awarded to
Councillors or Officials in service of State**

Name of person	Capacity in which person is in service	Successful tenderer	Contract No	Amount of award
MS Matuleke	Law enforcement Officer	Universal Vision Building Construction Business Enterprise		R 27 875
JH Nkwini	Councillor Chief Whip	Vhila Vhila Construction		R 770 748

APPENDIX A
GREATER TZANEEN MUNICIPALITY

SCHEDULE OF EXTERNAL LOANS AS AT 30 JUNE 2011

EXTERNAL LOANS	Loan Number	Redeemable	Balance at 30-06-2010	Received during the period	Redeemed written off during the period	Balance at 30-06-2011	Carrying Value of Property Plant & Equip	Other Costs in accordance with the MFMA
LONG-TERM LOANS : STOCK								
DBSA			15 000 000	0	0	15 000 000		
TOTAL LONG-TERM LOANS			15 000 000	0	0	15 000 000	0	0
ANNUITY LOAN LOANS								
ANNUITY LOAN DBSA				35 010 350		35 010 350		
ANNUITY LOAN ABSA				34 780 000		34 780 000		
ANNUITY LOAN INCA			21 449 588	0	1 620 180	19 829 408		
TOTAL ANNUITY LOANS			21 449 588	69 790 350	1 620 180	89 619 758	0	0
SINKING FUND								
SINKING FUND ABSA			11 600 000			11 600 000		
TOTAL SINKING FUND			11 600 000	0	0	11 600 000	0	0
TOTAL EXTERNAL LOANS			48 049 588	69 790 350	1 620 180	116 219 758	0	0

Appendix B

Greater Tzaneen Municipality

Analysis of Property Plant and Equipment as at 30 June 2011

Categories	Opening Cost	Additions	Cost FWY Additions	Disposals	Closing Cost	Depreciation			NBV
						Opening Dep	YTD Dep	Disposal Dep	
Community Assets									
Airports	128 586.00	0.00	0.00	0.00	128 586.00	0.00	0.00	128 586.00	0.00
Cemeteries	3 702 000.00	0.00	0.00	0.00	3 702 000.00	113 509.96	37 774.13	0.00	3 550 696.51
Land & Buildings	2 016 000.00	0.00	0.00	0.00	2 016 000.00	0.00	0.00	0.00	2 016 000.00
Library	7 350 000.00	0.00	0.00	0.00	7 350 000.00	300 342.23	69 931.56	0.00	6 949 726.21
Municipal Offices	15 375 000.00	0.00	0.00	0.00	15 375 000.00	2 815 708.42	698 666.32	0.00	11 822 435.26
Museums	1 300 000.00	0.00	0.00	0.00	1 300 000.00	80 102.67	29 978.47	0.00	1 208 021.44
Parks	29 325 500.00	977 000.00	0.00	0.00	29 302 500.00	671 384.86	223 347.02	0.00	884 811.91
Recreational Facilities	8 430 696.92	0.00	0.00	0.00	8 430 696.92	2 340 583.22	752 679.56	0.00	5 337 254.13
Traffic Centres	665 000.00	0.00	0.00	0.00	665 000.00	18 921.22	6 185.76	0.00	24 816.97
Sub Total	67 489 752.92	977 000.00	0.00	0.00	68 466 752.92	6 479 738.01	2 066 916.80	0.00	8 566 603.92
Infrastructure									
Buildings	0.00	142 060.00	0.00	0.00	142 060.00	0.00	9 024.86	0.00	133 035.14
Electricity	792 113 466.78	5 644 890.71	0.00	0.00	797 758 357.50	112 077 006.71	32 064 020.74	0.00	1 441 057 451
Electrical/Hydraulic/Pneumatics	4 037 173.17	1 710 231.34	0.00	0.00	5 747 404.51	499 472.02	168 287.59	0.00	665 789.92
Land & Buildings	14 652 366.92	0.00	0.00	0.00	14 652 366.92	3 817 077.41	1 302 788.49	0.00	4 979 666.89
Refuse sites	15 468 874.72	31 029 843.09	0.00	2 881 234.62	44 307 483.25	893 469.11	814 229.23	188 686.00	1 308 633.33
Roads	766 907 106.14	20 724 010.36	0.00	0.00	787 631 116.52	145 960 329.71	53 655 567.66	0.00	199 599 812.72
Solid Waste	1 814 658.01	0.00	0.00	0.00	1 814 658.01	165.86	80 443.87	0.00	60 609.47
Traffic (ls)	347 170.00	0.00	0.00	0.00	347 170.00	69 424.00	23 102.47	0.00	92 536.47
Sub Total	1 584 259 716.58	59 091 056.48	0.00	2 881 234.62	1 650 329 536.32	263 105 996.66	87 996 461.89	188 686.00	359 627 516.60
Investment Property									
Land	158 016 830.00	147 414 792.20	0.00	0.00	305 481 622.20	0.00	0.00	0.00	305 481 622.20
Sub Total	158 016 830.00	147 414 792.20	0.00	0.00	305 481 622.20	0.00	0.00	0.00	305 481 622.20
Land	46 371 850.00	0.00	0.00	0.00	46 371 850.00	0.00	0.00	0.00	46 371 850.00
Sub Total	46 371 850.00	0.00	0.00	0.00	46 371 850.00	0.00	0.00	0.00	46 371 850.00
Other Assets									
Buildings	5 463 044.68	0.00	0.00	47 039.47	5 416 005.21	840 541.44	260 687.94	7 532.09	1 116 677.20
Computer Equipment	1 674 140.53	560 325.04	208 064.54	53 965.98	2 410 565.02	830 359.75	428 783.53	26 965.18	1 330 526.11
Electricity	99 296.29	0.00	0.00	0.00	99 296.29	14 094.10	4 689.47	0.00	18 783.56
Furniture & Fittings	731 262.52	128 178.80	139 961.74	55 787.44	935 265.52	364 679.47	144 357.47	10 372.72	466 663.21
Health Equipment	36 220.83	0.00	39 467.25	2 409.47	69 278.71	16 681.86	7 478.96	984.64	23 197.00
Land	4 786.00	0.00	0.00	0.00	4 786.00	0.00	0.00	0.00	4 786.00
Motor Vehicles	9 225 445.68	0.00	0.00	83 200.00	9 142 245.68	3 594 985.13	1 381 223.15	65.09	4 826 143.20
Office Equipment	1 104 855.91	25 136.02	81 077.17	372 577.77	838 911.30	329 850.98	140 414.56	17 650.76	452 684.46
Parks	30 717.80	0.00	0.00	0.00	30 717.80	4 673.26	1 534.66	0.00	6 148.21
Plant & Machinery	6 471 963.64	488 232.30	139 400.69	78 801.74	6 969 994.85	1 417 064.91	624 531.43	39 248.63	2 003 346.49
Security Measures	800 044.78	0.00	0.00	0.00	800 044.78	67 720.04	22 532.19	0.00	90 232.23
Regions	0.00	0.00	7 287.27	0.00	7 287.27	0.00	3.96	0.00	7 291.72
Sub Total	36 469 313.86	1 261 072.14	691 296.62	691 071.08	38 607 413.56	7 683 670.46	2 816 186.11	104 428.34	10 395 440.22
Software									
Software	0.00	95 164.30	0.00	0.00	95 164.30	0.00	16 639.30	0.00	16 639.30
Sub Total	0.00	95 164.30	0.00	0.00	95 164.30	0.00	16 639.30	0.00	16 639.30
Leased Assets									
Leased Assets	13 307 400.00	5 337 485.50	0.00	83 200.00	18 650 685.50	7 684 427.11	3 789 496.70	65.09	11 843 648.73
Sub Total	13 307 400.00	5 337 485.50	0.00	83 200.00	18 650 685.50	7 684 427.11	3 789 496.70	65.09	11 843 648.73
Work in Progress									
Work in Progress	13 307 400.00	8 337 485.50	0.00	83 200.00	18 650 685.50	7 684 427.11	3 789 496.70	65.09	11 843 648.73
Grand Total	1 904 836 862.22	248 778 626.63	691 296.62	3 765 805.60	2 147 451 264.67	288 023 634.16	96 764 721.80	300 379.43	381 448 092.67

Appendix C

Greater Tzaneen Municipality

Segmental Analysis of Property Plant And Equipment as at 30 June 2011

Segmental Analysis of Property Plant And Equipment as at 30 June 2011										
Categories	Cost			Depreciation				Closing Dep	NBV	
	Opening Cost	Additions	FMV Additions	Disposals	Closing Cost	Opening Dep	YTD Dep			Disposal Dep
Community & Social Services	7 589 536.77	1 153 037.50	156 248.12	15 154.46	8 883 667.94	1 659 382.13	512 748.33	1 753.48	2 170 376.99	6 713 290.95
Electricity	813 641 172.70	39 235 019.90	35 996.78	3 024 402.53	849 887 786.85	114 564 273.27	33 118 951.10	215 718.93	147 467 505.45	702 420 281.41
Executive & Council	3 474 757.08	0.00	0.00	47 039.47	3 427 717.59	555 372.56	184 788.14	7 532.09	732 628.61	2 695 068.98
Finance & Admin	15 524 344.20	801 084.54	343 189.35	457 079.20	16 211 538.88	3 427 157.76	2 464 499.03	48 085.41	5 843 571.37	10 367 967.51
Health	122 781.17	0.00	0.00	0.00	122 781.17	32 469.89	10 805.02	0.00	43 274.91	79 506.28
Housing	196 668 822.39	147 474 792.20	548.90	0.00	344 144 163.48	6 918 903.29	2 302 278.76	0.00	9 221 182.05	334 922 981.43
Planning & Development	46 485 967.98	0.00	0.00	26 286.34	46 459 679.64	51 819.79	17 073.44	28.79	68 864.45	46 390 815.19
Public Safety	3 386 816.41	2 860 835.50	0.00	35 580.92	6 212 070.99	529 473.44	929 738.89	1 000.97	1 458 211.35	4 753 859.63
Road Transport	745 549 679.55	22 615 619.98	55 315.48	20 253.86	768 200 361.15	150 288 533.32	54 628 693.08	5 774.15	204 885 367.39	563 314 983.76
Sports & Recreation	57 075 539.14	0.00	0.00	0.00	57 075 539.14	4 536 404.25	1 505 684.00	0.00	6 042 086.25	51 033 450 88.88
Waste Management	15 071 766.83	0.00	0.00	129 706.82	14 942 060.02	2 366 666.21	1 050 275.94	23 484.62	3 393 457.53	11 548 602 49.49
Water	244 678.02	0.00	0.00	0.00	244 678.02	83 378.25	39 186.07	0.00	122 564.32	122 113 70.70
Work in Progress		31 639 240.00			31 639 240.00					31 639 240.00
Grand Total	1 904 835 862.22	245 779 629.63	591 298.62	3 756 505.60	2 147 451 284.87	285 023 834.15	96 764 721.80	303 378.43	381 449 092.67	1 766 002 192.20

30 JUNE 2011

SEGMENTAL INCOME STATEMENT FOR THE YEAR ENDED

SEGMENTAL INCOME STATEMENT FOR THE YEAR ENDED					
2010		2010		2011	
ACTUAL INCOME	ACTUAL EXPENDITURE	SURPLUS/ (DEFICIT)		ACTUAL EXPENDITURE	SURPLUS/ (DEFICIT)
R	R	R		R	R
123 323	4 995 602	-4 872 279	Community & Social Services	124 663	-3 130 939
218 763 153	211 411 984	7 351 169	Electricity	259 614 029	-12 137 141
19 232 943	22 160 901	-2 927 958	Executive & Council	0	-23 351 766
177 859 466	100 173 002	77 686 464	Finance & Admin	201 069 764	118 860 352
12 063	4 731 684	-4 719 621	Health	51 755	-4 855 015
7 929 463	6 462 821	1 466 642	Housing	842 258	-9 481 049
22 844 444	21 488 556	1 355 888	Planning & Development	4 555 711	-10 730 953
1 415 305	13 986 654	-12 571 349	Public Safety	2 851 562	-18 278 030
62 204 740	69 546 317	-7 341 577	Road Transport	64 585 671	-72 197 363
24 527	12 402 182	-12 377 655	Sport & Recreation	31 060	-14 853 317
0	2 875 474	-2 875 474	Waste Management	0	-3 346 320
25 308 283	50 836 195	-25 527 912	Waste Water Management	30 551 211	-10 771 705
0	0	0	Water	0	0
		0	Other		
535 717 710	521 071 372	14 646 338	Sub Total	564 277 684	-64 273 246
			Less Inter-Dep Charges		
535 717 710	521 071 372	14 646 338	Total	564 277 684	-64 273 246

APPENDIX E(1)

GREATER TZANEEN MUNICIPALITY ACTUAL VERSUS BUDGET FOR THE YEAR ENDED 30 JUNE 2011

REVENUE	2011 ACTUAL (R)	2011 BUDGET (R)	2011 VARIANCE (R)	2011 VARIANCE (%)	EXPLANATION OF SIGNIFICANT VARIANCES GREATER THAN 10% VERSUS BUDGET
Property rates	44 884 789	42 463 514	-2 221 255	-4.97%	
Property rates - Penalties imposed and collection charges	3 254 284	2 500 000	-754 284	-23.18%	
Service charges	266 937 444	279 858 952	12 921 508	4.84%	
Rental of facilities and equipment	578 984	458 914	-120 070	-20.74%	
Interest earned - external investments	2 307 906	550 000	-1 757 906	-76.17%	
Interest earned - outstanding debtors	14 062 262	7 000 000	-7 062 262	-50.22%	
Fines	3 110 380	2 230 707	-879 673	-28.28%	
Licences and permits	413 695	276 250	-137 445	-33.22%	
Income for agency services	8 878 626	32 743 425	23 864 799	268.79%	
Government grants and subsidies	193 660 678	207 449 986	13 789 308	7.12%	
Other income	5 369 070	1 407 178	-3 961 892	-73.79%	
Public contributions, donated/contributed PPE			0	0.00%	
Gains on disposal of property, plant and equipment		1 500 000	1 500 000	0.00%	
Operating Income generated	543 258 098	578 438 926	35 180 828	6.48%	
Less Income Foregone		6 630 257	6 630 257	0.00%	
Total Operating Income	543 258 098	571 808 669		5.26%	
EXPENDITURE					
Employee related costs	91 435 963	81 382 956	0	0.00%	
Remuneration of Councillors	15 227 957	16 070 480	842 523	5.53%	
Bad debts	21 565 129	7 300 921	-14 264 208	-66.14%	
Collection costs	599 575	200 000	-399 575	-66.64%	
Loss on inventory	162 676		-162 676	-100.00%	
Depreciation	96 764 663	22 667 674	-74 096 989	-76.57%	
Repairs and maintenance	100 981 820	94 764 818	-6 217 002	-6.16%	
Interest on external borrowings	7 783 516	12 769 303	4 985 787	64.06%	
Impairment of assets			0	0.00%	
Bulk purchases	176 451 428	171 882 321	-4 569 107	-2.59%	
Contracted services	26 644 676	23 378 132	-3 266 544	-12.26%	
Grants and subsidies paid	29 898 457	48 549 805	18 651 348	62.38%	
General expenses - other (including abnormal expenditure)	40 015 484	68 825 155	28 809 671	72.00%	
Contributions to/(transfers from) provisions			0	0.00%	
Loss on disposal of property, plant and equipment			0	0.00%	
Cash Requirement			0	0.00%	
Total Expenditure	607 531 344	547 791 565	-59 739 779	-9.83%	
NET SURPLUS (DEFICIT) FOR THE YEAR	-64 273 246	24 017 104	88 290 350	-137.37%	

APPENDIX E(2)
ACTUAL VERSUS BUDGET (ACQUISITION OF PROPERTY, PLANT AND EQUIPMENT) FOR THE YEAR ENDED 30 JUNE 2011

	OPENING	ACTUAL	UNDER CONSTRUCTION	DISPOSALS	TOTAL	2011 BUDGET	2011 VARIANCE	2011 VARIANCE %	EXPLANATION OF SIGNIFICANT VARIANCES GREATER THAN 5% VERSUS BUDGET
	BALANCE				ADDITIONS				
Community & Social Services	7 589 537	1 153 038	156 248	15 154	1 309 286	200 000	1 109 286	555%	
Electricity	813 641 173	39 235 020	35 997	3 024 403	39 271 017	45 390 000	-6 118 983	-13%	
Executive & Council	3 474 757	0	0	47 039	0	0	0	0%	
Finance & Admin	15 524 344	801 085	343 189	457 079	1 144 274	1 075 686	68 588	6%	
Health	122 781	0	0	0	0	0	0	0%	
Housing	196 668 822	147 474 792	549	0	147 475 341	15 000 000	147 475 341	0%	
Planning & Development	46 485 968	0	0	26 288	0	15 000 000	-15 000 000	-100%	
Public Safety	3 386 816	2 860 836	0	35 581	2 860 836	2 860 836	0	0%	
Road Transport	745 549 680	22 615 620	55 315	20 254	22 670 935	46 100 000	-23 429 065	-51%	
Sports & Recreation	57 075 539	0	0	0	0	0	0	0%	
Waste Management	15 071 767	0	0	129 707	0	12 897 050	-12 897 050	-100%	
Water	244 678	0	0	0	0	0	0	0%	
Work In Progress		31 639 240			31 639 240				
TOTAL	1 904 835 862	245 779 630	591 299	3 755 506	246 370 928	120 662 736	94 068 952		

Audit report

REPORT OF THE AUDITOR-GENERAL TO PROVINCIAL LEGISLATURE AND THE
COUNCIL ON THE GREATER TZANEEN MUNICIPALITY

REPORT OF THE AUDITOR-GENERAL TO PROVINCIAL LEGISLATURE AND THE COUNCIL ON THE GREATER TZANEEN MUNICIPALITY

REPORT ON THE FINANCIAL STATEMENTS

Introduction

1. I have audited the accompanying financial statements of the Greater Tzaneen Municipality, which comprise the statement of financial position as at 30 June 2011, and the statement of financial performance, statement of changes in net assets and cash flow statement for the year then ended, and a summary of significant accounting policies and other explanatory information, and the accounting officer's report, as set out on pages xx to xx.

Accounting officer's responsibility for the financial statements

2. The accounting officer is responsible for the preparation and fair presentation of these financial statements in accordance with South African Standards of Generally Recognised Accounting Practice (SA Standards of GRAP) and the requirements of the Municipal Finance Management Act of South Africa, 2003 (Act No. 56 of 2003) (MFMA) and for such internal control as management determines necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor-General's responsibility

3. As required by section 188 of the Constitution of the Republic of South Africa, 1996 (Act No. 108 of 1996) section 4 of the Public Audit Act of South Africa, 2004 (Act No. 25 of 2004) (PAA) and section 126(3) of the MFMA, my responsibility is to express an opinion on these financial statements based on my audit.
4. I conducted my audit in accordance with International Standards on Auditing and *General Notice 1111 of 2010* issued in *Government Gazette 33872 of 15 December 2010*. Those standards require that I comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.
5. An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.
6. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified audit opinion.

Basis for qualified opinion

Property, plant and equipment

7. The Standards of Generally Recognised Accounting Practice, GRAP 17, *Property, plant and equipment* requires that each part of property, plant and equipment with a cost that is significant in relation to the total cost of the item be depreciated separately. Not all assets

disclosed in note 11 to the financial statements were depreciated separately in terms of the above requirement. Consequently, I could not determine the effect on the depreciation amount of R96 748 083, accumulated depreciation of R381 432 453 and the value of the carrying amount for property, plant and equipment stated at R1 460 429 025 in the financial statements

8. The nature of the municipality's accounting records did not facilitate an easy identification and location of assets recorded in the financial statements. There were a significant number of assets which I identified that were not included in the accounting records of the municipality. Consequently, I did not obtain sufficient appropriate audit evidence to satisfy myself over the existence, valuation and allocation and completeness of the tangible capital assets balance stated at R1 460 429 025 (2010: R1 449 245 834) in note 11 to the financial statements.
9. The property, plant and equipment balance of R1 460 429 025 (2010: R1 449 245 835), as disclosed in note 11 to the financial statements, does not agree to the balance of R1 426 161 833 (2010: R1 360 206 139) per the underlying accounting records. The entity did not reconcile the difference of R34 267 192 (2010: R89 039 697) between the financial statements and accounting records. As a result of the matters reported above, I could not determine the effect on property, plant and equipment and other account balances or classes of transactions in the financial statements.

Trade and other payables

10. The municipality could not provide sufficient appropriate audit evidence to support an amount of R7 716 280 included in accounts payable as well as an amount of R6 700 293 included in VAT payable disclosed in notes 6 and 7 to the financial statements respectively. The entity's records did not permit the application of alternative audit procedures regarding these amounts. Consequently, I did not obtain sufficient appropriate audit evidence to satisfy myself as to the existence, valuation and allocation of and obligations pertaining to these balances included in trade and other payables.

Revenue

11. The Standards of Generally Recognised Accounting Practice, GRAP 3, *Accounting policies, Changes in accounting estimates and errors* requires that an error must be adjusted for retrospectively and that the opening balance be restated for the earliest period presented. Of the total prior period errors amounting to R21 202 485 were identified and corrected by the municipality. Furthermore, an amount of R7 303 958 was recognised as revenue in the year under review instead of accumulated surplus. Had these corrections been correctly classified, unspent conditional grants and receipts would have been stated at R6 017 523 (2010: R475 457) and accumulated surplus would have been increased by R4 730 486 (2010: R17 195 532).

Investment Property

12. The Standards of Generally Recognised Accounting Practice, GRAP 3, *Accounting policies, Changes in accounting estimates and errors* requires that an error must be adjusted for retrospectively and that the opening balance be restated for the earliest period presented. The corresponding amount for investment property amounting to R158 016 830, as a result of an error discovered in the year under review, was not restated and disclosed on the face of the statement of financial position as per the above requirements. Consequently, the

corresponding figure for investment property is understated by R158 016 830 The effect on other account balances and classes of transactions could not be determined

Cash flow statement

13. Presentation of the cash flow statement, summarising the entity's operating, investing and financing activities, is required by Standards of Generally Recognised Accounting Practice, GRAP 2, *Cash flow statements*. I was unable to verify the accuracy of net cash flows from operating activities and net cash flows from investing activities. The entity could not provide sufficient appropriate audit evidence to support an amount of R833 134 included in net cash generated from operations as disclosed in note 34 to the financial statements. Furthermore an amount of R62 378 191 included in net cash flows from investing activities could not be reconciled to Note 11 to the financial statements .

Trade and other receivables

14. The municipality could not provide sufficient appropriate audit evidence to support an amount of R16 568 067 included in other receivables, disclosed in note 17 to the financial statements. The entity's records did not permit the application of alternative audit procedures regarding this amount. Consequently, I did not obtain sufficient appropriate audit evidence to satisfy myself as to the existence, valuation and allocation of and rights pertaining to this balance included in other receivables.

Qualified opinion

15. In my opinion, except for the possible effects of the matters described in the Basis for qualified opinion paragraphs, the financial statements present fairly, in all material respects, the financial position of the Greater Tzaneen municipality as at 30 June 2011 and its financial performance and cash flows for the year then ended, in accordance with South African Standards of Generally Recognised Accounting Practice (SA Standards of GRAP) and the requirements of the MFMA.

Emphasis of matter

16. I draw attention to the matters below. My opinion is not modified in respect of these matters:

Irregular expenditure

17. With reference to note 37 to the financial statements, the municipality incurred irregular expenditure of R1 251 503 due to deviation from the supply chain management prescripts.

Fruitless and wasteful expenditure

18. With reference to note 37 to the financial statements, the municipality incurred fruitless and wasteful expenditure of R168 166 as a result of incurring interest on late payments.

Additional matter

19. I draw attention to the matter below. My opinion is not modified in respect of this matter:

Unaudited supplementary schedules

20. The supplementary information set out on pages xx to xx does not form part of the financial statements and is presented as additional information. I have not audited these schedules and accordingly, I do not express an opinion thereon.

REPORT ON OTHER LEGAL AND REGULATORY REQUIREMENTS

21. In accordance with the PAA and in terms of *General notice 1111 of 2010*, issued in *Government Gazette 33872 of 15 December 2010*, I include below my findings on the annual performance report as set out on pages xx to xx and material non-compliance with laws and regulations applicable to the municipality.

Predetermined objectives

Usefulness of information

22. The reported performance information was deficient in respect of the following criteria:

- Consistency: The reported objectives, indicators and targets are not consistent with the approved integrated development plan

The following audit findings relate to the above criteria:

23. Key performance indicators and performance targets of the municipality reported in the annual performance report were inconsistent with the indicators and targets documented in the integrated development plan.

Reliability of information

24. The reported performance information was deficient in respect of the following criteria:

- Validity: The reported performance did not occur and does not pertain to the entity.
- Accuracy: The amounts, numbers and other data relating to reported actual performance have not been recorded and reported appropriately.
- Completeness: All actual results and events that should have been recorded have not been included in the reported performance information.

The following audit findings relate to the above criteria:

25. The reported targets mentioned below which are material by nature and amount, the validity, accuracy and completeness of the reported target could not be established as sufficient appropriate audit evidence and or relevant source documentation could not be provided :

- percentage of households with access to basic level of electricity,
- percentage of households with access to basic level of water,
- percentage of households with access to basic level of solid waste removal and
- percentage of households with access to basic level of sanitation,

Compliance with laws and regulations

Expenditure management

26. Money owing by the municipality was not always paid within 30 days of receiving an invoice or statement, as required by section 65(2)(e) of the MFMA.

27. The accounting officer did not take reasonable steps to prevent irregular, fruitless and wasteful expenditure as required by section 62(1)(d) of the MFMA.

Procurement and contract management

28. Awards were made to providers based on criteria that differed from those stipulated in the original bid documents as per the requirements of SCM regulation 28(1).

INTERNAL CONTROL

29. In accordance with the PAA and in terms of General notice 1111 of 2010, issued in *Government Gazette 33872 of 15 December 2010*, I considered internal control relevant to my audit, but not for the purpose of expressing an opinion on the effectiveness of internal control. The matters reported below are limited to the significant deficiencies that resulted in the basis for qualified opinion, the findings on the annual performance report and the findings on compliance with laws and regulations included in this report.

Leadership

- The accounting officer did not exercise oversight responsibility regarding financial and performance reporting and compliance and related internal controls
- The accounting officer did not develop and monitor the implementation of action plans to address internal control deficiencies

Financial and performance management

- The accounting officer did not implement proper record keeping in a timely manner to ensure that complete, relevant and accurate information is accessible and available to support financial and performance reporting
- The accounting officer did not implement controls over daily and monthly processing and reconciling of transactions
- The accounting officer did not prepare regular, accurate and complete financial and performance reports that are supported and evidenced by reliable information
- The accounting officer did not review and monitor compliance with applicable laws and regulations
- The accounting officer did not design and implement formal controls over IT systems to ensure the reliability of the systems and the availability, accuracy and protection of information.

Governance

- There was no audit committee for a period of six months during the year under review.

Auditor-General

Polokwane

30 November 2011



AUDITOR-GENERAL
SOUTH AFRICA

Auditing to build public confidence

3 January 2012

GREATER TZANEEN MUNICIPALITY AUDIT ACTION PLAN 2010-2011

ASSESSMENT OF ENVIRONMENT

- (a) Asset Register- Property, Plant, and Equipment
- (b) Revenue
- (c) Expenditure
- (d) Supply Chain Management
- (e) Budget & Reporting
- (f) Performance Management
- (g) Human Resources

A. ASSET REGISTER – PROPERTY, PLANT AND EQUIPMENT

CONCERNS TO BE ADDRESSED

- Unbundling of assets to the lowest level of infrastructure
- Identification of individual assets and bar coding
- Verification of assets
- Validation of data on asset register
- Continuous capturing of asset additions throughout the financial year
- Accuracy of accounting of assets
- Skills levels of personnel managing assets

THE ABOVE MENTIONED CONCERNS WILL BE ADDRESSED AS FOLLOWS:

A Project will be running hand in hand between Greater Tzaneen Municipality and Deloitte where all asset data will be verified with the following;

- Identifiability of each assets
- Unbundling of each asset to the lowest level
- Verification of asset location

In future biannual asset verification will be conducted of which one will be done on a sample base and the other on a 100% base.

Training of personnel on GRAP 13 & 17.

Request to Auditor General for a information sharing meeting to share knowledge on the information of assets. (Before end of January 2012).

Request to Auditor General for interim audit on asset register to be scheduled for April 2012.

B. REVENUE

CONCERNS TO BE ADDRESSED

1. VALUATION ROLL

- Timeous processing of changes to the valuation roll due to changes to the value of property for various reasons.
- Validation of valuation roll to the Financial system
- Publishing approval of supplementary valuation roll to comply with MPRA
- Controls on billing & verification of accounts

2. BILLING

- Accuracy of billing data base
- New connections
- Consumer accounts opened
- Meters billed correctly
- Unverifiable debtors
- Debtors Age analysis

3. CREDIT CONTROL

- Final notices handovers
- Reconnection fees
- Bad Debts-Write off confirmation from lawyers
- Bad debt provision excluding government and state accounts

4. INDIGENT REGISTER

- Identification of indigents
- Verification of applications
- Write offs of Indigents

5. CASH CONTROL

- Timeous processing of bank debits relating to income
- Agency fees
- Rental income
- Cash Reconciliation
- Deposit Reconciliation

THE ABOVE MENTIONED CONCERNS WILL BE ADDRESSED AS FOLLOWS:

1. VALUATION ROLL

Work hand in hand with Tlhaola Dynamics to ensure that supplementary valuation is done at least once a year

- Follow processes to ensure information is received from building and housing division
- Submit information to valuers to ensure updated valuations and record in valuation register
- Follow-up on information received from valuers
- Update supplementary information on council's financial system

2. BILLING

- Process to be determined by end of March 2012 through which unknown debtors will be identified on Municipal accounts.
- Process to ensure that all new connections are captured on council's financial system and billed accordingly.
- Data verification with contractor UMS and Greater Tzaneen Municipal staff within 18 months starting from February 2012.
- Monthly exporting of Debtors Age analysis and follow up on long outstanding Debts.

3. CREDIT CONTROL

- Implement and manage credit control with credit man credit control software with UMS, three (3) year project.
- Day to day follow up on outstanding accounts
- Continuous adjusting of deposits
- Draft and implement debt collection register
- Draft and implement procedure register to manage all debtors handed over for collection by end of March 2012.
- Keep records of correspondence from Lawyers for write off confirmation
- Draft and implement procedure to guide the provision for bad debts
- Verification of indigent register and determination of write-offs.

4. CASH CONTROL

- Daily Reconciliation of deposits to bank statements
- Follow up on unknown deposits with no reference numbers
- Daily updating of bank debits relating to income
- Monthly cash reconciliations
- Reconciling E-Natis income with councils records
- Review revenue enhancement and revenue protection strategies

C. EXPENDITURE

CONCERNS TO BE ADDRESSED

1. Journal register and supporting documents
2. Delegation of Authority
3. Long term loans
4. Payment within 30 days
5. Vat reconciliation
6. Bank reconciliation
7. Internal Control

THE ABOVE MENTIONED CONCERNS WILL BE ADDRESSED AS FOLLOWS:

1. JOURNAL REGISTER AND SUPPORTING DOCUMENTS

Drafting of procedure for Journals and updating of journal register to include all supporting documentation by end March 2012.

2. DELEGATION OF AUTHORITY

Drafting Financial delegation of authority by end March 2012

3. LONG TERM LOANS

Ensure that interest accrued be well accounted for

4. PAYMENT WITHIN 30 DAYS

Creditors will be paid within 30 days after satisfactory rendering of services

5. VAT RECONCILIATION

Controls will be put in place to ensure that vat balances can be verified

6. BANK RECONCILIATION

- Timeous clearing of Bank Reconciliation
- Monthly correction of Bank Reconciliation
- Put measures in place to address all deviations

7. INTERNAL CONTROL

- Review of internal controls and procedures within the Expenditure Division by end May 2012
- Review of internal controls and procedures within the Revenue Division by end May 2012.

D. SUPPLY CHAIN MANAGEMENT

CONCERNS TO BE ADDRESSED

1. Compliance to MFMA and regulations to supply chain management
2. Skills level of employees
3. Supply Chain Management policy not reviewed & updated
4. Admin, records system of bids and contract documents.

THE ABOVE MENTIONED CONCERNS WILL BE ADDRESSED AS FOLLOWS:

Training of supply chain management, members of committee and Directors on the supply chain regulations and requirements.

- General assessment of supply chain unit activities to put in place procedures and controls which will ensure general compliance
- Submission of quarterly deviation reports to audit committee
- Update and review supply chain management policy
- Drafting of procedures which will guide the recording of bid documents and accurate record keeping of original documentation
- Contract Management

E. BUDGET & REPORTING

CONCERNS TO BE ADDRESSED

1. Delegation of authority on Investments
2. Disclosures in Annual Financial Statements
3. Time to review Annual Financial Statements

THE ABOVE MENTIONED CONCERNS WILL BE ADDRESSED AS FOLLOWS:

1. DELEGATION OF AUTHORITY ON INVESTMENTS

Draft and implement delegations to ensure that all transactions are reviewed and authorised Properly.

2. DISCLOSURES IN ANNUAL FINANCIAL STATEMENTS

Ensure that disclosure in the Annual Financial Statements is reviewed prior to submitting thereof to the Auditor General.

3. TIME TO REVIEW ANNUAL FINANCIAL STATEMENTS

Stick to year end time table to ensure that Annual Financial Statements can be reviewed

- Ensure that proper working papers are submitted to the Auditor General with the commencement of the audit.
- Obtain electronic system to compile quarterly Financial statements

F. PERFORMANCE MANAGEMENT

1. NO ALLOCATIONS PER PERFORMANCE OBJECTIVES / PRIORITY

CONCERNS TO BE ADDRESSED:

Legislative requirement is not realistic. Performance Management office consulted with the Department of Local Government as well as the Auditor General and none could give direction as to how this should be achieved.

THE ABOVE MENTIONED CONCERNS WILL BE ADDRESSED AS FOLLOWS:

Performance Management office will officially take up the matter with the Provincial Department of Cooperative Governance, Housing and Traditional Affairs for them to provide clarity on how municipalities are expected to adhere to the legislative requirement.

2. INCONSISTENCY BETWEEN THE SDBIP & IDP**CONCERNS TO BE ADDRESSED:**

Programmes, projects and Key Performance Indicators (KPIs) contained in the SDBIP are not aligned to the IDP. This was caused by the non-adherence to the IDP review programme resulting in the non-revision of the programmes and strategic KPIs during the IDP process. The IDP also did not contain 5 year targets for KPIs to guide the SDBIP. Programmes, projects and KPIs are then only revised during the finalisation of the SDBIP resulting in amendments that are not captured in the IDP.

THE ABOVE MENTIONED CONCERNS WILL BE ADDRESSED AS FOLLOWS:

- A detailed breakdown of activities will be included in the IDP process plan to ensure that all aspects of the Strategy phase are dealt with at the appropriate time and to such an extent that it forms the basis of the SDBIP.
- The IDP process will therefore review the programmes, projects and KPIs as part of the strategic phase.
- IDP projects will be finalised by 30 March to allow the SDBIP to be ready along with the IDP & Budget by 31 May.

3. NO TARGETS DOCUMENTED ON THE SDBIP**CONCERNS TO BE ADDRESSED:**

Some indicators in the SDBIP do not have targets. This was the result of either baseline information not being available or information was not submitted to the Performance Management office in time. Also, national indicators which are a legislated requirement for which GTM do not have baseline information, therefore no targets could be set e.g. *Households earning less than R1100 with access to services*.

THE ABOVE MENTIONED CONCERNS WILL BE ADDRESSED AS FOLLOWS:

- KPIs will be revised to ensure that only measurable KPIs are contained in the IDP (SDBIP).
- Submission of information to the PM office, by Directors, will be within the required timeframes.
- Municipal Manager will liaise with the Minister to establish how reporting on National Indicators should be done in the absence of accurate baseline information.

4. INCONSISTENCY BETWEEN THE ANNUAL PERFORMANCE REPORT AND THE IDP

CONCERNS TO BE ADDRESSED:

Contents of the Annual Performance report is not in line with the IDP due to the fact that no targets have been set in the IDP and the fact that the strategic phase of the IDP was not revised. The Annual Performance Report is drafted in line with the SDBIP and not the IDP (if IDP and SDBIP is aligned this will be correct)

THE ABOVE MENTIONED CONCERNS WILL BE ADDRESSED AS FOLLOWS:

- Alignment between the IDP & SDBIP will be improved to ensure that the Performance Report align with the IDP

5. NO COMPARATIVES ON ANNUAL PERFORMANCE REPORT

CONCERNS TO BE ADDRESSED:

Previous year's performance results are not contained in the annual performance report due to multiple amendments to KPIs and projects.

THE ABOVE MENTIONED CONCERNS WILL BE ADDRESSED AS FOLLOWS:

Previous year achievements will be included in the performance report

6. REPORTED RESULTS NOT VERIFIABLE

CONCERNS TO BE ADDRESSED:

Information submitted as actual achieved against the set targets for the financial year are not verifiable by the Departments.

THE ABOVE MENTIONED CONCERNS WILL BE ADDRESSED AS FOLLOWS:

- All Directors will keep a portfolio of evidence for the SDBIP on a quarterly basis
- Internal Audit will verify actual reporting prior to approval by Council

G. HUMAN RESOURCES

CONCERNS TO BE ADDRESSED:

- Leave approved after it was taken
- Minimum of annual leave as per the collective agreement not taken
- Excessive number of leave days retained by employees from previous leave cycle
- Rental Policy
- Remuneration package per employment contract differ with remuneration package on the advertisement

THE ABOVE MENTIONED CONCERNS WILL BE ADDRESSED AS FOLLOWS:

- Seeing that most of the concerns are leave related, we will make sure that we put the necessary administrative processes in place to deal with those identified concerns.

- The concern of the rental policy will also receive an urgent attention in order to comply with the legislation.
- It should be indicated that for unknown reasons, when changes are effected on the advert in a form of 'erratum', the erratum should be filled with the initial/original advert for future reference. These matters will be addressed with the officials concerned for compliance purposes.

SUMMARY

PRIORITY AREAS

- Delegation of authority to be reviewed, updated and approved
- General review and updating of internal controls and procedures
- Supply Chain management unit training and assessment of full compliance
- Improvement of source documents for all transaction and filing and records keeping.

2010/11

Annual Performance Report



Greater Tzaneen
Municipality

Office of the Municipal Manager
August 2011

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List of Abbreviations

AG -	Auditor General
CBP -	Community Based Planning
CDF -	Community Development Facilitators
COGTA -	Department of Cooperate Governance & Traditional Affairs
DLGH -	Department of Local Government & Housing (Limpopo)
DOC -	Drop Off Centre
DWA-	Department of Water Affairs
EIA -	Environmental Impact Assessment
GIS -	Geographical Information System
GTEDA -	Greater Tzaneen Economic Development Agency
GTM -	Greater Tzaneen Municipality
IDP -	Integrated Development Plan
KPI-	Key Performance Indicator
LLF -	Local Labour Forum
MDM -	Mopani District Municipality
MIS -	Management Information System
NDPG -	Neighbourhood Development Programme Grant
PMS -	Performance Management System
SCM -	Supply Chain Management
SDBIP -	Service Delivery and Budget Implementation Plan
SDF -	Spatial Development Framework

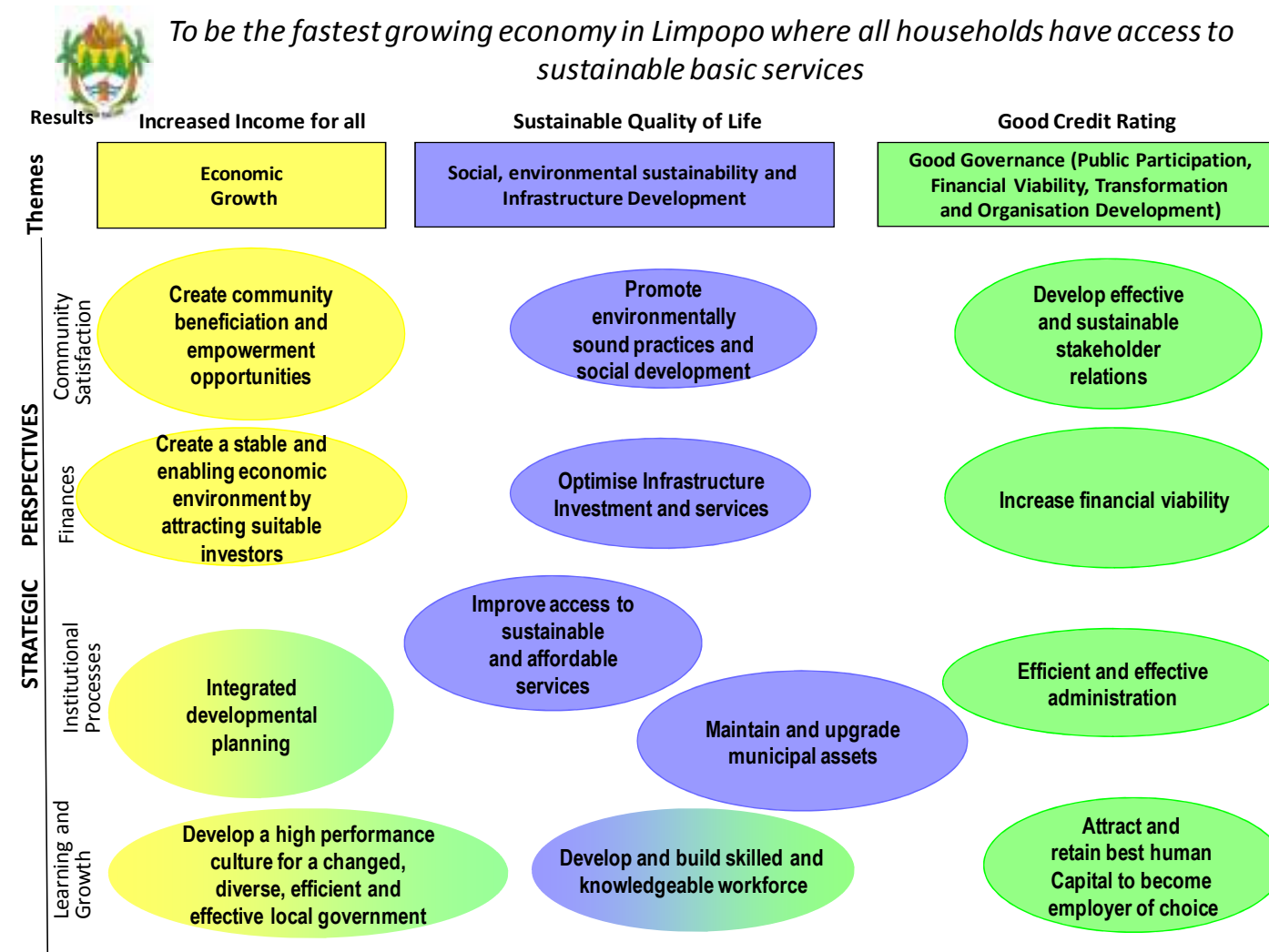
1. Background

The institutional performance of Greater Tzaneen Municipality is monitored through the Service Delivery and Budget Implementation Plan (SDBIP). The SDBIP is the link between the Integrated Development Plan (IDP), which is the output of a 5-year planning process and the budget of the current financial year. Quarterly SDBIP reports are submitted to Council to ensure that Council is kept up to date with the performance in relation project implementation, revenue collection and also expenditure levels. This report will contain a summary of the information contained in the 4th Quarter SDBIP report for 2010/11 as well as recommendations to improve performance.

The SDBIP is divided into revenue and expenditure projections and the actual achieved on the one side and Key Performance Indicators (KPIs) and projects per department on the other side. It should be noted that the actual figures in terms of revenue collected and expenditure are not the final figures as the financial statements for 2010/11 was still being collated at the time this report was being drafted. The financial statements must only be ready for the Auditor General by 31 August '11. The projects for each department are reported on as per the strategic objectives of Council as contained in the Strategy map in the IDP. This report will attempt to report on the performance of GTM in terms of the Key Performance Areas as set by the Department of Cooperative Governance and Traditional Affairs through the Local Government 5-year Strategic Agenda. The 4th Quarter SDBIP report for 2010/11 is attached as **Annexure A**.

This report will therefore contain an abstract of the 2010/11 4th Quarter SDBIP report focusing on the areas where GTM excelled but also highlighting those areas where improvement is required. The report will also contain information presented during the Individual Performance Assessments for Managers, conducted during July '11. Furthermore, the report will contain recommendations to improve performance, to be considered during the process of revising the IDP.

2. Strategy Map



3. Performance Per Key Performance Area

The performance of Greater Tzaneen Municipality in terms of the Key Performance Areas as set out in the Local Government Strategic Agenda developed by the Department of Cooperative Governance and Traditional Affairs are as follows:

3.1 KPA 1: Municipal Transformation and Organisational Development

Objective: Integrated Developmental Planning

Programme	Project/ KPI	Annual Target (2010/11)	Actual Achieved (30 June 2011)	Reason for deviation
Integrated Spatial Development	% of Capital spent in the priority areas identified in the SDF	100%	100%	
Integrated Development planning	IDP/BUDGET/PMS strategic session	Coordinate IDP strategic Session	Strategic session took place from 19-22 October 2010	
	IDP Project registration & implementation tracking software	IDP project prioritization criteria and adoption of prioritized projects by 30 December.	Draft IDP approved by Council on the 28 th of February 2011	Prioritisation of projects was delayed. Deadline for the approval of the Draft IDP was met.
	Number of steering committee meetings	12	4	Format of IDP committees was changed
	Number of Representative Forum meetings	4	3	Delays in the submission of information by Departments to prepare for Rep Forum
	% Compliance to the Integrated IDP/ Budget/ PM process plan	100%	80%	Postponement of meetings due to availability of MM & Mayor and the late submission of information by Departments
	MEC assessment rating of the IDP	HIGH	Medium	Analysis phase, Integration phase and alignment with SDBIP needs to be improved
	2030 Growth & Development Strategy	Final guidelines for Vision 2030 adopted by Council.	None	Funding transferred to Nkawkowa Local Area Plan as Infrastructure master plans

Programme	Project/ KPI	Annual Target (2010/11)	Actual Achieved (30 June 2011)	Reason for deviation
				are not yet in place (required for the drafting of vision 2030)
	Rural Nodal Development Plans	Draft nodal plan ready for adoption by Council by 30 March and the adoption of catalyst projects by June	Feasibility study completed in May, nodal plan not ready	Delay by Service provider in drafting the feasibility study. Insufficient funds for drafting nodal plan – applied for funding from NDPG
Community Based Planning	% compliance to CBP implementation plan	100%	30%	CBP function transferred to COGTA – delays in appointing a service provider to facilitate the process
	Roll out of CBP	Finalise action plan, establish an evaluation team and pilot CBP in 4 wards	Service providers came to present proposals. No appointment	Awaiting the appointment of service provider by COGTA

Objective: Develop a high performance culture for a changed, diverse, efficient and effective local government

Programme	Project/ KPI	Annual Target (2010/11)	Actual Achieved (30 June 2011)	Reason for deviation
Project Management	% institutional projects within budget	100%	100%	
	% of institutional projects within time	100%	90%	Cash flow constraints and delays in procurement
	% of institutional projects within specifications	100%	100%	
Institutional Performance Management	% Institutional performance score	130%	Not available	Electronic Performance Management system not in use.
	% Section 57 Managers with signed Performance Agreements/ Plans by 30 Jun	100%	100%	All signed, except the Engineering Manager, but not within the required timeframe
	% of HODs with signed Performance plans by 31 July 2010	100%	100%	All Heads of Divisions signed except the acting

Programme	Project/ KPI	Annual Target (2010/11)	Actual Achieved (30 June 2011)	Reason for deviation
				head for Disaster Management and none within the required timeframe
	Electronic Performance Management System	Refresher course on Electronic PM system & drafting of reports utilizing the system	Refresher course not held and reports not drafted on the electronic system	Electronic system not utilized as it was found not to be userfriendly, taking. Drafting of reports manually was faster.
	Departmental Strategic Sessions (PED)	Conduct departmental strategic sessions (Nov & May)	2 Strategic Sessions conducted	
Employee Performance Management and assessment	# of Quarterly performance reviews	4	2	1 st & 3 rd Quarter informal assessments not conducted.
	Performance Management Policy review	Policy finalized and submitted to Council by 30 June '11	Policy approved by LLF only. Not submitted to Council on time	Item was postponed by the LLF
Performance Management Reports	# of audited Quarterly performance reports submitted to Council on time	4	2	3 rd Quarter Report could not be considered by Council due to the elections.
	% of monthly Departmental Reports submitted on time	100%	100%	

3.2 KPA 2: Basic Service Delivery

Objective: Promote environmentally sound practices and social development

Programme	Project/ KPI	Annual Target (2010/11)	Actual Achieved (30 June 2011)	Reason for deviation
Social Security	Number of Tzaneen Social Security Forum meetings	2	0	Forum was not established
Environmental Management	% compliance to the environmental legislation checklist	80%	80%	
Disaster management	# of disaster awareness campaigns and preventative programmes	4	5	
	# of Annual Disaster Management reports submitted to Council and MDM by July	1	1	
	% of Disaster (incidents) sites visited	100%	100%	
	% of Incidences provided with relief	100%	100%	
	% emergency relief cases responded to within 72-hours	100%	100%	
Safety & Security	R-value of council property lost through theft and damages	0	R71,099.86	Theft alone
	# of external criminal cases reported	0	0	
	# of internal criminal cases reported	2	2	
	Kukula Ndlela drunken-driving blitz project	8 Additional roadblocks to monitor drunken driving	8 – Daily routine patrols monitoring drunken driving	
	Minitzani-Bonatsela Traffic centres scholar Education and school points and other clusters	Conduct Road safety campaigns at 25 rural schools	30 Rural schools covered	
	GTM Law Enforcement rural outreach and scrappings	Conducting rural traffic program as per schedule. Manage and follow up on vehicle scrappings	Rural operations ongoing daily with scholar patrols, escorts, Law Enforcement. All scrappings are attended to fully.	
	Burgersdorp cattle pound	Manage and co-ordinate impounding of stray	Pound active. Animals mostly dogs	

Programme	Project/ KPI	Annual Target (2010/11)	Actual Achieved (30 June 2011)	Reason for deviation
		animals	brought in by SAPS.	
Waste Management	% Service delivery backlog for solid waste	88%	88%	No decrease in backlog due to budget limitations to expand services to rural areas
	R-Value of Free Basic waste removal to affected households	R 3,800,000	R 3,800,000	
	Collection & Transportation-Curbside collections (Litter picking, Health Care waste, & Bulk removals)	100% compliance to bulk removal, Health Care waste & litter picking schedules	Complied to bulk removal, Health Care waste & litter picking schedules	
	Collection & Transportation-Curbside collections (Bin replacement)	Procurement of 80 bins	0 bins procured	SCMU did not perform in tender allocations requests
	Treatment & Disposal(Landfill auditing)	Conduct External landfill audit during April. Conduct quarterly internal audit on landfill site	Conducted an External landfill audit during April. Quarterly internal audit on landfill site conducted	
	Treatment & Disposal (Landfill ranking/Development of existing landfill)	Conduct landfill ranking by external service provider	No ranking	MDM fail to respond on exercise numerous requests
	Treatment & Disposal (Landfill operations)	90% daily compliance to landfill permit conditions 100% expenditure	96% daily compliance to landfill permit conditions 100% expenditure	
	Pollution Control (Public Toilets)	90% daily compliance to public toilet operations and schedules 100% expenditure	90% daily compliance to public toilet operations and schedules 100% expenditure	
	Pollution Control(Upgrading ablutions facilities)	Attend to ablution maintenance as per requisition to Engineering Department 100% expenditure	Attend to ablution maintenance as per requisition to CEM 100% expenditure	
Environmental Monitoring	# of informal food handling premises evaluated	44	146	
	% of daily water samples taken complying to SANS241	100%	100%	
	Water quality monitoring	100% compliance to water quality monitoring schedule and 100% expenditure	Total of 256 water samples collected according to the WQMS and 110% of the budget spent.	
	Vector Control	Procurement of insecticide and implementation of vector control program	Vector control programme is circulated prior to implementation. All areas were sprayed in an interval of six weeks.	
	Star Grading system	Evaluation of food handling premises Issue contravention notices and follow up on	231 evaluations on food handling premises were done.	

Programme	Project/ KPI	Annual Target (2010/11)	Actual Achieved (30 June 2011)	Reason for deviation
		contraventions Issuing of certificates of acceptability Arrange and host star grading award ceremony	A total of 82 contravention notices and 30 follow up notices. 5 Certificates of Acceptability were issued	
	Industrial Impact Management	Evaluate industrial premises Respond to air pollution incidents. Issue contravention notices and follow up on contraventions. Attend training course for EMI's (Industrial)	44 Evaluations on industrial premises. Responded to 3 air pollution incidents, Issued 11 contravention notices 2 final notices and 21 follow up on contraventions. Successful completion of course for EMI's (Industrial) by two officers	
Environmental Management	Cleanest School competition	Evaluate participating schools Select panel. Arrange and host cleanest school competition	Evaluations on participating schools were done and finalists identified.	Function not hosted due to budget constraints.
	Environmental management plan	Review current Environmental management plan and submit for inclusion in draft IDP	Reviewed Environmental Management Plan and submitted for inclusion in draft IDP	
	Letaba river rehabilitation	Draft and submit proposal for funding to DWA and DEAT by December '10	Proposal for funding submitted to DWA. Advert for EIA consultant and project manager placed by GTEDA	
	Environmental health plan	Draft 1st phase of Environmental Health Plan	Environmental Health Plan finalised will be included in the 2011/12 IDP	
Sport, Arts and Culture	Indigenous Games	Conduct Indigenous Games In all four clusters, Conduct local Indigenous Games. Transport participants who made it from local events to the District Indigenous Game events.	Cluster games were hosted in July 2010 and Provincial Indigenous game were hosted in September 2010 successfully	
	OR Tambo games	Phase 2 O.R.Tambo games will be coordinated and held at Bulamahlo and Rhelela Clusters where catering will be provided. Phase 2 Local O.R. Tambo Games will be held where all participants will be catered.	Cluster O.R Tambo games were held in March. District O. R Tambo games were held in Nkawkankowa stadium on the 14 & 15 May 2011. The Provincial O.R games were held from the 24-28/06/2011 at Vhembe	
	Maphungube Arts and Culture Competition	Lesedi and Rhelela Clusters visual and performing arts. Local visual and performing arts in GTM winners from various clusters compete.	Due to failure to meet of the Arts and Culture committee even was not held. A new committee will be elected. Public Participation will be requested to organise.	
	GTM Jazz Festival	Co-ordinate and facilitate arrangements for Jazz festival to be take place on 25 September 2010	Jazz festival hosted successfully	
	SAIMSA Games	Co-ordinate and facilitate SAIMSA Games to b held during last week in September	SAIMSA games hosted successfully	
	Artificial Soccer field at Burgersdorp	Monitor the construction of the soccer field at	Construction resumes in March 2011 and	

Programme	Project/ KPI	Annual Target (2010/11)	Actual Achieved (30 June 2011)	Reason for deviation
	(SAFA)	Burgersdorp	will be finished end July 2011.	
Library Services	Library development and reading promotion	84,500 Library users 100,100 items circulated	105,485 Library users 107,163 items circulated	
	Book related events	3 Holiday programmes and 4 book related arts and culture events arranged and hosted.	4 Holiday programmes arranged and hosted.; 8 large & 12 smaller book related arts & culture events arranged & hosted	
	Annual GTM library Competition	Completed 500 Learners participating in annual library competition	Completed. 701 Learners participated and awards function was held on the 5th of November 2010.	
	Computerize library lending function	70% Letsitele Library GTM books & 20% Haenertsburg GTM books bar-coded & linked to PALS system	90% Letsitele Library GTM books linked to system, & 90% bar-coded. No Haenertsburg books linked as system to be migrated to SLIMS instead of PALS.	
	Assistance to school / community libraries	Two schools assisted with at least 300 donated books and School library management guides	Pipa Primary provided with a School library management guide, Biblionef forms & 70 books. Gwambeni High provided with a School library management guide, Biblionef forms & 111 books. 5 GTM schools provided with a total of 3324 books by Biblionef as a result of Biblionef forms distributed by Library Services. Tzaneen Mosque provided with 17 children's books and School library management guide. Total 7 schools assisted with starting a school library.	
	Develop libraries at Nkowankowa and GTM Thusong Centres	Participate in the NDPG project team, keeping the establishment of libraries as a priority; Forward new library requirements to Provincial Library Services, DSA&C, to secure possible funding from National Library Grant.	Attended & participated in 11 NDPG meetings and 5 Shiluvane Library site meetings. Letter written to DSAC re maintenance and infrastructure development of GTM libraries. Letter written to MEC, DSAC to request operational funding for Shiluvane Library.	
Youth, Gender & Disability	Youth Strategic Session	Arrange and co-ordinate Youth strategic session during September	Youth strategic session held on 23 June 2011. Resolutions adopted.	
	Relaunch Of SAWID	Arrange and co-ordinate prelaunch of SAWID during August	Young SAWID launched on 21 August 2010	
	National Women's Month Celebrations	Arrange and co-ordinate national women's month celebrations during August	* District launch of the Women's Month held at Mokwakwaila community hall on 3 August 2010. Coordinated a bus that transported Vakhegula-Vakhegula	

Programme	Project/ KPI	Annual Target (2010/11)	Actual Achieved (30 June 2011)	Reason for deviation
			Women's soccer club and Bakgekolo Ba Lenyenye Women's soccer club. * Provincial launch held at Ga-Mphahlele on 9 August 2010. Coordinated 2 buses.	
	National Disability Month Celebrations	Arrange and co-ordinate national disability month celebrations during December	Arranged and coordinated a bus for disabled people to the provincial event at Gawula in Giyani on 03/12/2010	
	National Youth Month celebrations	Arrange and co-ordinate national youth month celebrations during June	Local Youth month celebration held on 24 June 2011 and attended by 450 young people.	
	Annual Youth Assembly	Arrange and co-ordinate Annual youth assembly during August	Assembly held on 8-9 April 2011. New leadership elected.	
	Disability Council Official Launch	Arrange and co-ordinate launch of Disability Council during October	Disability council launched by the Mayor on 30 June 2011	
Housing	100 units for Mhangweni Village	Completion of beneficiary lists and attach documents and details Submission of forms to DLG&H Verification of beneficiaries Monitor project implementation to be completed by end of September	101% (101 houses with VIP toilets completed)	
	100 Units for Marivenii Village	Completion of beneficiary lists and attach documents and details Submission of forms to DLG&H Verification of beneficiaries Monitor project implementation to be completed by end of September	100% (100 houses with VIP toilets completed)	
	100 Units for Masoma Village	Completion of beneficiary lists and attach documents and details Submission of forms to DLG&H Verification of beneficiaries Monitor project implementation to be completed by end of September	100% (100 houses with VIP toilets completed)	
	100 Units for Gabaza Village	Completion of beneficiary lists and attach documents and details Submission of forms to DLG&H Verification of beneficiaries Monitor project implementation to be completed by end of September	100% (100 houses with VIP toilets completed)	
	Housing project 2011/12	Conduct consumer education with councilors, ward committees and traditional authorities	Monitoring project implementation through meetings, site visits and receiving	

Programme	Project/ KPI	Annual Target (2010/11)	Actual Achieved (30 June 2011)	Reason for deviation
			feedback Three Housing consumer education sessions were conducted covering all the wards plus extra session for Ward 1 and 900 people attended the sessions.	
	20 units for emergence Houses Mokgoloboto 1 unit. Petanenge 2 units. Moime 5 units. Rakoma 4 units. Lephephane 5 units.	Completion of beneficiary lists and attach documents and details Submission of forms to DLG&H Verification of beneficiaries Monitor project implementation to be completed by end of September	All units completed by 3rd quarter	
	560 units for un blocking of the blocked project. Wards- 4,5,10,11,16,19,23,24,28,29, 30 and 34	Verification of beneficiaries and effect changes on status quo report where possible	100% (continuous monitoring through meetings and site visits)	
	Purchase of Part of the farm Muhlaba's location for graveyard in Nkowankowa	Acquire council resolution	100% (negotiations are ongoing with the occupant) Council approval attained in 2010/11	
	Transfer of erf 1628 Nkowankowa A to Council.	Submission to DLGH for development of community residential unit. Appointment of conveyancer and transfer of property	* 100% (the site is transferred to GTM) * Included in LG&H's budget for future inclusion	
	Transfer of erven omitted during the transfer of R 293 Towns to GTM	Submission to DLGH for development of community residential unit. Appointment of conveyancer and transfer of property	100% (30 sites are registered in GTM's name)	
	Purchase of Ledzee, Yomorna, Shivurali farm	Re-start negotiations with Dept of Rural development & land reforms and Dept of Public works for financing	Pending success of negotiations proceed with transfer of property into name of Council	
	Pioneer housing tenants	Allocation and administration of tenants Handling of queries	3 allocated	
	Pusela 6	Obtain council resolution on the rental model and future use of the property. Submit request to DLGH for development of social housing Allocation and administration of tenants Handling of queries	* Council resolution on Item approved * 100% (all lease agreements has been signed by Tenants) * Included in LG&H's future budget for consideration.	
	Dan Ext 1 & 2	Issuing of keys to beneficiaries and signing of happy letters	All 540 keys allocated	
	Nkowankowa D (Mbambamencisi)	Receiving reports from Water & Sanitation division. Dealing with disputes	Receiving reports from Water & Sanitation division. Dealing with disputes Finalise project and issue close out report	
	Land administration	Monitoring and follow up on month-to-month lease agreements	The Deed of donation has been signed awaiting registration by Deeds office.	

Programme	Project/ KPI	Annual Target (2010/11)	Actual Achieved (30 June 2011)	Reason for deviation
		Possible donation of R292 and R293 from Public works to GTM Letter to MEC for donation of property		
	Consolidation and transfer of subdivided erven in Nkowankowa Section C	Transfer 100 subdivided sites	(309 in Nkowankowa-C are sites registered in the name of Council)	
	Transfer of houses in old township areas	Data collection and verification. Appoint conveyancer and transfer houses into names of the owners	All properties have been lodged for registration for the Enhanced Discount Benefit Scheme	
	Transfer of low cost houses build after 1994	Verification of beneficiaries in the housing facilities and verify people occupying houses. Registration and transfer of sites	(100 sites have been registered in the name of the owners in Dan Ext 2 and the remaining have been lodged for registration	

Objective: Optimise infrastructure investment and services

Programme	Project/ KPI	Annual Target (2010/11)	Actual Achieved (30 June 2011)	Reason for deviation
Cost Recovery	% of Electricity losses	12%	12.7%	
	R-value of electricity loss	None	R 20,78 mil	
	Total kwh electricity loss	None	37,407,000 kwh	

Objective: Improve access to sustainable and affordable services

Programme	Project/ KPI	Annual Target (2010/11)	Actual Achieved (30 June 2011)	Reason for deviation
Accessible services	% of households with access to basic level of water	90%	78%	Due to Lack of funds to expand water service
	% of households with access to basic level of sanitation	40%	36%	Due to Lack of funds to expand sanitation service
	% of households with access to basic level of electricity	85%	85%	Priority list is being followed

Programme	Project/ KPI	Annual Target (2010/11)	Actual Achieved (30 June 2011)	Reason for deviation
	% Households with access to basic level of solid waste removal	13%	12%	Due to Lack of funds to expand waste removal service
	% households earning less than R1100 ¹ with access to basic waste removal	None	Not available	Baseline information not available to do calculation
	% households earning less than R1100 with access to basic electricity	None	Not available	Baseline information not available to do calculation
	% households earning less than R1100 with access to basic water services	None	2135	Baseline information not available to do calculation therefore the number for the 5 Towns supplied by GTM is provided
	% households earning less than R1100 with access to basic sanitation services	None	2135	
	Number of jobs created through municipal capital projects (women)	None	ESD (124) EED (16)	
	Number of jobs created through municipal capital projects (youth)	None	ESD (222) EED (31)	
	Number of jobs created through municipal capital projects (disabled)	None	ESD (0) EED (1)	
Electricity	R-value sourced to implement electricity recovery plan	R 114 000 000	R 45 million	No grants were accessed forcing Council to take loans. Council could only afford R45m in DBSA and ABSA loans.
	% electricity backlog (# Households that needs electrical connections / Total # households as %) (Electrification)	16%	16%	
	# of new electricity connections in licensed distribution area	None	125	
	% increase in Councils' maximum demand (MVA)		100%	
	MVA increase of urban capacity	40	Not yet available	Projects to be completed end of December 2011
	% of poor households served with free basic electricity	None	76.70%	Based on the indigent register.
	Masoma village rural electrification	Masoma village rural electrification project completed by Jun 2011	Construction Phase at 40%	Project granted extension till end of August 2011
	Hweetji village rural electrification	Hweetji village rural electrification project completed by Jun 2011	Construction Phase at 56%	Project granted extension till end of August 2011

¹ GTM do not have up to date information on the number of households earning less than R1100, the latest official statistics are those from the 2001 Census and can no longer be seen as up to date. Furthermore, our Indigent Management Policy allows for people to register as indigents when they earn less R2000pm, thereby also not aligning to the indicator as legislated.

Programme	Project/ KPI	Annual Target (2010/11)	Actual Achieved (30 June 2011)	Reason for deviation
	Shoromong village rural electrification	Shoromong village rural electrification project completed by Jun 2011	Construction Phase at 64%	Project granted extension till end of August 2011
	Pulaneng village Electrification Phase 1	Pulaneng village electrification project completed by Jun 2011	Project competed with 849 Units	
	Mokgolobotho and Dan extension 1 & 2 electrification Phase 1	Mokgolobotho and Dan extension 1 & 2 electrification Phase 1 project completed by Jun 2011	Phase 1 at construction phase 95%	
	Farm Labour Housing (295 connections)	Project completed	Project completed with 268 connections	Less connections due to heavy rains that damaged houses
Electricity network upgrade & maintenance	Strategic Lighting	Identify area and install 48 lights	46 lights installed	
	Street Lights	Identified area and install 108 lights	133 lights installed, Nkowankowa (55), Tzaneen (13), Lenyenye (18) & Haenertsburg (11)	
Water & Sanitation	m³ increase of water quota	3.8million m³	0	DWA's response is that they do not have enough water to cater for an increase, but can look at other avenues like Water Demand management System
	# of new basic water connections	None	32	Some of the developments had been put on hold due to the insufficient water quota.
	# metered water connections / total figure of households as %	None	Not available	12,145 Households supplied. Total for area not known. This information is only for 5 towns supplied by GTM
Water and sewer infrastructure	Water to RDP Houses at Lenyenye	Project 100% completed Metered water supply to RDP houses	Project was not done this Financial year	Lack of funds from NDPG.
	Water to RDP Houses at Nkowankowa Section D	Project 100% completed Metered water supply to RDP houses	Project was not done this Financial year	Lack of funds from NDPG.
	Erection of 50kl elevated tank at Lenyenye Stadium	Project 100% completed	Project was not done this Financial year	Lack of funds from NDPG.
	Erection of 50kl elevated tank at Nkowankowa Stadium	Project 100% completed	Project was not done this Financial year	Lack of funds from NDPG.
	Refurbishment of pump station and pipeline for grey water at Lenyenye	Project 100% completed	Project was not done this Financial year	Lack of funds from NDPG.
	Installation of Elevated tank for water storage at Dan 1 & 2	Project 100% completed	Project was not done this Financial year	Lack of funds from NDPG.
	Boreholes (Drilling at airfield & Tarentaal)	Project 100% completed	100% completed : Drilled and equipped just awaiting electrification	
Roads & Stormwater	% MIG funding spent by March	100%	76%	Different financial years no aligned & expenditure at 100%
	# of roads projects on schedule	5	5	

Programme	Project/ KPI	Annual Target (2010/11)	Actual Achieved (30 June 2011)	Reason for deviation
Roads & Stormwater infrastructure	Ramotshinyadi, Mirakoma to Ga-Mokhwati Tar road	Register project with MIG, appoint consultant to do designs and advertise to appoint contractor	Consultant appointed, out on tender, awaiting appointment of contractor	
	Sasekani to Nkowankowa Tar road	Register project with MIG, appoint consultant to do designs and advertise to appoint contractor	Consultant appointed, out on tender, awaiting appointment of contractor	
Health & Wellbeing	HIV/Aids management	Conduct workshop on HIV/Aids awareness for all ward committee members responsible for health. Refresher course for peer educators	Workshop for peer educators conducted during Dec month. Refreshes course for peer educators conducted in February 2011. Workshop and refresher course and debriefing done.	
	HIV/Aids theme day celebrations	Partnership against Aids (Oct) Red Ribbon Month (Nov) World Aids Day (Dec). World TB day (Apr).	Partnership against AIDS which focused on counseling and testing was done for Boxer & Shoprite. Red Ribbon month & world AIDS day theme celebrations. Supported Dept of health in preparations for and hosting of World TB day.	
	HIV/Aids seminars for target groups	Conduct seminar targeting female church representatives by September. Conduct seminar targeting youth leaders by December	Seminar targeting youth with the topic: "Role of youth in the fight against HIV/AIDS" was held in March 2011 at the Nkowankowa community hall	
Licensing	R-value generated for vehicle registration (Agency agreement)	R29,101,625	R24,419,793	20% of income as per Agency agreement
	R-value generated by the issuing of learners and drivers licenses	R 4,477,602	R7,986,239	20% of income as per Agency agreement
	Dog licenses and temporary advertisement	Process dog licenses and temporary advertisement applications. Update register continuously	Process dog licenses and temporary advertisement applications. Update register continuously	Process all applications
	Learners and Drivers and Professional Drivers Permits	Ensure that applications for learners, drivers and Professional Drivers permits are processed	Ensure that applications for learners, drivers and Professional Drivers permits are processed	Actual achieved June 2011 for learners license 7485, drivers license 15325, Prdp's 3089 issued.
	Trade licenses	Process all trade license applications. Monitor and enforce compliance to trade license conditions	Not implemented	Awaiting final adoption of legislation
	Vehicle registration and licensing	Ensure that all vehicle registration and licensing applications are processed within a reasonable time	Actual achieved June 2011 for vehicle registration 12364 and vehicle license 47109	
	Vehicle registration and licensing	Attend to licensing complaints recorded in	Attended all complaints.	

Programme	Project/ KPI	Annual Target (2010/11)	Actual Achieved (30 June 2011)	Reason for deviation
		complaints registers at counters on a weekly basis		
Parks and Open space management	Integrated parks management plan	Finalise Integrated Parks Management plan and submit for inclusion in the final IDP	Already done and submitted last year. To be renewed next year.	
	Integrated parks management plan	Manage and co-ordinate the implementation of the parks maintenance plan and submit monthly reports	Implementing the maintenance plan of parks and gardens.	

Objective: Maintain and upgrade municipal assets

Programme	Project/ KPI	Annual Target (2010/11)	Actual Achieved (30 June 2011)	Reason for deviation
Maintenance of municipal assets	% of operational budget spent on repairs and maintenance	18.9%	18.2%	
	% Progress with development of integrated Repairs and maintenance plan	100%	100%	
	R-value spent on water and sanitation infrastructure maintenance	R14 585 320	R 11 344 115	Under spending was caused by a shortage of equipment from local suppliers.
	R-value spent on road and storm water maintenance	No target provided	R 27 691 513	
	Aerodrome Maintenance	Cut grass at the airport	Parks facilitated the tender process of grass cutting and Engineering Dept. is managing the grass cutting.	
	Cemetery Management	Maintain existing cemeteries and liaise with Land, Property and Housing Division for the acquisition of land for new cemeteries	Maintain existing cemeteries and liaise with Land, Property and Housing Division for the acquisition of land for new cemeteries	
	Garden management	Maintain all gardens	All gardens are maintained monthly and maintenance plan is available and evaluation sheets are filled by the supervisor and signed by the contractor.	
	Open space management	Supervise service provider to ensure compliance to the SLA	Supervise service provider to ensure compliance to the SLA	
	Replacement of Redundant and old	Facilitate the procurement process of ride	Specifications were submitted to	

Programme	Project/ KPI	Annual Target (2010/11)	Actual Achieved (30 June 2011)	Reason for deviation
	equipment	on lawn mowers and brush cutters.	SCMU and tender process in process to appoint.	
	Sports and Recreation management	Co-ordinate the maintenance of play apparatus, recreational facilities and stadiums	Co-ordinate the maintenance of play apparatus, recreational facilities and stadiums	
	Library aircons	Acquisition and installation of new aircons in the Library by December	Aircons installed	
Fleet Management	R-value maintenance on the fleet / R-value fleet asset as a %	None	26%	
	Fleet Management	Manage and co-ordinate optimal use of fleet according to contractual agreement within available budget. Monitor enforcement of fleet management policy and submit monthly reports to Management. Investigate possible ways of eliminating negligence utilisation of fleet after hours.	Project is ongoing and maintenance is done according to schedule as and when requested	
Maintenance and upgrading of municipal buildings	Aerodrome maintenance, Municipal Houses (Letsitele), Paving Nkowankowa testing ground, Civic Centre painting and repairs and maintenance of Tzaneen testing station	All projects planned to be done by December	None of these projects could be implemented. Only emergency maintenance was done on request.	Cash flow constraints
Electricity infrastructure	R-value electricity maintenance	32,1 Million	R 5 505 816	Target was miscalculated to include general expenses etc.(target should have been R6370541 for maintenance alone)
	Rebuilding of Lines (R1,075,000 to ESD)	Rebuilding of Samango 11kv phase 1, Samango 11kv ring, portion of Junction garage 11kv and Deeside 11kv or Dap Naude 11kv	Rebuilding of Samango 11kv phase 1, Samango 11kv ring, portion of Junction garage 11kv, Pompagalana 11kv and Henley to Eiland 33kv refurbish completed. Total of 66km of line rebuilt	
	Capital Tools (Rural)	Procurement of tools as & when required	100 % Completed	
	Auto Reclosers	Installation of 2 new auto reclosers (3 installations in total)	4 Auto-recloses Installed	
	Re-enforcing of Tzaneen town network including 11kv primary satellite substations (<i>Capacity Project</i>)	Construction of Western substation and 66KV line at 50% completion. Construction of 11KV cable network at 50%. (Only R33000000 to be spent in 2010/11 rest paid out on delivery of	Construction of Western substation and 66KV line at 50% completion. Construction of 11KV cable network started. (Rest of capital to be spent on delivery of transformers in	Project program ends December 2011 due to delivery of transformers and switchgear construction constraints.

Programme	Project/ KPI	Annual Target (2010/11)	Actual Achieved (30 June 2011)	Reason for deviation
		transformers in 2011/12)	2011/12)	
	Installation of Fire wall protection	Installed 6 firewalls (14 in total installed)	25 firewalls installed	
	Airfield NDB and run way lights (R200,000 to ESD)	Replaced Runway lights and cables	NDB installed. Runaway lights by July 2011.	Contractor has malaria.
	Nkwankowa 66KV line	Project started in conjunction with Eskom, service provider appointed to conduct EIA, Purchase of property and registration of servitudes	Project started in conjunction with Eskom, service provider appointed to conduct EIA, Purchase of property and registration of servitudes	Negotiations with Eskom on progress
	Letsitele main sub transformer replacement	Transformers on order and installation during September 2011	Transformers on order and installation during September 2011 for project completion.	Project program ends December 2011 due to delivery of transformers and switchgear construction constraints.
	Robot Controllers	Replaced 7 Robot Controllers	7 Robot controllers replaced	
	Refurbish of distribution network (Rural)	Ongoing maintenance on rural distribution network	Ongoing maintenance on rural distribution network	
	Maintenance of HT equipment (Rural)	Ongoing maintenance on HT equipment in rural distribution network	Ongoing maintenance on HT equipment in rural distribution network	
	Refurbishment of meter boxes (Urban)	Refurbish 33 M/Boxes per Quarter	Meter boxes are being replaced on breakdown and refurbishment as necessary	
	Substation Maintenance (Rural)	Ongoing maintenance on substations within rural distribution network	substations maintained - 60%	
	Meter boxes (Rural)	Ongoing maintenance on meter boxes within rural distribution network	50 meter boxes maintained	
	Reactive and preventive maintenance on overhead lines and equipment (Rural)	Ongoing maintenance on overhead lines within rural distribution network	Ongoing maintenance on overhead lines within rural distribution network	
	Vegetation Control Rural)	Ongoing vegetation control on overhead lines within rural distribution network	Vegetation controlled -2125.66km	
	Council owned Buildings (Urban)	Maintained Electrical Infrastructure in buildings	33 Lights maintained 6 Sockets maintained 2 lights switches maintained	
	Air conditioners (Urban)	Maintain all Air conditioners in Municipal buildings	All Air conditioners in Municipal Building Maintained	
	Metering Audits (Urban)	Audit LPU meters	Ongoing maintenance of Air conditioners	Service provider cannot include Audits in the amount of allowable hours per month
	Streetlight Maintenance (Urban)	Maintain all street lights in municipal area	Ongoing maintenance of streetlights	
	Traffic Lights (Urban)	Maintain all Robots	All Robots Maintained	
	General expenses (Urban)	Repair of Radios, PPE, Stationery, Telephone	Acquired protective clothing, spent R 165 322	Overspending on protective clothing
	Reactive and preventive maintenance on urban distribution, machinery and equipment (Urban)	Reactive and preventive maintenance on urban distribution, machinery and equipment (Urban)	Reactive and preventive maintenance on urban distribution, machinery and equipment. Spent R 147 900	Had to change miniature substation in the first quarter (98.67%) spent

Programme	Project/ KPI	Annual Target (2010/11)	Actual Achieved (30 June 2011)	Reason for deviation
Maintenance on Water and sewer network	Water to RDP Houses at Lenyenye	Project 100% completed Metered water supply to RDP houses by December	Project was not done this Financial year	Lack of funds from NDPG.
	Water to RDP Houses at Nkowankowa Section D	Project 100% completed Metered water supply to RDP houses by December	Project was not done this Financial year	Lack of funds from NDPG.
	Erection of 50kl elevated tank at Lenyenye Stadium	Project 100% completed	Project was not done this Financial year	Lack of funds from NDPG.
	Erection of 50kl elevated tank at Nkowankowa Stadium	Project 100% completed	Project was not done this Financial year	Lack of funds from NDPG.
	Refurbishment of pump station and pipeline for grey water at Lenyenye	Project 100% completed	Project was not done this Financial year	Lack of funds from NDPG.
	Installation of Elevated tank for water storage at Dan 1 & 2	Project 100% completed	Project was not done this Financial year	Lack of funds from NDPG.
	Boreholes (Drilling at airfield & Tarentaal)	Project 100% completed	100% completed : Borehole is just waiting for electrification	Borehole drilled and equipped.
	Water Works (Upgrade at Tzaneen dam water lab)	Project 100% completed by December	34% completed, only Auto valve for the project is upgraded.	The remainder of the upgrade will be completed with the lab accreditation
	Water Works (Upgrade of telemetric system)	Project 100% completed by December	Project not yet done	Waiting for the appointment of the contractor
	Replacement of lime feeders at Georges valley and Tzaneen water works	Replacement of lime feeders completed 100% completed	100% completed :	
	Replacement of flocculent mixers	Replacement of flocculent mixers 100% completed	100% completed :	
	Replacement of air valves at Georges Valley raw water pipeline	Replacement of air valves 100% completed	80% completed Air valves had been procured. Just waiting for replacement	Waiting for installations
	Mini lab at Sewer Plant	Mini lab at sewer plant 100% completed	Waiting for appointment of contractor.	Contractor not yet appointed
	Water Works (Replacement of clarifiers at George's Valley)	Project 100% completed by December	Project is not yet done due to constraints from SCM	Contractor not yet appointed
	Operations and maintenance water distribution network	Maintain 100% compliance to maintenance and reduction of backlogs. 100% expenditure	Maintenance completed for 2010/2011 Financial Year.	Project is not done this Financial year due to lack of funds from NDPG.
	Operations and maintenance water purification	Maintain 100% compliance to maintenance and reduction of backlogs. 100% expenditure	The actual maintenance of water works is at 100% stage	
	Operations and maintenance sewer (distribution networks)	Maintain 100% compliance to maintenance and reduction of backlogs. 100% expenditure	Maintenance completed for 2010/2011 Financial Year.	
	Renovation to sewer plants	Not Applicable This Quarter	Contractor is still busy on site	There were delays in appointment which resulted in late completion of the

Programme	Project/ KPI	Annual Target (2010/11)	Actual Achieved (30 June 2011)	Reason for deviation
				project.
Roads and storm water upgrade and maintenance	Tar pitching in Haenertsburg	Implementation pending additional funding	768.410m ² tar pitching	
	Funeral roads in all clusters	100% compliance to requisitions submitted	100%	
	Purchasing of earthmoving equipment (two sets of Regravelling plants)	100% alignment of availability of resources to areas of need	Tender to be re-advertised due to bidders non-responsiveness	
	Tar patching of sand seal roads	Implementation pending additional funding	0%	
	Stone pitching in Xihoko, Moleketla and Mawa 8 and 12	30% at Mawa 8 x 12 Xihoko + Moleketla 0%	0% maintained	
	Re-gravelling of internal streets in Bulamahlo cluster	Implementation pending additional funding	50% maintained	
	Re-gravelling of internal streets in Relela cluster	Implementation pending additional funding	100% maintained	
	Re-gravelling of internal streets in Lesedi cluster	Implementation pending additional funding	100% maintained	
	Re-gravelling of internal streets in Runnymede cluster	Implementation pending additional funding	100% maintained	
	Storm water management in Tzaneen	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 100%	100% maintained	
	Storm water management in Nkowankowa	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 100%	75% maintained	
	Storm water management in Letsitele	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 100%	100% maintained	
	Storm water management in Haenertsburg	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 100%	100% maintained	
	Storm water management in Lenyenye	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 100%	50% maintained	
	Installation of storm water drain at Nkowankowa B	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 100%	Stone pitching and pipe laying done at Codesa Street in Nkowankowa.	
	Stormwater management at Runnymede Thusong centres	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 100%	0%	Insufficient funds due to diverting of the budget to the roads which were critically damaged by the floods in January 2011.
	Stormwater management at Lesedi	100% compliance to planned	0%	

Programme	Project/ KPI	Annual Target (2010/11)	Actual Achieved (30 June 2011)	Reason for deviation
	Thusong centres	maintenance schedule and eradication of backlogs spending to be at 100%		
	Stormwater management at Bulamahlo Thusong centres	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 100%	0%	
	Stormwater management at Relela Thusong centres	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 100%	0%	
	Side walk and pavements in Nkowankowa	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 100%	0%	
	Side walk and pavements in Lenyenye	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 100%	0%	
	Side walk and pavements in Letsitele	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 100%	0%	
	Side walk and pavements in Haenertsburg	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 100%	0%	
	Side walk and pavements in Tzaneen	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 100%	0%	

3.3 KPA 3: Local Economic Development

Objective: Create community beneficiation and empowerment opportunities

Programme	Project/ KPI	Annual Target (2010/11)	Actual Achieved (30 June 2011)	Reason for deviation
Poverty Reduction and empowerment	# of jobs created through municipal LED initiatives	None	2997	
	# of jobs (jobs are defined as employment above minimum wage, for at least three months) created by municipal projects	None	2997	
Agriculture	# of agricultural projects supported	8	8	
	Land Reform/Agriculture project support	Facilitate land reform forum meetingAttend monthly and quarterly meetings for identified agricultural projects (Tours, Mokgolobotho, Sapekoe, Banareng, Batlhabine, Kgatle, Mkomomonto)	Land Reform Support and Development Forum was held on 27th October 2010. Task team meetings held on 12th October 2010 and 23rd March 2011 including visit to 3 farms. Monthly meetings for Tours project held.	
	Sapekoe Tea Estate	Facilitation of meetings and proceed with rehabilitation at Sapekoe. Provide support during implementation of pilot phase.	1 steering committee meeting was held on 29 June 2011 . Four staff members have been awarded (houses) accommodation at the Estate, service providers have been procured to fix electrical and plumbing connections. Total employed as at end June 2011 is 520 employees. 5 workers were discharged in the same period, (resignations). Current book strength is 520. Conducted interviews for Graded (understudy) Staff Positions. To date a total of 150.30 ha's in both Divisions have been completed.55.84 ha's pruned for the month of June 2011.This constitutes 29.9% of the total farm area to be pruned. The standard of work is gradually improving considering that the majority of the workers are still learning the art of pruning tea bushes. Training of pruners is ongoing and there have been improvements in the quality of current work than in the recent past.	

Programme	Project/ KPI	Annual Target (2010/11)	Actual Achieved (30 June 2011)	Reason for deviation
	Livestock Improvements	Marketing livestock improvement opportunities packaged	Two cooperatives specialising in tannery and Leather making have been registered with CIPRO, business plan development for Tannery us underway for marketing	
	Restituted farms	Attend quarterly meetingsDevelop land restitution support programme for the agency	Engaged the Kgatle in terms of business venture.	
	Subtropical Fruit and Nut Cluster	Provide support to blueberry farming and Seobi oil extraction project and market packaged opportunitiesDevelop blueberry farming support plan	Blue berry business plan completed. The project is in progress	
	Letaba Egg Production	Development of plans for implementation of the projects	Business plan has been finalised and submitted to various departments and organisations for funding	
	GTEDA support	Provide continuous support to GTEDA. Attend board and monthly meetings as per invitation and scheduled	9 Board Sitzings attended in which; 7 were Board Meetings , 1 strategic Session and 1 Budget Meeting	
	New Shopping Centre	Marketing of identified new shopping center developments and implementation of plans	Package for opportunities in Tzaneen, retail study completed, Packaged and marketed the retail/ New shopping centres feasibility study. Construction next to Sasol garage is underway (proposed Mopani Mall). A number of business plans packaged. Requested for proposals for Retail property development from potential service providers, the closing date is the 15th July 2011	
Poverty reduction and empowerment	Hawkers strategy implementation	Facilitate and co-ordinate monthly meetings with hawkers Continue with regulatory operational procedures	Approved plans for hawkers infrastructure with LEDET.	Role clarification on hawkers matter by GTM Departments has to be finalized and the process be resuscitated from Community Services Department
	LED strategy review	Review and adopt LED strategy by December	In progress, review to be advertised.	
	Socio economic projects	Provide support to Bathlabine conservation; CWWP, EPWP and other CBO's and NGO projects	Held event in Thabina blessed by the presence of the Honorable Deputy Minister. Letter for the request of extension of the project was send to the national office.	
Tourism	Tourism Events	Co-ordinate tourism activities as per calendar	Attended the 2011 Tourism Indaba from the 07th to the 10th of May	

Programme	Project/ KPI	Annual Target (2010/11)	Actual Achieved (30 June 2011)	Reason for deviation
		Facilitate LTA meetings Indaba Flea market	2011.	
	Mefakeng Tourism projects and Khalanga Lodge support	Facilitate and support Mefakeng projects and Khalanga lodge	Supported the renovation of Mefakeng and attended the Kalanga PAC meeting.	
	LTA events	Facilitate LTA meetings Provide support for implementation of LTA events and campaigns	8 LTA meetings facilitated. Projects submitted for GTM support were received from Businesses and a criteria for support was requested from the business	
	GTM Tourism projects	Marketing of identified tourism opportunities and implementation of plans	A proposal of co-managing the Tzaneen dam presented in the last board meeting was interrogated and management is convinced that the relationship should not be carried forward and that Vongani skills be referred to the Business Support Centre for general Business advisory Services	
	Letaba River Mile	Marketing of identified Letaba river mile opportunities and implementation of plans	Requested for proposals for Environmental Impact assessment and Technical Designs from potential service providers, the closing date is the 15th July 2011	

Objective: Create a stable and enabling economic environment by attracting suitable investors

Programme	Project/ KPI	Annual Target (2010/11)	Actual Achieved (30 June 2011)	Reason for deviation
Economic Growth and Investment	# of GTEDA board meetings attended	4	9	
	% of Serviced proclaimed sites sold	100%	100%	14 Erven

Objective: Integrated Developmental Planning

Programme	Project/ KPI	Annual Target (2010/11)	Actual Achieved (30 June 2011)	Reason for deviation
Integrated Spatial Development	Identification and Acquisition of Strategic Land for enhancement of integration	Formulation of urban design framework	Local Area Plan projects just commenced in June, so not much achieved	Delay in procurement process resulting in project delay
	Demarcation of rural sites	Handover of sites to traditional	All demarcated sites were handed	

Programme	Project/ KPI	Annual Target (2010/11)	Actual Achieved (30 June 2011)	Reason for deviation
		authorities for allocation	over to the relevant Traditional Authorities	
	Township establishment	Processing, evaluation, adoption by Council and promulgation of township establishment applications	3 Outstanding applications: Tzaneen Ext 98 Beaconsfield Taganashoek	Bulk water shortages Outstanding information from Consultant
	Rezoning	Processing, evaluation, adoption by Council and promulgation of rezoning applications	All demarcated sites were handed over to the relevant Traditional Authorities - total of 23	
	Consent use application	Processing, evaluation and adoption of consent applications by Council	All submitted applications were approved in record time - total of 38	
	Change of land use on rural land	Site inspection, recommendation to DLGH for approval	All submitted applications were approved in record time total is 16	Delay from DPLH
	Monitoring of compliance to town planning scheme	Issuing of contravention notices, monitoring and recommendation for litigation	All submitted applications were approved in record time - total of 4 applications	N
	GIS	Monitor and co-ordinate the development and an updated GIS by ensuring that the function is sufficiently staffed and budgeted for. Identify possible sources of funding for GIS development. Consolidate datasets into GIS	GIS unit not yet staffed. Total of 38 cadastral data and 479 zoning certificates dealt with by Consultant.	Budget limitations
	Spatial Development Framework	Training sessions with internal and external stakeholders on implementation of SDF by March. Dissemination of information through Thusong centres	Two workshops held with officials and Councilors	
Township Revitalisation	# of NDPG projects finalised	Dependant on grant	2	
	# of monthly NDPG meetings	7	22	
	Nkowankowa River Park	Development of a River Park though the Removal & Grub exotic trees, Rehabilitation work, Planting and irrigation, Construction work and installation of Gym equipment	Awaiting transformer installation. Additional diamond mesh gates and sliding gate outstanding. Large quantity of paving outstanding. Trimming of riverbanks at bridge and	Not much progress has been achieved on the project due to performance problems that had to be addressed with the contractor

Programme	Project/ KPI	Annual Target (2010/11)	Actual Achieved (30 June 2011)	Reason for deviation
			removal of soil dumped in river Path lights outstanding.	
	Nkowankowa Cemetery Upgrading	Upgrading of the Nkowankowa cemetery by installing an irrigation system and landscaping. Upgrading of the gravel road	Earthworks, Construction, Planting & irrigation Possible increase in terms of parking space at the cemetery are awaiting quotations and instructions from the contractor. Construction of a bridge (road to cemetery) permission must be obtained for approval and for the borrow pit from which 95% was raised.	Finances still awaited from National Treasury therefore not much progress made.
	Nkowankowa Entrance Points	Beautifying of the entrance points to Nkowankowa by constructing a signage wall and landscaping	Site clearance and trenching. Construction of signage wall, installation of concrete bollard, litter bins, concrete kerbing and street lights. Some walls had to be demolished and rebuilt (was on servitude). Signage installed. M to commence shortly. * Planting of lawns and trees - replaced with gravel * Brick retaining wall at entrance (25% complete) * Steel bollards installed at main entrance. * Irrigation system installed, awaiting commissioning.	Not much progress has been achieved on the project due to performance problems that had to be addressed with the contractor.
	Nkowankowa CBD Upgrade	Upgrading of Nkowankowa CBD	Service Provider appointed to commission an economic study	Funds not yet received from DBSA
	Nkowankowa Stand 944 Zone A	Development of a community park by 30 June '11	80% Complete	Poor performance of contractor addressed should be completed by end July
	Nkowankowa Stand 2065 Zone B	Development of a community park by 30 June '11	80% Complete	Poor performance of contractor addressed should be completed by end July
	Nkowankowa Stand 321 Zone C	Development of a community park by 30 June '11	Erf 321 Nkowankowa-C was declared water-locked. (wetland and has to be redesigned)	

3.4 KPA 4: Municipal Financial Viability and Management

Objective: Increase Financial Viability

Programme	Project/ KPI	Annual Target (2010/11)	Actual Achieved (30 June 2011)	Reason for deviation
Financial viability	Cost coverage ratio		1.64	
	Debt coverage ratio		17.65	
	Operation Clean Audit	Training of officials and professional support	Officials received training on Promis, ASB (Accounting Standards Board) - GRAP compliance and attended IMFO Seminar	
	GRAP Training and Financial System improvement	Comprehensive system analysis and official training	Capacity building, skills transfer and support with the compilation and updating of the fixed asset register	
Revenue Management	% increase in own revenue generated	None	6.08%	
	% Equitable share funding used for free basic services	None	1.70%	
	% reduction in rates and services billed, not recovered	2%	0%	
	% revenue received (Actual R-value revenue / total projected revenue)	91%	95%	
	% revenue generated through services (R-value revenue from services / R-value total revenue)	45%	54%	
	% Revenue from grants	39%	36%	
	R-value MIG funding / R-Value Capital budget as %	22%	19%	
	% of income from Agency services (R-value income from agency services / of total revenue)	5.60%	6.00%	
	% equitable share received	100%	100%	
	Public consultation for installation of water meters in selected villages	Plan the public participation process In consultation with Engineering services department and Revenue division. Funds are budgeted in Revenue division by September	No progress	No funding available to implement
	Revenue enhancement	Finalisation of data cleansing Property rates tariff policy reviewed and adopted	Tender for Revenue Enhancement closed on 30 JUNE 2011	
	Update Valuation Roll	Review of valuation roll Publicise supplementary valuation roll	Advertised supplementary Valuation Roll, letters sent to people whose properties were valuated and they were invited to object if they are not	

Programme	Project/ KPI	Annual Target (2010/11)	Actual Achieved (30 June 2011)	Reason for deviation
			satisfied with the outcome	
Debt management	% Capital budget actually spent on capital projects identified for financial year ito. IDP	100%	43%	
	% of Loan amount utilised for capital projects	100%	100%	
	Outstanding service debtors	R 149 913 519	R 195 789 543	
	Average % Payment rate for municipal area	90%	83%	
	R-value total debts written off annually	R 10,000,000	R 4 556 140	Indigent register not fully updated
	% of bad debt cases (older than 90 days) handed over	100%	3%	Awaiting appointment of panel and data cleansing project
Financial Management and Budgeting	% variance from annual Budget process plan	10%	0%	
	% of capital budget spent	100%	68%	Slow processing of loans (DBSA & ABSA)
	% of budget allocated for training and development (SDP)	0%	0%	
	% Operating budget for Councilor allowances (Councilor allowances budgeted / total operating budget)	3%	3%	
	% General expenses budget / Operating expenses budget	13%	12%	
	% of budget allocated for free basic services		28.00%	
	% of municipal budget spent		90.00%	
Financial reporting	% of departmental Queries arising from previous audit report attended to by the end of the financial year	100%	100%	
Municipal Assets	% GRAP compliance (asset register)	100%	100%	
Supply Chain Management	# of Tenders awarded that deviated from the adjudication committee recommendations	0	2	Evaluation committee recommendation accepted. & In other case technical report was not considered by the adjudication committee
	% of Bids awarded within 2 weeks after adjudication committee resolution	100%	90%	
	Total R-value of contracts awarded during the financial year		R 101 817 715.00	
	Average time taken from tender advertisement to submission of recommendation to the MM (# of weeks)	8	7.39	
Indigent management	Indigent register	Review of indigent policy Review and updating of indigent register	Process finalised internally	
Information management	Financial Software supplier Data Base and Electronic Bank recon, and Microsoft Licensing	Procurement and payment of Microsoft Licenses	Payment of Microsoft Licenses	Delay in procurement processes

3.5 KPA 5: Good Governance and Public Participation

Objective: Develop effective and sustainable stakeholder relations

Programme	Project/ KPI	Annual Target (2010/11)	Actual Achieved (30 June 2011)	Reason for deviation
Client satisfaction	% Community satisfaction rating	70%	not available	No survey was done by GTM, no actual. DLGH conducted a survey but the results & methodology was questioned
Customer Care	Mayoral Hotline and Integration with collaborator	Prepare job spec and procure services through supply chain process. Ensure that service provider is appointed and that the hotline is installed and operational by December	Not implemented	Discussions with MDM collapsed at an advanced stage. Insufficient cash flow.
Public Participation	# of District MM Forum attended	None (dependant on MDM)	1	
Inter-governmental relations	% of issues raised during Imbizos resolved within the financial year	100%	100%	
	% of MM forum and technical working group meeting resolutions implemented	100%	100%	
	# of quarterly reports from MDM council representatives	4	0	No reports were received from MDM Council representatives
	% of premier IGR resolutions implemented	100%	95%	
	% of local IGR forum and technical working group meeting resolutions implemented	100%	95%	
	Municipal IGR	Ensure regular attendance of IGR meetings and implementation of resolutions	All IGR meetings attended	
Marketing	Batho Pele	Batho Pele Build Up Activities, Name Tags and Signage to the Municipality by September	Name tags issued to all service employees in June	
	Internal and External Communication	Collect news from various departments. Develop 3 x Newsletters	3 newsletters produced & distributed	
	Exhibitions	Plan and ensure successful 3 x Exhibitions or events	2 Exhibitions held	Financial constraints
	Events	Plan and ensure successful events as planned.	All events done successfully - 100%	
	Media Relations	Plan and ensure successful networking sessions.	Media networking session held after Strategic Planning Session & 2 Media Briefings. Media briefing to report on	

Programme	Project/ KPI	Annual Target (2010/11)	Actual Achieved (30 June 2011)	Reason for deviation
			the Back to school campaign	
	Corporate Video	Prepare job spec and procure services through supply chain process. Develop Corporate Video	No progress	Financial constraints
	Corporate Booklet	Prepare job spec and procure services through supply chain process.	GTM Bulletin is printed quarterly	
	Design of the Municipal flag	Finalise the designs and present the flag to the cluster, Exco and Council for approval. Registration with the Heraldry. Presentation of the flag and hanging by December	Completed not yet presented to Council	

Objective: Efficient and Effective administration

Programme	Project/ KPI	Annual Target (2010/11)	Actual Achieved (30 June 2011)	Reason for deviation
Communication system	Maintenance Contract Tally-Genicom line printers	Prepare job spec for SCM to procure service provider by September	Supply Chain Management process in progress	
Council Structures	% of Council resolutions implemented	100%	48%	Not all resolutions were implemented
	# of Council sittings	4	4 Normal 5 Special	
Meeting Management	# Management meetings	52	20	
Sound Governance	% of reported cases of corruption prosecuted	100%	0%	No cases of corruption were prosecuted
	# of quarterly internal audit reports submitted to audit committee	4	5	
	% of Audit queries responded to within 14 days	100%	100%	
Information Management	% Daily Data and mail backup available	100%	100%	
Customer Care	# of sectoral Department visits to the Thusong service centres to render services		4	
	% of Information requests responded to according to guidelines (PAI Act)	100%	100%	
Legal Support	R-value spent on external legal fees		R2,308,465	

Programme	Project/ KPI	Annual Target (2010/11)	Actual Achieved (30 June 2011)	Reason for deviation
Personnel management system	% Personnel costs / Operating expenses (excl Salaries of councilors)	35%	29.27%	
Committee Management	% of Cluster committees quorated	100%	100%	Except in last quarter as clusters dissolved before elections
	# of Councilor Induction training workshops	1	1	
Meeting management	# of LED Thrust Meetings	4	0	Various attempts, could not form a quorum
	# of Governance Thrust meetings held	4	0	
	# of Service Delivery Thrust meetings	4	0	

Objective: Develop and build skilled and knowledgeable workforce

Programme	Project/ KPI	Annual Target (2010/11)	Actual Achieved (30 June 2011)	Reason for deviation
Capacity Building and Training	% compliance to Workplace Skills plan	90%	66%	Cash flow constraints
	Skills Audit	Ensure that comprehensive Skills Audit for every department /division/individual is maintained.	Skills Needs Request submitted/used in WSP	
	Workplace Skills Plan	Finalise the Workplace Skills Plan and implement. Submit to LG Seta by 30 June 2011. Develop a training implementation plan by 30 June 2011.	WSP for 2011/2012 submitted before 30/06/11	

Objective: Attract and retain best human capital to become employer of choice

Programme	Project/ KPI	Annual Target (2010/11)	Actual Achieved (30 June 2011)	Reason for deviation
Employee satisfaction and well-being	% Staff turnover (Levels 1-6)	6%	5%	Low salaries paid as a result of new benchmarked Task in sec 56

Programme	Project/ KPI	Annual Target (2010/11)	Actual Achieved (30 June 2011)	Reason for deviation
Employment equity	# of people from employment equity target groups employed in the three highest levels of management	22	20	2 manager positions filled with females
Occupational Health and Safety	Occupational Health and Safety Environment Risk assessment	Conduct regular Occupational Health and Safety inspections. Report with recommendations with legal compliance. Report possible OHS transgressions/ Injury on Duty incidences and implement recommendations by OHS officer. Monitor the OHS risk assessment process	18 OHS meetings held. Only 9 incidences	
Employee Wellness	Employee Wellness Day	Organise and host Employee wellness day by December	2 days were arranged	
	Employee Wellness programme	Monitor implementation of EAP Policy. Render support services to individuals.	Requirements met	
Labour relations management	% of labour disputes resolved / Total disputes raised	100%	100%	Only one strike (6 July)
	Local Labour Forum	Arrange Local Labour Forum meetings. Assist with resolving disputes and complaints. Monitor and advise on labour policies and procedures	7 LLF meetings held	
	Review of Organogram	Finalise amendments to Organogram and submit to Council for approval by December	Organogram reviewed & approved by Council (A23 of 29/04/11)	

4. Recommendations to improve performance per KPA

In order to improve the performance of GTM the following are recommended:

KPA 1: Municipal Transformation and Organisational Development:

- a) IDP: Adhering to the timeframes set in the IDP/Budget & PM process plan must improve to ensure that all phases of the process are given sufficient time to be done as planned as to ensure that integration and alignment is achieved. A huge shortcoming of the IDP process is the inability to prioritise projects for 5 years as to allow a proper project planning process to be followed. The year by year method of prioritization results in projects not being finalized on time as the SCM process takes too long. If projects are prioritized for 5-years and adopted in the IDP, project planning can commence in the financial year prior to actual implementation.
- b) SDBIP, IDP and Budget alignment: The SDBIP is drafted as soon as the draft Budget and IDP is available. However, during the process of finalising the SDBIP, Departments makes changes in the allocations to projects and even add and/or remove projects, these changes are not submitted to the IDP prior to final adoption thereby resulting in the non-alignment of the IDP and SDBIP.
- c) Performance targets: Various indicators do not have targets. Directors must ensure that all performance information is submitted in time to allow the SDBIP to be complete and thereby facilitate performance monitoring and evaluation.
- d) Infrastructure Development Plans: The need for infrastructure development plans have been emphasised at each IDP strategic session for the past financial years and has been captured as an urgent item to be attended to in various performance reports. However, since the drafting of these sectoral plans require the expertise of consultants funding has never been available to draft them. The excuse has always been that the operational budget is insufficient to fund the drafting of these plans. It should however be noted that, these plans could enable Council to utilise funds for infrastructure development and maintenance more effectively and efficiently. These plans would also enable Council to prioritise infrastructure development for 5 –years enabling the administration to do proper project planning and management.
- e) Public participation in target setting and performance monitoring: The MSA requires the community to be involved in setting performance targets. Ideally the Representative Forum should be the mechanism to ensure that this is achieved. However, due to the non-adherence

to IDP process plan timeframes, sufficient time has never been available to consult the community on the KPIs contained in the IDP they are merely informed of the KPIs already contained in the IDP. The IDP representative forum must therefore become a “working” forum where the community can actively engage all aspects of the IDP (as these include the KPIs) and also a forum where performance reports can be submitted for inputs.

- f) Performance Management timeframes: Adhering to performance management timeframes i.e. timeframes for signing of performance agreements, performance reports and the assessments have been a challenge throughout. Although there has been a slight improvement from previous financial years, the delays in submissions by Departments continuous to hamper the adherence to legislated timeframes.
- g) Performance Auditing: The Auditor General (AG) is in the process of including Performance Information in the annual audit of financial statements of municipalities. It is therefore becoming critical that the PMS adhere to legislative requirements and that alignment between the IDP, Budget and SDBIP is achieved. Internal Audit therefore has an increasing important role in PMS to identify areas that should improve. The auditing of performance reports (quarterly SDBIP and annual report) are therefore important to ensure that our information is as required by the AG. In addition to this, accuracy in reporting by departments has to improve and proof of performance must be readily available.
- h) Performance Assessments (individual performance appraisal): Although the formal performance assessments are taking place, Directors needs to take responsibility for doing informal assessments for the 1st and 3rd quarters and submit a report to the Municipal Manager in this regard. This will ensure that poor performance is identified early enough in the financial year to be addressed.

KPA 2: Basic Service Delivery:

- a) Reporting on National Indicators: Up to date baseline information for reporting on the national indicators e.g. % of HH with access to a basic level of water/ sanitation/ electricity & waste removal services, is not available. The percentages provided are based on the 2001 Census statistics and therefore may not present an accurate picture. In terms of the indicators based on the households earning less than R1100 it has already been indicated that both baseline and actual information in this regard is not available, especially since our indigent register allows for households earning less than R2000 to register. In order to improve performance reporting in relation to basic service delivery GTM will have to identify other indicators e.g. % of households on the indigent register with access to basic services as the number of households earning less than R1100 will not be known until the next census results are published.
- b) The indicators on free basic services should be aligned to the Indigent policy which allows households earning less than R2000pm to register.
- c) Waste Management Backlog: The expansion of solid waste removal services to the rural areas through the establishment of drop-off centres at schools has not been very successful due to the limited operational budget. Innovative ways will have to be identified to operationalise the DOC's using the available resources.
- d) Budget management by service departments: The budget allocated for roads was exhausted half-way through the year, necessitating the divergence of funds from other services areas to allow road maintenance to continue throughout the year. Budget limitations affect all departments and all Directors should manage their budget carefully to avoid putting other services at risk.
- e) NDPG projects: Various projects under the water and sewer infrastructure programme could not be implemented as it was expected that these should be funded through the NDPG. However, NDPG is not meant for funding pure infrastructure projects. The Engineering Department will have to rephrase these projects, once the new business plan is drafted, to highlight the economic impact of such interventions and thereby secure funds from NDPG.
- f) Supply chain Management: Various projects could not be completed due to the time consuming supply chain management process. Streamlining and fast tracking the process will require time and effort by both the SCM unit and the user departments, as the efficiency of the process depends on technical reports being submitted in time, committee's quorating and speedy processing in the Office of the Municipal Manager.

KPA 3: Local Economic Development:

- a) Hawker (informal trader) law enforcement and monitoring: It is indicated that the roles and responsibilities to hawkers must be clarified between the Community Services Department and PED. A meeting was called in May of 2010 by the Municipal Manager during which these issues were clarified. It seems however that the resolutions of this meeting were not implemented.
- b) GIS/MIS: The establishment of an integrated information management system (in which GIS would play an anchor role) has yet to be achieved. Although the need for and importance of such a system is emphasised on a regular basis by various departments it does not receive priority when funding is allocated. Council must seriously consider the cost of NOT having a system in place to firstly provide information on which to base infrastructure planning but also to monitor service delivery on a day to day basis, with the capability of serving as an early warning system and also improving customer care. The function of information management lies with Corporate services and therefore the Director should be tasked to facilitate the process of developing an integrated information management system as a matter of urgency.
- c) NDPG: The success of the NDPG projects is dependent on the involvement and cooperation of all Departments, not only PED. All Directors should ensure that PED gets the necessary support from relevant Managers from drafting the business plans to actual implementation.

KPA 4: Municipal Financial Viability and Management:

- a) Supply Chain Management: see (f) under KPA 2.
- b) Indigent Management: Although the indigent registration is continually updated the register contained 33000 indigents during 2009/10 however during 2010/11 the register was updated in-house and only approximately 26000 indigents were registered. With only one employee dedicated to managing the indigent register there is not sufficient manpower to improve the registration. The Public Participation Division, through the CDF's and the assistance of the ward councilors should assist the Revenue division with registration and also verification as the number of indigents registered impacts on the equitable share received by GTM.
- c) Revenue management: Physical inspection of properties to verify information on the valuation roll is required to improve revenue collection.
- d) Debt management: Only 3% of the bad debt cases (Older than 90 days) were handed over, this needs to be improved.

KPA 5: Good Governance and Public Participation:

- a) Customer care programme: The establishment of a Mayoral Hotline did not succeed and currently only a facebook group is available for the public to lodge complaints or queries. Although very innovative it cannot be seen as sufficient as the majority of the community in the GTM area do not have access to a computer. A system therefore needs to be put in place where complaints can be logged and progress traced.
- b) Community Based Planning: The failure to get the CBP process functional again is extremely worrying as the CBP contributes to improving public participation in planning (IDP process) but also to community development by identifying initiatives which the community can embark on themselves to improve their quality of life.
- c) Information technology: During the past financial year serious challenges were experienced with relation to IT. The regular breakdown in internet access, access to the server and the photocopiers created administrative chaos and communication breakdowns. Various initiatives have since been undertaken to correct the situation but it should serve as a warning to Council to ensure that the IT infrastructure is well maintained.
- d) Contract Management: The contract for the providing of services in terms of office automation (printers/ copiers) expired and was renewed on a month to month basis. The service deteriorated to such an extent that hardly any of the departments had a printing & scanning facility. Such scenarios should be avoided at all cost through proper contract management by ensuring that the user departments start with the demand management process prior to the existing contract expiring.

Greater Tzaneen Municipality



2010/11 Service Delivery and Budget Implementation Plan

August 2010



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INTRODUCTION

The development of the Service Delivery and Budget Implementation Plan (SDBIP) is required by the Municipal Finance Management Act (Act no.56 of 2003). In terms of the MFMA Circular 13 of the National Treasury, "the SDBIP gives effect to the Integrated Development Plan (IDP) and budget of the municipality and will be possible if the IDP and budget are fully aligned with each other, as required by the MFMA." The budget gives effect to the strategic priorities of the municipality and it is therefore important to supplement the budget and the IDP with a management and implementation plan, therefore the SDBIP.

The SDBIP serves as the commitment by the Municipality, which includes Administration and Council, to the intended objectives and projected achievements expressed by the community to ensure that the desired outcomes are achieved over the long term. The SDBIP form the basis for monitoring and measuring the performance of the Municipality against quarterly service delivery targets and budget projections. The SDBIP is therefore a vital link between the Mayor, Council and the Administration and a tool with which Management can be held accountable for its performance in terms of execution of the budget and the performance of Senior Management in the achievement of the strategic objectives as set by Council. The SDBIP therefore also forms the basis of the Performance Agreements of the Municipal Manager and Senior Managers.

The adjustment Budget for 2010/11 was approved by Council on the 28th of February 2011. The SDBIP therefore had to be adjusted accordingly. The adjusted SDBIP was presented to the Mayor in April 2011.

Approved by the Honourable Mayor OJ Mushwana:

Signature: _____

Date: _____

Monthly Revenue projections by source for 2010/11

Source	Jul '10		Aug '10		Sep '10	
	Projected	Actual	Projected	Actual	Projected	Actual
Property rates	2 866 879	4 751 870	2 403 140	4 747 227	2 855 885	4 661 142
Penalties imposed and collection charges on rates	224 424	241 903	188 122	238 450	223 563	240 228
Service charges	28 865 342	30 547 371	26 323 802	28 639 973	28 152 662	28 636 322
Rent of facilities and equipment	44 951	23 692	46 609	26 468	34 761	29 104
Interest earned - external investments						
Interest earned - outstanding debtors	651 847	847 387	680 863	1 219 222	722 550	1 011 106
Fines	111 869	0	94 040	85 981	82 978	53 760
Licenses and Permits	26 682	94	27 211	930	27 000	245
Income from Agency services	1 033 808	2 742 963	988 043	2 619 302	879 397	2 379 361
Operating grants and subsidies	82 249 583	77 083 964	8 448 000	0	4 679 000	0
Other Revenue	56 833	73 222	54 089	75 129	59 719	41 854
Gain on disposal of property, plant and equipment						
Income foregone	-832 340	-1 252 756	-759 087	-1 141 558	-811 825	-1 121 029
Total Revenue	115 299 876	115 059 710	38 494 832	36 511 124	36 905 690	35 932 093

Monthly Revenue projections by source for 2010/11

Source	Oct '10		Nov '10		Dec '10	
	Projected	Actual	Projected	Actual	Projected	Actual
Property rates	2 797 992	4 803 706	2 966 670	4 681 450	2 366 236	4 763 386
Penalties imposed and collection charges on rates	219 031	223 537	232 236	267 950	185 233	278 741
Service charges	29 801 933	12 384 333	21 941 739	23 709 988	22 850 110	24 378 310
Rent of facilities and equipment	36 094	65 513	47 434	46 151	28 232	39 909
Interest earned - external investments		37 602		0	460 000	0
Interest earned - outstanding debtors	705 680	1 084 169	756 491	1 177 213	303 515	1 279 703
Fines	33 727	284 042	130 140	220 673	383 035	235 348
Licenses and Permits	0	41 460	22 000	17 718	25 000	17 482
Income from Agency services	1 377	3 326 555	974 547	2 553 909	1 691 516	2 680 227
Operating grants and subsidies	23 645 588	0	49 026 924	17 728 431	17 384 280	51 752 873
Other Revenue	55 157	266 440	67 688	2 709	704 644	25 895
Gain on disposal of property, plant and equipment		497		0		0
Income foregone	-859 384	-1 272 747	-632 724	-1 245 575	-658 918	-1 271 375
Total Revenue	56 437 196	21 245 107	75 533 145	49 160 617	45 722 883	84 180 500

Monthly Revenue projections by source for 2010/11

Source	Jan '11		Feb '11		Mar '11	
	Projected	Actual	Projected	Actual	Projected	Actual
Property rates	2 561 489	4 766 622	2 387 000	4 992 060	2 987 000	5 213 412
Penalties imposed and collection charges on rates	200 517	282 021	238 154	289 770	260 843	275 036
Service charges	31 721 408	24 589 343	18 091 308	20 935 501	27 207 181	29 234 682
Rent of facilities and equipment	33 701	48 505	38 811	90 738	37 147	44 057
Interest earned - external investments		24 581		0	20 000	0
Interest earned - outstanding debtors	481 601	1 225 316	544 629	1 245 465	597 116	1 089 270
Fines	91 310	266 727	79 329	162 402	93 638	177 170
Licenses and Permits	16 403	26 964	27 800	13 588	25 000	46 743
Income from Agency services	372 058	4 182 022	924 663	3 010 423	736 499	3 414 258
Operating grants and subsidies	9 209 000	2 347 000	2 105 000	25 934 667	39 108 193	42 472 496
Other Revenue	21 770	348 258	22 581	1 266	26 302	271 692
Gain on disposal of property, plant and equipment		0		0		0
Income foregone	-914 735	-1 265 506	-521 691	-1 475 719	-784 561	-1 306 149
Total Revenue	43 794 522	36 841 853	23 937 585	55 200 160	70 314 358	80 932 669

Monthly Revenue projections by source for 2010/11

Source	Apr '11		May '11		Jun '11		TOTAL
	Projected	Actual	Projected	Actual	Projected	Actual	Actual
Property rates	2 884 022	5 828 069	2 783 000	4 689 989	2 076 660	4 733 076	58 632 008
Penalties imposed and collection charges on rates	225 766	327 946	230 417	302 250	71 695	279 462	3 247 294
Service charges	22 173 349	20 073 762	26 960 605	29 362 127	26 156 061	15 638 082	288 129 794
Rent of facilities and equipment	36 880	37 984	39 274	41 704	35 020	44 814	538 639
Interest earned - external investments		3 853		55 299	70 000	130 935	252 270
Interest earned - outstanding debtors	594 503	1 330 056	623 255	1 274 023	337 950	1 465 456	14 248 385
Fines	122 486	96 119	79 992	225 259	928 162	9 676 787	11 484 270
Licenses and Permits	29 000	38 429	23 676	31 902	26 477	75 184	310 739
Income from Agency services	768 826	2 510 276	785 684	3 053 762	23 587 007	3 890 307	36 363 365
Operating grants and subsidies	14 929 000	4 001 447	0	-8 002 893	13 751 432	9 527 762	222 845 747
Other Revenue	54 494	19 672	59 795	-158 551	224 107	21 146	988 732
Gain on disposal of property, plant and equipment		0		0	1 500 000	0	497
Income foregone	-639 403	-1 511 689	-777 450	-1 274 180	-754 287	-1 303 332	-15 441 614
Total Revenue	41 178 922		30 808 247		68 010 285		621 600 126

Monthly Projected Expenditure by Vote

Vote	Jul-10			Aug-10			Sep-10		
	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000
Municipal Manager	560		0	725			606		
Executive and Council	1 480		0	1 280			1 803		
Financial Services	2 283		60 760	3 433		3 568	2 615		2 999
Corporate Services	1 544			3 386			2 450		
Planning and Economic Development	756	1 202	8 001	1 698	1 629	1 250	1 661	1 827	5 250
Community Services	3 997		80	4 522		55	4 097		95
Engineering Services	6 887	1 641	17 639	11 224	4 319	7 814	11 712	2 249	4 423
Transport, Safety, Security and Liaison	1 741		1 138	3 802		1 096	3 505		1 001
Electrical Engineering	4 524	1 598	27 683	27 863	1 250	24 712	24 599	1 365	23 138
Total By Vote	23 772	4 441	115 301	57 933	7 198	38 495	53 048	5 441	36 906

Monthly Actual Expenditure by Vote

Vote	Jul-10			Aug-10			Sep-10		
	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000
Municipal Manager	690			619		0	459	0	
Executive and Council	398			1 986		0	1 555		
Financial Services	4 109		69 933	2 013		36 383	3 133		5 080
Corporate Services	3 226		84	2 632		45	2 085		0
Planning and Economic Development	784	172	8	1 104	136	7	1 117		8
Community Services	6 391		4 286	9 422		3 097	8 990		4 419
Engineering Services	3 546	124	3 266	7 875	1 134	10 428	11 513	2 660	13 981
Transport, Safety, Security and Liaison									
Electrical Engineering	2 664	37	23 578	48 321	787	-112	3 980	1 767	23 366
Total By Vote	21 808	333	101 155	73 972	2 057	49 848	32 832	4 427	46 854

Monthly Projected Expenditure by Vote

Vote	Oct-10			Nov-10			Dec-10		
	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000
Municipal Manager	792			550			560		
Executive and Council	1 600			1 805			1 420		
Financial Services	4 251		4 007	2 445		50 844	2 705		4 280
Corporate Services	2 010			1 808			2 425		
Planning and Economic Development	1 490	1 128	395	1 046	2 001		1 348	619	4 050
Community Services	4 733		51	4 536		62	4 829		59
Engineering Services	10 861	2 498	20 703	9 226	6 084	5 630	14 139	11 243	15 336
Transport, Safety, Security and Liaison	3 364		2	3 719		1 115	3 278		1 787
Electrical Engineering	18 480	2 515	31 279	15 342	3 461	17 882	17 729	2 672	20 211
Total By Vote	47 581	6 141	56 437	40 477	11 546	75 533	48 433	14 534	45 723

Monthly Actual Expenditure by Vote

Vote	Oct-10			Nov-10			Dec-10		
	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000
Municipal Manager	729			2 518			413		
Executive and Council	1 456			1 459			1 978		
Financial Services	2 919		5 314	3 319	170.00	5 114	4 890		56 906
Corporate Services	2 456		0	2 865		195	2 245		103
Planning and Economic Development	1 000	156	18	874	124.00	-521	2 115	732	2
Community Services	9 465		5 125	8 570		4 028	10 141		4 350
Engineering Services	9 430	7 016	-9 269	10 172	4 901.00	13 789	10 488	3 405	2 901
Transport, Safety, Security and Liaison									
Electrical Engineering	25 148	2 904	20 056	30 342	5 785.00	26 556	8 295	5 574	19 918
Total By Vote	52 603	10 076	21 244	60 119	10 980	49 161	40 565	9 711	84 180

Monthly Projected Expenditure by Vote

Vote	Jan-11			Feb-11			Mar-11		
	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000
Municipal Manager	620			812			2 498		
Executive and Council	1 570			1 685			1 980		
Financial Services	3 793		3 885	3 793		3 571	3 393		4 439
Corporate Services	2 726			4 044			1 690		
Planning and Economic Development	1 373	492	7 104	1 251	3 883		2 264	555	
Community Services	5 195		142	7 326		87	4 546	3407	126
Engineering Services	9 556	-2 048	7 028	8 043	3 784	4 116	13 002	11 927	42 181
Transport, Safety, Security and Liaison	3 452		480	4 298		1 023	4 110		848
Electrical Engineering	17 838	1 666	25 155	18 168	2 595	15 141	16 362	7 380	22 720
Total By Vote	46 123	110	43 794	49 420	10 262	23 938	49 845	23 269	70 314

Monthly Actual Expenditure by Vote

Vote	Jan-11			Feb-11			Mar-11		
	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000
Municipal Manager	372			325			366		
Executive and Council	1 730			1 428			1 476		
Financial Services	2 280		5 557	-1 209		5 230	3 118		18 388
Corporate Services	2 192			2 744	608	0	3 116	180	215
Planning and Economic Development	578		9	1 058		10 621	2 102	402	3 535
Community Services	8 046		5 919	9 184		4 621	11 153		18 062
Engineering Services	6 452	1 013	4 192	3 782	3 289	16 830	11 103	984	21 530
Transport, Safety, Security and Liaison									
Electrical Engineering	15 123	518	21 165	18 749	3 969	17 899	17 909	9 078	19 203
Total By Vote	36 773	1 531	36 842	36 061	7 866	55 201	50 343	10 644	80 933

Monthly Projected Expenditure by Vote

Vote	Apr-11			May-11			Jun-11		
	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000
Municipal Manager	435			760			759		
Executive and Council	1 506			1 609			1 924		
Financial Services	3 828		2 805	3 983		3 990	8 916	400	17 808
Corporate Services	2 519			1 737			1 575	676	
Planning and Economic Development	1 326	555		908	555		1 275	555	
Community Services	4 048	3407	60	5 238	2952	68	7 008	3331	2 039
Engineering Services	13 482	11 039	18 711	15 142	13 389	2 479	19 856	13 635	1 419
Transport, Safety, Security and Liaison	1 622		892	1 855		885	7 481		24 542
Electrical Engineering	18 193	7 380	18 711	19 564	7 380	23 386	20 324	6 128	22 202
Total By Vote	46 959	22 381	41 179	50 796	24 276	30 808	69 118	24 725	68 010

Monthly Actual Expenditure by Vote

Vote	Apr-11			May-11			Jun-11		
	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000
Municipal Manager	377			373			403		
Executive and Council	1 171			1 467			1 740		
Financial Services	2 643		6 155	2 658		5 052	2 580		15 672
Corporate Services	2 389			2 785	17		2 386	7	0
Planning and Economic Development	1 028	366	3	1 619	797	-3 514	3 070	992	570
Community Services	9 243		4 101	8 772		4 767	12 838		5 028
Engineering Services	6 002	371	-934	10 045	5 090	3 592	10 865	2 621	2 594
Transport, Safety, Security and Liaison									
Electrical Engineering	19 580	3 335	23 431	16 155	11 051	19 704	33 735	9 326	20 316
Total By Vote	42 433	4 072	32 756	43 874	16 955	29 601	67 617	12 946	44 180

Quarterly Summary of Projected Revenue and Expenditure by Vote (2010/11)

Vote	Quarter ending 30 September 2010			Quarter ending 31 December 2010			Quarter ending 31 March 2011			Quarter ending 30 June 2011			Total		
	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000
Municipal Manager	1 891			1 902			3 930			1 954			9 677		
Executive and Council	4 563			4 825			5 235			5 039			19 662		
Financial Services	8 331		67 327	9 401		59 131	10 979		11 895	16 727	400	24 603	45 438	400	162 956
Corporate Services	7 380			6 243			8 460			5 831	676		27 914	676	
Planning and Economic Development	4 115	4 658	14 501	3 884	3 748	4 445	4 888	4 930	7 104	3 509	1 665		16 396	15 001	26 050
Community Services	12 616		230	14 098		172	17 067	3 407	355	16 294	9 690	2 167	60 075	13 097	2 924
Engineering Services	29 823	8 209	29 876	34 226	19 825	41 669	30 601	11 927	53 325	48 480	38 063	22 609	143 130	78 024	147 479
Transport	9 048		3 235	10 361		2 904	11 860		2 351	10 958		26 319	42 227		34 809
Electrical Engineering	56 986	4 213	75 533	51 551	8 648	69 372	52 368	11 641	63 016	58 081	20 888	64 299	218 986	45 390	272 220
Total By Vote	134 753	17 080	190 702	136 491	32 221	177 693	145 388	31 905	138 046	166 873	71 382	139 997	583 505	152 588	646 438

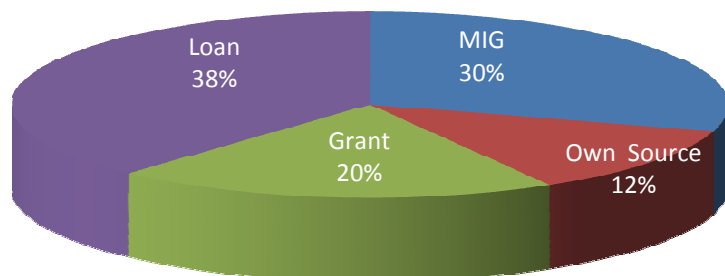
Quarterly Summary of Actual Revenue and Expenditure by Vote (2010/11)

Vote	Quarter ending 30 September 2010			Quarter ending 31 December 2010			Quarter ending 31 March 2011			Quarter ending 30 June 2011			Total		
	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000
Municipal Manager	1 768			3 660			1 063			1 153			7 644		
Executive and Council	3 939			4 893			1 229			4 378			14 439		
Financial Services	9 255		111 396	11 128	170	67 334	4 189		29 175	7 881		26 879	32 453	170	234 784
Corporate Services	7 943		129	7 566		298	11 456	788	215	7 560	24		34 525	812	642
Planning and Economic Development	3 005	308	23	3 989	1 012	-501	3 739	402	14 164	5 717	2 155	-2 941	16 450	3 877	10 745
Community Services	24 803		11 802	28 176		13 503	28 383		28 602	30 853		13 896	112 215		67 803
Engineering Services	22 934	3 918	27 675	30 090	15 322	7 421	21 337	5 286	42 553	26 912	8 082	5 252	101 273	32 608	82 901
Transport															
Electrical Engineering	54 965	2 591	46 832	63 785	14 263	66 530	51 780	13 565	58 267	69 470	23 712	63 451	240 000	54 131	235 080
Total By Vote	128 612	6 817	197 857	153 287	30 767	154 585	123 176	20 041	172 976	153 924	33 973	106 537	558 999	91 598	631 955

2010/11 Capital Funding by source

Funding Source	R '000	%
MIG	36 897	30%
Own Source	15 000	12%
Grant	25 000	20%
Loan	47 656	38%
Total	124 553	100%

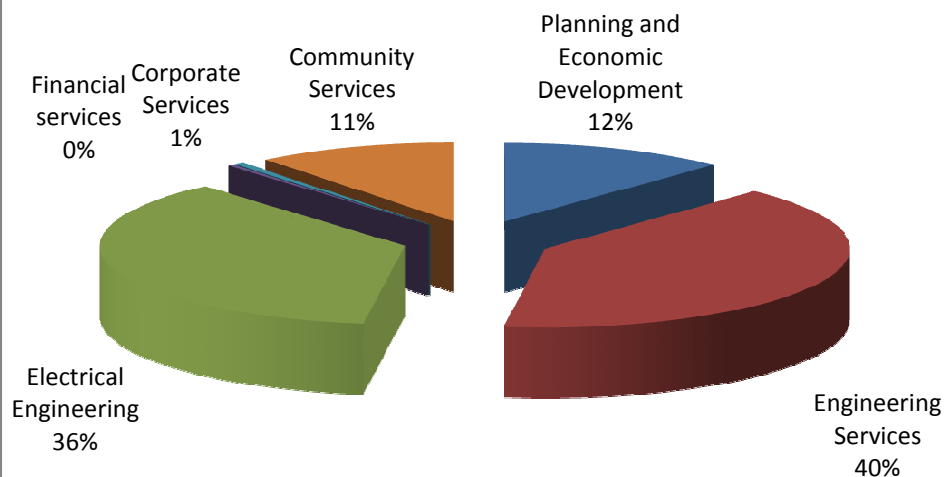
Capital Funding - Source



2010/11 Capital Allocation by vote

Capital Budget 2010/11	R '000	%
Planning and Economic Development	15 000	12.04%
Engineering Services	49 989	40.13%
Electrical Engineering	45 390	36.44%
Financial services	400	0%
Corporate Services	676	1%
Community Services	13 098	11%
Total	124 553	100%

Capital Allocation - Vote



SERVICE DELIVERY TARGETS (KPIs) - MUNICIPAL MANAGER

Strategic Objective	Programme	Strategic KPI	Departmental KPI	Target Sept '10	Actual Sept '10	Target Dec '10	Actual Dec '10	Target Mar '11	Actual Mar '11	Target Jun '11	Actual Jun '11	Reason for deviation
Develop a high performance culture for a changed, diverse, efficient and effective local government	Project Management	% institutional projects within budget		100%	100%	100%	100%	100%	100%	100%	100%	
		% of institutional projects within time		100%	100%	100%	100%	100%	100%	100%	90%	Cash flow problems & delays in procurement
		% of institutional projects within specifications		100%	100%	100%	100%	100%	100%	100%	100%	
	Institutional Performance Management	% Institutional performance score		Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	130.00%	Not applicable this quarter	Not applicable this quarter	0	Electronic system not applied and therefore institutional score cannot be calculated
			% Section 57 Managers with signed Performance Agreements/ Plans by 30 Jun	100%	0%	Not applicable this quarter	85%	Not applicable this quarter	100%	Not applicable this quarter	100%	
			% of MM HOD's with signed performance plans by 31 July	100%	0%	Not applicable this quarter	50%	Not applicable this quarter	50%	Not applicable this quarter	50%	Acting Manager for Disaster has not signed a performance plan
	Employee Performance Management and assessment	# of Quarterly performance reviews		1	0	2	1	3	2	4	2	Annual assessment for 2009/10 and Mid-year assessment for 2010/11
	Performance Management Reports	# of audited Quarterly performance reports submitted to Council on time		1	0	2	0	3	2	4	2	3rd Quarter Report could not be considered by Council due to the elections.
			# of MM Departmental monthly reports submitted on time	3	3	6	3	9	12	12	16	Attached as POE
Develop and build skilled and knowledgeable workforce	Capacity building and Training	% compliance to Workplace Skills plan		25%	25.3%	50%	32%	75%	60%	90%	66%	Cash flow constraints
Attract and retain the best human capital to become employer of choice	Employee satisfaction and well-being	% Staff turnover (Levels 1-6)		Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	6%	5%	Low salaries paid as a result of new benchmarked Task in sec 56
	Employment equity	# of people from employment equity target groups employed in the three highest levels of management		19	19	19	18	19	18	22	20	2 manager positions filled with females
Promote environmentally sound practices and social development	Social Security		# of Tzaneen Social Security Forum meetings	0	0	1	0	1	0	2	0	Not yet established
Promote environmentally sound practices and social development	Environmental management	% compliance to the environmental legislation		Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	80%	80%	
	Disaster management		# of disaster awareness campaigns and preventative programmes	1	1	2	3	3	6	4	5	
Promote environmentally sound practices and social development	Disaster management		# of Annual Disaster Management reports submitted to Council and MDM by July	1	1	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	
			% of Disaster (incidents) sites visited	100%	100%	100%	100%	100%	100%	100%	100%	

SERVICE DELIVERY TARGETS (KPIs) - MUNICIPAL MANAGER

Strategic Objective	Programme	Strategic KPI	Departmental KPI	Target Sept '10	Actual Sept '10	Target Dec '10	Actual Dec '10	Target Mar '11	Actual Mar '11	Target Jun '11	Actual Jun '11	Reason for deviation
			% of Incidences provided with relief	100%	100%	100%	100%	100%	100%	100%	100%	
			% emergency relief cases responded to within 72-hours	100%	100%	100%	100%	100%	100%	100%	100%	
Improve access to sustainable and affordable services	Accessible services	% of households with access to basic level of water		Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	90%	78%	Due to Lack of funds to expand water service
		% of households with access to basic level of sanitation		Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	40%	36%	Due to Lack of funds to expand sanitation service
		% of households with access to basic level of electricity		Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	85%	85%	Priority list is being followed
		% Households with access to basic level of solid waste removal		Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	13%	12%	Due to Lack of funds to expand waste removal service
	Electricity	R-value sourced to implement electricity recovery plan		Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	R 114 000 000	R 45 million	No grants were accessed forcing Council to take loans. Council could only afford R45m in DBSA and ABSA loans.
Maintain and upgrade municipal assets	Maintenance of municipal assets	% of operational budget spent on repairs and maintenance		Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	18.9%	18.2%	
Integrated developmental planning	Integrated Development Planning		# of Steering Committee meetings	3	1	6	2	9	3	12	4	Format of IDP committees was changed
Integrated developmental planning	Integrated Development Planning	% Compliance to the integrated IDP/ PMS/ Budget Process Plan		100%	0%	100%	60%	100%	100%	100%	80%	Postponement of meetings due to availability of MM & Mayor and the late submission of information by Departments
			# of Repforum meetings	1	1	2	1	3	3	4	3	Delays in the submission of information by Departments to prepare for Rep Forum
		MEC assessment rating of the IDP		High	Not received	Not applicable this quarter	Medium	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	
Integrated developmental planning	Integrated Spatial Development	% of capital spent in the priority areas identified in Spatial Development Framework		100%	50%	100%	53%	100%	53%	100%	100%	
Increase financial viability	Revenue Management	% increase in own revenue generated			0		0%		0		6.08%	
		% Equitable share funding used for free basic services			1%		2%		100%		1.70%	
	Debt management	% Capital budget actually spent on capital projects identified for financial year ito. IDP		100%	0%	100%	25%	100%	41%	100%	43%	
Increase financial viability	Financial Management and Budgeting		% of departmental budget spent	25%	24.4%	50%	71%	75%	67%	100%	79%	Cashflow constraints

SERVICE DELIVERY TARGETS (KPIs) - MUNICIPAL MANAGER

Strategic Objective	Programme	Strategic KPI	Departmental KPI	Target Sept '10	Actual Sept '10	Target Dec '10	Actual Dec '10	Target Mar '11	Actual Mar '11	Target Jun '11	Actual Jun '11	Reason for deviation
	Supply chain management		# of Tenders awarded that deviated from the adjudication committee recommendations	0	0	0	0	0	2	0	2	Evaluation committee recommendation accepted. & In other case technical report was not considered by the adjudication committee
		% of Bids awarded within 2 weeks after adjudication committee resolution		100%	33.3%	100%	100%	100%	99%	100%	90%	
Develop effective and sustainable stakeholder relations	Client satisfaction	% Community satisfaction rating		Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	70%	not available	No survey was done by GTM, no actual. DLGH conducted a survey but the results & methodology was questioned
	Public Participation		# of District MM Forum attended		2		1		1		1	
	Inter-governmental relations	% of issues raised during Imbizos resolved within the financial year		Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	100%	100%	
	Inter-governmental relations	% of MM forum and technical working group meeting resolutions implemented		100%	100%	100%	90%	100%	95%	100%	100%	
			# of quarterly reports from MDM council representatives	1	0	2	0	3	0	4	0	No reports were received
		% of premier IGR resolutions implemented		100%	0%	100%	100%	100%	100%	100%	95%	
		% of local IGR forum and technical working group meeting resolutions implemented		100%	0%	100%	90%	100%	95%	100%	95%	

SERVICE DELIVERY TARGETS (KPIs) - MUNICIPAL MANAGER

Strategic Objective	Programme	Strategic KPI	Departmental KPI	Target Sept '10	Actual Sept '10	Target Dec '10	Actual Dec '10	Target Mar '11	Actual Mar '11	Target Jun '11	Actual Jun '11	Reason for deviation
Effective and Efficient administration	Council Structures	% of Council resolutions implemented		100%	100%	100%	100%	100%	50%	100%	48%	Not all resolutions were implemented
	Meeting Management		# Management meetings	13	7	26	4	39	15	52	20	
	Sound Governance	% of reported cases of corruption prosecuted		100%	0%	100%	0%	100%	0%	100%	0%	No cases of corruption were reported
	Sound Governance		# of quarterly internal audit reports submitted to audit committee	1	1	2	1	3	3	4	5	
	Sound Governance		% of Audit queries responded to within 14 days	100%	0%	100%	0%	100%	0%	100%	100%	No queries

PROJECTS AND QUARTELY DELIVERABLES - OFFICE OF THE MUNICIPAL MANAGER

Strategic Objective	Programme	Project	Opex 2010/2011	Start Date	End Date	Qtr Ending Sept '10	Actual Achieved Sept '10	Qtr Ending - Dec '10	Actual Achieved Dec '10	Qtr Ending - Mar '11	Actual Achieved Mar '11	Qtr Ending - Jun '11	Actual Achieved Jun '11	Reason for deviation
Develop high performance culture for a changed, diverse, efficient and effective local government	Employee Performance Management	PMS Policy Review	R 30,000	01/07/2010	30/06/2011	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Submit reviewed PMS policy to Council for recommendations	Revised PMS policy submitted to LLF for consideration	Finalise PMS policy and submit to Council for adoption	Policy approved by LLF	To be submitted to Council for approval
	Institutional Performance Management	Electronic PMS		01/07/2010	30/06/2011	Refresher course on automated PM system reporting training	Did not take place.	Draft 1st Quarter Performance report using data on system	Scorecard not yet finalised.	Draft Half year Performance report using data on system	Electronic system not in use	Draft 3rd Quarter Performance report using data on system	Electronic system not in use	IPM contract ended
Integrated Development Planning	Integrated development planning	IDP/Budget/PMS Strategic Session	R 200,000	01/07/2010	30/06/2011	Not applicable this quarter	Not applicable this quarter	Co-ordinate IDP strategic session	A IDP Strategic Planning Workshop was held on the 19th - 22nd October 2011	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	
		IDP Project registration, implementation & tracking software		01/07/2010	30/06/2011	Not applicable this quarter	Not applicable this quarter	Finalisation of IDP project prioritisation criteria & adoption of prioritised projects	A draft IDP is ready to be approved by Council on the 28th February 2011	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	

SERVICE DELIVERY TARGETS (KPIs) - CHIEF FINANCIAL OFFICER

Strategic Objective	Programme	Departmental KPI	Target Sept '10	Actual Sept '10	Target Dec '10	Actual Dec '10	Target Mar '11	Actual Mar'11	Target Jun '11	Actual Jun '11	Reason for deviation
Develop a high performance culture for a changed, diverse, efficient and effective local government	Project Management	% departmental projects within budget	100%	100%	100%	100%	100%	100%	100%	100%	
		% of departmental projects within time	100%	100%	100%	100%	100%	100%	100%	100%	
		% of departmental projects within specifications	100%	100%	100%	100%	100%	100%	100%	100%	
	Institutional Performance Management	% of CFO HOD's with signed performance plans by 31 July	100%	0%	100%	0%	Not applicable this quarter	100%	Not applicable this quarter	100%	
	Performance Management Reports	# of Finance Departmental monthly reports submitted on time	3	3	6	6	9	9	12	12	
Increase financial viability	Financial viability	Cost coverage ratio		1.29		1.54		1.69		1.64	
		Debt coverage ratio		11.35		15.84		17.63		17.65	
	Revenue Management	% reduction in rates and services billed, not recovered	2%	0%	2%	0%	2%	0%	2%	0%	
		% revenue received (Actual R-value revenue / total projected revenue)	91%	120%	91%	57%	91%	84%	91%	95%	
		% revenue generated through services (R-value revenue from services / R-value total revenue)	45%	39%	45%	41%	45%	47%	45%	54%	
		% Revenue from grants	39%	39%	39%	39%	39%	39%	39%	36%	
		R-value MIG funding / R-Value Capital budget as %	22%	3%	22%	30%	22%	30%	22%	19%	
		% of income from Agency services (R-value income from agency services / of total revenue	5.60%	4.40%	5.60%	4.60%	5.60%	7.50%	5.60%	6.00%	
		% equitable share received	42%	42%	75%	75%	100%	100%	100%	100%	
	Debt management	% of Loan amount utilised for capital projects		1%		100		100	100%	100%	
		Outstanding service debtors	R 152 896 492	R 159 974 335	R 151 443 249	R 209 484 616	R 150 678 384	R 223 023 398	R 149 913 519	R 195 789 543	
		Average % Payment rate for municipal area	90%	92%	90%	90%	90%	95%	90%	83%	
		R-value total debts written off annually	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	R 10 000 000	R 4 556 140	indigent register not fully updated
	Financial Management and Budgeting	% variance from annual Budget process plan	10%	10%	10%	0%	10%	0%	10%	0%	
		% of capital budget spent	10%	5%	20%	28.00%	50%	41%	100%	68%	Slow processing of loans (DBSA & ABSA)
		% of budget allocated for training and development (SDP)	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	0.19%	Not applicable this quarter	Not applicable this quarter	0%	0%	
Increase financial viability	Financial Management and Budgeting	% Operating budget for Councillor allowances (Councillor allowances budgeted / total operating budget)	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	2.75%	Not applicable this quarter	Not applicable this quarter	3%	3%	
		% General expenses budget / Operating expenses budget		2.93%	13%	12%		12%	13%	12%	
		% of budget allocated for free basic services		11.06%		30.00%		30.00%		28.00%	
		% of municipal budget spent		22.16%		48.00%		68.00%		90.00%	
	Financial reporting	% of departmental Queries arising from previous audit report attended to by the end of the financial year	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	100%	Not applicable this quarter	Not applicable this quarter	100%	100%	
	Municipal Assets	% GRAP compliance (asset register)	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	100%	Not applicable this quarter	Not applicable this quarter	100%	100%	
	Supply chain management	Total R-value of contracts awarded during the financial year		R 34 546 209		R 100 366 621		R 111 434 645		R 101 817 715.00	
		Average time taken from tender advertisement to submission of recommendation to the MM (# of weeks)	8	10	8		8	8	8	7.39	

SERVICE DELIVERY TARGETS (KPIs) - CHIEF FINANCIAL OFFICER

Strategic Objective	Programme	Departmental KPI	Target Sept '10	Actual Sept '10	Target Dec '10	Actual Dec '10	Target Mar '11	Actual Mar'11	Target Jun '11	Actual Jun '11	Reason for deviation
Effective and Efficient administration	Information Management	% Daily Data and mail backup available	100%	100%	100%	100%	100%	100%	100%	100%	
	Council Structures	% of Council resolutions implemented	100%	100%	100%	100%	100%	100%	100%	100%	
	Meeting Management	# of departmental meetings	1	1	2	2	3	3	4	4	

PROJECTS AND QUARTELY DELIVERABLES - CHIEF FINANCIAL OFFICER

Strategic Objective	Programme	Project	Opex 2010/2011	Capex 2010/11	Start Date	End Date	Qtr Ending Sept '10	Actual Achieved Sept '10	Qtr Ending - Dec '10	Actual Achieved Dec '10	Qtr Ending - Mar '11	Actual Achieved Mar '11	Qtr Ending - Jun '11	Actual Achieved Jun '11	Reason for deviation
Increase Financial Viability	Financial Viability	Operation Clean Audit	R 200 000		01/01/2011	30/06/2011	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Training of officials and professional support	to be done in the last quarter	Training of officials and professional support	Officials received training on Promis, ASB (Accounting Standards Board) - GRAP compliance and attended IMFO Seminar	
		GRAP Training and Financial System improvement	R 500 000		01/01/2011	30/06/2011	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Comprehensive system analysis and official training	to be done in the last quarter	Comprehensive system analysis and official training	Capacity building, skills transfer and support with the compilation and updating of the fixed asset register	
	Revenue Management	Public consultation for installation of water meters in selected villages	R 1 000 000		01/07/2010	30/09/2010	Plan the public participation process In consultation with Engineering services department and Revenue division. Funds are budgeted in Revenue division	No budget available	Not applicable this quarter	NO FUNDING AVAILABLE	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	No progress	No funding available to implement
		Revenue enhancement	R 1 000 000		01/07/2010	30/06/2011	Data cleansing Finalisation of by-laws	In process	Data cleansing Finalisation of by-laws	Implemented and paid for by COGTA	Data cleansing Finalisation and publication of by-laws Property rates tariff policy reviewed and made available for public participation and comments	Draft by-laws ready for publication. Investigation of credit control measures to enhance revenue. Property rates tariffs revised during budget process	Finalisation of data cleansing Property rates tariff policy reviewed and adopted	Tender for Revenue Enhancement closed on 30 JUNE 2011	
		Update Valuation Roll	R 400 000		01/07/2010	30/06/2011	Review of valuation roll	In process	Review of valuation roll	Review of valuation roll ongoing	Review of valuation roll	Supplementary valuation roll ready for objections. (cost R193,160)	Review of valuation roll Publicise supplementary valuation roll	Advertised supplementary Valuation Roll, letters sent to people whose properties were valued and they were invited to object if they are not satisfied with the outcome	
		Indigent register	R 200 000		01/07/2010	30/06/2011	Review of indigent policy Review and updating of indigent register	In process	Review and updating of indigent register	Registration started in October	Review and updating of indigent register	Registration was finalised by end February.	Review and updating of indigent register	Process finalised internally	
		Financial Software supplier Data Base and Electronic Bank recon, and Microsoft Licensing		R400,000	01/07/2010	30/06/2011	Not applicable this quarter	Not applicable this quarter	Procurement and payment of Microsoft Licenses	Busy with procurement process	Not applicable this quarter	Busy with procurement process	Payment of Microsoft Licenses	Payment of Microsoft Licenses	Delay in procurement processes
	Information management														

SERVICE DELIVERY TARGETS (KPIs) - CORPORATE SERVICES DEPARTMENT

Strategic Objective	Programme	Departmental KPI	Target Sept '10	Actual Sept'10	Target Dec '10	Actual Dec '10	Target Mar '11	Actual Mar '11	Target Jun '11	Actual Jun '11	Reason for deviation
Develop a high performance culture for a changed, diverse, efficient and effective local government	Project Management	% departmental projects within budget	100%	100%	100%	100%	100%	100%	100%	100%	
		% of departmental projects within time	100%	90%	100%	100%	100%	100%	100%	90%	Cash flow constraints
		% of departmental projects within specifications	100%	100%	100%	100%	100%	100%	100%	100%	
	Institutional Performance Management	% of CORP HOD's with signed performance plans by 31 July	100%	0%	Not applicable this quarter	100%	Not applicable this quarter	100%	Not applicable this quarter	100%	
	Performance Management Reports	# of Corporate Services Departmental monthly reports submitted on time	3	3	6	6	9	9	12	12	
Develop and build skilled and knowledgeable workforce	Capacity building and Training	% of Personnel budget spend on implementing the Workplace skills plan		Not applicable this quarter		32%		45%	65%	40%	Cash flow constraints
		# of Sec 57 managers undergone CPMD Training	3	2	3	2	3	2	3	0	Next block commencing in August 2011
Attract and retain the best human capital to become employer of choice	Labour relations management	# Industrial actions	0	1	0	0	0	0	0	0	
	Employment equity	% Compliance to Employment Equity plan	100%	100%	100%	100%	100%	100%	100%	100%	
Integrated developmental planning	Community Based Planning	% compliance to CBP implementation plan	100%	10%	100%	25%	100%	100%	100%	30%	CBP now falls under COGTA
Increase financial viability	Financial Management and Budgeting	% of departmental budget spent	25%	25%	50%	49%	75%	74%	100%	100%	
Increase financial viability	Financial reporting	% of departmental Queries arising from previous audit report attended to by the end of the financial year	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	n/a	Not applicable this quarter	Not applicable this quarter	100%	90%	Processes in place to address remaining 10%
Develop effective and sustainable stakeholder relations	Client satisfaction	Average internal client satisfaction rating for departments	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	n/a	70%	Not applicable	Not applicable this quarter	70%	
	Inter-governmental relations	# of issues raised during the Local Imbizos resolved		0		10	12	10		100	
Effective and Efficient administration	Customer care	# of sectoral Department visits to the Thusong service centres to render services		5		5		4		4	
	Customer care	% of Information requests responded to according to guidelines (PAI Act)	100%	100%	100%	100%	100%	100%	100%	100%	
Effective and Efficient administration	Legal support	R-value spent on external legal fees		R 490 535.96		85%				R2,308,465	
	Personnel Management system	% Personnel costs / Operating expenses (excl Salaries of councillors)	35%	31%	35%	31%	35%	21%	35%	29.27%	
	Council Structures	% of Council resolutions implemented	100%	90%	100%	100%	100%	100%	100%	100%	
	Committee Management	% of Cluster committees quorated	100%	100%	100%	100%	100%	100%	100%	0%	Clusters dissolved before elections
	Committee Management	# of Councillor Induction training workshops	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	n/a	Not applicable this quarter	Not applicable this quarter	1	1	
	Committee Management	# of Ward committees Induction training workshops	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	34	Not applicable this quarter	Not applicable this quarter	1	0	Ward Committees to be re-established by Aug '11
	Committee Management	# Fully functional ward committees	34	34	34	34	34	34	34	34	
	Meeting Management	# of departmental HOD meetings	3	3	6	6%	9	6	12	12	

SERVICE DELIVERY TARGETS (KPIs) - CORPORATE SERVICES DEPARTMENT

Strategic Objective	Programme	Departmental KPI	Target Sept '10	Actual Sept'10	Target Dec '10	Actual Dec '10	Target Mar '11	Actual Mar '11	Target Jun '11	Actual Jun '11	Reason for deviation
	Meeting Management	# of Governance Thrust meetings held	1	0	2	0	3	0	4	4	

PROJECTS AND QUARTELY DELIVERABLES - CORPORATE SERVICES DEPARTMENT

Strategic Objective	Programme	Project	Opex 2010/2011	Start Date	End Date	Qtr Ending Sept '10	Actual Achieved Sept '10	Qtr Ending - Dec '10	Actual Achieved Dec '10	Qtr Ending - Mar '11	Actual Achieved Mar '11	Qtr Ending - Jun '11	Actual Achieved Jun '11	Reason for deviation
Develop effective and sustainable stakeholder relations	Intergovernmental relations	Municipal IGR	50000	01/07/2010	30/06/2011	Ensure regular attendance of IGR meetings and implementation of resolutions	All IGR meetings attended	Ensure regular attendance of IGR meetings and	All IGR meetings attended	Ensure regular attendance of IGR meetings and	All IGR meetings attended	Ensure regular attendance of IGR meetings and	All IGR meetings attended	
	Marketing	Batho Pele	R 70 000	01/07/2010	30/06/2011	Batho Pele Build Up Activities, Name Tags and Signage to the Municipality	All Officials have name tags except newly appointed ones. Internal signage completed, awaiting for capital budget fro external signage	Not applicable this quarter	80%	Not applicable this quarter	Branding still not yet done	Not applicable this quarter	Name tags issued to all service employees	
		Internal and External Communication	R 150 000	01/07/2010	30/06/2011	Collect news from various departments. Develop 3 x Newsletters	Format of newsletter amended to produce a quarterly magazine	Collect news from various departments. Develop 3 x Newsletters	1 Magazine produced	Collect news from various departments. Develop 3 x Newsletters	3 Magazine produced	Collect news from various departments. Develop 3 x Newsletters	3 newsletters produced & distributed	
		Exhibitions	R 75 000	01/07/2010	30/06/2011	Plan and ensure successful 3 x Exhibitions or events	More than 3 exhibitions and events planned and successfully implemented 100%	Plan and ensure successful 3 x Exhibitions or events	No exhibitions held	Plan and ensure successful 3 x Exhibitions or events	No exhibitions held	Plan and ensure successful 3 x Exhibitions or events	2 Exhibitions held	Financial constraints
		Events	R 250 000	01/07/2010	30/03/2011	Plan and ensure successful events as planned.	All events done successfully 100%	Not applicable this quarter	All events done successfully 100%	Plan and ensure successful events as planned.	All events done successfully 100%	Not applicable this quarter	All events done successfully - 100%	
		Media Relations	R 20 000	01/07/2010	30/03/2011	Plan and ensure successful networking session.	Media networking session planned but postponed	Not applicable this quarter	Media networking session held after Strategic Planning Session & 2 Media Briefings	Plan and ensure successful networking session.	Media briefing to report on the Back to school campaign	Not applicable this quarter	Not applicable this period	
		Corporate Video	R 75 000	01/07/2010	15/12/2010	Prepare job spec and procure services through supply chain process. Develop Corporate Video	No progress	Develop Corporate Video	No progress	Not applicable this quarter	No progress	Not applicable this quarter	No progress	Financial constraints
		Corporate Booklet	50000	01/07/2010	15/12/2010	Prepare job spec and procure services through supply chain process.	Magazine serves as corporate booklet	Compile the corporate booklet	Magazine serves as corporate booklet	Not applicable this quarter	Magazine serves as corporate booklet	Not applicable this quarter	GTM Bulletin is printed quarterly	
		Design of the Municipal flag	5000	01/07/2010	15/12/2010	Finalise the designs and present the flag to the cluster, Exco and Council for approval.	Completed, awaiting council's approval	Registration with the Heraldry. Presentation of the flag and hanging.	Registration finalised awaiting the flag	Not applicable this quarter	Registration finalised awaiting the flag	Not applicable this quarter	Completed not yet presented to next Council	
	Customer care	Mayoral Hotline and Integration with collaborator	120000	01/07/2010	30/09/2010	Prepare job spec and procure services through supply chain process.	Awaiting decision by Mopani and GTM political principles on the shared service with Mopani Call Centre	Ensure that service provider is appointed and that the hotline is installed and operational	Quotations awaited	Not applicable this quarter	Not yet started with SCM processes	Not applicable this quarter	Not implemented	Discussions with MDM collapsed at an advanced stage. Insufficient cash flow.

PROJECTS AND QUARTELY DELIVERABLES - CORPORATE SERVICES DEPARTMENT

Strategic Objective	Programme	Project	Opex 2010/2011	Start Date	End Date	Qtr Ending Sept '10	Actual Achieved Sept '10	Qtr Ending - Dec '10	Actual Achieved Dec '10	Qtr Ending - Mar '11	Actual Achieved Mar '11	Qtr Ending - Jun '11	Actual Achieved Jun '11	Reason for deviation
Develop effective and sustainable stakeholder relations	Integrated development planning	Roll out of CBP	1000000	01/07/2010	30/03/2011	Finalise the implementation action plan. Await the final results of the ward demarcation board. Establish the evaluation team consisting of councillors, officials, ward facilitators and CBP facilitators. Pilot the CPB in 4 wards. Conduct a refresher course for the team.	In the process of procuring the Service Provider.	Pilot the CPB in 4 wards	To Finalise the appointment of a Service Provider	Engage 4 more wards into the CBP process	Service providers came to do presentations. COGTA will appoint service provider on a national level	Ensure that all wards are involved and engaged in CBP Processes	0%	CBP now falls under COGTA
Effective and Efficient administration	Communication system	Maintenance Contract Tally-Genicom line printers	50000	01/07/2010	30/09/2010	Prepare job spec for SCM to procure service provider.	0% to sign the contract with the Contractor	Not applicable this quarter	100% Contractors appointed	Not applicable this quarter	Tally Genicom line printer procured	Not applicable this quarter	SCM process in progress	
Develop high performance culture for a changed, diverse, efficient and effective local government	Employee Performance Management	PMS Incentive Policy Development	20000	01/07/2010	30/06/2011	Not applicable this quarter	0%	Draft PMS incentive policy and discuss with stakeholders	Draft PMS policy circulating for comments.	Submit draft PMS incentive policy to Council for recommendations	PMS incentive policy incorporated into the revised PMS policy. Draft submitted to LLF - item postponed by the LLF	Finalise PMS incentive policy and submit to Council for adoption	PMS incentive policy incorporated into the revised PMS policy. Draft approved by LLF	Awaiting comments by Directors

SERVICE DELIVERY TARGETS (KPIs) - COMMUNITY SERVICES DEPARTMENT

Strategic Objective	Programme	Departmental KPI	Target Sept '10	Actual Sept '10	Target Dec '10	Actual Dec '10	Target Mar '11	Actual Mar '11	Target Jun '11	Actual Jun '11	Reason for deviation
Develop a high performance culture for a changed, diverse, efficient and effective local government	Project Management	% departmental projects within budget	100%	100%	100%	100%	100%	100%	100%	100%	
		% of departmental projects within time	100%	100%	100%	100%	100%	100%	100%	100%	
		% of departmental projects within specifications	100%	100%	100%	100%	100%	100%	100%	100%	
	Institutional Performance Management	% of CSD HOD's with signed performance plans by 31 July	100%	100%	100%	100%	Not applicable this quarter	100%	Not applicable this quarter	Not applicable this quarter	
Promote environmentally sound practices and social development	Performance Management Reports	# of Community Services Departmental monthly reports submitted on time	3	3	6	6	9	9	12	12	
	Safety and Security	R-value of council property lost through theft and damages		R0.00		R0.00		R0		R71,099.86	Theft alone
		# of external criminal cases reported		4		0		0	0	0	
		# of internal criminal cases reported		6		0		1	2	2	
	Waste Management	% Service delivery backlog for solid waste	88%	88%	88%	88%	88%	88%	88%	88%	
		R-Value of Free Basic waste removal to affected households	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	R 3 800 000	R 3 800 000	
	Environmental monitoring	# of informal food handling premises evaluated	0	0	44	76	44	134	44	146	
Improve access to sustainable and affordable services	Accessible services	% households earning less than R1100 with access to basic waste removal						not available		not available	Baseline information not available to do calculation
	Licensing	R-value generated for vehicle registration (Agency agreement)	R 7 275 406	R 5 123 040	R14 550 812	R11 434 401	R21 826 218	R17,242,687	R29 101 625	R24,419,793	20% of Agency agreement
		R-value generated by the issuing of learners and drivers licenses	R 1 119 400	R 1 552 590	R 2 238 801	R 3 199 344	R 3 358 201	5 535 381	R 4 477 602	R7,986,239	
Increase financial viability	Financial Management and Budgeting	% of departmental budget spent	25%	24%	50%	52%	75%	80%	100%	100%	
	Financial reporting	% of departmental Queries arising from previous audit report attended to by the end of the financial year	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	100%	100	
Effective and Efficient	Council Structures	% of Council resolutions implemented	100%	100%	100%	100%	100%	100%	100%	100%	
	Meeting Management	# of departmental meetings	1	2	2	3	3	4	4	4	

PROJECTS AND QUARTELY DELIVERABLES - COMMUNITY SERVICES DEPARTMENT

Strategic Objective	Programme	Project	Opex 2010/2011	Start Date	End Date	Qtr Ending Sept '10	Actual Achieved Sept '10	Qtr Ending - Dec '10	Actual Achieved Dec '10	Qtr Ending - Mar '11	Actual Achieved Mar '11	Qtr Ending - Jun '11	Actual Achieved Jun '11	Reason for deviation
Promote environmental sound practices and social development	Sport, Arts and Culture	Indigenous Games	R 70 000	01/10/2010	2011/06/30	Not applicable this quarter	Cluster games were hosted in July 2010 and Provincial Indigenous game were hosted in September 2010 successfully	Coordinating AGM for Indigenous Games with the GTM Sport Council and Indigenous Games codes conveners.	Not applicable this quarter	Workshop for various indigenous Games codes conveners in all GTM wards. Transport and catering for 3 days.	Not applicable this quarter	Conduct Indigenous Games in all four clusters, Conduct local Indigenous Games. Transport participants who made it from local events to the District Indigenous Game events.	Not applicable this quarter	
		OR Tambo Games	R 70 000	01/10/2010	2010/10/30	Not applicable this quarter	Not applicable this quarter	Phase 1 of the O.R.Tambo Games will be coordinated and held at Bulamhlo and Rhelela Clusters of the GTM. Participants will be catered and transported to and from the venue. Phase 1 of the Local O.R.Tambo Games will be held	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Phase 2 O.R.Tambo games will be coordinated and held at Bulamhlo and Rhelela Clusters where catering will be provided. Phase 2 Local O.R. Tambo Games will be held where all participants will be catered.	Cluster O.R Tambo games were held in March. District O. R Tambo games were held in Nkowanowa stadium on the 14 & 15 May 2011. The Provincial O.R games were held from the 24-28/06/2011 at Vhembe	
		Maphungube Arts and Culture Competition	R 70 000	01/10/2010	30/06/2011	Not applicable this quarter	Not applicable this quarter	Annual General Meeting will be held to get annual report from the committee and to appoint a new committee of Arts and Culture.	General meeting did not take place, the old committee did not respond	Imbizo where all stake holders will be invited will be held.	Not applicable this quarter	Lesedi and Rhelela Clusters visual and performing arts Local visual and performing arts in GTM winners from various clusters compete.	Due to failure to meet of the Arts and Culture committee even was not held. A new committee will be elected. Public Participation will be requested to organise.	
		GTM Jazz Festival	R 1 000 000	01/07/2010	30/09/2010	Co-ordinate and facilitate arrangements for Jazz festival to be take place on 25 September 2010	Jazz festival hosted successfully	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	
		SAIMSA Games	R 1 000 000	01/07/2010	30/09/2010	Co-ordinate and facilitate SAIMSA Games to b held during last week in September	SAIMSA games hosted successfully	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	
		Artificial Soccer field at Burgersdorp (SAFA)		01/07/2010	30/06/2011	Monitor the construction of the soccer field at Burgersdorp	Not applicable this quarter	Monitor the construction of the soccer field at Burgersdorp	Not applicable this quarter	Monitor the construction of the soccer field at Burgersdorp	Busy with construction of the Soccer turf stadium at Burgersdorp	Monitor the construction of the soccer field at Burgersdorp	Construction resumes in March 2011 and will be finished end July 2011.	
	Library Services	Library development and reading promotion	R 4 562 975	01/07/2010	30/06/2011	21125 Library users 25025 Items circulated	25934 Library users 32216 Items circulated	42250 Library users 50050 items circulated	51972 Library users 58890 items circulated	63375 Library users 75075 items circulated	72212 Library users 85674 Items circulated	84,500 Library users 100,100 items circulated	105,485 Library users 107,163 items circulated	
Promote environmental sound practices and social development	Library Services	Book related events	R6,000 & Donations	01/07/2010	30/06/2011	1 Book related arts and culture event arranged and hosted.	2 Book related arts & culture event arranged and hosted	2 Holiday programmes and 2 Book related arts and culture events arranged and hosted.	2 Holiday programmes arranged & hosted; 4 large & 3 smaller Book related Arts and Culture events hosted.	2 Holiday programmes and 3 book related arts and culture events arranged and hosted.	3 Holiday programmes arranged & hosted; 6 large & 10 smaller book related arts and culture events arranged & hosted	3 Holiday programmes and 4 book related arts and culture events arranged and hosted.	4 Holiday programmes arranged and hosted.; 8 large & 12 smaller book related arts & culture events arranged & hosted	
		Annual GTM library Competition	R 4,000 & Donations	01/07/2010	30/06/2011	Library competition drafted, announced & publicized	Library competition (Draw a picture of yourself reading) drafted, announced and publicized	Competition adjudicated, awards function held. At least 500 entries received	Competition adjudicated & awards function held. 701 Entries received	Completed 500 Learners participating in annual library competition	Completed. 701 Learners participated and awards function was held on the 5th of November 2010.	Completed 500 Learners participating in annual library competition	Completed. 701 Learners participated and awards function was held on the 5th of November 2010.	
		Computerize library lending function	R 42 051	01/07/2010	30/06/2011	Necessary software purchased; D S,A&C computers configured; Negotiations with Dept. S,A&C re cabling and cost continued	Necessary software purchased; Negotiations with Dept. S,A&C re cabling and cost continued	All D S,A & C books bar-coded and linked to PALS system. Negotiations with Dept. S,A&C re cabling and cost continued	All D S,A&C books bar-coded and linked. Negotiations re computer system continued via e-mail	50% Letsitele Library GTM books & 10% Hburg GTM books bar-coded & linked to PALS system	80% Letsitele Library GTM books linked to system, & 90% bar-coded. No Hburg books linked as system to be migrated to SLIMS instead of PALS.	70% Letsitele Library GTM books & 20% Hburg GTM books bar-coded & linked to PALS system	90% Letsitele Library GTM books linked to system, & 90% bar-coded. No Hburg books linked as system to be migrated to SLIMS instead of PALS.	

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Strategic Objective	Programme	Project	Opex 2010/2011	Start Date	End Date	Qtr Ending Sept '10	Actual Achieved Sept '10	Qtr Ending - Dec '10	Actual Achieved Dec '10	Qtr Ending - Mar '11	Actual Achieved Mar '11	Qtr Ending - Jun '11	Actual Achieved Jun '11	Reason for deviation
		Assistance to school / community libraries	Donations	01/07/2010	30/06/2011	Request donations from Biblionef for one school & provide the school with a School library management guide	Biblionef forms were handed out to interested schools.	Request donations from Biblionef for one school & provide the school with a School library management guide	Pipa Primary provided with a School library management guide, Biblionef forms & 70 books	Request donations from Biblionef for two schools & provide the schools with School library management guides	Pipa Primary provided with a School library management guide, Biblionef forms & 70 books. Gwambeni High provided with a School library management guide, Biblionef forms & 111 books. 5 GTM schools provided with a total of 3324 books by Biblionef as a result of Biblionef forms distributed by Library Services.	Two schools assisted with at least 300 donated books and School library management guides	Pipa Primary provided with a School library management guide, Biblionef forms & 70 books. Gwambeni High provided with a School library management guide, Biblionef forms & 111 books. 5 GTM schools provided with a total of 3324 books by Biblionef as a result of Biblionef forms distributed by Library Services. Tzaneen Mosque provided with 17 children's books and School library management guide. Total 7 schools assisted with starting a school library.	
		Develop libraries at Nkwankowa and GTM Thusong Centres		01/07/2010	30/06/2011	Participate in the NDPG project team, keeping the establishment of libraries as a priority; Forward new library requirements to Provincial Library Services, DSA&C, to secure possible funding from National Library Grant.	Attended & participated in NDPG meetings on 19 July, 16 & 30 August and 3 & 13 September. Attended preliminary DSAC meeting and site meeting on new library to be built in Shiluvane (18 August) with National Library grant funding.	Participate in the NDPG project team, keeping the establishment of libraries as a priority; Forward new library requirements to Provincial Library Services, DSA&C, to secure possible funding from National Library Grant.	Participated in the NDPG project team. Requested plans of new library to be built at Shiluvane from D S A&C as well as Dept. Public Works in order to submit informed request for furniture & equipment.	Participate in the NDPG project team, keeping the establishment of libraries as a priority; Forward new library requirements to Provincial Library Services, DSA&C, to secure possible funding from National Library Grant.	Attended & participated in NDPG meetings on 21 February, 7 & 21 March. Attended site meetings at Shiluvane on 4 & 25 February & 7 March. Letter written to DSAC re maintenance and infrastructure development of GTM libraries. Letter written to MEC, DSAC to request operational funding for Shiluvane Library.	Participate in the NDPG project team, keeping the establishment of libraries as a priority; Forward new library requirements to Provincial Library Services, DSA&C, to secure possible funding from National Library Grant.	Attended & participated in 11 NDPG meetings and 5 Shiluvane Library site meetings. Letter written to DSAC re maintenance and infrastructure development of GTM libraries. Letter written to MEC, DSAC to request operational funding for Shiluvane Library.	
	Environmental monitoring	Water quality monitoring	R72 000,00	01/07/2010	30/06/2011	100% compliance to water quality monitoring schedule and 25% expenditure	72 water samples were collected according to the WQMS. The total expenditure for the quarter is R16 750.	100% compliance to water quality monitoring schedule and 50% expenditure	68 water samples were collected according to the WQMS these includes four chemical samples	100% compliance to water quality monitoring schedule and 75% expenditure	88 water samples were collected according to the WQMS.	100% compliance to water quality monitoring schedule and 100% expenditure	Total of 256 water samples collected according to the WQMS and 110% of the budget spent.	
		Vector control	R 6 500	01/07/2010	30/06/2011	Procurement of insecticide and implementation of vector control program	Vector control programme is circulated prior to implementation. All areas were sprayed in an interval of six weeks.	Implementation of vector control program	Vector control programme is implemented. This quarter larviciding of different areas was done on a daily basis plus	Procurement of insecticide and implementation of vector control program	Procured appropriate insecticides and sprayed work stations on a six weekly basis. Larviciding done during January and February months on a daily basis. March due to the slight drop in temperature done once a week.	Implementation of vector control program	Vector control programme is circulated prior to implementation. All areas were sprayed in an interval of six weeks.	
Promote environmental sound practices and social development	Environmental monitoring	Star grading system	R 26 000	01/07/2010	30/06/2011	Evaluation of food handling premises Issue contravention notices and follow up on contraventions Issuing of certificates of acceptability	A total of 39 contravention notices, 14 follow up notices and 9 final notices were issued.	Evaluation of food handling premises Issue contravention notices and follow up on contraventions Issuing of certificates of acceptability	A total of 46 contravention notices, 20 follow up notices and 7 final notices were issued. 9 Thank you letters were written to premises comply with notices.	Evaluation of food handling premises Issue contravention notices and follow up on contraventions Issuing of certificates of acceptability	231 evaluations on food handling premises were done. A total of 62 contravention notices and 27 follow up notices. 5 Certificates of Acceptability were issued	Evaluation of food handling premises Issue contravention notices and follow up on contraventions Issuing of certificates of acceptability Arrange and host star grading award ceremony	231 evaluations on food handling premises were done. A total of 82 contravention notices and 30 follow up notices. 5 Certificates of Acceptability were issued	
		Industrial impact management		01/07/2010	30/06/2011	Evaluate industrial premises Respond to air pollution incidents Issue contravention notices and follow up on contraventions Attend training course for EMI's (Industrial)	27 industrial premises were evaluated. 16 contravention notices were issued.	Evaluate industrial premises Respond to air pollution incidents Issue contravention notices and follow up on contraventions Attend training course for EMI's (Industrial)	34 Industrial premises evaluated. 9 Contravention notices. 12 Follow up notices were issued.	Evaluate industrial premises Respond to air pollution incidents Issue contravention notices and follow up on contraventions Attend training course for EMI's (Industrial)	44 Evaluations on industrial premises. Responded to 3 air pollution incidents Issued 11 contravention notices and 21 follow up on contraventions. Successful completion of course for EMI's (Industrial) by two officers	Evaluate industrial premises Respond to air pollution incidents Issue contravention notices and follow up on contraventions Attend training course for EMI's (Industrial)	44 Evaluations on industrial premises. Responded to 3 air pollution incidents Issued 11 contravention notices 2 final notices and 21 follow up on contraventions. Successful completion of course for EMI's (Industrial) by two officers	

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	Environmental management	Cleanest school competition	R19 000,00	01/01/2011	30/06/2011	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Revise entry forms for competition Placement of advert in newspaper Circulate entry forms	Entry forms for Cleanest School competition were revised. Newspaper advert was not placed due to financial constraints. Entry forms were circulated at the thr	Evaluate participating schools Select panel Arrange and host cleanest school competition	Evaluations on participating schools were done and finalists identified. Function not hosted due to budget constraints.	
		Environmental management plan		01/10/2010	30/06/2011	Not applicable this quarter	Not applicable this quarter	Review current Environmental management plan	Collection of data on Environmental issues as part of the review of the EMP	Review current Environmental management plan and submit for inclusion in draft IDP	Reviewed Environmental Management Plan and submitted for inclusion in draft IDP	Not applicable this quarter	Reviewed Environmental Management Plan and submitted for inclusion in draft IDP	
		Letaba river rehabilitation		01/10/2010	15/12/2010	Not applicable this quarter	Not applicable this quarter	Draft and submit proposal for funding to DWA and DEAT		Not applicable this quarter	Proposal for funding submitted to DWA	Not applicable this quarter	Advert for EIA consultant and project manager placed by GTEDA	
		Environmental Health Plan		01/01/2011	30/06/2011	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Draft 1st phase of Environmental Health Plan	Draft Environmental Health Plan ready for circulation.	Draft 1st phase of Environmental Health Plan	Environmental Health Plan finalised will be included in the 2011/12 IDP	
	Waste management	Collection & Transportation-Kerbside collections (Municipal)	9 600 000	01/07/2010	30/06/2011	100% compliance to waste removal schedules (Tzaneen, Letsitele, Haenertsburg) and 25% expenditure	100% compliance to waste removal schedules (Tzaneen, Letsitele, Haenertsburg) and 25% expenditure	100% compliance to waste removal schedules (Tzaneen, Letsitele, Haenertsburg) and 50% expenditure	100% compliance to waste removal schedules (Tzaneen, Letsitele, Haenertsburg) and 50% expenditure	100% compliance to waste removal schedules (Tzaneen, Letsitele, Haenertsburg) and 75% expenditure	100% compliance to waste removal schedules (Tzaneen, Letsitele, Haenertsburg) and 75% expenditure	100% compliance to waste removal schedules (Tzaneen, Letsitele, Haenertsburg) and 100% expenditure	100% compliance to waste removal schedules (Tzaneen, Letsitele, Haenertsburg) and 100% expenditure	
Promote environmental sound practices and social development	Waste management	Collection & Transportation-Kerbside collections (Nkowankowa)	3 000 000	01/07/2010	30/06/2011	100% compliance to waste removal schedules (Nkowankowa) and 25% expenditure	100% compliance to waste removal schedules (Nkowankowa) and 25% expenditure	100% compliance to waste removal schedules (Nkowankowa) and 25% expenditure	100% compliance to waste removal schedules (Nkowankowa) and 25% expenditure	100% compliance to waste removal schedules (Nkowankowa) and 75% expenditure	100% compliance to waste removal schedules (Nkowankowa) and 75% expenditure	100% compliance to waste removal schedules (Nkowankowa) and 100% expenditure	100% compliance to waste removal schedules (Nkowankowa) and 100% expenditure	
		Collection & Transportation-Kerbside collections (Lenyenye)	2 000 000	01/07/2010	30/06/2011	100% compliance to waste removal schedules (Lenyenye) and 25% expenditure	100% compliance to waste removal schedules (Lenyenye) and 25% expenditure	100% compliance to waste removal schedules (Lenyenye) and 50% expenditure	100% compliance to waste removal schedules (Lenyenye) and 50% expenditure	100% compliance to waste removal schedules (Lenyenye) and 75% expenditure	100% compliance to waste removal schedules (Lenyenye) and 75% expenditure	100% compliance to waste removal schedules (Lenyenye) and 100% expenditure	100% compliance to waste removal schedules (Lenyenye) and 100% expenditure	
		Collection & Transportation-Kerbside collections (HCW)	1 000 000	01/07/2010	30/06/2011	100% compliance to healthcare waste removal schedules and 25% expenditure	100% compliance to healthcare waste removal schedules and 25% expenditure	100% compliance to healthcare waste removal schedules and 50% expenditure	100% compliance to healthcare waste removal schedules and 50% expenditure	100% compliance to healthcare waste removal schedules and 75% expenditure	100% compliance to healthcare waste removal schedules and 75% expenditure	100% compliance to healthcare waste removal schedules and 100% expenditure	100% compliance to healthcare waste removal schedules and 100% expenditure	
		Collection & Transportation-Kerbside collections (Urban & D.o.C's)	2 500 000	01/07/2010	30/06/2011	100% compliance to bulk removal schedules and 25% expenditure	100% compliance to bulk removal schedules and 25% expenditure	100% compliance to bulk removal schedules and 50% expenditure	100% compliance to bulk removal schedules and 50% expenditure	100% compliance to bulk removal schedules and 75% expenditure	100% compliance to bulk removal schedules and 75% expenditure	100% compliance to bulk removal schedules and 100% expenditure	100% compliance to bulk removal schedules and 100% expenditure	
		Collection & Transportation-Kerbside collections (Municipal Litterpicking)	2 100 000	01/07/2010	30/06/2011	100% compliance to litterpicking schedules (Tzaneen, Letsitele & 50% Nkowankowa) and 25% expenditure	100% compliance to litterpicking schedules (Tzaneen, Letsitele & 50% Nkowankowa) and 25% expenditure	100% compliance to litterpicking schedules (Tzaneen, Letsitele & 50% Nkowankowa) and 50% expenditure	100% compliance to litterpicking schedules (Tzaneen, Letsitele & 50% Nkowankowa) and 50% expenditure	100% compliance to litterpicking schedules (Tzaneen, Letsitele & 50% Nkowankowa) and 75% expenditure	100% compliance to litter picking schedules (Tzaneen, Letsitele & 50% Nkowankowa) and 75% expenditure	100% compliance to litterpicking schedules (Tzaneen, Letsitele & 50% Nkowankowa) and 100% expenditure	100% compliance to litterpicking schedules (Tzaneen, Letsitele & 50% Nkowankowa) and 100% expenditure	
		Collection & Transportation-Kerbside collections (Contracted Litterpicking)	5 100 000	01/07/2010	30/06/2011	100% compliance to litterpicking schedules (Tzaneen(50%), Region North) and 25% expenditure	100% compliance to litterpicking schedules (Tzaneen(50%), Region North) and 25% expenditure	100% compliance to litterpicking schedules (Tzaneen(50%), Region North) and 50% expenditure	100% compliance to litterpicking schedules (Tzaneen(50%), Region North) and 50% expenditure	100% compliance to litterpicking schedules (Tzaneen(50%), Region North) and 75% expenditure	100% compliance to litter picking schedules (Tzaneen(50%), Region North) and 75% expenditure	100% compliance to litterpicking schedules (Tzaneen(50%), Region North) and 100% expenditure	100% compliance to litterpicking schedules (Tzaneen(50%), Region North) and 100% expenditure	
Promote environmental sound practices and social development	Waste management	Collection & Transportation-Kerbside collections (Contracted Litterpicking)	2 100 000	01/07/2010	30/06/2011	100% compliance to litterpicking schedules (Nkowankowa (50%), Region (South) and 25% expenditure	100% compliance to litterpicking schedules (Nkowankowa (50%), Region (South) and 25% expenditure	100% compliance to litterpicking schedules (Nkowankowa (50%), Region (South) and 50% expenditure	100% compliance to litterpicking schedules (Nkowankowa (50%), Region (South) and 50% expenditure	100% compliance to litterpicking schedules (Nkowankowa (50%), Region (South) and 75% expenditure	100% compliance to litter picking schedules (Nkowankowa (50%), Region (South) and 75% expenditure	100% compliance to litterpicking schedules (Nkowankowa (50%), Region (South) and 100% expenditure	100% compliance to litterpicking schedules (Nkowankowa (50%), Region (South) and 100% expenditure	

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		Collection & Transportation-Kerbside collections (Bin replacement)	165 000	01/07/2010	30/06/2011	Development and submission of tender specifications and submit to SCM	Development and submission of tender specifications and submit to SCM	Submit advertisement for replacement of bins	Awaiting response from S.C.M.U	Not applicable this quarter	Awaiting response from S.C.M.U	Procurement of 80 bins	0 bins	SCMU did not perform in tender allocations requests
		Treatment & Disposal(Landfill auditing)	30 000	01/07/2010	30/06/2011	Conduct 1st internal audit on landfill site	Conduct 1st internal audit on landfill site	Conduct 2nd internal audit on landfill site	Conduct 3rd internal audit on landfill site	Conduct 3rd internal audit on landfill site	Conduct 3 rd internal audit on landfill site	Conduct External landfill audit during April Conduct 4th internal audit on landfill site	Conduct External landfill audit during April Conduct 4th internal audit on landfill site	
		Treatment & Disposal (Landfill ranking/Development of existing landfill)	250 000	01/10/2010	30/06/2011	Not applicable this quarter	Not applicable this quarter	Development and submission of tender specifications and submit to SCM	Busy with development for submission of tender request to Mopani District Municipality's S.C.M.U	Submit advertisement for Landfill ranking	Submit request for an tender-advertisement for Landfill ranking to Mopani District Municipality	Conduct landfill ranking by external service provider	No ranking	MDM fail to respond on exercise numerous requests
		Treatment & Disposal (Landfill operations)	7 000 000	01/07/2010	30/06/2011	90% daily compliance to landfill permit conditions 25% expenditure	90% daily compliance to landfill permit conditions 25% expenditure	90% daily compliance to landfill permit conditions 50% expenditure	90% daily compliance to landfill permit conditions 60% expenditure	90% daily compliance to landfill permit conditions 75% expenditure	95% daily compliance to landfill permit conditions 75% expenditure	90% daily compliance to landfill permit conditions 100% expenditure	96 daily compliance to landfill permit conditions 100% expenditure	
		Pollution Control (Public Toilets)	3 300 000	01/07/2010	30/06/2011	90% daily compliance to public toilet operations and schedules 25% expenditure	90% daily compliance to public toilet operations and schedules 25% expenditure	90% daily compliance to public toilet operations and schedules 50% expenditure	90% daily compliance to public toilet operations and schedules 50% expenditure	90% daily compliance to public toilet operations and schedules 75% expenditure	90% daily compliance to public toilet operations and schedules 75% expenditure	90% daily compliance to public toilet operations and schedules 100% expenditure	90% daily compliance to public toilet operations and schedules 100% expenditure	
		Pollution Control(Upgrading ablutions facilities)	600 000	01/07/2010	30/06/2011	Attend to ablution maintenance as per requisition to CEM 25% expenditure	Attend to ablution maintenance as per requisition to CEM 25% expenditure	Attend to ablution maintenance as per requisition to CEM 50% expenditure	Attend to ablution maintenance as per requisition to CEM 50% expenditure	Attend to ablution maintenance as per requisition to CEM 75% expenditure	Attend to ablution maintenance as per requisition to C.E.M. 75% expenditure	Attend to ablution maintenance as per requisition to CEM 100% expenditure	Attend to ablution maintenance as per requisition to CEM 100% expenditure	
	Safety and Security	Kukula Ndlela drunken-driving blitz project	R 55 000	01/07/2010	30/06/2011	Additional roadblocks - 2 (Drunken driving Blitz)	Not activated Machine out for calibration	Additional roadblocks - 2 (Drunken driving Blitz)	4 Roadblocks	Additional roadblocks - 2 (Drunken driving Blitz)	8 Roadblocks	Additional roadblocks - 2 (Drunken driving Blitz)	Roadblocks done dailing diving Drager, routine patrol for drunken driving purposes, Machine facing court challenges. We rely on hospitals/doctors for blood samples, for now.	
Promote environmental sound practices and social development	Safety and Security	Minitzani-Bonatsela Traffic centres scholar Education and school points and other clusters	R 40 000	01/07/2010	30/06/2011	Staging of Minitzani safety week during September holidays	Budget activated. Annual programme could not be kick started due to World Cup 2010 activities. But ordinary Minitzani visits by school are taken care of.	Conduct road safety education campaigns at rural schools (20)	N/A 2010 due to World Cup	Conduct road safety education campaigns at rural schools (25)	30 road safety education campaigns at rural schools	Conduct road safety education campaigns at rural schools (25)	Minitzani week falls into July 2011. Now active	
		GTM Law Enforcement rural outreach and scrappings	R 100 000	01/07/2010	30/06/2011	Conducting rural traffic program as per schedule. Manage and follow up on vehicle scrappings	Law Enforcement activities are done daily sped/checks safety belts project are in for July/June 2011. Not yet activated.	Conducting rural traffic program as per schedule. Manage and follow up on vehicle scrappings	15	Conducting rural traffic program as per schedule. Manage and follow up on vehicle scrappings	±4 per month	Conducting rural traffic program as per schedule. Manage and follow up on vehicle scrappings	Rural operations ongoing daily with scholar patrols, escorts, Law Enforcement. All scrappings are attend to fully.	
		Burgersdorp cattle pound	R 15 000	01/07/2010	30/06/2011	Manage and co-ordinate impounding of stray animals	Budget not activated will be used to buy animal feeds	Manage and co-ordinate impounding of stray animals	Disposed of	Manage and co-ordinate impounding of stray animals	action depend on cattle impounded. Non at present	Manage and co-ordinate impounding of stray animals	Pound active. Animals mostly dogs brought in by SAPS. Security standing by to serve.	
Improve access to sustainable and affordable services	Health well-being	HIV/Aids management	30000	01/07/2010	30/06/2011	Conduct 1 workshop for peer educators	Workshop not conducted	Conduct workshop on HIV/Aids awareness for all ward committee members responsible for health	Workshop for peer educators conducted during Dec month	Refresher course for peer educators	Refreshes course for peer educators conducted in february 2011	Not applicable this quarter	Workshop,refresher course and debriefing done.	
		HIV/Aids theme day celebrations	40000	01/07/2010	30/06/2011	Not applicable this quarter	Not applicable this quarter	Partnership against Aids (Oct) Red Ribbon Month (Nov) World Aids Day (Dec)	Partnership against AIDS which focused on counselling and testing was done for Boxer & Shoprite. Red Ribbon month & world AIDS day theme celebrations.	Not applicable this quarter	Not applicable this quarter	World TB day (Apr)	Supported Dept of health in preparations for and hosting of World TB day.	

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		HIV/Aids seminars for target groups	27000	01/07/2010	30/06/2011	Conduct seminar targeting female church representatives	Seminar held at Relela Community Hall	Conduct seminar targeting youth leaders	Seminar not held due to unforeseen circumstances rescheduled to the third quarter	Not applicable this quarter	Seminar targeting youth with the topic: " Role of youth in the fight against HIV/AIDS" was held in March 2011 at the Nkowanowa community hall	Not applicable this quarter	Seminar targeting youth with the topic: " Role of youth in the fight against HIV/AIDS" was held in March 2011 at the Nkowanowa community hall	
	Licensing*	Dog licenses and temporary advertisement		01/07/2010	30/06/2011	Process dog licenses and temporary advertisement applications. Update register continuously		Process dog licenses and temporary advertisement applications. Update register continuously		Process dog licenses and temporary advertisement applications. Update register continuously	Process all applications in Register	Process dog licenses and temporary advertisement applications. Update register continuously	Process all applications	
		Learners and Drivers and Professional Drivers Permits		01/07/2010	30/06/2011	Ensure that applications for learners, drivers and Professional Drivers permits are processed	Actual Achieved Sept '10 for learners licenses 1931 , drivers licenses 3197 and Prdp's 771 issued	Ensure that applications for learners, drivers and Professional Drivers permits are processed	Actual Achieved Dec '10 for learners licenses 4142 , drivers licenses 6978 and Prdp's 1339 issued	Ensure that applications for learners, drivers and Professional Drivers permits are processed	Actual Achieved Mar 11 for learners licenses 5995 , drivers licenses 11675 and Prdp's 2334 issued	Ensure that applications for learners, drivers and Professional Drivers permits are processed	Actual achieved June 2011 for learners license 7485, drivers license 15325, Prdp's 3089 issued.	
		Trade licenses		01/07/2010	30/06/2011	Process all trade license applications	Not implemented - Awaiting final adoption of legislation	Process all trade license applications	Not implemented - Awaiting final adoption of legislation	Process all trade license applications	Not implemented - Awaiting final adoption of legislation	Process all trade license applications	Not implemented - Awaiting final adoption of legislation	Not implemented - Awaiting final adoption of legislation
		Trade licenses		01/07/2010	30/06/2011	Monitor and enforce compliance to trade license conditions	Not implemented - Awaiting final adoption of legislation	Monitor and enforce compliance to trade license conditions	Not implemented - Awaiting final adoption of legislation	Monitor and enforce compliance to trade license conditions	Not implemented - Awaiting final adoption of legislation	Monitor and enforce compliance to trade license conditions	Not implemented - Awaiting final adoption of legislation	Not implemented - Awaiting final adoption of legislation
		Vehicle registration and licensing		01/07/2010	30/06/2011	Ensure that all vehicle registration and licensing applications are processed within a reasonable time	Actual Achieved Sept '10 for vehicle registration 2974 and vehicle licenses 11566	Ensure that all vehicle registration and licensing applications are processed within a reasonable time	Actual Achieved Dec '10 for vehicle registration 6028 and vehicle licenses 24228	Ensure that all vehicle registration and licensing applications are processed within a reasonable time	Actual Achieved Mar 11 for vehicle registration 9307 and vehicle licenses 36789	Ensure that all vehicle registration and licensing applications are processed within a reasonable time	Actual achieved June 2011 for vehicle registration 12364 and vehicle license 47109	
		Vehicle registration and licensing		01/07/2010	30/06/2011	Attend to licensing complaints recorded in complaints registers at counters on a weekly basis	Attended to all complaints	Attend to licensing complaints recorded in complaints registers at counters on a weekly basis	Attended to all complaints	Attend to licensing complaints recorded in complaints registers at counters on a weekly basis	Attended to all complaints	Attend to licensing complaints recorded in complaints registers at counters on a weekly basis	Attended all complaints.	
	Parks and Open space Management*	Integrated parks management plan		01/07/2010	30/06/2011		Busy with draft Integrated Parks Management Plan developed.	Develop an Integrated parks management plan to ensure adequate space reserved for open spaces with all developments.	Busy with draft Integrated Parks Management Plan developed.	Develop an Integrated parks management plan to ensure adequate space reserved for open spaces with all developments. Circulate draft plan to departments for comments.	Busy with draft Integrated Parks Management Plan developed.	Finalise Integrated Parks Management plan and submit for inclusion in the final IDP	Already done and submitted last year. To be renewed next year.	
		Integrated parks management plan		01/07/2010	30/06/2011	Develop a maintenance plan for all parks, cemeteries and recreational facilities. Manage and co-ordinate weekly maintenance schedule.	Revised the maintenance plan for all parks and added the new entrances developed	Finalise the maintenance plan by October. Manage and co-ordinate the implementation of the parks maintenance plan and submit monthly reports	Implementing the maintenance plan of parks and gardens	Manage and co-ordinate the implementation of the parks maintenance plan and submit monthly reports	Implementing the maintenance plan of parks and gardens	Manage and co-ordinate the implementation of the parks maintenance plan and submit monthly reports	Implementing the maintenance plan of parks and gardens.	
	Maintenance of municipal assets	Aerodrome Maintenance		01/07/2010	30/06/2011	Cut grass at the airport	Parks facilitated and finalised the tender process in March of grass cutting and Engineering Department is utilising the tender when the grass cutting is needed at airport.	Cut grass at the airport	Parks facilitated and finalised the tender process in March of grass cutting and Engineering Department is utilising the tender when the grass cutting is needed at airport.	Cut grass at the airport	Parks facilitated the tender process of grass cutting and Engineering Department is managing the grass cutting.	Cut grass at the airport	Parks facilitated the tender process of grass cutting and Engineering Dept. is managing the grass cutting.	
		Cemetery Management		01/07/2010	30/06/2011	Maintain existing cemeteries and liaise with Land, Property and Housing Division for the acquisition of land for new cemeteries	Existing cemeteries are maintained monthly, maintenance plan available. PED is acquiring land for cemeteries, its on IDP	Maintain existing cemeteries and liaise with Land, Property and Housing Division for the acquisition of land for new cemeteries	Existing cemeteries are maintained monthly, maintenance plan available. PED is acquiring land for cemeteries, its on IDP	Maintain existing cemeteries and liaise with Land, Property and Housing Division for the acquisition of land for new cemeteries	Existing cemeteries are maintained monthly, maintenance plan available. PED is acquiring land for cemeteries, its on IDP	Maintain existing cemeteries and liaise with Land, Property and Housing Division for the acquisition of land for new cemeteries	Maintain existing cemeteries and liaise with Land, Property and Housing Division for the acquisition of land for new cemeteries	
		Garden management		01/07/2010	30/06/2011	Maintain all gardens	All gardens are maintained monthly and maintenance plan is available and evaluation sheets are filled.	Maintain all gardens	All gardens are maintained monthly and maintenance plan is available and evaluation sheets are filled by the supervisor and signed by the contractor.	Maintain all gardens	All gardens are maintained monthly and maintenance plan is available and evaluation sheets are filled by the supervisor and signed by the contractor.	Maintain all gardens	All gardens are maintained monthly and maintenance plan is available and evaluation sheets are filled by the supervisor and signed by the contractor.	

PROJECTS AND QUARTELY DELIVERABLES - COMMUNITY SERVICES DEPARTMENT

Strategic Objective	Programme	Project	Opex 2010/2011	Start Date	End Date	Qtr Ending Sept '10	Actual Achieved Sept '10	Qtr Ending - Dec '10	Actual Achieved Dec '10	Qtr Ending - Mar '11	Actual Achieved Mar '11	Qtr Ending - Jun '11	Actual Achieved Jun '11	Reason for deviation
		Open space management		01/07/2010	30/06/2011	Supervise service provider to ensure compliance to the SLA	Open spaces are slashed according to their needs. Orders are made and service providers are supervised to ensure that the job is done before payment is done.	Supervise service service provider to ensure compliance to the SLA	Open spaces are slashed according to their needs. Orders are made and service providers are supervised to ensure that the job is done before payment is done.	Supervise service service provider to ensure compliance to the SLA	Open spaces are slashed according to their needs. Orders are made and service providers are supervised to ensure that the job is done before payment is done.	Supervise service service provider to ensure compliance to the SLA	Supervise service provider to ensure compliance to the SLA	
		Replacement of Redundant and old equipment	R300,000	01/07/2010	30/06/2011	Prepare specifications for equipment to be replaced	Tender was advertised and the tender process delayed until the process had to be re-started again.	Advertise and ensure appointment of appropriate service provider	Advertise and ensure appointment of appropriate service provider	Facilitate the procurement process of ride on lawnmowers and brush cutters	Tender documents received and SCMU is still busy with the documents. A technical report must still be written by Parks Division.	Facilitate the procurement process of ride on lawn mowers and brush cutters.	Specifications were submitted to SCMU and tender process in process to appoint.	
		Sports and Recreation management		01/07/2010	30/06/2011	Co-ordinate the maintenance of play apparatus, recreational facilities and stadiums	Play operators are maintained by service providers on route requests when need arise. Stadiums are maintained weekly.	Co-ordinate the maintenance of play apparatus, recreational facilities and stadiums	Play operators are maintained by service providers on route requests when need arise. Stadiums are maintained weekly.	Co-ordinate the maintenance of play apparatus, recreational facilities and stadiums	Play operators are maintained by service providers on route requests when need arise. Stadiums are maintained weekly.	Co-ordinate the maintenance of play apparatus, recreational facilities and stadiums	Co-ordinate the maintenance of play apparatus, recreational facilities and stadiums	
		Library aircons	R 400 000	01/07/2010	30/06/2011					Acquisition and installation of new aircons in the Library	Aircons installed		Aircons installed	

SERVICE DELIVERY TARGETS (KPIs) - ELECTRICAL ENGINEERING DEPARTMENT

Strategic Objective	Programme	Departmental KPI	Target Sept '10	Actual Sept '10	Target Dec '10	Actual Dec '10	Target Mar '11	Actual Mar '11	Target Jun '11	Actual Jun '11	Reason for deviation
Develop a high performance culture for a changed, diverse, efficient and effective local government	Project Management	% departmental projects within budget	100%	100%	100%	100%	100%	100%	100%	100%	
		% of departmental projects within time	100%	100%	100%	100%	100%	100%	100%	100%	
		% of departmental projects within specifications	100%	100%	100%	100%	100%	100%	100%	100%	
	Institutional Performance Management	% of EED HOD's with signed performance plans by 31 July	100%	0%	100%	100%	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	100%	
	Performance Management Reports	# of Electrical Engineering Departmental monthly reports submitted on time	3	3	6	6	9	6	12	12	
Optimise infrastructure investment and services	Cost Recovery	% of Electricity losses	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	12%	12.7%	NERSA figures
	Cost Recovery	R-value of electricity loss		Not applicable this quarter		Not applicable this quarter		Not applicable this quarter		R 20,78 mil	
	Cost Recovery	Total kwh electricity loss		Not applicable this quarter		Not applicable this quarter		Not applicable this quarter		37, 407 GWh	
Improve access to sustainable and affordable services	Accessible services	% households earning less than R1100 with access to basic electricity								Not available	Nr of HH earning less than R1100 not known
	Electricity	% electricity backlog (# Households that needs electrical connections / Total # households as %) (Electrification)	Not applicable this quarter	19%	Not applicable this quarter	18.60%	Not applicable this quarter	Not applicable this quarter	16%	16%	
		# of new electricity connections in licensed distribution area		16		23		42		125	
		% increase in Councils' maximum demand (MVA)		100%		100%		100%		100%	
	Electricity Infrastructure	MVA increase of urban capacity	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	40	Not applicable this quarter	To be completed end of December 2011
		% of poor households served with free basic electricity		81%		79.30%		76.80%		76.70%	
		Total number of households served with electricity		7246		7215		7165		75 587	
		Number of jobs created through departmental capital projects (women)		4		16		16		16	
Improve access to sustainable and affordable services	Electricity Infrastructure	Number of jobs created through departmental capital projects (youth)		28		27		31		31	
		Number of jobs created through departmental capital projects (disabled)		1		0		1		0	
Maintain and upgrade municipal assets	Electricity network upgrade and maintenance	R-value electricity maintenance	8,0 Million	7,4 Million	16 Million	R 11 468 607.43	24,08 Million	15.543 Million	32,1 Million	R 5 505 816	Target was miscalculated to include general expenses etc.(target should have been R6370541 for maintenance alone)
Increase financial viability	Financial Management and Budgeting	% of departmental budget spent	25%	23%	50%	49%	75%	73%	100%	91.21	
	Financial reporting	% of departmental Queries arising from previous audit report attended to by the end of the financial year	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	100%	100%	
Effective and	Council Structures	% of Council resolutions implemented	100%	100%	100%	100%	100%	100%	100%	100%	

PROJECTS AND QUARTELY DELIVERABLES - ELECTRICAL ENGINEERING DEPARTMENT

Strategic Objective	Programme	Project	Opex 2010/2011	Capex 2010/11	Start Date	End Date	Qtr Ending Sept '10	Actual Achieved Sept '10	Qtr Ending - Dec '10	Actual Achieved Dec '10	Qtr Ending - Mar '11	Actual Achieved Mar '11	Qtr Ending - Jun '11	Actual Achieved Jun '11	Reason for deviation
Improve access to sustainable and affordable services	Electricity network upgrade and maintenance	Strategic Lighting	R 8,000.00		01/01/2011	30/06/2011	Identified area and install 12 lights	15 strategic lighting installed	Identified area and install 12 lights	15 strategic lighting installed	Identified area and install 12 lights	9 Lights at Letaba Crossing	Identified area and install 12 lights	7 lights installed	
		Street Lights	R 20,000.00		01/01/2011	30/06/2011	Identified area and install 27 lights	8 street lights installed	Identified area and install 27 lights	8 street lights installed	Identified area and install 27 lights	55 lights were installed, Nkowankowa , ext 13 Tzaneen	Identified area and install 27 lights	29 lights installed (lenyenye (18), Haenertsburg (11))	
	Electricity Infrastructure	Masoma village rural electrification	R 4 255 200		01/07/2010	31/03/2011	Designs and tender specificatio9ns	Designs completed, tender stage for appointment of contractor	Tender stage for appointment of contractor	Tender stage for appointment of contractor	Contractor appointed and project at 15% completion.	Construction Phase at 5%	Masoma village rural electrification project completed by Jun 2011	Construction Phase at 40%	Project granted extension till end of August 2011
		Hweetji village rural electrification	R 2 044 000		01/07/2010	31/12/2010	Designs and tender specificatio9ns	Designs completed, tender stage for appointment of contractor	Tender stage for appointment of contractor	Tender stage for appointment of contractor	Contractor appointed and project at 15% completion.	Construction Phase at 10%	Hweetji village rural electrification project completed by Jun 2011	Construction Phase at 56%	Project granted extension till end of August 2011
		Shoromong village rural electrification	R 1 584 000		01/07/2010	31/12/2010	Designs and tender specifications	Designs completed, tender stage for appointment of contractor	Tender stage for appointment of contractor	Tender stage for appointment of contractor	Contractor appointed and project at 15% completion	Construction Phase at 10%	Shoromong village rural electrification project completed by Jun 2011	Construction Phase at 64%	Project granted extension till end of August 2011
		Pulaneng village Electrification Phase 1	R 5 000 000		01/07/2010	30/03/2011	Not applicable this quarter	Consultant appointed, design stage	Designs completed and procurement of materials completed	Construction Phase	Pulaneng village electrification project construction at 75% completion	Construction Phase at 95%	Pulaneng village electrification project completed by Jun 2011	Project completed with 849 Units	
		Mkgolobotho and Dan extension 1 & 2 electrification Phase 1	R 10 000 000		01/10/2010	30/06/2011	Not applicable this quarter	Consultant appointed, design stage	Designs completed and procurement of materials completed	Construction Phase	Mkgolobotho and Dan extension 1 & 2 electrification Phase 1 project at 70% completion	Construction Phase at 20%	Mkgolobotho and Dan extension 1 & 2 electrification Phase 1 project completed by Jun 2011	Phase 1 at construction phase 95%	
		Farm Labour Housing (295 connections)	R 2 044 000		01/07/2010	30/06/2011	Consultant appointed, designs completed, tender process for contractors	Consultant appointed, designs completed and contractors appointed	Construction 50%	Construction at 54%	Construction at 80%	Construction at 98% with 268 Connections (Less connections due to heavy rains that damaged houses)	Project completed	Project completed with 268 connections	(Less connections due to heavy rains that damaged houses)
Maintain and upgrade municipal assets	Electricity network upgrade and maintenance	Rebuilding of Lines (R1,075,000 to ESD)		R 5 725 000	01/10/2010	30/06/2011	Rebuilding of Waterbok 11kv, Eiland 11kv, Agatha 11kv ring, Aldo Rech 11kv line and Doornhoek 11kv line Refurbishment of Eiland 33kv	Projects completed	Rebuilding of Agatha 11kv and Mabiet 11kv	Projects completed	Rebuilding of Blackhills 33 kv and Steffie Sun Lodge 11kv	Projects completed	Rebuilding of Samango 11kv phase 1, Samango 11kv ring, portion of Junction garage 11kv and Deeside 11kv or Dap Naude 11kv	Rebuilding of Samango 11kv phase 1, Samango 11kv ring, portion of Junction garage 11kv, Pompagalana 11kv and Henley to Eiland 33kv refurbish completed. Total of 66km of line rebuilt	
		Capital Tools (Rural)		R 150 000	01/10/2010	30/06/2011	Procurement of tools as & when required		Procurement of tools as & when required		Procurement of tools as & when required		Procurement of tools as & when required	100 % Completed	
		Auto Reclosers		R 650 000	01/10/2010	30/06/2011	Not applicable this quarter		Not applicable this quarter		Installation of 1 new auto recloser	2 autoreclosures ordered	Installation of 2 new auto reclosers (3 installations in total)	4 Autoreclosers Installed	
		Re-enforcing of Tzaneen town network including 11kv primary satellite substations (Capacity Project)		R 45 000 000	01/10/2010	30/06/2011	Ordering of transformers and Designs. Procurement started for Western substation 66kv line and transformers	Designs completed, transformers ordered and tender stage for appointment of contractors	Procurement of transformers for Western substation and 66KV line and 11kv cable network.	Procurement for contractors on Western sub, 66KV line and 11KV cable works	Construction on Western substation and 66KV line. Construction of 11KV cable network started	Construction on Western substation and 66KV line in progress. Construction of 11KV cable network started	Construction of Western substation and 66KV line at 50% completion. Construction of 11KV cable network at 50%. (Only R33000000 to be spent in 2010/11 rest paid out on delivery of transformers in 2011/12)	Construction of Western substation and 66KV line at 50% completion. Construction of 11KV cable network started. (Rest of capital to be spent on delivery of transformers in 2011/12)	Project program ends December 2011 due to delivery of transformers and switchgear construction constraints.
		Installation of Fire wall protection		R 490 000	01/10/2010	30/06/2011	Not applicable		Requesting tenders. Appointment of Service provider by end of October. Installed 2 firewalls		Installed 6 firewalls	25 firewalls installed	Installed 6 firewalls (14 in total installed)	25 firewalls installed	
		Airfield NDB and runway lights (R200,000 to ESD)		R 800 000	01/10/2010	30/06/2011	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Replaced NDB waiting for Runway Light adjudication		Replaced Runway lights and cables	NDB installed. Runway lights by July 2011.	Contractor has malaria.
		Nkowankowa 66KV line		R 2 000 000	01/10/2010	30/06/2011	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Meeting with Eskom and planning on the project started	Project started in conjunction with Eskom, service provider appointed to conduct EIA, Purchase of property and registration of servitudes	Project started in conjunction with Eskom, service provider appointed to conduct EIA, Purchase of property and registration of servitudes	Negotiations with Eskom on progress

PROJECTS AND QUARTELY DELIVERABLES - ELECTRICAL ENGINEERING DEPARTMENT

Strategic Objective	Programme	Project	Opex 2010/2011	Capex 2010/11	Start Date	End Date	Qtr Ending Sept '10	Actual Achieved Sept '10	Qtr Ending - Dec '10	Actual Achieved Dec '10	Qtr Ending - Mar '11	Actual Achieved Mar '11	Qtr Ending - Jun '11	Actual Achieved Jun '11	Reason for deviation
		Letsile main sub transformer replacement		R 4 500 000	01/10/2010	30/06/2011	Not applicable this quarter	Not applicable this quarter	Procurement for service provider	Procurement started	Appointment of service provider and order transformers	Powertech appointed as service provider, transformers ordered and deposit paid	Transformers on order and installation during September 2011	Transformers on order and installation during September 2011 for project completion.	Project program ends December 2011 due to delivery of transformers and switchgear construction constraints.
Maintain and upgrade municipal assets	Electricity network upgrade and maintenance	Robot Controllers	R 5,000.00	R 250 000	01/10/2010	30/06/2011	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Procured 7 Traffic controllers and installed 2	Installed 6 controllers waiting for service provider to program	Replaced 7 Robot Controllers	7 Robot controllers replaced	
		Refurbish of distribution network (Rural)	R 785 000		01/07/2010	30/06/2011	Ongoing maintenance on rural distribution network	Ongoing maintenance on rural distribution network	Ongoing maintenance on rural distribution network	Ongoing maintenance on rural distribution network	Ongoing maintenance on rural distribution network	Ongoing maintenance on rural distribution network	Ongoing maintenance on rural distribution network	Ongoing maintenance on rural distribution network	
		Maintenance of HT equipment (Rural)	R 250 000		01/07/2010	30/06/2011	Ongoing maintenance on HT equipment in rural distribution network	Ongoing maintenance on HT equipment in rural distribution network	Ongoing maintenance on HT equipment in rural distribution network	Ongoing maintenance on rural distribution network	Ongoing maintenance on HT equipment in rural distribution network	Ongoing maintenance on rural distribution network	Ongoing maintenance on HT equipment in rural distribution network	Ongoing maintenance on HT equipment in rural distribution network	
		Refurbishment of meter boxes (Urban)	R 200 000		01/07/2010	30/09/2010	Refurbish 33 M/Boxes per Quarter	Refurbished 13 meter boxes for the first quarter	Refurbish 33 M/Boxes per Quarter	Refurbished 8 meter boxes for the second quarter	Refurbished 5 meter boxes for the third quarter	Refurbished 21 meter boxes for the second quarter	Refurbish 33 M/Boxes per Quarter	Meter boxes are being replaced on breakdown and refurbishment as necessary	
		Substation Maintenance (Rural)	R 600 000		01/07/2010	30/06/2011	Ongoing maintenance on substations within rural distribution network	substations maintained - 15%	Ongoing maintenance on substations within rural distribution network	substations maintained - 30%	Ongoing maintenance on substations within rural distribution network	substations maintained - 60%	Ongoing maintenance on substations within rural distribution network	substations maintained - 60%	
Maintain and upgrade municipal assets	Electricity network upgrade and maintenance	Meter boxes (Rural)	R 100 000		01/07/2010	30/06/2011	Ongoing maintenance on meter boxes within rural distribution network	14	Ongoing maintenance on meter boxes within rural distribution network	34 meter boxes maintained	Ongoing maintenance on meter boxes within rural distribution network	46 meter boxes maintained	Ongoing maintenance on meter boxes within rural distribution network	50 meter boxes maintained	
		Reactive and preventive maintenance on overhead lines and equipment (Rural)	R 1 514 358		01/07/2010	30/06/2011	Ongoing maintenance on overhead lines within rural distribution network	Ongoing maintenance on overhead lines within rural distribution network	Ongoing maintenance on overhead lines within rural distribution network	Ongoing maintenance on overhead lines within rural distribution network	Ongoing maintenance on overhead lines within rural distribution network	Ongoing maintenance on overhead lines within rural distribution network	Ongoing maintenance on overhead lines within rural distribution network	Ongoing maintenance on overhead lines within rural distribution network	
		Vegetation Control (Rural)	R 2 000 000		01/07/2010	30/06/2011	Ongoing vegetation control on overhead lines within rural distribution network	Vegetation controlled - 523.98km	Ongoing vegetation control on overhead lines within rural distribution network	Vegetation controlled - 1080.706km	Ongoing vegetation control on overhead lines within rural distribution network	Vegetation controlled - 1599.699km	Ongoing vegetation control on overhead lines within rural distribution network	Vegetation controlled - 2125.66km	
		Council owned Buildings (Urban)	R 103 000		01/07/2010	30/06/2011	Maintained Electrical Infrastructure in buildings	Ongoing Maintenance of Electrical Infrastructure in buildings	Maintained Electrical Infrastructure in buildings	Lights Maintained =26 Plug Sockets Maintained= 4 Lights Switches maintained =2	Maintained Electrical Infrastructure in buildings	Spend R19537.75	Maintained Electrical Infrastructure in buildings	33 Lights maintained 6 Sockets maintained lights switches maintained 2	
		Air conditioners (Urban)	R 100 000		01/07/2010	30/06/2011	Maintain all Air conditioners in Municipal buildings	Two air conditioners maintained	Maintain all Air conditioners in Municipal buildings	Air conditioners Maintained =12 Air conditioners installed =2	Maintain all Air conditioners in Municipal buildings	Maintained all air conditioners	Maintain all Air conditioners in Municipal buildings	All Air conditioners in Municipal Building Maintained	
		Metering Audits (Urban)	R 200 000		01/07/2010	30/06/2011	Audit LPU meters	Replaced 15 meters	Audit LPU meters	Replaced 18 meters	Replaced 28 Meters	Replaced 28 meters	Audit LPU meters	Ongoing maintenance of Air conditioners	Service provider can not include Audits in the amount of allowable hours per month
		Streetlight Maintenance (Urban)	R 257 123		01/07/2010	30/06/2011	Maintain all street lights in municipal area	Street lights maintained R5,9125.15 spent	Maintain all street lights in municipal area	Street lights maintained R96,689.27 spent	Maintain all street lights in municipal area	Spend R 76,301.89	Maintain all street lights in municipal area	Ongoing maintenance of streetlights	
		Traffic Lights (Urban)	R 20 215		01/07/2010	30/06/2011	Maintain all Robots	R302.03 spent	Maintain all Robots	R6,643.08 spent	Maintain all Robots	Spend R11,537.74	Maintain all Robots	All Robots Maintained	
		General expenses (Urban)	R 775 235		01/07/2010	30/06/2011	Repair of Radios,PPE,Stationery,Telephone	Three portable radios repaired (R72533.23)	Repair of Radios, PPE, Stationery, Telephone	Two Portable radios maintained (R28,343.43)	Repair of Radios,PPE,Stationery,Telephone	spend R523,866.09	Repair of Radios,PPE,Stationery,Telephone	Acquired protective clothing, spent R 165 322	Overspending on protective clothing
		Reactive and preventive maintenance on urban distribution, machinery and equipment (Urban)	R 600 000		01/07/2010	30/06/2011	Reactive and preventive maintenance on urban distribution, machinery and equipment (Urban)	R516,592.74 spent	Reactive and preventive maintenance on urban distribution, machinery and equipment (Urban)	Reactive and preventive maintenance on urban distribution, machinery and equipment (Urban) =50% (R45,235.61 spent)	Reactive and preventive maintenance on urban distribution, machinery and equipment (Urban)	Spend R 525,441.95	Reactive and preventive maintenance on urban distribution, machinery and equipment (Urban)	Reactive and preventive maintenance on urban distribution, machinery and equipment. Spent R 147 900	Had to change miniature substation in the first quarter (98.67%) spent

SERVICE DELIVERY TARGETS (KPIs) - CIVIL ENGINEERING SERVICES

Strategic Objective	Programme	Departmental KPI	Target Sept '10	Actual Sept'10	Target Dec '10	Actual Dec '10	Target Mar '11	Actual Mar '11	Target Jun '11	Actual Jun '11	Reason for deviation
Develop a high performance culture for a changed, diverse, efficient and effective local government	Project Management	% departmental projects within budget	100%	100%	100%	100%	100%	100%	100%	100%	
		% of departmental projects within time	100%	100%	100%	100%	100%	100%	100%	100%	
		% of departmental projects within specifications	100%	100%	100%	100%	100%	100%	100%	100%	
	Institutional Performance Management	% of ESD HOD's with signed performance plans by 31 July	100%	0%	100%	100%	Not applicable this quarter	100%	Not applicable this quarter	100%	
	Performance Management Reports	# of Engineering Services Departmental monthly reports submitted on time	3	3	6	6	9	9	12	12	
Promote environmental sound practices and social development	Environmental monitoring	% of daily samples taken complying to SANS 241	100%	100%	100%	100%	100%	100%	100%	100%	
Optimise infrastructure investment and services	Cost Recovery	% Water unaccounted for (water losses)		5%		4%	Not applicable this quarter	4%		6%	
		R-value of unaccounted water		R 7 534.33		R `12482.31		R `12482.31		R 11 472.55	Water loss is applicable to areas supplied by GTM only
Improve access to sustainable and affordable services	Accessible services	% households earning less than R1100 with access to basic water services		Info not yet available		Info not yet available		info not yet available		2135	This information is only for 5 towns supplied by GTM (number only presented as total number of poor households are not known)
		% households earning less than R1100 with access to basic sanitation services		Info not yet available		Info not yet available		info not yet available		2135	
		Number of jobs created through departmental capital projects (women)		50		51		20		3	
		Number of jobs created through departmental capital projects (youth)		90		90		21		21	
		Number of jobs created through departmental capital projects (disabled)		0		0		0		0	
	Water and sanitation	m³ increase of water quota	0	0	0	0	0	0	3.8million m³	0	DWA's response is that they do not have enough water to cater for an increase, but can look at other avenues like Water Demand management System
		# of new basic water connections	2200	22%		62		87		32	developments had been put on hold due
		# metered water connections / total figure of households as %	12083	12.2%		12.3%		12145		12145	This information is only for 5 towns supplied by GTM
	Roads and Storm water	% MIG funding spent by March		50%	75%	67%	100%	76%		100%	
		# of roads projects on schedule		5%	5		5	5	5	5	
Maintain and upgrade municipal assets	Maintenance of municipal assets	% Progress with development of integrated Repairs and maintenance plan	20%	20%	25%	25%	35%	35%	100%	100%	

SERVICE DELIVERY TARGETS (KPIs) - CIVIL ENGINEERING SERVICES

Strategic Objective	Programme	Departmental KPI	Target Sept '10	Actual Sept'10	Target Dec '10	Actual Dec '10	Target Mar '11	Actual Mar '11	Target Jun '11	Actual Jun '11	Reason for deviation
	Maintenance on Water and Sewer Network	R-value spent on water and sanitation infrastructure maintenance	R 3 646 330	R 192,535.00	R 3 646 330	R 4 575 319	R 3 646 330	R 6 373 082	R 3 646 330	R 11 344 115	Underspending (quarterly targets add up to R14585320) was caused by a shortage of equipment from local suppliers.
	Roads & Storm water upgrading and maintenance	R-value spent on road and storm water maintenance	To maintain and eradicate backlogs on all tarred and gravel roads	R 13 000 000	Need target	R 24 593 864	Need target	28 998 385	Need target	R 27 691 513	
	Fleet Management	R-value maintenance on the fleet / R-value fleet asset as a %		7%		14.65		20.27%		26%	
Increase financial viability	Financial Management and Budgeting	% of departmental budget spent	25%	18%	50%	42%	75%	53%	100%	71%	
Increase financial viability	Financial reporting	% of departmental Queries arising from previous audit report attended to by the end of the financial year	Not applicable this quarter		Not applicable this quarter		Not applicable this quarter	Not applicable this quarter	100%	100%	
Effective and Efficient administration	Legal support	# of Departmental policies developed	Not applicable this quarter		Not applicable this quarter		Not applicable this quarter	Not applicable this quarter	1	0	Fleet policy could not be revised as it must be accompanied by the installation of vehicle monitoring system which was not installed due to not prioritised by council.
	Council Structures	% of Council resolutions implemented	100%	100%	100%	100%	100%	100%	100%	100%	
	Meeting Management	# of departmental meetings	1	1	2	2	3	2	4	2	
		# of Thrust meeting held	1	1	2	2	3	2	4	1	

PROJECTS AND QUARTELY DELIVERABLES - ENGINEERING SERVICES DEPARTMENT

Strategic Objective	Programme	Project	Opex 2010/2011	Capex 2010/11	Start Date	End Date	Qtr Ending Sept '10	Actual Achieved Sept '10	Qtr Ending - Dec '10	Actual Achieved Dec '19	Qtr Ending - Mar '11	Actual Achieved Mar '11	Qtr Ending - Jun '11	Actual Achieved Jun '11	Reason for deviation
Maintain and upgrade municipal assets	Maintenance and upgrading of municipal buildings	Aerodrome Maintenance	R 25 000		01/07/2010	30/06/2011	Maintain the Aerodrome buildings on request	no request received from airfield board	Maintain the Aerodrome buildings on request	no request received from airfield	Maintain the Aerodrome buildings on request	waiting for completion of borehole Project.	Maintain the Aerodrome buildings on request	Project to be implemented next financial year due to non completion of borehole project	Borehole project not completed therefore the plumbing work could not commence
		Municipal house (Letsitele) renovations	R 100 000		01/10/2010	15/12/2010	Not applicable this quarter		Compile specifications and schedule of quantities for repairs and maintenance of Municipal house (Letsitele) and advertise for quotations.	waiting for a=supply chain to appoint	Not applicable this quarter	Project Cancelled due to cash flow problems.	Not applicable this quarter	The project was not implemented	Cashflow constraints
		Paving Nkowankowa testing ground	R 100 000		01/10/2010	15/12/2010	Not applicable this quarter		Compile specifications and schedule of quantities for paving Nkowankowa testing ground and advertise for quotations.	waiting for a=supply chain to appoint	Not applicable this quarter	Projects to start next month due to cashflow problems.	Not applicable this quarter	The project was not implemented	Cashflow constraints
		Civic Centre and Community Services painting	R 200 000		01/07/2010	15/12/2010	Compile specifications and schedule of quantities for painting the internal walls Civic Centre and obtain quotations by 30 September	on target busy with quotes	Finalise quotations and appoint contractor for painting the civic centre. Implement painting programme as per the implementation plan to be completed by 15 December	waiting for a=supply chain to appoint	Not applicable this quarter	Funds deviated to Tzaneen Library due to urgent needs.	Not applicable this quarter	The project was not implemented	Cashflow constraints
		Repairs and maintenance to Tzaneen testing ground	R 150 000		01/10/2010	15/12/2010	Not applicable this quarter		Compile specifications and schedule of quantities for repairs and maintenance of Tzaneen Testing Station and advertise for quotations. Ensure that service provider is appointed and project completed by end of November	waiting for a=supply chain to appoint	Not applicable this quarter	Projects to start next month due to Cashflow problems.	Not applicable this quarter	The project was not implemented	Cashflow constraints
		Emergency Maintenance	R 300 000		01/07/2010	30/06/2011	Conduct emergency maintenance as and when the need requires on all municipal buildings and assets (Including Pioneers Old aged homes & the Aerodrome)	project is ongoing and request are attended to as and when requested. Total expenditure is at 30%	Conduct emergency maintenance as and when the need requires on all municipal buildings and assets (Including Pioneers Old aged homes & the Aerodrome)	project is ongoing and request to attend to as and when requested EXP 80%	Conduct emergency maintenance as and when the need requires on all municipal buildings and assets (Including Pioneers Old aged homes & the Aerodrome)	Project ongoing and vehicles are attended to as and when requested. Total expenditure 20.27%	Conduct emergency maintenance as and when the need requires on all municipal buildings and assets (Including Pioneers Old aged homes & the Aerodrome)	Project is ongoing and maintenance is done according to schedule as and when requested	
Maintain and upgrade municipal assets	Fleet management	Fleet management	R 5 502 892		01/07/2010	30/06/2011	Investigate utilisation of vehicles after hours and submit recommendations to Management on monthly basis. Manage and co-ordinate optimal use of fleet according to contractual agreement within available budget	project is ongoing and vehicles are serviced and attended to as and when requested. The total expenditure is 8.84%	Investigate possible ways of managing fleet and submit recommendations to Management. Manage and co-ordinate optimal use of fleet according to contractual agreement within available budget. Monitor enforcement of fleet management policy and submit monthly reports to Management. Investigate possible ways of eliminating negligence utilisation of fleet after hours.	project is ongoing and vehicles are serviced and attended to as and when requested. The total expenditure is 14.65%	Manage and co-ordinate optimal use of fleet according to contractual agreement within available budget. Monitor enforcement of fleet management policy and submit monthly reports to Management. Investigate possible ways of eliminating negligence utilisation of fleet after hours.	Project is ongoing - Total expenditure is at 70%	Manage and co-ordinate optimal use of fleet according to contractual agreement within available budget. Monitor enforcement of fleet management policy and submit monthly reports to Management. Investigate possible ways of eliminating negligence utilisation of fleet after hours.	project is ongoing and maintenance is done according to schedule as and when requested	
			R 4 745 707		01/07/2010	30/06/2011	Consolidate and monitor monthly data and statistics pertaining to fleet and submit monthly reports monitoring fuel usage, mileage and services.	project is ongoing and vehicles are serviced and attended to as and when requested. The total expenditure is 23.63%	Consolidate and monitor monthly data and statistics pertaining to fleet and submit monthly reports monitoring fuel usage, mileage and services	project is ongoing and vehicles are serviced and attended to as and when requested. The total expenditure is 46.65%	Consolidate and monitor monthly data and statistics pertaining to fleet and submit monthly reports monitoring fuel usage, mileage and services	Project ongoing Expenditure at 20.27%	Consolidate and monitor monthly data and statistics pertaining to fleet and submit monthly reports monitoring fuel usage, mileage and services	project is ongoing and maintenance is done according to schedule as and when requested	
Improve access to sustainable and affordable services	Water and Sewer Infrastructure	Water to RDP Houses at Lenyenye	R 290 000		01/07/2010	30/06/2011	TOR developed and Service provider appointed Project 50% completed	TOR development at 50% but the contractor not yet appointed	Project 100% completed Metered water supply to RDP houses	not yet done as the project was depending on the NDPG funding. That fund is not yet received.	Not applicable this quarter	not yet done as the project was depending on the NDPG funding. That fund is not yet received.	Not applicable this quarter	Project was not done this Financial year	Lack of funds from NDPG.

PROJECTS AND QUARTELY DELIVERABLES - ENGINEERING SERVICES DEPARTMENT

Strategic Objective	Programme	Project	Opex 2010/2011	Capex 2010/11	Start Date	End Date	Qtr Ending Sept '10	Actual Achieved Sept '10	Qtr Ending - Dec '10	Actual Achieved Dec '10	Qtr Ending - Mar '11	Actual Achieved Mar '11	Qtr Ending - Jun '11	Actual Achieved Jun '11	Reason for deviation
		Water to RDP Houses at Nkawkowa Section D	R 230 000		01/07/2010	30/06/2011	TOR developed and Service provider appointed Project 50% completed	TOR development at 50% but the contractor not yet appointed	Project 100% completed Metered water supply to RDP houses	not yet done as the project was depending on the NDPG funding. That fund is not yet received.	Not applicable this quarter	not yet done as the project was depending on the NDPG funding. That fund is not yet received.	Not applicable this quarter	Project was not done this Financial year	Lack of funds from NDPG.
		Erection of 50kl elevated tank at Lenyenye Stadium	R 490 000		01/07/2010	30/06/2011	Not applicable this quarter		Not applicable this quarter	not yet done as the project was depending on the NDPG funding. That fund is not yet received.	Procurement completed Project 60% completed	not yet done as the project was depending on the NDPG funding. That fund is not yet received.	Project 100% completed	Project was not done this Financial year	Lack of funds from NDPG.
		Erection of 50kl elevated tank at Nkawkowa Stadium	R 490 000		01/07/2010	30/06/2011	Not applicable this quarter		Not applicable this quarter	not yet done as the project was depending on the NDPG funding. That fund is not yet received.	Procurement completed Project 60% completed	not yet done as the project was depending on the NDPG funding. That fund is not yet received.	Project 100% completed	Project was not done this Financial year	Lack of funds from NDPG.
Improve access to sustainable and affordable services	Water and Sewer Infrastructure	Refurbishment of pump station and pipeline for grey water at Lenyenye	R 600 000		01/07/2010	30/06/2011	Not applicable this quarter		Not applicable this quarter	not yet done as the project was depending on the NDPG funding. That fund is not yet received.	Procurement completed and project 50% completed	not yet done as the project was depending on the NDPG funding. That fund is not yet received.	Project 100% completed	Project was not done this Financial year	Lack of funds from NDPG.
		Installation of Elevated tank for water storage at Dan 1 & 2	R 560 000		01/07/2010	30/06/2011	Not applicable this quarter		Not applicable this quarter	not yet done as the project was depending on the NDPG funding. That fund is not yet received.	Procurement completed and project 60% completed	not yet done as the project was depending on the NDPG funding. That fund is not yet received.	Project 100% completed	Project was not done this Financial year	Lack of funds from NDPG.
		Boreholes (Drilling at airfield & Tarentaal)		R400,000	2011/01/04	30/06/2011	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter		Borehole has been drilled, but no sufficient water. Service provider will have to increase the depth .		100% completed : Borehole is just waiting for electrification	Borehole drilled and equipped.
Maintain and upgrade municipal assets	Maintenance on Water and Sewer Network	Water Works (Upgrade at Tzaneen dam water lab)	R 80 000		01/07/2010	30/06/2011	Not applicable this quarter		Project 100% completed	project delayed due to design not yet made	Not applicable this quarter	Design completed, just waiting for SCM to advertise the project.	Not applicable this quarter	34% completed, only Auto clave for the project is upgraded.	The remainder of the upgrade will be completed with the lab accreditation
		Water Works (Upgrade of telemetric system)	R 150 000		01/07/2010	30/06/2011	Not applicable this quarter		Project 100% completed	project due to gap analysis which needed to be made before specifications.	Not applicable this quarter	Specifications has been completed, now waiting for supply chain to advertise.	Not applicable this quarter	Project not yet done	Waiting for the appointment of the contractor
		Replacement of lime feeders at Georges valley and Tzaneen water works	R 360 000		01/07/2010	30/06/2011			Procurement completed and project implementation at 40%	project started but delayed by rain conditions. It is 10%	Replacement of lime feeders completed 100% completed	Project completed.		100% completed :	
		Replacement of flocculent mixers	R 80 000		01/07/2010	30/06/2011			Procurement completed and project implementation at 40%	project started but delayed by rain conditions.	Replacement of flocculent mixers 100% completed	Project completed 100%		100% completed :	
		Replacement of air valves at Georges Valley raw water pipeline	R 50 000		01/07/2010	30/06/2011			Obtain quotations Procurement completed and project completed 100%	project delayed due to gap analysis which needed to be made before specifications.	Replacement of air valves 100% completed	Specifications has been completed, now waiting for supply chain to advertise.		80% completed Air valves had been procured. Just waiting for replacement	Waiting for installations
		Mini lab at Sewer Plant	R 100 000		01/07/2010	30/06/2011			Procurement completed and project implementation at 40%	Designs had been made and completed. Project is at 10%	Mini lab at sewer plant 100% completed	Service Provider appointed		Waiting for appointment of contractor.	Contractor not yet appointed
		Water Works (Replacement of clarifiers at George's Valley)	R 30 000		01/07/2010	30/06/2011	Not applicable this quarter		Project 100% completed	Not done as Project was delayed by rainy conditions.	Not applicable this quarter	Project completed	Not applicable this quarter	Project is not yet done due to constraints from SCM	Contractor not yet appointed
	Maintenance on Water and Sewer Network	Operations and maintenance water distribution network	R 1 445 000		01/07/2010	30/06/2011	Maintain 100% compliance to maintenance and reduction of backlogs. 25% expenditure	100 % compliance at R 177,535.00 (which is 12% expenditure)	Maintain 100% compliance to maintenance and reduction of backlogs. 50% expenditure	380907	Maintain 100% compliance to maintenance and reduction of backlogs. 75% expenditure	Maintenance is at 53% compliance. R 707,813.17	Maintain 100% compliance to maintenance and reduction of backlogs. 100% expenditure	Maintenance completed for 2010/2011 Financial Year.	Project is not done this Financial year due to lack of funds from NDPG.

PROJECTS AND QUARTELY DELIVERABLES - ENGINEERING SERVICES DEPARTMENT

Strategic Objective	Programme	Project	Opex 2010/2011	Capex 2010/11	Start Date	End Date	Qtr Ending Sept '10	Actual Achieved Sept '10	Qtr Ending - Dec '10	Actual Achieved Dec '10	Qtr Ending - Mar '11	Actual Achieved Mar '11	Qtr Ending - Jun '11	Actual Achieved Jun '11	Reason for deviation
		Operations and maintenance water purification	R 325 000		01/07/2010	30/06/2011	Maintain 100% compliance to maintenance and reduction of backlogs. 25% expenditure	100 % compliance at R 110,155.00 (which is 34% expenditure)	Maintain 100% compliance to maintenance and reduction of backlogs. 50% expenditure	243065	Maintain 100% compliance to maintenance and reduction of backlogs. 75% expenditure	Operations on Water Works are still fine, there was an over expenditure on chemicals due to price hikes from suppliers. 98% Expenditure R 316,998.50	Maintain 100% compliance to maintenance and reduction of backlogs. 100% expenditure	The actual maintenance of water works is at 100% stage	
		Operations and maintenance sewer (distribution networks)	R 900 000		01/07/2010	30/06/2011	Maintain 100% compliance to maintenance and reduction of backlogs. 25% expenditure	100 % compliance at R 15 000.00 (which is 2 % expenditure)	Maintain 100% compliance to maintenance and reduction of backlogs. 50% expenditure	R420.667 which is 48% expenditure	Maintain 100% compliance to maintenance and reduction of backlogs. 75% expenditure	Operations and maintenance of sewage works are also in track, expenditure is at 80%: R 792,554.12	Maintain 100% compliance to maintenance and reduction of backlogs. 100% expenditure	Maintenance completed for 2010/2011 Financial Year.	
		Renovation to sewer plants		R 300 000	01/08/2010	2010/11/01	Appointment of service provider and project 50% complete		Project Completed		Not Applicable This Quarter	Waiting for Supply Chain to appoint service provider	Not Applicable This Quarter	Contractor is still busy onsite	there were delays in appointment which resulted in late completion of the project.
	Roads & Storm water upgrading and maintenance	Tar pitching in Tzaneen	R 1 250 000		01/07/2010	30/06/2011	100% compliance to general maintenance schedule and eradication of backlogs spending to be at 50%	12 710,182 m² tar pitching done	100% compliance to general maintenance schedule and eradication of backlogs spending to be at 100%.	5,215,417m² + 24,735,26m² Slurry + Fog spray	Submit request for additional funding within adjustment budget process (January). Implementation pending additional funding	1,777,373m² pothole patching completed.	Implementation pending additional funding	4168,385m² tar pitching completed	
		Tar pitching in Nkowankowa	R 750 000		01/07/2010	30/06/2011	100% compliance to general maintenance schedule and eradication of backlogs spending to be at 50%	3 013,600 m² tar pitching done	100% compliance to general maintenance schedule and eradication of backlogs spending to be at 100%.	0\$	Submit request for additional funding within adjustment budget process (January). Implementation pending additional funding	8,819,20m² pothole patching completed.	Implementation pending additional funding	6086,437m² tar pitching completed	
		Tar pitching in Lerenyne	R 300 000		01/07/2010	30/06/2011	100% compliance to general maintenance schedule and eradication of backlogs spending to be at 50%	0	100% compliance to general maintenance schedule and eradication of backlogs spending to be at 100%.	140,390 m³ Tar Pitching	Submit request for additional funding within adjustment budget process (January). Implementation pending additional funding	0% Insufficient budget provision.	Implementation pending additional funding	5558,016m² tar pitching completed	
		Tar pitching in Letsitele	R 200 000		01/07/2010	30/06/2011	100% compliance to general maintenance schedule and eradication of backlogs spending to be at 50%	2 160,710 m² tar pitching done	100% compliance to general maintenance schedule and eradication of backlogs spending to be at 100%.	1829,650 m³ Tar Pitching	Submit request for additional funding within adjustment budget process (January). Implementation pending additional funding	0% Insufficient Budget.	Implementation pending additional funding	0	There was no need for patching
		Upgrading of tar streets Tzaneen, Nkowankowa & Lerenyne (R2mil from Water		R 8 200 000	01/07/2010	30/06/2011						0% Waiting for Appointment of Consultants.	Wait for appointment of consultant	The consultant was appointed in June 2011 and they are busy with the designs	
Maintain and upgrade municipal assets	Roads & Storm water upgrading and maintenance	Tar pitching in Haenertsburg	R 100 000		01/07/2010	30/06/2011	100% compliance to general maintenance schedule and eradication of backlogs spending to be at 50%	323,950 m² tar pitching done	100% compliance to general maintenance schedule and eradication of backlogs spending to be at 100%.	289,050 m³ Tar Pitching	Submit request for additional funding within adjustment budget process (January). Implementation pending additional funding	123,916m² Potholes patching completed.	Implementation pending additional funding	768,410m² tar pitching	
		Funeral roads in all clusters	R 1 702 800		01/07/2010	30/06/2011	100% compliance to requisitions submitted	All requisitions were attended to	100% compliance to requisitions submitted	100%	100% compliance to requisitions submitted	100%	100% compliance to requisitions submitted	100%	
		Purchasing of earthmoving equipment (two sets of Regravelling plants		R 12 000 000	01/07/2010	30/06/2011	Acquire first set of graders and 80% progress on procurement of remaining plant	2 graders purchased	Procurement of earthmoving equipment / re-gravelling plant (based on deviation)	2X Regravelling plants + 4 Maintenance Graders	100% alignment of availability of resources to areas of need	Supply Chain - await tenders	100% alignment of availability of resources to areas of need	Tender to be readvertised due to bidders non-responsiveness	

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	Roads & Storm water upgrading and maintenance	Tar patching of sand seal roads	R 300 000		01/07/2010	30/06/2011	100% compliance to general maintenance schedule and eradication of backlogs spending to be at 50%	Sand seal roads maintained at 20%	100% compliance to general maintenance schedule and eradication of backlogs spending to be at 100%.	80% Rebuild of all Sand Seal Roads	Submit request for additional funding within adjustment budget process (January). Implementation pending additional funding	0% Insufficient Budget.	Implementation pending additional funding	0%	Insufficient funds
	Roads and Storm water Infrastructure	Stone pitching in Xihoko, Moleketla and Mawa 8 and 12	4700000 (actual budget R2.2m)		01/07/2010	30/06/2011	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 30%	0	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 60%	95% at Moleketla	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 100%	30% stone pitch done	30% at Mawa 8 x 12 Xihoko + Moleketla 0%	0% maintained	Insufficient funds
		Regravelling of internal streets in Bulamhlo cluster	734550 (R1.1M actual budget)		01/07/2010	30/06/2011	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 50%	Ongoing grading of roads	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 100%	15% of Roads Re-gravelled	Submit request for additional funding within adjustment budget process (January). Implementation pending additional funding	75% regravelling done.	Implementation pending additional funding	50% maintained	
		Regravelling of internal streets in Relela cluster	734550 (R1.1M actual budget)		01/07/2010	30/06/2011	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 50%	Ongoing grading of roads	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 100%	15% of Roads Re-gravelled	Submit request for additional funding within adjustment budget process (January). Implementation pending additional funding	100% regravelling done.	Implementation pending additional funding	100% maintained	
		Regravelling of internal streets in Lesedi cluster	734550 (R1.1M actual budget)		01/07/2010	30/06/2011	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 50%	Ongoing grading of roads	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 100%	15% of Roads Re-gravelled	Submit request for additional funding within adjustment budget process (January). Implementation pending additional funding	50% of stormwater pipes maintained.	Implementation pending additional funding	100% maintained	
	Roads and Storm water Infrastructure	Regravelling of internal streets in Runnymede cluster	734550 (R1.1M actual budget)		01/07/2010	30/06/2011	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 50%	Ongoing grading of roads	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 100%	15% of Roads Re-gravelled	Submit request for additional funding within adjustment budget process (January). Implementation pending additional funding	100% Stormwater pipes maintained.	Implementation pending additional funding	100% maintained	
		Storm water management in Tzaneen	R 250 000		01/07/2010	30/06/2011	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 50%	50 % of stormwater structures maintained	Not applicable this quarter	70% Maintained	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 75%	80% maintained	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 100%	100% maintained	
		Storm water management in Nkowankowa	R 500 000		01/07/2010	30/06/2011	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 50%	10% of stormwater structures maintained	Not applicable this quarter	45% Maintained	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 75%	50% maintained	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 100%	75% maintained	
		Storm water management in Letsitele	R 50 000		01/07/2010	30/06/2011	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 50%	50 % of stormwater structures maintained	Not applicable this quarter	100% Maintained	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 75%	100% maintained	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 100%	100% maintained	
		Storm water management in Haenertsburg	R 150 000		01/07/2010	30/06/2011	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 50%	30% of stormwater structures maintained	Not applicable this quarter	95% Maintained	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 75%	95% maintained	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 100%	100% maintained	
		Storm water management in Lerenyeny	R 200 000		01/07/2010	30/06/2011	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 50%	0%	Not applicable this quarter	20% Maintained	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 75%	25% maintained	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 100%	50% maintained	
		Installation of storm water drain at Nkowankowa B	R 670 000		01/07/2010	30/06/2011	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 50%	5%	Not applicable this quarter	100% stone patch side drain at Gaza Street ,Petanenge street.	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 75%	100% Stone pitching at Nkowankowa B at the sewerage access Road.	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 100%	Stone pitching and pipelaying done at Codesa Street in Nkowankowa.	
		Stormwater management at Runnymede Thusong centres	R 100 000		01/07/2010	30/06/2011	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 50%	5%	Not applicable this quarter	10% Achieved	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 75%	0% Insufficient Budget.	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 100%	0%	Insufficient funds due to diverting of the budget to the roads which were critically damaged by the floods in January 2011.
		Stormwater management at Lesedi Thusong centres	R 100 000		01/07/2010	30/06/2011	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 50%	5%	Not applicable this quarter	10% Achieved	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 75%	0% Insufficient Budget.	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 100%	0%	Insufficient funds due to diverting of the budget to the roads which were critically damaged by the floods in January 2011.

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		Stormwater management at Bulamhlo Thusong centres	R 100 000		01/07/2010	30/06/2011	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 50%	5%	Not applicable this quarter	10% Achieved	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 75%	0% Insufficient Budget.	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 100%	0%	Insufficient funds due to diverting of the budget to the roads which where critically damaged by the floods in January 2011.
		Stormwater management at Relela Thusong centres	R 200 000		01/07/2010	30/06/2011	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 50%	5%	Not applicable this quarter	30% Achieved	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 75%	0% Insufficient Budget.	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 100%	0%	Insufficient funds due to diverting of the budget to the roads which where critically damaged by the floods in January 2011.
		Side walk and pavements in Nkowankowa	R 175 000		01/07/2010	30/06/2011	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 50%	5%	Not applicable this quarter	0%	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 75%	0% Insufficient Budget.	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 100%	0%	Insufficient funds due to diverting of the budget to the roads which where critically damaged by the floods in January 2011.
		Side walk and pavements in Lenyenye	R 80 000		01/07/2010	30/06/2011	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 50%	0%	Not applicable this quarter	0%	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 75%	0% Insufficient Budget.	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 100%	0%	Insufficient funds due to diverting of the budget to the roads which where critically damaged by the floods in January 2011.
		Side walk and pavements in Letstete	R 20 000		01/07/2010	30/06/2011	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 50%	0%	Not applicable this quarter	0%	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 75%	0% Insufficient Budget.	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 100%	0%	Insufficient funds due to diverting of the budget to the roads which where critically damaged by the floods in January 2011.
	Roads and Storm water Infrastructure	Side walk and pavements in Haenertsburg	R 25 000		01/07/2010	30/06/2011	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 50%	0	Not applicable this quarter	0%	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 75%	0% Insufficient Budget.	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 100%	0%	Insufficient funds due to diverting of the budget to the roads which where critically damaged by the floods in January 2011.
		Side walk and pavements in Tzaneen	R 200 000		01/07/2010	30/06/2011	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 50%	10 % of work done	Not applicable this quarter	50% Golden Acres Entrance	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 75%	0% Insufficient Budget.	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 100%	0%	Insufficient funds due to diverting of the budget to the roads which where critically damaged by the floods in January 2011.

SERVICE DELIVERY TARGETS (KPIs) - PLANNING & ECONOMIC DEVELOPMENT DEPARTMENT

Strategic Objective	Programme	Departmental KPI	Target Sept '10	Actual Sept '10	Target Dec '10	Actual Dec '10	Target Mar '11	Actual Mar '11	Target Jun '11	Actual Jun '11	Reason for deviation
Develop a high performance culture for a changed, diverse, efficient and effective local government	Project Management	% departmental projects within budget	100%	100%	100%	100%	100%	100%	100%	100%	Except for the delays of the Airfield Study and Local Area Plan which were finalized in May/June by SCM processes
		% of departmental projects within time	100%	100%	100%	100%	100%	100%	100%	100%	
		% of departmental projects within specifications	100%	100%	100%	100%	100%	100%	100%	100%	
	Institutional Performance Management	% of PED HOD's with signed performance plans by 31 July	100%	0%	Not applicable this quarter	100%	Not applicable this quarter	100%	Not applicable this quarter	100%	
	Performance Management Reports	# of PED Departmental monthly reports submitted on time	3	3	6	6	9	9	12	12	
Optimise infrastructure investment and services	Township Revitalisation	# of NDPG projects finalised				0		0		2	Nkowanowa entrances Ritavi River Rehabilitation
		# of monthly NDPG meetings	0	7	1	15	4	20	7	22	
Create community beneficiation and empowerment opportunities through networking for increased employment and poverty alleviation	Poverty Reduction and empowerment	# of jobs created through municipal LED initiatives		2454				2454		2997	
		# of jobs (jobs are defined as employment above minimum wage, for at least three months) created by municipal projects						All jobs captured as above		2997	
	Agriculture	# of agricultural projects supported	8	7	8	8	8	10	8	8	(Tours project, Mokgoloboto CPA, Kgatle CPA, Banareng, Batlhabine CPA, Nkomomonto, Moshupatsela, Maitjane Trust, Berlyn CPA, Makgoba Trust)
Create a stable economic environment by attracting suitable	Economic Growth and Investment	# of GTEDA board meetings attended	1	1	2	2	3	4	4	9	
		% of Serviced proclaimed sites sold	100%	100%	100%	100%	100%	6	100%	100%	14 Erven
Increase financial viability	Financial Management and Budgeting	% of departmental budget spent	25%	38%	50%	57%	75%	68%	100%	95%	SCM delayed two big projects * Local Area Plan * Airfield Study

SERVICE DELIVERY TARGETS (KPIs) - PLANNING & ECONOMIC DEVELOPMENT DEPARTMENT

Strategic Objective	Programme	Departmental KPI	Target Sept '10	Actual Sept '10	Target Dec '10	Actual Dec '10	Target Mar '11	Actual Mar '11	Target Jun '11	Actual Jun '11	Reason for deviation
Increase financial viability	Financial reporting	% of departmental Queries arising from previous audit report attended to by the end of the financial year	Not applicable this quarter	N/A	Not applicable this quarter	N/A	Not applicable this quarter	Not applicable this quarter	100%	100%	No queries received
Effective and Efficient administration	Legal support	# of Departmental policies developed	Not applicable this quarter	N/A	Not applicable this quarter	2 in process	1	1 approved 3 in process	3	2 Approved 3 Referred back by Exco	* Spaza Shops (approved) * Security Townships (approved) Referred back: * Alienation of municipal owned land * Allocation and occupation of municipal houses * Policy on Pioneers Cottages
	Council Structures	% of Council resolutions implemented	100%		100%	100%	100%	100%	100%	100%	
	Meeting Management	# of departmental meetings	2	2	3	3	5	4	6	6	
		# of HOD meetings	1	6	2	4	4	6	6	6	
		# of Stakeholder meetings held	1	1	2	6	3	9	4	9	

PROJECTS AND QUARTELY DELIVERABLES - PLANNING & ECONOMIC DEVELOPMENT DEPARTMENT

Strategic Objective	Programme	Project	Opex 2010/2011	Capex 2010/11	Start Date	End Date	Qtr Ending Sept '10	Actual Achieved Sept '10	Qtr Ending - Dec '10	Actual Achieved Dec '10	Qtr Ending - Mar '11	Actual Achieved Mar '11	Qtr Ending - Jun '11	Actual Achieved Jun '11	Reason for deviation
Create community beneficiation and empowerment opportunities	Business development support	Business Support Centre	R 100 000		01/07/2010	30/06/2011	Provide continuous support to ABSA - GTEDA learnership programme Support of Tours peppardew project Development of business plan for establishment of business support centre	* Learnership for 50 people in progress. * Other activities coordinated through SEDA. Concept document in place.	Provide continuous support to ABSA - GTEDA learnership programme Support of Tours peppardew project Development of business plan for establishment of business support centre	* Learnership for 50 people in progress. * Other activities coordinated through SEDA. Concept document in place.	Provide continuous support to ABSA - GTEDA learnership programme Support of Tours peppardew project Sourcing funding for establishment of business support centre	Two Officials appointed by GTEDA - operational	Provide continuous support to ABSA - GTEDA learnership programme Support of Tours peppardew project Sourcing funding for establishment of business support centre	Two Officials (Business Advisor and Admin Officer appointed to run the day to day operations for the Business Support Centre. 50 learners learnership completed. Supported Tours Project launch	No deviation
		Investor Conference/Summit	R 300 000		01/07/2010	30/06/2011	Revisit proposals as contained in the developed investor conference documents Solicit support from Council	* Still to be held in 2011 as postponed by Board. * All preparatory documents in place.	Appointment of facilitator	* Still to be held in 2011 as postponed by Board. * All preparatory documents in place.	Sourcing funding, sponsorships and partnerships for hosting the investor conference	* Still to be held in 2011 as postponed by Board. * All preparatory documents in place.	Hosting of investor conference	Postponed to 2011/12 financial year	Financial constraints
		SMME Support	R 200 000		01/07/2010	30/06/2011	Facilitate and co-ordinate awareness or training sessions for SMME owners in partnership with SEDA	* SMME support is facilitated in partnership with SEDA. MOU still to be finalized. * Workshops facilitated: 5 workshops in basic business at Shiluvane, CN Phatudi and Tzaneen Ext 3 1 workshop on Cooperatives in Julesburg * Events coordinated: 21 July 2010 breakfast session at Highgrove Lodge 30 July 2010 Awareness campaign at Bonn Village. 19 August 2010 District Fashion show at Lenyenye Community Hall. 16-17 September 2010 Entrepreneur Day at Julesburg Stadium, transport arranged by Municipality for participants from different cluster villages.	Facilitate and co-ordinate awareness or training sessions for SMME owners in partnership with SEDA	* SMME support is facilitated in partnership with SEDA. MOU still to be finalized. * Workshops facilitated: 5 workshops in basic business at Shiluvane, CN Phatudi and Tzaneen Ext 3 1 workshop on Cooperatives in Julesburg * Events coordinated: 21 July 2010 breakfast session at Highgrove Lodge 30 July 2010 Awareness campaign at Bonn Village. 19 August 2010 District Fashion show at Lenyenye Community Hall. 16-17 September 2010 Entrepreneur Day at Julesburg Stadium, transport arranged by Municipality for participants from different cluster villages.	Facilitate and co-ordinate awareness or training sessions for SMME owners in partnership with SEDA	MOU is signed by Seda and sent to the Municipality for signing. SMME development in partnership with Seda. The following trainings were coordinated between October 2010 and March 2011: 8 Basic business skills trainings in: Dr CN Phatudi x 1, Tzaneen x 5 and Nkowankowa x 1 and Muhlaba Head Kraal x 1. Brick manufacturing in Mawa x 1, Baking Training in Julesburg x 1, Cooperative training in Julesburg x 1, Pricing and Costing trainings in Tzaneen x 1, Financial management x 2 in Tzaneen, Events coordinated : Awareness workshops x 2 in Relela and Nkowankowa (for people living with disability) and Monitoring and up scaling of Emergent Farmers at Tours (Mogapeng)	Facilitate and co-ordinate awareness or training sessions for SMME owners in partnership with SEDA	MOU discussed with SEDA and awaiting the signing by SEDA. SMME development in partnership with Seda. The following trainings were coordinated between October 2010 and March 2011: 8 Basic business skills trainings in: Dr CN Phatudi x 1, Tzaneen x 5 and Nkowankowa x 1 and Muhlaba Head Kraal x 1. Brick manufacturing in Mawa x 1, Baking Training in Julesburg x 1, Cooperative training in Julesburg x 1, Pricing and Costing trainings in Tzaneen x 1, Financial management x 2 in Tzaneen, Events coordinated : Awareness workshops x 2 in Relela and Nkowankowa (for people living with disability) and Monitoring and up scaling of Emergent Farmers at Tours (Mogapeng)	
		Community Radio Station	R 200 000		01/07/2010	30/06/2011	Setting up of equipment and appointment of personnel Starting with broadcasting and road shows	* Acquired funding of R2.2m from MDDA and R50 000 from the Premier's Office. * Contract signed with MDDA to release the funds. * In preparation for the launch envisaged for November 2010. * Studio construction underway.	Monitor operationalisation of radio station and continued broadcasting	* Acquired funding of R2.2m from MDDA and R50 000 from the Premier's Office. * Contract signed with MDDA to release the funds. * In preparation for the launch envisaged for November 2010. * Studio construction underway.	Monitor operationalisation of radio station and continued broadcasting	GTFM is on air - operational	Monitor operationalisation of radio station and continued broadcasting	GTFM is on air and is operational. Established relationships with different stakeholders. A process of changing the transmitter from Ga-Mawasha to Magoebaskloof is underway.	

PROJECTS AND QUARTELY DELIVERABLES - PLANNING & ECONOMIC DEVELOPMENT DEPARTMENT

Strategic Objective	Programme	Project	Opex 2010/2011	Capex 2010/11	Start Date	End Date	Qtr Ending Sept '10	Actual Achieved Sept '10	Qtr Ending - Dec '10	Actual Achieved Dec '10	Qtr Ending - Mar '11	Actual Achieved Mar '11	Qtr Ending - Jun '11	Actual Achieved Jun '11	Reason for deviation
	Economic growth and investment	Partnerships and Stakeholder meetings	R 10 000		01/07/2010	30/06/2011	Establishing and strengthening partnerships and finalise MOU's Facilitate meetings with identified stakeholders	The following Institutions have been engaged to date: * SEDA * Municipal Departments (GTM) met with Corporate Services so far. * Dept of Agriculture * MOU between GTEDA and Greater Tzaneen Community Radio Station (GTCRS) signed. * MOU with SEDA in progress. * Draft MOU with Greater Tzaneen Municipality for management of outdoor advertising developed.	Strengthening of partnerships and facilitate breakfast sessions Facilitate meetings with identified stakeholders	The following Institutions have been engaged to date: * SEDA * Municipal Departments (GTM) met with Corporate Services so far. * Dept of Agriculture * MOU between GTEDA and Greater Tzaneen Community Radio Station (GTCRS) signed. * MOU with SEDA in progress. * Draft MOU with Greater Tzaneen Municipality for management of outdoor advertising developed.	Facilitate meetings with identified stakeholders	Draft TOR for Land Reform Support and Development Forum between GTM, Land Reform, LDA, Seda, GTEDA, MDM and Beneficiaries of Land Reform/Claims. MOU with Seda signed by Seda awaits signing by Municipality. Relationship with Business Chamber established.	Facilitate meetings and breakfast sessions with identified stakeholders	Signed MOU with Limpopo Department of Agric (LDA), SLA with Limpopo Agribusiness Development Corporation (LADC) and Moue with the Radio Station	
Create community beneficiation and empowerment opportunities	Economic growth and investment	GTEDA support	R 2 500 000		01/07/2010	30/06/2011	Provide continuous support to GTEDA. Attend board and monthly meetings as per invitation and scheduled	* Board meeting attended on 11 September 2010. Sapekoe meeting attended in support of GTEDA	Provide continuous support to GTEDA. Attend board and monthly meetings as per invitation and scheduled	* Board meeting attended on 11 September 2010. Sapekoe meeting attended in support of GTEDA	Provide continuous support to GTEDA. Attend board and monthly meetings as per invitation and scheduled	Board meeting and strategic session for GTEDA attended in November 26 to 28 2010. Board meeting attended on 19 March 2011.	Provide continuous support to GTEDA. Attend board and monthly meetings as per invitation and scheduled	9 Board Sitings attended in which; 7 were Board Meetings , 1 strategic Session and 1 Budget Meeting	
		New Shopping Centre	R 248 000		01/07/2010	30/06/2011	Appoint service provider for packaging identified opportunities	* Feasibility study finalization to be aligned with the Municipal Spatial Development Framework.	Packaging of identified new shopping center developments	* Feasibility study finalization to be aligned with the Municipal Spatial Development Framework.	Packaging and marketing of identified new shopping center developments	Construction phase in Tzaneen	Marketing of identified new shopping center developments and implementation of plans	Package for opportunities in Tzaneen, retail study completed, Packaged and marketed the retail/ New shopping centres feasibility study. Construction next to Sasol garage is underway (proposed Mopani Mall). number of business plans packaged. Requested for proposals for Retail property development from potential service providers, the closing date is the 15th July 2011	

PROJECTS AND QUARTELY DELIVERABLES - PLANNING & ECONOMIC DEVELOPMENT DEPARTMENT

Strategic Objective	Programme	Project	Opex 2010/2011	Capex 2010/11	Start Date	End Date	Qtr Ending Sept '10	Actual Achieved Sept '10	Qtr Ending - Dec '10	Actual Achieved Dec '10	Qtr Ending - Mar '11	Actual Achieved Mar '11	Qtr Ending - Jun '11	Actual Achieved Jun '11	Reason for deviation
	Poverty reduction and empowerment	Hawkers strategy implementation	R 50 000		01/07/2010	30/06/2011	Facilitate and co-ordinate monthly meetings with hawkers Continue with regulatory operational procedures	All admin responsibilities are transferred to Community Services. PED is still responsible for the economic enhancement and support. Database is captured.	Facilitate and co-ordinate monthly meetings with hawkers Continue with regulatory operational procedures	All admin responsibilities are transferred to Community Services. PED is still responsible for the economic enhancement and support. Database is captured.	Facilitate and co-ordinate monthly meetings with hawkers Continue with regulatory operational procedures Finalise and adoption of hawkers policy	"Database compiled." * Demarcations for 40 sites done and permits for 40 hawkers including opening of accounts for tariff payments. *Meeting with Hawkets held on 19th March preparing for Mopani event. * Meeting with LEDET was held on the 8th of March for funding for stalls. Best practice visit by Polokwane municipality on 11th February for billing and organising of hawkers.	Facilitate and co-ordinate monthly meetings with hawkers Continue with regulatory operational procedures	Approved plans for hawkers infrastructure with LEDET.	Role clarification on hawkers matter by GTM Departments has to be finalized and the process be resuscitated from Community Services Department
		LED strategy review	R 60 000		01/10/2010	15/12/2010	Not applicable this quarter	No activities for this quarter	Review and adopt LED strategy	No activities for this quarter	Not applicable this quarter	DPLGH is supporting the review meeting to finalize implementation	Not applicable this quarter	In progress, review to be advertised.	
		Socio economic projects			01/07/2010	30/06/2011	Provide support to Bathabine conservation; CWWP, EPWP and other CBO's and NGO projects	The Bathabine Project Steering Committee were attended this quarter. CWP was invited for a presentation in the Study Group meetings.	Provide support to Bathabine conservation; CWWP, EPWP and other CBO's and NGO projects	The Bathabine Project Steering Committee were attended this quarter. CWP was invited for a presentation in the Study Group meetings.	Provide support to Bathabine conservation; CWWP, EPWP and other CBO's and NGO projects	11 proposals submitted to Nedbank for funding of NGO's, CBO's and SMME's. *PSC meeting for Bathabine Soil Conservation was held on the 4th November 201 and 23rd March 2011.	Provide support to Bathabine conservation; CWWP, EPWP and other CBO's and NGO projects	Held event in Thabina blessed by the presence of the Honourable Deputy Minister. Letter for the request of extension of the project was send to the national office.	

PROJECTS AND QUARTELY DELIVERABLES - PLANNING & ECONOMIC DEVELOPMENT DEPARTMENT

Strategic Objective	Programme	Project	Opex 2010/2011	Capex 2010/11	Start Date	End Date	Qtr Ending Sept '10	Actual Achieved Sept '10	Qtr Ending - Dec '10	Actual Achieved Dec '10	Qtr Ending - Mar '11	Actual Achieved Mar '11	Qtr Ending - Jun '11	Actual Achieved Jun '11	Reason for deviation
	Agriculture	Land Reform/Agriculture project support	R 100 000		01/07/2010	30/06/2011	Facilitate land reform forum meeting Attend monthly and quarterly meetings for identified agricultural projects (Tours, Mokgolobotho, Sapekoe, Banareng, Batlhabane, Kgatlle, Mkomomonto)	Land Reform meeting not held during this quarter. Meeting scheduled for October 2010 for Task Team to finalize TOR. Attended the Mokgolobotho Board meeting in July and September. Other projects visited as and when invited. The Tours project has managed to secure funding of R2.5m from Nedbank. ± 100 people are employed to do land preparation, planting at 120 ha. Meeting held on 30 August 2010 for farmer's representatives from Kgweetse, Julesburg, Tours project and Irrigation Scheme to formalize them.	Facilitate land reform forum meeting Attend monthly and quarterly meetings for identified agricultural projects (Tours, Mokgolobotho, Sapekoe, Banareng, Batlhabane, Kgatlle, Mkomomonto)	Land Reform meeting not held during this quarter. Meeting scheduled for October 2010 for Task Team to finalize TOR. Attended the Mokgolobotho Board meeting in July and September. Other projects visited as and when invited. The Tours project has managed to secure funding of R2.5m from Nedbank. ± 100 people are employed to do land preparation, planting at 120 ha. Meeting held on 30 August 2010 for farmer's representatives from Kgweetse, Julesburg, Tours project and Irrigation Scheme to formalize them.	Facilitate land reform forum meeting Attend monthly and quarterly meetings for identified agricultural projects (Tours, Mokgolobotho, Sapekoe, Banareng, Batlhabane, Kgatlle, Mkomomonto)	Land Reform Support and Development Forum was held on 27th October 2010. Task team meetings held on 12th October 2010 and 23rd March 2011 including visit to 3 farms. Monthly meetings for Tours project held.	Facilitate land reform forum meeting Attend monthly and quarterly meetings for identified agricultural projects (Tours, Mokgolobotho, Sapekoe, Banareng, Batlhabane, Kgatlle, Mkomomonto)	Land Reform Support and Development Forum was held on 27th October 2010. Task team meetings held on 12th October 2010 and 23rd March 2011 including visit to 3 farms. Monthly meetings for Tours project held.	
Create community beneficiation and empowerment opportunities	Agriculture	Sapekoe Tea Estate	R 248 000		01/07/2010	30/06/2011	Facilitation of meetings, establishment of task team. Resolution of internal community disputes Development of business and implementation plans - including legal agreements Starting with rehabilitation of tea estate	* Beneficiary meeting attended. Business plans submitted including finalization of other legal documents. * 6 Steering Committee meetings held. * Implementation plan, SLA and other legal documents finalized. * Caretaker license and handing over process is underway. * Rehabilitation delayed due to other processes not done by the official handing over.	Facilitation of meetings and preparation for pilot phase. Proceed with rehabilitation at Sapekoe	* Beneficiary meeting attended. Business plans submitted including finalization of other legal documents. * 6 Steering Committee meetings held. * Implementation plan, SLA and other legal documents finalized. * Caretaker license and handing over process is underway. * Rehabilitation delayed due to other processes not done by the official handing over.	Facilitation of meetings and proceed with rehabilitation at Sapekoe. Implementation of pilot phase.	5 steering committee meetings held since January 2011 to date. Rehabilitation started with more than 400 people employed for the revitalization of the tea estate.	Facilitation of meetings and proceed with rehabilitation at Sapekoe. Provide support during implementation of pilot phase.	1 steering committee meeting was held on 29 June 2011. Four staff members have been awarded (houses) accommodation at the Estate, service providers have been procured to fix electrical and plumbing connections. Total employed as at end June 2011 is 520 employees. 5 workers were discharged in the same period, (resignations). Current book strength is 520. Conducted interviews for Graded (understudy) Staff Positions. To date a total of 150.30 ha's in both Divisions have been completed. 55.84 ha's pruned for the month of June 2011. This constitutes 29.9% of the total farm area to be pruned. The standard of work is gradually improving considering that the majority of the workers are still learning the art of pruning tea bushes. Training of pruners is ongoing and there has been improvement in the quality of current work than in the recent past.	
		Livestock Improvements	R 248 000		01/07/2010	30/06/2011	Packaging of investment opportunities as identified by feasibility studies. Pursue IDC Nguni cattle farming project	Attended a meeting at Gamphalele Tooseng (Lebowakgomo) to learn best practices for goat farming.	Marketing livestock improvement opportunities packaged	Attended a meeting at Gamphalele Tooseng (Lebowakgomo) to learn best practices for goat farming.	Marketing livestock improvement opportunities packaged	Attended a meeting at Gamphalele Tooseng (Lebowakgomo) to learn best practices for goat farming.	Marketing livestock improvement opportunities packaged	T Two cooperatives specialising in tannery and Leather making have been registered with CIPRO, business plan development for Tannery us underway for marketing	

PROJECTS AND QUARTELY DELIVERABLES - PLANNING & ECONOMIC DEVELOPMENT DEPARTMENT

Strategic Objective	Programme	Project	Opex 2010/2011	Capex 2010/11	Start Date	End Date	Qtr Ending Sept '10	Actual Achieved Sept '10	Qtr Ending - Dec '10	Actual Achieved Dec '10	Qtr Ending - Mar '11	Actual Achieved Mar '11	Qtr Ending - Jun '11	Actual Achieved Jun '11	Reason for deviation
		Restituted farms	R 200 000		01/07/2010	30/06/2011	Attend quarterly meetings and determine areas where agency support will be required	Quarterly meeting not held, meeting planned for October 2010	Attend quarterly meetings Investigate most feasible role and support to be provided by GTEDA	Quarterly meeting not held, meeting planned for October 2010	Engage land claims commission on possible support which GTEDA can provide to land claims beneficiaries Attend quarterly meetings	Task Team met on 23 March 2011	Attend quarterly meetings Develop land restitution support programme for the agency	Engaged the Kgatle in terms of business venture.	
		Subtropical Fruit and Nut Cluster	R 248 000		01/07/2010	30/06/2011	Visit blueberry farmers for learning best practices Develop a business plan for starting blueberry farming in Tzaneen area	* Blueberry farming project in progress. * Funding to be secured with other funding houses.	Identify farmers to participate in blueberry farming project and Seobi oil extraction project Packaging of investment opportunities as identified by feasibility studies.	* Blueberry farming project in progress. * Funding to be secured with other funding houses.	Provide support to blueberry farming and Seobi oil extraction project and market packaged opportunities	* Blueberry farming project in progress. * Funding to be secured with other funding houses.	Provide support to blueberry farming and Seobi oil extraction project and market packaged opportunities Develop blueberry farming support plan	Blue berry business plan completed. The project is in progress	
		Letaba Egg Production	R 200 000		01/07/2010	30/06/2011	Development of business plan for egg production project. Conduct site visits and meetings	Business Plan to be finalized.	Source funding for implementation of business plan	Business Plan to be finalized.	Source funding for implementation of business plan	Business Plan to be finalized.	Development of plans for implementation of the projects	Business plan has been finalised and submitted to various departments and organisations for funding	
Create community beneficiation and empowerment opportunities	Tourism	Tourism Events	R 270 000		01/07/2010	30/06/2011	Co-ordinate tourism activities as per calendar Finalisation and adoption of events calendar Letaba Show Springfair	Letaba Show attended in August 2010	Co-ordinate tourism activities as per calendar Facilitate LTA meetings Getaway show Tourism month Mohlaba day Tzaneen flea market	Letaba Show attended in August 2010	Co-ordinate tourism activities as per calendar Facilitate LTA meetings Arrive alive Marula festival	Attended the Marula festival from the 24th to the 27 of February 2011.	Co-ordinate tourism activities as per calendar Facilitate LTA meetings Indaba Flea market	Attended the 2011 Tourism Indaba from the 07th to the 10th of May 2011.	
		Mefakeng Tourism projects and Khalanga Lodge support	R 200 000		01/07/2010	30/06/2011	Facilitate and support Mefakeng projects and Khalanga lodge	PSC meetings attended and facilitation of outstanding work by the PMU for Mefakeng Project.	Facilitate and support Mefakeng projects and Khalanga lodge	PSC meetings attended and facilitation of outstanding work by the PMU for Mefakeng Project.	Facilitate and support Mefakeng projects and Khalanga lodge	PSC meetings continue in facilitation for outstanding work to be done. Service providers have been engaged in the process	Facilitate and support Mefakeng projects and Khalanga lodge	Supported the renovation of Mefakeng and attended the Kalanga PAC meeting.	
		LTA events	R 150 000		01/07/2010	30/06/2011	Facilitate LTA meetings Provide support for implementation of LTA events and campaigns	No activities	Facilitate LTA meetings Provide support for implementation of LTA events and campaigns	No activities	Facilitate LTA meetings Provide support for implementation of LTA events and campaigns	17the February meeting with Tourism stakeholders followed by a visit to Nkownkowna and Muhlaba. 16th March another meeting held for Tourism stakeholders to discuss challenges and other tourism issues. Inclusive of the Durban Indaba preparations.	Facilitate LTA meetings Provide support for implementation of LTA events and campaigns	8 LTA meetings facilitated. Projects submitted for GTM support were received from Businesses and a criteria for support was requested from the business	
		GTM Tourism projects	R 248 000		01/07/2010	30/06/2011	Appoint service provider for packaging identified opportunities	Not done	Packaging of identified tourism opportunities	Not done	Packaging and marketing of identified tourism opportunities	With the established relationship with Business Chamber, we are busy developing marketing material for Tzaneen	Marketing of identified tourism opportunities and implementation of plans	A proposal of co-managing the Tzaneen dam presented in the last board meeting was interrogated and management is convinced that the	
		Letaba River Mile	R 248 000		01/07/2010	30/06/2011	Appoint service provider for packaging identified opportunities	* The Agency is busy organizing a meeting with all land owners to present the	Packaging of identified Letaba river mile opportunities	* The Agency is busy organizing a meeting with all land owners to present the	Packaging and marketing of identified Letaba river mile opportunities	* The Agency is busy organizing a meeting with all land owners to present the	Marketing of identified Letaba river mile opportunities and implementation of plans	Requested for proposals for Environmental Impact assessment and Technical	

PROJECTS AND QUARTELY DELIVERABLES - PLANNING & ECONOMIC DEVELOPMENT DEPARTMENT

Strategic Objective	Programme	Project	Opex 2010/2011	Capex 2010/11	Start Date	End Date	Qtr Ending Sept '10	Actual Achieved Sept '10	Qtr Ending - Dec '10	Actual Achieved Dec '10	Qtr Ending - Mar '11	Actual Achieved Mar '11	Qtr Ending - Jun '11	Actual Achieved Jun '11	Reason for deviation
Promote environmental sound practices and social development	Youth, Gender & Disability	Youth Strategic Session	R 29 800		01/07/2010	30/03/2011	Arrange and co-ordinate Youth strategic session during September	Not launched	Not applicable this quarter	Not launched	Arrange and co-ordinate Youth strategic session during March	Not launched in March 2011. Youth Assembly must have been held before and was postponed several times by the Cllrs.	Not applicable this quarter	Youth strategic session held on 23 June 2011. Resolutions adopted.	
		Relaunch Of SAWID	R 70 000		01/07/2010	30/09/2010	Arrange and co-ordinate relaunch of SAWID during August	Young SAWID launched on 21/08/2010	Not applicable this quarter	Young SAWID launched on 21/08/2010	Not applicable this quarter	Young SAWID launched on 21 August 2010	Not applicable this quarter	Young SAWID launched on 21 August 2010	
Promote environmental sound practices and social development	Youth, Gender & Disability	National Women's Month Celebrations	R 50 000		01/07/2010	30/09/2010	Arrange and co-ordinate national women's month celebrations during August	* District launch of the Women's Month held at Mokwakwaila community hall on 3 August 2010. Co-ordinated a bus that transported Vakhhenula-	Not applicable this quarter	* District launch of the Women's Month held at Mokwakwaila community hall on 3 August 2010. Co-ordinated a bus that transported Vakhhenula-	Not applicable this quarter	* District launch of the Women's Month held at Mokwakwaila community hall on 3 August 2010. Co-ordinated a bus that transported Vakhhenula-	Not applicable this quarter	* District launch of the Women's Month held at Mokwakwaila community hall on 3 August 2010. Co-ordinated a bus that transported Vakhhenula-	
		National Disability Month Celebrations	R 50 000		01/07/2010	15/12/2010	Not applicable this quarter		Arrange and co-ordinate national disability month celebrations during December		Not applicable this quarter	Arranged and co-ordinated a bus for disabled people to the provincial event at Gawula in Giyani on 03/12/2010	Not applicable this quarter	Arranged and co-ordinated a bus for disabled people to the provincial event at Gawula in Giyani on 03/12/2010	
		National Youth Month celebrations	R 70 000		01/10/2010	30/06/2011	Not applicable this quarter		Not applicable this quarter		Not applicable this quarter	Not applicable this quarter	Arrange and co-ordinate national youth month celebrations during June	Local Youth month celebration held on 24 June 2011 and attended by 450 young people.	
		Annual Youth Assembly	R 100 000		01/07/2010	30/09/2010	Arrange and co-ordinate Annual youth assembly during August	Not held in August	Not applicable this quarter	Not held in August	Not applicable this quarter	Assembly to be held on 8-9 April 2011. Had to be postponed several times to address issues raised by Councillors.	Not applicable this quarter	Assembly held on 8-9 April 2011. New leadership elected.	
		Disability Council Official Launch	R 50 000		01/10/2010	15/12/2010	Not applicable this quarter		Arrange and co-ordinate launch of Disability Council during October		Not applicable this quarter	Council to be held on 14 May 2011	Not applicable this quarter	Disability council launched by the Mayor on 30 June 2011	
Promote environmental sound practices and social development	Housing	100 units for Mhangweni Village	R 5 000		01/07/2010	30/09/2010	Completion of beneficiary lists and attach documents an details Submission of forms to DLG&H Verification of beneficiaries Monitor project implementation to be completed by end of September	100% (100 houses completed)	Not applicable this quarter	100% (100 houses completed)	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	101% (101 houses with VIP toilets completed)	
		100 Units for Marivenii Village	R 5 000		01/07/2010	30/09/2010	Completion of beneficiary lists and attach documents an details Submission of forms to DLG&H Verification of beneficiaries Monitor project implementation to be completed by end of September	47% (47 houses completed) 53 VIP	Not applicable this quarter	47% (47 houses completed) 53 VIP	Not applicable this quarter	100% (47 houses completed)	Not applicable this quarter	100% (100 houses with VIP toilets completed)	

PROJECTS AND QUARTELY DELIVERABLES - PLANNING & ECONOMIC DEVELOPMENT DEPARTMENT

Strategic Objective	Programme	Project	Opex 2010/2011	Capex 2010/11	Start Date	End Date	Qtr Ending Sept '10	Actual Achieved Sept '10	Qtr Ending - Dec '10	Actual Achieved Dec '10	Qtr Ending - Mar '11	Actual Achieved Mar '11	Qtr Ending - Jun '11	Actual Achieved Jun '11	Reason for deviation
		100 Units for Masoma Village	R 6 000		01/07/2010	30/09/2010	Completion of beneficiary lists and attach documents an details Submission of forms to DLG&H Verification of beneficiaries Monitor project implementation to be completed by end of September	50% (50 houses completed)	Not applicable this quarter	50% (50 houses completed)	Not applicable this quarter	100%	Not applicable this quarter	100% (100 houses with VIP toilets completed)	
Promote environmental sound practices and social development	Housing	100 Units for Gabaza Village	R 5 000		01/07/2010	30/09/2010	Completion of beneficiary lists and attach documents an details Submission of forms to DLG&H Verification of beneficiaries Monitor project implementation to be completed by end of September	100% (100 houses completed)	Not applicable this quarter	100% (100 houses completed)	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	100% (100 houses with VIP toilets completed)	
		Housing project 2011/12			01/07/2010	30/06/2011	Conduct consumer education with councilors, ward committees and traditional authorities	100% (three sessions were conducted covering all wards)	Not applicable this quarter	100% (three sessions were conducted covering all wards)	Compile application forms Conduct consumer education for beneficiaries Verification of beneficiaries	100%	Monitoring project implementation through meetings, site visits and receiving feedback	Monitoring project implementation through meetings, site visits and receiving feedback. three Housing consumer education sessions were conducted covering all the wards plus extra session for Ward 1 and 900 people attended the sessions.	
		20 units for emergence HousesMokgoloboto 1 unit. Petanenge 2 units.Moime 5 units.Rakoma 4 units. Lephephane 5 units.	R 20 000		01/07/2010	30/09/2010	Completion of beneficiary lists and attach documents an details Submission of forms to DLG&H Verification of beneficiaries Monitor project implementation to be completed by end of September	40% (20 forms completed)	Not applicable this quarter	40% (20 forms completed)	Not applicable this quarter	100% (all 20 units completed)	Not applicable this quarter	All units completed by 3rd quarter	
		560 units for un blocking of the blocked project. Wards- 4,5,10,11,16,19,23,24,28,29, 30 and 34	R 20 000		01/07/2010	30/06/2011	Verification of beneficiaries and effect changes on status quo report where possible	28%	Continuous monitoring through meetings and site visits	28%	Continuous monitoring through meetings and site visits	85%	Continuous monitoring through meetings and site visits	100% (continuous monitoring through meetings and site visits)	
Promote environmental sound practices and social development	Housing	Purchase of Part of the farm Muhlaba's location for graveyard in Nkowankowa	R 170 000		01/07/2010	30/03/2011	Acquire council resolution	20% (Council referred item back)	Negotiate with Chief Mohlaba and Dept of Public Works to release the land Procurement of land for graveyard	20% (Council referred item back)	Appointment of conveyancer and transfer property into name of council	90% (await Council approval and then the purchasing will take place)	Not applicable this quarter	100% (negotiations are ongoing with the occupant) Council approval attained in 2010/11	
		Transfer of erf 1628 Nkowankowa A to Council.	R 50 000		01/07/2010	15/12/2010	Submission to DLGH for development of community residential unit. Appointment of conveyancer and transfer of property	40% submitted Conveyancer appointed launched for registration proposal to DLGH submitted.	Registration of property on name of Council	40% submitted Conveyancer appointed launched for registration proposal to DLGH submitted.	Not applicable this quarter	Conveyancer appointed launched for registration proposal to DLGH submitted	Not applicable this quarter	* 100% (the site is transferred to GTM) * Included in LG&H's budget for future inclusion	

PROJECTS AND QUARTELY DELIVERABLES - PLANNING & ECONOMIC DEVELOPMENT DEPARTMENT

Strategic Objective	Programme	Project	Opex 2010/2011	Capex 2010/11	Start Date	End Date	Qtr Ending Sept '10	Actual Achieved Sept '10	Qtr Ending - Dec '10	Actual Achieved Dec '10	Qtr Ending - Mar '11	Actual Achieved Mar '11	Qtr Ending - Jun '11	Actual Achieved Jun '11	Reason for deviation
		Transfer of erven omitted during the transfer of R 293 Towns to GTM	R 100 000		01/07/2010	15/12/2010	Submission to DLGH for development of community residential unit. Appointment of conveyancer and transfer of property	70% (all launched for registration)	Registration of property on name of Council	70% (all launched for registration)	Not applicable this quarter	70% (all launched for registration)	Not applicable this quarter	100% (30 sites are registered in GTM's name)	
		Purchase of Ledzee, Yomorna, Shivruli farm	R 70 000		01/07/2010	30/06/2011	Re-start negotiations with Dept of Rural development & land reforms and Dept of Public works for financing	30% Letter to DLGH has been written and await interaction.	Negotiations with claimants for the release of the farm	30% Letter to DLGH has been written and await interaction.	Pending success of negotiations proceed with transfer of property into name of council	30% Letter to Department of rural development and land reforms has been written and await interaction.	Pending success of negotiations proceed with transfer of property into name of council	Pending success of negotiations proceed with transfer of property into name of Council	
		Pioneer housing tenants			01/07/2010	30/06/2011	Allocation and administration of tenants Handling of queries	100% 1 allocated 10 applications received 4 queries - all attended to.	Allocation and administration of tenants Handling of queries	100% 1 allocated 10 applications received 4 queries - all attended to.	Allocation and administration of tenants Handling of queries	100%	Allocation and administration of tenants Handling of queries	3 allocated	
		Pusela 6			01/07/2010	30/06/2011	Obtain council resolution on the rental model an future use of the property. Submit request to DLGH for development of social housing Allocation and administration of tenants Handling of queries	30% Council item referred back the item proposal to Department Local Government & Housing	Allocation and administration of tenants Handling of queries	30% Council item referred back the item proposal to Department Local Government & Housing	Allocation and administration of tenants Handling of queries	The Items has been approved by EXCO	Allocation and administration of tenants Handling of queries	* Council resolution on Item approved * 100% (all lease agreements has been signed by Tenants) * Included in LG&H's future budget for consideration.	
Promote environmental sound practices and social development	Housing	Dan Ext 1 & 2			01/07/2010	15/12/2010	Issuing of keys to beneficiaries and signing of happy letters	40% 21 keys left for collection	Handling disputes on development with DLGH and the developers	40% 21 keys left for collection	Not applicable this quarter	86% only 8 keys remaining.	Not applicable this quarter	All 540 keys allocated	
		Nkowankowa D (Mbambamencisi)			01/07/2010	30/06/2011	Receiving reports from Water & Sanitation division. Dealing with disputes	40% Monthly project meeting are forwarded to LP&H	Receiving reports from Water & Sanitation division. Dealing with disputes	40% Monthly project meeting are forwarded to LP&H	Receiving reports from Water & Sanitation division. Dealing with disputes	100% project complete, handover will be done in the next two weeks.	Receiving reports from Water & Sanitation division. Dealing with disputes Finalise project and issue close out report	Receiving reports from Water & Sanitation division. Dealing with disputes Finalise project and issue close out report	
		Land administration			01/07/2010	30/06/2011	Monitoring and follow up on month-to-month lease agreements Possible donation of R292 and R293 from Public works to GTM Letter to MEC for donation of property	40% The existing leases are monitored monthly by diarizing sites. Letter to both the HOD & MEC of Public Works has been forwarded.	Monitoring and follow up on month-to-month lease agreements Signing deeds of sale and transfer of property to purchasers/applicants	40% The existing leases are monitored monthly by diarizing sites. Letter to both the HOD & MEC of Public Works has been forwarded.	Monitoring and follow up on month-to-month lease agreements	100% the Deed of donation has been signed awaiting registration by Deeds office.	Monitoring and follow up on month-to-month lease agreements	The Deed of donation has been signed awaiting registration by Deeds office.	
		Consolidation and transfer of subdivided erven in Nkowankowa Section C	R 3 801 000		01/07/2010	30/09/2010	Transfer 100 subdivided sites	100% (134 sites has been transferred to Council) Our target was 100.	Not applicable this quarter	100% (134 sites has been transferred to Council) Our target was 100.	Not applicable this quarter	136/174 erven registered	Not applicable this quarter	(309 in Nkowankowa-C are sites registered in the name of Council)	
		Transfer of houses in old township areas			01/07/2010	30/03/2011	Data collection and verification	70% - all verified	Confirmation of information	70% - all verified	Appoint conveyancer and transfer houses into names of the owners	DLGH has appointed conveyancer to transfer houses into names of the owners. 100% all lodged for registration by Deeds office.	Not applicable this quarter	All properties have been lodged for registration for the Enhanced Discount Benefit Scheme	
		Transfer of low cost houses build after 1994			01/07/2010	30/06/2011	Verification of beneficiaries in the housing facilities and verify people occupying houses	40% - all verified	Data capturing	40% - all verified	Launching for registration	Launching for registration	Registration and transfer of sites	(100 sites have been registered in the name of the owners in Dan Ext 2 and the remaining have been lodged for registration	

PROJECTS AND QUARTELY DELIVERABLES - PLANNING & ECONOMIC DEVELOPMENT DEPARTMENT

Strategic Objective	Programme	Project	Opex 2010/2011	Capex 2010/11	Start Date	End Date	Qtr Ending Sept '10	Actual Achieved Sept '10	Qtr Ending - Dec '10	Actual Achieved Dec '10	Qtr Ending - Mar '11	Actual Achieved Mar '11	Qtr Ending - Jun '11	Actual Achieved Jun '11	Reason for deviation
Integrated Development Planning	Integrated development planning	2030 Growth and development strategy document	R 770 000		01/07/2010	30/06/2011	Initial framework developed	Project on hold due to prioritized local area plan of Nkowankowa	Initial framework developed Establishment of multi-departmental task team established Adopted draft guidelines of 2030 vision	Project on hold due to prioritized local area plan of Nkowankowa	Initial framework developed Co-ordinate task team meetings	Project on hold due to prioritized local area plan of Nkowankowa	Final guidelines of Vision 2030 adopted by newly elected Council Co-ordinate task team meetings	The allocated funding transferred to another project - Nkowankowa Local Area Plan	Insufficient funding
		Rural Nodal Development Plans	R 660 000		01/07/2010	30/06/2011	Council adoption of feasibility study and establishment of task team for identification of catalyst project	Not achieved due to delay by Consultant	Appointment of service provider to implement identified project	Not achieved due to delay by Consultant	Draft nodal development plan for adoption by Council	Not achieved due to delay by Consultant Subject to NDPG approval	Adoption of identified capital projects to be implemented within the catalyst area	Consultant feasibility study was completed only in May	Delay by Consultant
	Integrated Spatial development	Identification and Acquisition of Strategic Land for enhancement of integration	R 170 000		01/07/2010	30/06/2011	Council resolutions and set-up of task team for identification of strategic land Conduct public participation	Report submitted to Council for adoption and preparation of tender document	Town planning division of land application and adoption by Council Appointment of service provider for development of urban design framework Submit request for funding and budget adjustment for local area plan	Report submitted to Council for adoption and preparation of tender document	Formulation of urban design framework	Tender process underway to finalize the appointment of a service provider	Formulation of urban design framework	Local Area Plan projects just commenced in June, so not much achieved	Delay in procurement process resulting in project delay
		Demarcation of rural sites	3050000 (External funds)		01/07/2010	30/06/2011	Total number of sites to be demarcated Introduction of service provider to traditional authorities and communities	Submitted the total number estimated at 6000 of required sites to Province	Finalise EIA, community participation, ROD and geotech reports. Draft layout plan	Submitted the total number estimated at 6000 of required sites to Province	Council adoption of proposal (proposed layout plans) and submission to Surveyor General	Awaiting Province to allocate site to be demarcated Currently busy with (Provincial 2009/10) allocation	Hand over of sites to traditional authorities for allocation	All demarcated sites were handed over to the relevant Traditional Authorities	
		Township establishment			01/07/2010	30/06/2011	Processing, evaluation, adoption by Council and promulgation of township establishment applications	Task completed up to 80% 2 applications outstanding	Processing, evaluation, adoption by Council and promulgation of township establishment applications	Task completed up to 80% 2 applications outstanding	Processing, evaluation, adoption by Council and promulgation of township establishment applications	Task completed up to 80% 2 applications outstanding	Processing, evaluation, adoption by Council and promulgation of township establishment applications	3 Outstanding applications: Tzaneen Ext 98 Beaconsfield Taganashoek	Bulk water shortages Outstanding information from Consultant
		Rezoning			01/07/2010	30/06/2011	Processing, evaluation, adoption by Council and promulgation o rezoning applications	All submitted applications have been approved - total of 20	Processing, evaluation, adoption by Council and promulgation o rezoning applications	All submitted applications have been approved - total of 20	Processing, evaluation, adoption by Council and promulgation o rezoning applications	Total applications approved is 23 including last quarter	Processing, evaluation, adoption by Council and promulgation o rezoning applications	All demarcated sites were handed over to the relevant Traditional Authorities - total of 23	
	Integrated Spatial development	Consent use application			01/07/2010	30/06/2011	Processing, evaluation and adoption of consent applications by Council	35 total number received All submitted applications have been approved	Processing, evaluation and adoption of consent applications by Council	35 total number received All submitted applications have been approved	Processing, evaluation and adoption of consent applications by Council	Total applications approved including last quarter is 38	Processing, evaluation and adoption of consent applications by Council	All submitted applications were approved in record time - total of 38	
		Change of land use on rural land			01/07/2010	30/06/2011	Site inspection, recommendation to DLGH for approval	16 submitted to Province in time	Site inspection, recommendation to DLGH for approval	16 submitted to Province in time	Site inspection, recommendation to DLGH for approval	Total applications submitted to Province is still 16	Site inspection, recommendation to DLGH for approval	All submitted applications were approved in record time total is 16	Delay from DPLH
		Monitoring of compliance to town planning scheme			01/07/2010	30/06/2011	Issuing of contravention notices, monitoring and recommendation for litigation	4 notices issued	Issuing of contravention notices, monitoring and recommendation for litigation	4 notices issued	Issuing of contravention notices, monitoring and recommendation for litigation	No notices issued this quarter	Issuing of contravention notices, monitoring and recommendation for litigation	All submitted applications were approved in record time - total of 4 applications	
		Thusong Services	R 170 000		01/07/2010	30/06/2011	Visiting Thusong services centres on quarterly basis and marketing department during visits	First visit will be on 22 October 2010. Dept meeting to take place at the venue in liaison with CDF's/CDW's. All required site visits met	Visiting Thusong services centres on quarterly basis and marketing department during visits	First visit will be on 22 October 2010. Dept meeting to take place at the venue in liaison with CDF's/CDW's. All required site visits met	Visiting Thusong services centres on quarterly basis and marketing department during visits	Last Dept meeting of 3 March 2011 was held at Bulamahlo. TP visits Thusong Services monthly (x9 visits to date)	Visiting Thusong services centres on quarterly basis and marketing department during visits	Total number of visits to date is 4 as per signed contract	

PROJECTS AND QUARTELY DELIVERABLES - PLANNING & ECONOMIC DEVELOPMENT DEPARTMENT

Strategic Objective	Programme	Project	Opex 2010/2011	Capex 2010/11	Start Date	End Date	Qtr Ending Sept '10	Actual Achieved Sept '10	Qtr Ending - Dec '10	Actual Achieved Dec '10	Qtr Ending - Mar '11	Actual Achieved Mar '11	Qtr Ending - Jun '11	Actual Achieved Jun '11	Reason for deviation
		Departmental Strategic Sessions and staff development	R 220 000		01/07/2010	30/06/2011	Identify staff development needs and ensure that needs and training programmes and initiatives are include in WSP	The Strategic Session report reflects areas identified for interventions: * Mokgadi Nkowane will be attending the Executive Leadership Management Programme - 5 Module sessions (during Oct 2010 to Feb 2011) * Simon Sebopetsa and Modibe Sekgotodi attended the Capacity Building for LED Officers 27 September 2010 * We have 3 intern students and a young professional from DBSA	Co-ordinate departmental strategic planning session Identify staff development needs and ensure that needs and training programmes and initiatives are include in WSP	The Strategic Session report reflects areas identified for interventions: * Mokgadi Nkowane will be attending the Executive Leadership Management Programme - 5 Module sessions (during Oct 2010 to Feb 2011) * Simon Sebopetsa and Modibe Sekgotodi attended the Capacity Building for LED Officers 27 September 2010 * We have 3 intern students and a young professional from DBSA	Identify staff development needs and ensure that needs and training programmes and initiatives are include in WSP	Training needs were submitted to the Corporate Services Manager	Co-ordinate departmental strategic planning session Identify staff development needs and ensure that needs and training programmes and initiatives are include in WSP	Training needs were submitted to the Corporate Services Manager	
		Nkowankowa River Park		R 5 016 605	01/07/2010	30/06/2011	Finalise business plans and submit to Council for approval	80,94% work completed, paving largely outstanding	Submit budget requirements for budgeting and sourcing of external funds for project implementation	80,94% work completed, paving largely outstanding	Pending funding and approval monitor an co-ordinate project implementation	All outstanding work to be finalized by end 2011 financial year	Pending funding and approval monitor an co-ordinate project implementation	Project completed with minor outstanding work handed to Council with funding	

PROJECTS AND QUARTELY DELIVERABLES - PLANNING & ECONOMIC DEVELOPMENT DEPARTMENT

Strategic Objective	Programme	Project	Opex 2010/2011	Capex 2010/11	Start Date	End Date	Qtr Ending Sept '10	Actual Achieved Sept '10	Qtr Ending - Dec '10	Actual Achieved Dec '10	Qtr Ending - Mar '11	Actual Achieved Mar '11	Qtr Ending - Jun '11	Actual Achieved Jun '11	Reason for deviation
	Township revitalisation	Nkowankowa Cemetery Upgrading		R 2 673 502	01/07/2010	30/06/2011	Finalise business plans and submit to Council for approval	78,17% work completed. Road construction must be finalised.	Submit budget requirements for budgeting and sourcing of external funds for project implementation	78,17% work completed. Road construction must be finalised.	Pending funding and approval monitor and co-ordinate project implementation	All outstanding work to be finalized by end 2011 financial year	Pending funding and approval monitor and co-ordinate project implementation	Envisaged handover end July 2011	
		Nkowankowa Entrance Points		R 2 303 296	01/07/2010	30/06/2011	Finalise business plans and submit to Council for approval	71,44% work completed.	Submit budget requirements for budgeting and sourcing of external funds for project implementation	71,44% work completed.	Pending funding and approval monitor and co-ordinate project implementation	All outstanding work to be finalized by end 2011 financial year	Pending funding and approval monitor and co-ordinate project implementation	Completed and handed over to Council	
Integrated Development Planning	Township revitalisation	Nkowankowa CBD Upgrade		R 4 206 950	01/07/2010	30/06/2011	Finalise business plans and submit to Council for approval	Service Provider envisages to start by end Oct 2010	Submit budget requirements for budgeting and sourcing of external funds for project implementation	Service Provider envisages to start by end Oct 2010	Pending funding and approval monitor and co-ordinate project implementation	Final business plan with costed projects to be submitted by 30 April 2011 and must be approved by National Treasury	Pending funding and approval monitor and co-ordinate project implementation	Business Plan submitted, awaiting approval by National Treasury	
		Nkowankowa Stand 944 Zone A		R 1 916 445	01/07/2010	30/06/2011	Finalise business plans and submit to Council for approval	Site hand over to Service Provider deferred to address budgeted amounts versus amount awarded during bids	Submit budget requirements for budgeting and sourcing of external funds for project implementation	Site hand over to Service Provider deferred to address budgeted amounts versus amount awarded during bids	Pending funding and approval monitor and co-ordinate project implementation	Project envisaged to be completed by 30 April 2011	Pending funding and approval monitor and co-ordinate project implementation	Work in progress, envisaged completion date end of July 2011	
		Nkowankowa Stand 2065 Zone B		R 1 427 680	01/07/2010	30/06/2011	Finalise business plans and submit to Council for approval	Site hand over to Service Provider deferred to address budgeted amounts versus amount awarded during bids	Submit budget requirements for budgeting and sourcing of external funds for project implementation	Site hand over to Service Provider deferred to address budgeted amounts versus amount awarded during bids	Pending funding and approval monitor and co-ordinate project implementation	Project envisaged to be completed by 30 April 2011	Pending funding and approval monitor and co-ordinate project implementation	Work in progress, envisaged completion date end of July 2011	
		Nkowankowa Stand 321 Zone C		R 1 611 036	01/07/2010	30/06/2011	Finalise business plans and submit to Council for approval	Site hand over to Service Provider deferred to address budgeted amounts versus amount awarded during bids	Submit budget requirements for budgeting and sourcing of external funds for project implementation	Site hand over to Service Provider deferred to address budgeted amounts versus amount awarded during bids	Pending funding and approval monitor and co-ordinate project implementation	Project envisaged to be completed by 30 April 2011	Pending funding and approval monitor and co-ordinate project implementation	Discovered to be a wetland and has to be redesigned	
Develop high performance culture for a changed, diverse, efficient and effective local government	Institutional Performance Management	Departmental Strategic sessions	R 220 000		01/07/2010	30/06/2011	Not applicable this quarter	Departmental Strategic Session report in circulation and reflects interventions needed which should form part of the future and next session in November 2010.	Conduct departmental strategic session (Nov)	Departmental Strategic Session report in circulation and reflects interventions needed which should form part of the future and next session in November 2010.	Not applicable this quarter	Not applicable this quarter	Conduct departmental strategic session (May)	2nd Strategic Session was held on 10 June 2011	

CAPITAL WORKS PLAN 2010 - 2013

WARD	CAPITAL ITEMS	START DATE	END DATE	CAPITAL BUDGET 2010/2011	Projected Expenditure						Projected Expenditure						TOTAL EXPENDITURE 2010/2011	CAPITAL BUDGET 2011/2012	CAPITAL BUDGET 2012/2013	Source of Funding		
					Jul '10	Aug '10	Sep '10	Oct '10	Nov '10	Dec '10	Jan '11	Feb '11	Mar '11	Apr '11	May '11	Jun '11						
OWN SOURCE & LOANS																						
	15 Replacing old equipment aircons and furniture	01/08/2010	30/09/2010	R 20 000		-		R 20 000		-	-							20 000	20 000	LOAN		
	15 Renovation to sewer plants	01/08/2010	2010/11/01	R 300 000				R 100 000	R 100 000	R 100 000	-	-	-	-	-	-				LOAN		
Selected wards	Boreholes (Drilling at airfield & Tarentaal) (R100,000 to Library) (R2,000,000 to Road)	01/07/2010	30/06/2011	R 400 000	R 0		R 0	R 0		R 0							R 400 000			LOAN		
All wards	Purchasing of earthmoving equipment (two sets of regravelling plants	01/07/2010	30/06/2011	R 12 000 000					R 494 418	R 80 736		R 80 736	R 80 736	R 80 736	R 687 958	R 80 736	R 80 736	R 1 747 528	R 968 832	R 968 832	LOAN	
15, 17/19/21, 31	Upgrading of tar streets Tzaneen, Nkowankowa & Lenyenye (R2mil from Waste)	01/07/2010	30/06/2011	R 8 200 000												R 2 500 000	R 2 500 000	R 5 000 000		LOAN		
TOTAL ENGINEERING SERVICES: OWN				R 20 920 000	R 0	R 0	R 120 000	R 594 418	R 180 736	R 80 736	R 80 736	R 80 736	R 80 736	R 80 736	R 687 958	R 80 736	R 2 580 736	R 2 147 528				
N/A	Financial Software supplier Data Base and Electron Bank recon, and Microsoft Licensing(R100,000 to Library)	01/07/2010	30/06/2011	R 400 000						R 169 448			R 20 274	R 157 950	R 2 839		R 49 489	R 400 000			LOAN	
TOTAL FINANCE DEPARTMENT: OWN SOURCE & LOANS				R 400 000	R 0	R 0	R 0	R 0	R 169 448	R 0	R 0	R 20 274	R 157 950	R 2 839		R 0	R 49 489	R 400 000				
All	Hawkers strategy implementation																	3 000 000			GTM,SEDA	
All	Community Radio Station																	500 000	600 000		GTM	
ALL	2030 Growth and development strategy document																	1 000 000		1 200 000	OWN	
N/A	IDP Project registration, implementation & tracking																	600 000			OWN FUND	
All Rural	Rural Nodal Development Plans																	1 500 000		1 700 000	Internal and	
17-21;29 to 32	Identification and Acquisition of Strategic Land for enhancement of integration																	6 000 000		10 000 000	External	
All Rural	Demarcation of rural sites																	5 000 000		6 000 000	GTM and	
TOTAL PLANNING AND ECONOMIC DEVELOPMENT: OWN SOURCE &				R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 17 600 000	R 19 500 000		
N/A	Risk Assessment Soft Ware Program																	250 000			OWN FUND	
N/A	Purchasing of Hangers for Zippel																	30 000			OWN FUND	
N/A	Replacement of Mayor's Official Car																	750 000			OWN FUND	
N/A	Extension of records section																	10 000			OWN FUND	
N/A	Purchasing of Hand Dryers for the public toilets																	30 000			OWN FUND	
N/A	Purchasing of Airconditioner for Archive office																	10 000			OWN FUND	
N/A	Purchasing of Zippel cabinets for HR Archives																	60 000			LOAN	
N/A	Installation of new telephone system																	500 000			OWN FUND	
N/A	Purchasing of 40 computers																	200 000				
N/A	Electronic Fuel and Fleet Management system																	500 000				
TOTAL CORPORATE SERVICES: OWN SOURCE & LOANS				R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 2 340 000	R 0		
13,14,15,16,23	Rebuilding of Lines (R1,075,000 to ESD)	01/07/2010	30/06/2011	R 5 725 000	R 1 083 078	R 287 953	R 833 653	R 302 135	R 541 398	R 706 575.00	R 5 000		R 0	R 850 000	R 370 000	R 370 000	R 375 208	R 5 725 000	4 000 000	4 500 000	LOAN	
All Wards	Power factor correction (R1,500,000 to ESD)	01/01/2011	30/06/2011	R 0														R 0				
13,14,15,16,23	Ring Feeds (R500,000 to ESD)	01/01/2011	30/06/2011	R 0														R 0	R 880,000.00	R 968,000.00	LOAN	
13,14,15,16,23	Metering Units (R100,000 to ESD)	01/03/2011	30/06/2011	R 0														R 0			LOAN	
All	Capital Tools (Rural)	01/08/2010	30/06/2011	R 150 000		R 10 000	R 15 000	R 15 000	R 15 000	R 15 000	R 15 000	R 15 000	R 15 000	R 15 000	R 10 000	R 10 000	R 150 000	200 000	R 220,000.00		LOAN	
13,14,15,16,23	Auto Reclosers	01/10/2010	30/06/2011	R 650 000							R 150 000		R 150 000	R 150 000		R 200 000	R 650 000	R 880,000.00	R 968,000.00		LOAN	
Distribution area	Waterbok Upgrade (R600,000 to ESD)	01/10/2010	31/12/2010	R 0														R 0			LOAN	
All	Strategic Lighting	01/01/2011	30/06/2011	R 400 000							R 285 000			R 40 000			R 75 000	R 400 000	R 440,000.00	R 484,000.00	LOAN	
All	Street Lights	01/01/2011	30/06/2011	R 1 000 000							R 210 000			R 316 000			R 473 000	R 1 000 000	R 700,000.00	R 770,000.00	LOAN	
All	Capital Tools (Urban) (R75,000 to ESD)	01/10/2010	30/03/2011	R 425 000	0	0					R 25 000				R 134 000	R 133 000	R 133 000	R 425 000	R 200,000.00	R 220,000.00	LOAN	
15	Upgrading of HT Cables (R950,000 to ESD)	01/10/2010	30/06/2011	R 0	0	0			R 0.00	R 0.00	R -	R 0.00	R 0.00	R 0.00	R -	R -	R -	R 0	R 1,045,000.00	R 1,149,500.00	LOAN	
15	Re-enforcing of Tzaneen town network including 11kv primary satellite substations(Capacity Project)	01/01/2011	30/06/2011	R 45 000 000	R 649 826	R 0	R 328 021	R 807 083	R 3 245 214	R 137 745	R 0	R 1 935 528	R 1 323 144	R 7 955 910	R 9 158 806	R 7 458 725	R 33 000 000	29 000 000	25 000 000		LOAN	
13,14,15,16,23	Installation of Fire wall protection	01/07/2010	30/06/2011	R 490 000							R 70 000	R 70 000	R 70 000	R 70 000	R 70 000	R 70 000	R 70 000	R 490 000	R 550,000.00	R 605,000.00		LOAN

CAPITAL WORKS PLAN 2010 - 2013

WARD	CAPITAL ITEMS	START DATE	END DATE	CAPITAL BUDGET 2010/2011	Projected Expenditure						Projected Expenditure						TOTAL EXPENDITURE 2010/2011	CAPITAL BUDGET 2011/2012	CAPITAL BUDGET 20012/2013	Source of Funding
					Jul '10	Aug '10	Sep '10	Oct '10	Nov '10	Dec '10	Jan '11	Feb '11	Mar '11	Apr '11	May '11	Jun '11				
13	Airfield NDB and run way lights (R200,000 to ESD)	01/10/2010	30/09/2010	R 800 000							R 160 000					R 640 000	R 800 000			LOAN
15	Robot Controllers	01/10/2010	30/09/2010	R 250 000			R 250 000										R 250 000			LOAN
19, 23	Nkowankowa 66KV line	01/04/2011	30/06/2011	R 2 000 000											R 1 000 000	R 1 000 000	R 2 000 000			LOAN
23	Letsitele main sub transformer replacement	01/07/2010	30/06/2011	R 4 500 000									R 1 979 324				R 1 979 324	2 520 675		LOAN
TOTAL ELECTRICAL ENGINEERING: OWN SOURCE & LOANS				R 61 390 000	R 1 732 904	R 297 953	R 1 426 674	R 1 124 218	R 3 801 612	R 1 449 320	R 400 000	R 2 020 528	R 4 743 467	R 8 694 910	R 10 741 806	R 10 434 933	R 46 869 324			
15	Library aircons	01/01/2011	30/06/2011	R400,000													R 400 000			
15	Replacement of Redundant and old equipment	01/01/2011	30/06/2011	R 300 000											R 300 000		R300,000			Loan
TOTAL COMMUNITY SERVICES: OWN SOURCE & LOANS				R 400 000													R 400 000			Own Fund
GRANTS																				
13,14,15,16,23	Farm Labour Housing (295 connections)	01/07/2010	30/06/2011	R 2 044 000	R 37 544 62	R -	-	R 296 257 29	R 151 754 02	R 631 941 55	R 57 723 42	R 117 406 57	R 344 033 00	R 110 318 07	R 0 00	R 0	R 1 747 000	1 680 000	2 016 000	DME grants
TOTAL ELECTRICAL ENGINEERING: GRANTS				R 2 044 000	R 37 545	R 0	R 0	R 296 257	R 151 754	R 631 942	R 57 723	R 117 407	R 344 033	R 110 318	R 0	R 0	R 1 747 000			
3	Ramotshinyadi, Mirakoma to Ga-Mokhele Tar road	01/07/2010	30/06/2011	R 7 500 000										R 2 000 000	R 3 000 000	R 2 500 000	R 7 500 000			MIG
21 and 24	Sasekani to Nkowankowa Tar road	01/07/2010	30/06/2011	R 7 500 000										R 2 000 000	R 3 000 000	R 2 500 000	R 7 500 000			MIG
TOTAL ENGINEERING SERVICES: GRANTS				R 15 000 000	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 4 000 000	R 6 000 000	R 5 000 000	R 15 000 000			
19/21	Boradband Connectivity (PP4)	01/07/2010	30/06/2011	R 5 332 639							R 150 000	R 203 518	R 100 000	R 4 023 000	R 450 000	R 410 000	R 5 336 518			NDPG
19/21	Nkowankowa River Park	01/07/2010	30/06/2011	R 5 016 605							Not available	Not available	Not available	Not available	Not available	Not available	R 5 016 605			NDPG
19/21	Nkowankowa Cemetery Upgrading	01/07/2010	30/06/2011	R 2 673 502							Not available	Not available	Not available	Not available	Not available	Not available	R 2 673 502			NDPG
19/21	Nkowankowa Entrance Points	01/07/2010	30/06/2011	R 2 303 296							Not available	Not available	Not available	Not available	Not available	Not available	R 2 303 296			NDPG
19/21	Nkowankowa CBD Upgrade	01/07/2010	30/06/2011	R 4 206 950							Not available	Not available	Not available	Not available	Not available	Not available	R 4 206 950			NDPG
19/21	Nkowankowa Stand 944 Zone A	01/07/2010	30/06/2011	R 1 916 445							Not available	Not available	R 91 921	R 629 508	R 459 410	R 735 607	R 1 916 445			NDPG
19/21	Nkowankowa Stand 2065 Zone B	01/07/2010	30/06/2011	R 1 427 680							Not available	Not available	R 342 308	R 642 079	R 215 762	R 227 530	R 1 280 018			NDPG
19/21	Nkowankowa Stand 321 Zone C	01/07/2010	30/06/2011	R 1 611 036							Not available	Not available	R 353 923	R 543 438	R 424 089	R 289 586	R 1 177 592			NDPG
TOTAL PLANNING AND ECONOMIC				R 19 155 514.14	R 0.00	R 0.00	R 0.00	R 0.00	R 0.00	R 0.00	R 0.00	R 0.00	R 788 151.95	R 1 815 026.00	R 1 099 261.00	R 1 252 723.11	R 21 698 927.14			

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WARD	CAPITAL ITEMS	START DATE	END DATE	CAPITAL BUDGET 2010/2011	Actual Expenditure						Actual Expenditure						ACTUAL TOTAL EXPENDITURE 2010/2011	CAPITAL BUDGET 2011/2012	CAPITAL BUDGET 20012/2013	Source of Funding	
					Jul '10	Aug '10	Sep '10	Oct '10	Nov '10	Dec '10	Jan '11	Feb '11	Mar '11	Apr '11	May '11	Jun '11					
OWN SOURCE & LOANS																					
15	Replacing old equipment aircons and furniture	01/08/2010	30/09/2010	R 20 000					R 169 448					R 0	R 0	R 0	R 169 448	20 000	20 000	LOAN	
15	Renovation to sewer plants	01/08/2010	2010/11/01	R 300 000										R 0	R 0	R 0	R 0			LOAN	
	Selected wards Boreholes (Drilling at airfield & Tarentaal) (R100,000 to Library) (R2,000,000 to Roads)	01/07/2010	30/06/2011	R 400 000										R 28 000	R 79 230	R 0	R 107 230			LOAN	
All wards	Purchasing of earthmoving equipment (two sets of regravelling plants	01/07/2010	30/06/2011	R 12 000 000				R 494 418	R 80 736	R 80 736	R 80 736	R 80 736	R 80 736	R 687 958			R 1 586 056			LOAN	
15, 17/19/21, 31	Upgrading of tar streets Tzaneen, Nkowankowa & Lenyenyse (R2ml from Water)	01/07/2010	30/06/2011	R 8 200 000												R 193 980	R 193 980			LOAN	
TOTAL ENGINEERING SERVICES: OWN				R 20 920 000	R 0	R 0	R 0	R 494 418	R 250 184	R 80 736	R 80 736	R 80 736	R 80 736	R 715 958	R 79 230	R 0	R 1 862 734				
N/A	Financial Software supplier Data Base and Electronic Bank recon, and Microsoft Licensing (R100,000 to Library)	01/07/2010	30/06/2011	R 400 000					R 169 448			R 20 274	R 157 950	0	0	R 0	R 347 672			LOAN	
TOTAL FINANCE DEPARTMENT: OWN SOURCE & LOANS				R 400 000	R 0	R 0	R 0	R 0	R 169 448	R 0	R 0	R 20 274	R 157 950	R 0	R 0	R 0	R 347 672				
All	Hawkers strategy implementation																n/a	3 000 000		GTM,SEDA	
All	Community Radio Station																n/a	500 000	600 000	GTM	
ALL	2030 Growth and development strategy																n/a	1 000 000	1 200 000	OWN	
N/A	IDP Project registration, implementation &																n/a	600 000		OWN FUND	
All Rural	Rural Nodal Development Plans																n/a	1 500 000	1 700 000	Internal and	
17-21,29 to 32	Identification and Acquisition of Strategic Land for enhancement of integration																n/a	6 000 000	10 000 000	External	
All Rural	Demarcation of rural sites																DPLG amount not disclosed	5 000 000	6 000 000	GTM and DLGH	
TOTAL PLANNING AND ECONOMIC DEVELOPMENT: OWN SOURCE				R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 17 600 000	R 19 500 000		
N/A	Risk Assessment Soft Ware Program																	250 000		OWN FUND	
N/A	Purchasing of Hangers for Zippel																	30 000		OWN FUND	
N/A	Replacement of Mayor's Official Car																	750 000		OWN FUND	
N/A	Extension of records section																	10 000		OWN FUND	
N/A	Purchasing of Hand Dryers for the public toilets																	30 000		OWN FUND	
N/A	Purchasing of Airconditioner for Archive office																	10 000		OWN FUND	
N/A	Purchasing of Zippel cabinets for HR Archives																	60 000		LOAN	
N/A	Installation of new telephone system																	500 000		OWN FUND	
N/A	Purchasing of 40 computers																	200 000			
N/A	Electronic Fuel and Fleet Management system																	500 000			
TOTAL CORPORATE SERVICES: OWN SOURCE & LOANS				R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 2 340 000	R 0	
13,14,15,16,23	Rebidding of Lines (R1,075,000 to ESD)	01/07/2010	30/06/2011	R 5 725 000	R 1 083 078.07	R 287 953.08	R 833 652.02	R 302 135.01	R 544 690.45	R 706 574	R 3 656.70	R 0.00	R 929 234.83	R 4 644.45	R 295 388.56	R 675 015.27	R 5 666 022.81	4 000 000	4 500 000	LOAN	
All Wards	Power factor correction (R1,500,000 to ESD)	01/01/2011	30/06/2011	R 0							0	0	R 0.00	R 0.00	R 0.00	0	R 0.00				
13,14,15,16,23	Ring Feeds (R500,000 to ESD)	01/01/2011	30/06/2011	R 0							R 0.00	R 0.00	R 0.00	R 0.00	R 0.00	0	R 0.00	R 880,000.00	R 968,000.00	LOAN	
13,14,15,16,23	Metering Units (R100,000 to ESD)	01/03/2011	30/06/2011	R 0							0	0	R 0.00	R 0.00	R 0.00	0	R 0.00			LOAN	
All	Capital Tools (Rural)	01/08/2010	30/06/2011	R 150 000	0	R 0.00	R 31 416.66	R 1 146.80	R 0.00	R 0.00	R 4 819.83	R 6 840.62	R 10 021.16	R 18 336.76	R 24 237.98	R 52 115.93	R 148 935.74	200 000	R 220,000.00	LOAN	
13,14,15,16,23	Auto Reclosers	01/10/2010	30/06/2011	R 650 000									R 320 882.68		146751	R 164 944.00	R 632 577.68	R 880,000.00	R 968,000.00	LOAN	
Distribution area	Waterbok Upgrade (R600,000 to ESD)	01/10/2010	31/12/2010	R 0							0	0	0	R 0.00	R 0.00	0	R 0.00			LOAN	
All	Strategic Lighting	01/01/2011	30/06/2011	R 400 000	0	R 0.00	R 49 460.48	R 1 317.18	R 78 533.05	R 69 530.29	R 24 663.51	R 14 602.01	R 87 734.50	R 0.00	R 0.00	R 0.00	R 325 841.02	R 440,000.00	R 484,000.00	LOAN	
All	Street Lights	01/01/2011	30/06/2011	R 1 000 000	0	R 0.00	R 0.00	R 45 628.71	R 37 471.64	R 156 987.82	R 40 802.96	R 151 399.01	R 17 613.12	R 13 482.06	R 121 582.78	R 178 704.26	R 763 672.36	R 700,000.00	R 770,000.00	LOAN	
All	Capital Tools (Urban) (R75,000 to ESD)	01/10/2010	30/03/2011	R 425 000	0	0	0	R 23 429.82	R 0.00	R 0.00	R 0.00	R 2 060.48	R 0.00	13500	287634.45		R 326 624.75	R 200,000.00	R 220,000.00	LOAN	
15	Upgrading of HT Cables (R950,000 to ESD)	01/10/2010	30/06/2011	R 0	0	0	0	R 0.00	R 0.00	R 0.00	R 0.00	R 0.00	R 0.00	R 0.00	R 0.00	0	R 0.00	R 1,045,000.00	R 1,149,500.00	LOAN	
15	Re-enforcing of Tzaneen town network including 11kv primary satellite substations (Capacity Project)	01/01/2011	30/06/2011	R 45 000 000	R 649 826	R 0	R 328 021	R 807 083	R 3 245 214	R 137 745	R 137 745	R 1 101 967	R 2 253 297	R 0	R 3 416 171	R 9 246 729	R 21 323 796.83	R 29 000 000	25 000 000		
13,14,15,16,23	Installation of Fire wall protection	01/07/2010	30/06/2011	R 490 000								R 81 613	R 83 133	R 0	R 233 945	R 71 144	R 469 834.51	R 550,000.00	R 605,000.00	LOAN	
13	Airfield NDB and run way lights (R200,000 to ESD)	01/10/2010	30/09/2010	R 800 000						R 167 690					R 13 301	R 8 750	R 189 740.51			LOAN	
15	Robot Controllers	01/10/2010	30/09/2010	R 250 000						R 214 224						R 25 260	R 239 484.00			LOAN	
19, 23	Nkowankowa 66KV line	01/04/2011	30/06/2011	R 2 000 000							R 0	R 0	R 0	R 0	R 0	R 0	R 0.00			LOAN	
23	Letstete main sub transformer replacement	01/07/2010	30/06/2011	R 4 500 000							R 0	R 0	R 1 979 324	R 0	R 0	R 0	R 1 979 323.68	R 2 520 675		LOAN	
TOTAL ELECTRICAL ENGINEERING: OWN SOURCE & LOANS				R 61 390 000	R 1 732 904	R 287 953	R 1 242 550	R 1 180 740	R 3 905 909	R 1 452 752	R 211 688	R 1 358 483	R 5 681 240	R 49 963	R 4 251 376	R 10 710 296	R 32 065 854				
15	Library aircons	01/01/2011	30/06/2011	R400,000					R 169 448			R 20 247	R 157 950		R 0	R 0	R 347 645.00				
15	Replacement of Redundant and old equipment	01/01/2011	30/06/2011	R 300 000										R 0	R 0	R 0	R 0.00			Loan	

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WARD	CAPITAL ITEMS	START DATE	END DATE	CAPITAL BUDGET 2010/2011	Actual Expenditure						Actual Expenditure						ACTUAL TOTAL EXPENDITURE 2010/2011	CAPITAL BUDGET 2011/2012	CAPITAL BUDGET 20012/2013	Source of Funding
					Jul '10	Aug '10	Sep '10	Oct '10	Nov '10	Dec '10	Jan '11	Feb '11	Mar '11	Apr '11	May '11	Jun '11				
TOTAL COMMUNITY SERVICES: OWN SOURCE & LOANS				R 400 000												R 400 000			Own Fund	
GRANTS																				
13,14,15,16,23	Farm Labour Housing (295 connections)	01/07/2010	30/06/2011	R 2 044 000	R 37 545	R 0		R 296 257	R 151 754	R 631 942	R 57 723	R 117 407	R 340 603				R 1 633 230.62	1 680 000	2 016 000	DME grants
TOTAL ELECTRICAL ENGINEERING: GRANTS				R 2 044 000	R 37 545	R 0	R 0	R 296 257	R 151 754	R 631 942	R 57 723	R 117 407	R 340 603	R 0	R 0	R 0	R 1 633 231			
4	Ramotshinyadi, Mirakoma to Ga-Mokhwati Tar road	01/07/2010	30/06/2011	R 7 500 000										R 2 884 085	R 0	R 2 918 206	R 5 802 291.23			MIG
21 and 24	Sasekani to Nkowankowa Tar road	01/07/2010	30/06/2011	R 7 500 000										R 0	R 0	R 1 272 810	R 1 272 809.70			MIG
TOTAL ENGINEERING SERVICES: GRANTS				R 15 000 000	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 2 884 085	R 0	R 4 191 016	R 7 075 101			
19/21	Boradband Connectivity (PP4)	01/07/2010	30/06/2011	R 5 332 635													R 0.00			NDPG
19/21	Nkowankowa River Park	01/07/2010	30/06/2011	R 5 016 605	R 75 478	R 136 238			R 123 811				R 252 838	R 365 928			R 954 283.94			NDPG
19/21	Nkowankowa Cemetery Upgrading	01/07/2010	30/06/2011	R 2 673 502	R 96 579			R 156 228		R 731 603			R 149 590				R 1 134 000.87			NDPG
19/21	Nkowankowa Entrance Points	01/07/2010	30/06/2011	R 2 303 296													R 0.00			NDPG
19/21	Nkowankowa CBD Upgrade	01/07/2010	30/06/2011	R 4 206 950													R 0.00			NDPG
19/21	Nkowankowa Stand 944 Zone A	01/07/2010	30/06/2011	R 1 916 445													R 0.00			NDPG
19/21	Nkowankowa Stand 2065 Zone B	01/07/2010	30/06/2011	R 1 427 680													R 0.00			NDPG
19/21	Nkowankowa Stand 321 Zone C	01/07/2010	30/06/2011	R 1 611 036													R 0.00			NDPG
TOTAL PLANNING AND ECONOMIC				R 19 155 514.14	R 172 057.17	R 136 238.40	R 0.00	R 156 228.00	R 123 811.04	R 731 603.43	R 0.00	R 0.00	R 402 428.39	R 365 928.38	R 0.00	R 0.00	R 2 088 294.81			